

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
515 W. Fir Avenue, Fergus Falls, MN
Tuesday, December 28, 2010
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, December 28, 2010, at 9:30 a.m. at the Otter Tail County Government Services Center in Fergus Falls, MN, with Commissioners Roger Froemming, Chair; John Lindquist, Vice-Chair; Everett Erickson, Doug Huebsch, and Lee Rogness present.

Approval of Agenda

Motion by Erickson, second by Huebsch, and unanimously carried to approve the Human Services Board agenda of December 28, 2010 as mailed.

Approval of Minutes

Motion by Huebsch, second by Rogness, and unanimously carried to approve the Human Services Board minutes of December 14, 2010, as presented.

Public Health Staffing

Public Health Director, Diane Thorson, requested approval to hire a Public Health Nurse to replace a vacant position due to a promotion to the Long Term Care Human Services Supervisor position. Ms. Thorson reported a reduction of 72 hours in nursing time due to the vacant position and a leave of absence. She stated that since 2003, the Public Health Department has reduced 4.85 FTE positions. Motion by Erickson, second by Lindquist, and unanimously carried to authorize hiring a full time Public Health Nurse as recommended by the Personnel Committee.

Public Health Contract Approvals

Motion by Lindquist, second by Rogness, and unanimously carried to approve the following Public Health Contracts:

- A Contract with the Minnesota Department of Health (DOH) for new federal funding, not to exceed \$23,833 for supporting the Nurse Family Partnership program. The funding will be reimbursed to Otter Tail County on a reimbursement basis for training and maintaining program information.
- A Contract with the Minnesota DOH to reallocate emergency preparedness funding from the H1N1 dollars. Otter Tail County's portion is \$28,109 to be used for funding emergency exercises, supplies, and emergency management plan updates.
- A Contract with the Land of the Dancing Sky Area Agency on Aging for federal funding, up to \$30,500, to assist in funding the County's Coordinator for Aging Services position. The position includes programming for senior citizens for information and assistance, health insurance counseling, long term care options counseling, and caregiver support.

State Community Health Services Advisory Committee (SCHSAC) Report

Ms. Thorson submitted a report of the SCHSAC meeting held on December 17, 2010. She discussed State CHS Advisory Committee leadership positions, rulemaking for ice arenas and food code, disease prevention and control, and disaster response for potential anthrax exposure. Recommendations regarding local public health objectives over the next five to ten years using current programs were forwarded to the Commissioner of Health.

Burial Allowance Policy Update

Human Services Director, John Dinsmore, opened discussion regarding a proposed County Burial Disposition Allowance and Expenditure Policy dated 12/28/10. He provided burial and funeral related expenditures for 2002 through 2010. Mr. Dinsmore explained that expenses for funerals and burials paid by the County are intended only for indigent people who have no money to pay for funeral related expenses. He referred to a handout comparing Otter Tail County funeral expenses with other counties. The comparison indicated that Otter Tail County allows higher potential expenses than other counties. The proposed policy will change Otter Tail County's allowable expenses from six different options to two options. This change may decrease some of the confusion regarding allowable burial expenses. Discussion took place regarding the need to provide embalming in certain circumstances, challenges with winter conditions, alternative policy language change, issue of families subsidizing County burial funds, and how funeral homes perceive the proposed policy. Mr. Dinsmore will continue to meet with funeral home directors and return to the Board with proposed changes.

Volunteer Transportation Program

Mr. Dinsmore and Director of Productive Alternatives, Inc., Steve Skauge; reported that PA will administer the County's Volunteer Transportation program. This collaboration begins incorporating public transportation in the County to one entity and reduces redundancy. Mr. Dinsmore indicated that the change is intended to be revenue neutral and PA may be able to leverage additional MnDOT funding.

Human Services Contracts

Motion by Rogness, second by Lindquist, and unanimously carried to authorize the Chairman's signature to execute the following Purchase of Service Agreements with Otter Tail County Human Services. The contract with Productive Alternative, Inc. will add synergy, cut costs, and simplify services for the consumer. The motion also requested that overhead and cost of administration for the program be tracked and reviewed after one year:

Agency	Program	Effective Date	Targeted Population	Amount of Contract & Funding Source
Rural Minnesota Concentrated Employment Program (CEP)	DWP and MFIP Employment Services	01-01-11 through 12-31-11	Low income families eligible for MFIP assistance	\$418,793 for Employment Services MFIP/CCSA State Grant
Productive Alternative, Inc.	Volunteer Transportation Program	01-01-11 through 12-31-11	Eligible HS Clientele for medical or social service program transportation	\$39,889 administrative costs + transportation related annual expenditures estimated at \$267,000. County, Health Plans, Medicaid, AAA, Title XX, Specialty Court Funds, MH Initiative
Productive Alternative, Inc.	Detox and Holds	01-01-11 through 12-31-11	Chemically Dependent Individuals	Unit rate - \$320 per day OTC's share = \$225,000 PAI's Annual Budget = \$455,732 OTC or County of Responsibility

Moorhead Public Housing	BCOW Bridges Program & BCOW Permanent Supported Housing Program	01-01-11 through 12-31-11	Adult Mental Health	Bridges Program: \$131,400 of which a max of \$65.00 monthly for administrative expenses Permanent Supported Housing Program: \$117,000 of which a mx of \$65 per month for admin expenses BCOW Initiative Funds
Lakeland Hospice & Home Care	Home & Community Based – Waiver Services	12-28-10 through 12-31-13	Elderly & Disabled	County Rates County of Responsibility
A Place For Friends	Social Club Type Activities	01-01-11 through 12-31-11	Adults with Serious & Persistent Mental Illness	One-Time Fund Payment of \$18,310 BCOW Initiative Funds
A Place For Friends Addendum	Social Club	12-01-10 through 12-31-11	CSP – Adults with Serious & Persistent Mental Illness	One Time Fund Payment of \$23,235.00 for CY2011 Operational Costs BCOW Initiative Funds
The Social Connexion Addendum	Social Club	12-01-10 through 12-31-11	CSP – Adults with Serious & Persistent Mental Illness	One Time Fund Payment of \$14,000 for CY2011 Operational Costs BCOW Initiative Funds

Integrated Services Agreement

State of MN Chief Executive Officer, Doug Seiler, provided an Integrated Service Agreement (ISA) for Region IV. The agreement partners with Douglas County, Otter Tail County, Lakeland Mental Health Center (LMHC), and State Operated Services (SOS), to begin an intended process of health care reform to share resources and develop effectiveness for consumers and providers. Motion by Erickson, second by Rogness, and unanimously carried to authorize the Chairman’s signature to execute the Integrated Service Agreement as presented.

Approval to Pay Bills & Claims

Motion by Erickson, second by Froemming, and unanimously carried to approve payment of the Human Services bills and claims as presented.

Adjournment

At 10:55 a.m., Chairman Froemming adjourned the meeting of the Otter Tail County Human Services Board.

Dated: _____

OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____

Roger Froemming, Human Services Board Chair

Attest: _____

Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, December 28, 2010, at 11:03 a.m. at the Otter Tail County Government Services Center in Fergus Falls, MN, with Commissioners Roger Froemming, Chair; John Lindquist, Vice-Chair; Everett Erickson, Doug Huebsch, and Lee Rogness present.

Approval of Agenda

Motion by Rogness, second by Huebsch, and unanimously carried to approve the Board of Commissioners agenda of December 28, 2010 with the following addition:

2:00 p.m. – Land & Resource Director Request for Permanent Classification

Approval of Minutes

Motion by Huebsch, second by Froemming, and unanimously carried to approve the Board of Commissioners minutes of December 21, 2010 as presented.

Approval to Pay Bills

Motion by Erickson, second by Lindquist, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

License Applications

Motion by Erickson, second by Lindquist, and unanimously carried to approve the following applications for license:

- | | |
|---|---------|
| Bluffton Oil Co
101 Prospect St.
PO Box 43
Bluffton, MN 56518 | Tobacco |
| Dalton Liquor Store
104 Sunset Dr.
Dalton, MN 56324 | Tobacco |
| Lakeland General Store, Inc.
22438 Old 59 Road
Pelican Rapids, MN 56572 | Tobacco |
| Larry's Foods
102 Gilbertson St. W.
PO Box 563
Battle Lake, MN 56515 | Tobacco |
| Under Mart, Inc.
300 Frontage Ave. W.
Underwood, MN 56586 | Tobacco |

County Ditch Annual Maintenance Assessments

Motion by Rogness, second by Huebsch, and unanimously carried to authorize the following annual County Drainage System repair/maintenance assessments for payable year 2011:

County Drainage Ditch	Payable 2011	County Drainage Ditch	Payable 2010
Drainage Ditch No. 04	\$4,510.00	Drainage Ditch No. 39	\$935.00
Drainage Ditch No. 05	\$1,870.00	Drainage Ditch No. 43	\$1,210.00
Drainage Ditch No. 11	\$770.00	Drainage Ditch No. 52	\$1,930.00
Drainage Ditch No. 12	\$4,510.00	Drainage Ditch No. 53	\$2,310.00
Drainage Ditch No. 21	\$3,740.00	Drainage Ditch No. 56	\$2,310.00
Crook Lake Outlet	\$278.00	Drainage Ditch No. 63	\$0.00

Drainage Ditch No. 29	\$1,320.00	Otter Tail Wilkin JD No. 2	\$4,950.00
Drainage Ditch No. 37	\$3,740.00	Oscar Lake Outlet	\$1,250.60
Drainage Ditch No. 38	\$3,740.00	Total	\$39,373.60

Inter-fund Loans

Motion by Rogness, second by Huebsch, and unanimously carried to approve an inter-fund loan with an interest rate of 4 percent between the General Revenue Fund and the following funds:

- County Drainage System No. 16 in the amount of \$36,344.50
- County Drainage System No. 37 in the amount of \$9,552.00
- County Drainage System No. 70 in the amount of \$4,573.53

Motion by Huebsch, second by Froemming, and unanimously carried to approve the following inter-fund transfers:

- Transfer \$43,001.40 from the Construction Fund to the Capital Improvement Fund
From Account Number 17-500-6901 to Account Number 14-149-5910
- Transfer \$198,678.87 from the Construction Fund to the Debt Service Fund (OT Operation Center)
From Account Number 17-500-6901 to Account Number 35-500-5910
- Transfer \$128,755.59 from the General Fund to the Construction Fund (CD Building)
From Account Number 01-149-6901 to 17-800-5910

Payable 2011 Otter Tail County Gross and Net Property Tax Levy Resolution
Otter Tail County Resolution No. 2010 - 63

The following resolution was offered by Commissioner Huebsch who moved for the adoption of Otter Tail County's Payable 2011 Gross and Net Property Tax Levies:

WHEREAS, the Otter Tail County Board of Commissioners recognized the requirement to adopt a proposed Payable 2011 Property Tax Levy and to select a date for the public hearing, during the period of November 25th through December 26th for the purpose of discussing and receiving public comment regarding the Proposed Property Tax Levy, on or before September 15, 2010; and

WHEREAS, the Otter Tail County Board of Commissioners on Tuesday, September 14, 2010 adopted Otter Tail County's proposed Payable 2011 Gross and Net Property Tax Levy and selected Tuesday, December 14, 2010 as the date for the public hearing, and

WHEREAS, the Otter Tail County Board of Commissioners at 6:00 p.m. on Tuesday, December 14, 2010 held the required hearing; and

WHEREAS, the Otter Tail County Board of Commissioners recognizes the requirement to adopt Otter Tail County's final Payable 2011 Gross and Net Property Tax Levy no later than Tuesday, December 28, 2010, and the Otter Tail County Board of Commissioners is required to certify Otter Tail County's final Payable 2011 Gross and Net Property Tax Levy to the County Auditor's office on or before Tuesday, December 28, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby levies for the payable year 2011, upon the taxable net tax capacity of the property of Otter Tail County, the following amounts as detailed below:

	<u>Gross Levy</u>	<u>CPA</u>	<u>Net Levy</u>
General Revenue	16,599,317	(971,053)	15,628,264
Debt Service -			
Ethanol Plant Tax Abatement Bonds	815,753	0	815,753
Government Services Bldg Bonds	895,649	0	895,649
Ottertail Operations Center	470,870	0	470,870
Veteran Nursing Home Bonds	104,000	0	104,000
Human Services -			
Social Services	6,061,104	(354,774)	5,706,330
Administration	1,618,111	(94,713)	1,523,398
Public Health	512,997	(31,106)	481,891
Court Services	738,867	(43,248)	695,619
Road and Bridge	2,898,300	(169,119)	2,729,181
Capital Improvement	1,760,939	(103,072)	1,657,867
Total County – Excluding Regional Library	<u>32,475,907</u>	<u>(1,767,085)</u>	<u>30,708,822</u>
Regional Library System	481,478	0	481,478
Total County – Including Regional Library	<u>32,957,385</u>	<u>(1,767,085)</u>	<u>31,190,300</u>
Lake Improvement Districts -			
Pelican Group of Lakes	120,000	0	120,000
Pine Lakes	20,650	0	20,650
McDonald, Kerbs & Paul	25,145	0	25,145
South Turtle	0	0	0
Total County – Including LID's	<u>33,123,180</u>	<u>(1,767,085)</u>	<u>31,356,095</u>
Special Taxing District Tax -			
Otter Tail County HRA	416,000	0	416,000
Grand Total - Otter Tail County	<u><u>33,539,180</u></u>	<u><u>(1,767,085)</u></u>	<u><u>31,772,095</u></u>

NOW, THEREFORE, BE IT FUTHER RESOLVED, that the Otter Tail County Board of Commissioners hereby certifies the above amount to the County Auditor's office as Otter Tail County's Final Gross/Net Property Tax levies for the payable year 2011, and directs the County Auditor's office to spread these levies against the taxable net tax capacity of the property of Otter Tail County.

The resolution was seconded by Commissioner Lindquist and carried, with the members of the Otter Tail County Board of Commissioners voting as follows:

<u>Commissioner</u>	<u>For</u>	<u>Against</u>
Doug Huebsch	X	
Everett Erickson	X	
John Lindquist	X	
Roger Froemming	X	
Lee Rogness	X	

Adopted at Fergus Falls, Minnesota this 28th day of December 2010.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Attest: _____

Roger Froemming, County Board Chair

Larry Krohn, Clerk

**Payable 2011 Otter Tail County Housing and Redevelopment Special Taxing District
Gross and Net Property Tax Levy Resolution
Otter Tail County Resolution No. 2010 - 64**

The following resolution was offered by Commissioner Erickson who moved for the authorization of the Otter Tail County Housing and Redevelopment Special Taxing District 2011 Gross and Net Property Tax Levy:

WHEREAS, the Otter Tail County Housing and Redevelopment Authority is a special taxing district under the provisions of Minnesota Statute Chapter 469, and

WHEREAS, the Otter Tail County Housing and Redevelopment Authority had requested a Payable 2011 Gross and Net Property Tax Levy of \$416,000, and

WHEREAS, the Otter Tail County Board of Commissioners on Tuesday, September 14, 2010, adopted the Otter Tail County Housing and Redevelopment Authority's request of \$416,000 as the proposed Gross/Net Property Tax Levy for Payable Year 2011, and

WHEREAS, the Otter Tail County Board of Commissioners recognizes the requirement to adopt the special taxing district's Payable 2011 Gross and Net Property Tax Levy no later than Tuesday, December 28, 2010, and the Otter Tail County Board of Commissioners is required to certify Otter Tail County Housing and Redevelopment Authority's final Payable 2011 Gross and Net Property Tax Levy to the County Auditor's office on or before Tuesday, December 28, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners, after consideration and discussion by the Otter Tail County Budget Committee with the Otter Tail County HRA, hereby authorizes/adopts, on behalf of the Otter Tail County Housing and Redevelopment Authority, a final Payable 2011 Gross and Net Property Tax Levy of \$416,000 and hereby certifies the same to the County Auditor's office to be spread against the taxable property of the Otter Tail County Housing and Redevelopment Authority.

The resolution was seconded by Commissioner Rogness and carried, with the members of the Otter Tail County Board of Commissioners voting as follows:

<u>Commissioner</u>	<u>For</u>	<u>Against</u>
Doug Huebsch	X	
Everett Erickson	X	
John Lindquist	X	
Roger Froemming	X	
Lee Rogness	X	

Adopted at Fergus Falls, Minnesota this 28th day of December 2010.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Attest: _____

Roger Froemming, County Board Chair

Larry Krohn, Clerk

Resolution Adopting the Calendar Year 2011 Budget
Otter Tail County Resolution No. 2010 - 65

The following resolution was offered by Commissioner Huebsch who moved for the adoption of the calendar year 2011 budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Funds.

WHEREAS, the Otter Tail County Board of Commissioners recognized the requirement to adopt a proposed Calendar Year 2011 Budget and to select a date for the public hearing, during the period of November 25th through December 26th for the purpose of discussing and receiving public comment regarding the Proposed Budget, on or before September 15, 2010; and

WHEREAS, the Otter Tail County Board of Commissioners on Tuesday, September 14, 2010 adopted Otter Tail County's proposed Calendar Year 2011 Budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Fund, and selected Tuesday, December 14, 2010 as the date for the public hearing, and

WHEREAS, the Otter Tail County Board of Commissioners at 6:00 p.m. on Tuesday, December 14, 2010 held the required hearing; and

WHEREAS, the Otter Tail County Board of Commissioners recognizes the requirement to adopt Otter Tail County's final Calendar Year 2011 Budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Funds no later than Tuesday, December 28, 2010 and also recognizes the requirement to adopt the final Calendar Year 2011 Budget after the adoption of the final payable 2011 Gross and Net Property Tax Levy.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners adopts the amount of \$69,647,351 as the County's Calendar Year 2011 Budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Funds, as summarized and as detailed in the budget documents filed with the County Auditor's office.

The above resolution was seconded by Commissioner Froemming and carried with the members of the Otter Tail County Board of Commissioners voting as follows:

<u>Commissioner</u>	<u>For</u>	<u>Against</u>
Doug Huebsch	X	
Everett Erickson	X	
John Lindquist	X	
Roger Froemming	X	
Lee Rogness	X	

Adopted at Fergus Falls, Minnesota this 28th day of December 2010.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Attest: _____

Roger Froemming, County Board Chair

Larry Krohn, Clerk

OTTER TAIL COUNTY RESOLUTION #2010 - 62
Attorney License Fees

WHEREAS, Otter Tail County has paid the licensing fees for its engineers and appraisers, and effective January 1, 2011, will pay for the peace officers' licenses for the Sheriff's Office; and

WHEREAS, Minnesota Statute 388.18, subd. 5, provides that the County Board by resolution shall provide the budget for the County Attorney's Office, including salaries or other expenses necessary in the performance of duties of the office.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that effective January 1, 2011, Otter Tail County pay the license fees for the attorneys in the County Attorney's Office.

Upon the motion of Erickson, seconded by Lindquist, and upon a 5 – 0 vote, the above resolution was passed on the 28th day of December, 2010.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Roger Froemming, Board of Commissioners Chair

Attest: _____

Larry Krohn, Clerk

Purchase of Service Agreement for Court-Ordered Services

Motion by Huebsch, second by Rogness, and unanimously carried to authorize the Chairman's signature to execute a Purchase of Service Agreement between Otter Tail County and Lakeland Mental Health Center for court-ordered evaluations.

DNR Land Acquisition

County Attorney, David Hauser, briefed the Board on continued research regarding the DNR land acquisition from Dale & Deborah Frost that occurred in 2009. The position of the State DNR is that the Greniers need to obtain an easement from the seller (Frost family). If the DNR granted an easement, the Grenier family would need to obtain an additional easement from the Frost's to access their property. By Statute, the State is prohibited to granting easements except in very specific circumstances; therefore, the DNR is unable to change the deed. Discussion took place regarding the agreement of all parties involved at the May 19, 2009, County Board meeting.

Solid Waste Haulers License Applications

Motion by Lindquist, second by Rogness, and unanimously carried to approve the following application for a 2011 Solid Waste Haulers license contingent upon payment of their account by January 31, 2011: Denzel's Region Waste, 27766 Joten Lake Road, Dalton, MN 56324

Motion by Rogness, second by Huebsch, and unanimously carried to approve the following applications for 2011 Solid Waste Haulers licenses:

Ballard Sanitation
PO Box 368
Pelican Rapids, MN 56572

Big Red Boxes
23027 265th Ave
Fergus Falls, MN 56537

City Dray Sanitation
16407 US Hwy 71
Wadena, MN 56482

Corrie's Sanitation
4966 River Place NE
Carlos, MN 56319

Fuch Sanitation
Box 204
Glyndon, MN 56547

G & T Sanitation
12196 260th St.
Sebeka, MN 56477

Ken Saurer Garbage
Box 55
Clitherall, MN 56524

Metro Disposal
PO Box 947
Fargo, ND 58107

Minn-Kota Envroservices
PO Box 1864
Fargo, ND 58107

Ottertail Trucking
PO Box 402
Fergus Falls, MN 56537

Steve's Sanitation
240 6th Ave NE
Perham, MN 56573

Jon & Son Disposal
PO Box 1475
Detroit Lakes, MN 56501

Toutges Sanitation
49601 Brandborg Creek Rd
Henning, MN 56551

Waste Management, Inc.
420 Geneva Road
Alexandria, MN 56308

West Central Roll-Off
17205 Heartland Road
Vining, MN 56588

Soberg Enterprises, Inc.
PO Box 479
Detroit Lakes, MN 56501

Waste Management, Inc.
5170 21st Ave North
Grand Forks, ND 58203

Recess & Reconvene

At 11:37 a.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for a committee meeting and lunch break. The meeting was reconvened at 1:01 p.m.

Continuation of Drainage System No. 70 Re-determination Hearing

Chairman Froemming welcomed those in attendance for the Ditch No. 70 Re-determination Public Hearing. This Public Hearing is a continuation of the hearing that took place on November 30, 2010, at the Government Services Center in Fergus Falls. There were ten individuals from the public listed on the sign-in sheet. County officials present included the Ditch Inspector, Ditch Viewers, GIS Coordinator, and Land & Resource Director.

Ditch Inspector, Randy Wasvick, indicated that the Ditch Viewers viewed three properties as requested at the November 30, 2010 hearing. The Ditch Viewers did not change the determinations of benefit on the properties. Discussion took place regarding how the land is classified and how benefits are determined. Mr. Wasvick addressed the question of the Ordinary High Water Level (OHWL). The DNR has set the OHWL at 1,298'. Mr. Wasvick estimated that when Sewell Lake is running over, it is .83' above the OHWL. Discussion took place regarding the original design of the outlet and the ability to reduce the water below the OHWL with a DNR permit.

Motion by Rogness, second by Lindquist, and unanimously carried to accept the Ditch No. 70 Statement of Benefits as amended on 10/27/2010 and on file at the County Auditor's office.

Request for Permanent Classification

Motion by Huebsch, second by Rogness, and unanimously carried to approve a permanent Permit Technician position in the Land & Resource Office and authorize the process to fill the position as recommended by the Personnel Committee.

Board of Commissioners 2011 Meeting Schedule

Motion by Huebsch, second by Lindquist, and carried with Erickson opposed, to approve the following Board of Commissioners' meeting schedule for Calendar Year 2011 with the Board of Commissioners acting as the Human Services Board as authorized in M.S. 402.02. Motion by Rogness, second by Huebsch, and carried with Erickson opposed, to clarify that January 4, 2011 Board meeting will start at 9:30 a.m:

CY 2011 Month	County Board Meeting Date	County Board Start Time
January	January 4, 11, 18, & 25	9:30 a.m.
February	February 1 February 8, 15, & 22	6:00 p.m. 9:30 a.m.
March	March 1 March 15, 22, & 29	6:00 p.m. 9:30 a.m.
April	April 5 April 12, 19, & 26	6:00 p.m. 9:30 a.m.
May	May 3 May 10, 17, & 24	6:00 p.m. 9:30 a.m.
June	June 7 June 14, 21, & 28	6:00 p.m. 9:30 a.m.
July	July 5 July 12, 19, & 26	6:00 p.m. 9:30 a.m.
August	August 2 August 9, 16, & 23	6:00 p.m. 9:30 a.m.
September	September 6 September 13, 20, & 27	6:00 p.m. 9:30 a.m.
October	October 4 October 11, 18, & 25	6:00 p.m. 9:30 a.m.
November	November 1 November 8, 15, & 29	6:00 p.m. 9:30 a.m.
December	December 13, 20, & 27	9:30 a.m.

Lakes Country Service Cooperative Annual Membership

Motion by Rogness, second by Huebsch, and unanimously carried to authorize payment of the LCSC annual membership fee of \$250.00.

Closed to the Public

At 2:20 p.m., Chairman Froemming declared the meeting of the Board of Commissioners closed to the public for purposes of discussing labor negotiation strategies relative to the Highway, GST, Facilities Operations, and Sheriff's collective bargaining unions. Present were all five seated Commissioners, Commissioner Elect, Wayne Johnson, County Coordinator, County Attorney, and Board Secretary. At 2:30 p.m., upon conclusion of the closed session, Chairman Froemming declared the Board of Commissioners' meeting open to the public.

Adjournment

At approximately 2:36 p.m., Chairman Froemming adjourned the meeting of the Otter Tail County Board of Commissioners until Tuesday, January 4, 2011.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

CB/kd

Approved minutes

WARRANTS APPROVED ON 12/28/2010 FOR PAYMENT 12/28/2010

<u>VENDOR NAME</u>	<u>AMOUNT</u>
A-1 WAYNE'S TOWING	125.00
ADVANCED AUTO CARE	71.57
ALADDIN TEMP-RITE LLC	108.31
ALEXANDRIA TECHNICAL COLLEGE	270.00
AMERICAN BIO MEDICA CORPORATIO	97.65
AMERICAN INSTITUTIONAL SUPPLY	350.34
ARNTSON ELECTRIC INC	600.00
ASSOCIATED BAG COMPANY	97.73
ATCO INTERNATIONAL	249.00
AVTEX SOLUTIONS LLC	3,318.34
BECKER CO HIGHWAY DEPT	6,328.97
BEN FRANKLIN	13.84
TERRY BENNETT	114.99
BIG STONE CO HWY DEPT	1,088.59
BOB'S STANDARD BULK SERVICE	125.04
BOBCAT OF OTTER TAIL COUNTY	9.10
BRANDON COMMUNICATIONS INC	68.95
BRAUN INTERTEC CORPORATION	448.50
BRETZ HARDWARE	6.40
CDW GOVERNMENT INC	10,914.92
CENTRAL LAKES COLLEGE	600.00
CHEMSEARCH	573.84
CHRISTENSON ELECTRIC INC	359.39
CLAY CO AUDITOR TREASURER	5,533.54
CLAY COUNTY HIGHWAY DEPT	8,603.57
CO OP SERVICES INC	69.85
COLLEGE WAY AUTO INC	173.41
CONCEPT CATERING	181.25
DEER CREEK TOWNSHIP	288.00
DEX EAST	44.60
DIVERSIFIED CONTRACTING INC	28,096.00
DOUGLAS COUNTY PUBLIC WORKS	13,619.26
E & J PRESS	162.45
FARNAM TIRE CENTER	91.00
FERGUS ELECTRIC	334.50
FERGUS FALLS DAILY JOURNAL	312.00
FERGUS FALLS SCHOOL DIST 544	599.40
GALL'S INC	209.02
GODFATHERS EXTERMINATING INC	263.13
GRANT CO HIGHWAY DEPT	3,451.18
GRAYARC	68.99
JOHN JENSON	3,700.00
JK SPORTS	85.99
KARVONEN & SON FUNERAL HOME	535.00
ALLAN KELLER	220.34
KELLY SERVICES INC	920.45
LAKE REGION HEALTHCARE CORP	863.85
LARRY OTT INC TRUCK SERVICE	625.00
LINDSAY ECOWATER SYSTEMS	96.42
LITTLE BEAR TOWING	633.77
LOCATORS & SUPPLIES INC	129.95
JERRY LOKEN	10.00
MAHNOMEN COUNTY HIGHWAY DEPT	625.42
MARCO	14,185.76
MARCO INC ST LOUIS	614.35
MATTHEW BENDER & COMPANY INC	739.32

OTC Board of Commissioners' Minutes
 December 28, 2010
 Attachment A, Page 2

MCCC MI 33	2,500.00
MID-CENTRAL EQUIPMENT INC	63.38
MIDWEST PRINTING CO	31.50
MIDWEST TESTING LABORATORY	168.00
MINNKOTA	54.00
MN CO ATTORNEYS ASSOCIATION	1,000.00
MN DEPT OF AGRICULTURE	190.00
MN DEPT OF HEALTH	200.00
MN SOCIETY OF PROFESSIONAL SUR	75.00
MN STATE BAR ASSOCIATION	100.00
MSCIC	60.00
TOM MURSU	61.50
NAPA FERGUS FALLS	37.33
NATIONAL BUSINESS SYSTEMS INC	11,000.00
NETWORK CENTER COMMUNICATIONS	355.00
NOLO	7.00
NORTH AMERICAN SALT CO	74,295.16
NORTHLAND COMMUNITY & TECHNICA	3,079.50
NOVA FIRE PROTECTION	796.00
OFFICEMAX INCORPORATED	99.64
OTTER TAIL CO TREASURER	537.96
OTTER TAIL POWER COMPANY	742.85
OTTERTAIL GLASS INC	53.36
OVERLAND MECHANICAL SERVICES	177.25
PEPSI-COLA	340.74
PITNEY BOWES	1,435.00
POPE COUNTY HIGHWAY DEPT	1,621.68
PRODUCTIVE ALTERNATIVES INC	60.21
QUARTERMASTER	123.27
REGION VII MAAO TREASURER	175.00
RUBBER STAMP CHAMP	24.49
THE SAND CREEK GROUP LTD	1,771.36
SOUTH MILL SERVICE	820.52
SRF CONSULTING GROUP INC	8,130.85
STEINS INC	2,481.45
STEVENS CO HIGHWAY DEPT	672.94
STORAGE CONNECTION	1,500.00
STRAND HARDWARE & RADIO SHACK	37.72
STREICHERS	178.44
SUPERIOR LAMP INC	1,127.61
SWIFT COUNTY HIGHWAY DEPT	771.76
KELLY THOMAS	5.21
TOWMASTER	147.81
TRANQUILITY BUILDING SERVICES	454.22
TRAVERSE COUNTY HIGHWAY DEPT	558.51
TRIMIN SYSTEMS INC	3,102.58
ULTEIG ENGINEERS	36,221.80
UNIFORMS UNLIMITED	64.70
CHUCK UNTIEDT	1,000.00
VICTOR LUNDEEN COMPANY	138.94
VIKING COCA-COLA	275.20
WEST PAYMENT CENTER	2,647.33
WHITE PINE ACADEMY	250.00
WILKIN CO HIGHWAY DEPT	4,007.57
WILLIAM MITCHELL LAW REVIEW	35.00
**** FINAL TOTAL.....	<u>\$277,893.58****</u>