

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
515 W. Fir Avenue, Fergus Falls, MN
Tuesday, April 27, 2010
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, April 27, 2010, at 9:31 a.m., at the Otter Tail County Government Services Center in Fergus Falls, MN, with Commissioners Roger Froemming, Chair; John Lindquist, Vice-Chair; Everett Erickson, Doug Huebsch and Lee Rogness present.

Approval of Agenda

Motion by Erickson, second by Lindquist, and unanimously carried to approve the Human Services Board agenda of April 27, 2010 as mailed.

Approval of Minutes

Motion by Huebsch, second by Rogness, and unanimously carried to approve the Human Services Board minutes of April 13, 2010 as presented.

ECOW State Health Improvement Program (SHIP) Update

SHIP Manager, Jason Bergstrand and other staff presented a follow up briefing regarding SHIP after last week's interactive webinar with the State Health Department. Mr. Bergstrand submitted a document from the DOH entitled "SHIP and Health Care Systems" working to reduce chronic disease in Minnesota by reducing obesity and tobacco use. The City of Perham is the pilot city in Otter Tail County for this project. Ann Dolence, Worksite Wellness Coordinator, is meeting with City of Perham employees and working through a program for a healthier work environment. Several initiatives were outlined including tracking weight loss as a group, access to bicycles in the community, and having fruits and vegetables readily available. Other SHIP staff provided documents and discussed the complete street concept (active living by design principles), healthy vending and good nutrition in the school setting, and healthcare setting interventions. In all of these settings, SHIP strives for policy, system and environmental change. Discussion with the Board followed the presentation. Commissioner Lindquist offered an option for access to bicycles and requested that this program connect with a similar proposed Extension Service program. Discussion also occurred regarding the challenges of safety with a street design that promotes walking and biking to school and work.

**Otter Tail County Proclamation
Family Child Care Provider Week
May 2nd – May 8th 2010**

Otter Tail County Resolution No. 2010 - 27

Commissioner Erickson offered the following and moved its adoption:

WHEREAS, Otter Tail County has over 130 licensed family child care providers; and

WHEREAS, Otter Tail County family child care providers serve approximately 1,400 children and their families; and

WHEREAS, children are Otter Tail County's most valuable asset and resource; and

WHEREAS, the care and education of Otter Tail County's children provided by licensed family child care givers is an invaluable occupation; and

WHEREAS, many Otter Tail County families choose child care outside their own home; and

WHEREAS, licensed family child care providers are highly competent, dedicated, caring, and concerned professionals.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby proclaim the **week of May 2nd – 8th 2010**, as Licensed Family Child Care Provider Week in Otter Tail County, in honor of its many licensed family child care providers, and asks the community to join in recognizing the valuable contributions these family child care providers make to our community.

Commissioner Huebsch seconded the resolution and, upon being put to vote, the resolution was unanimously adopted.

Dated: _____

OTTER TAIL COUNTY HUMAN SERVICES BOARD

Attest: _____

By: _____

Larry Krohn, Clerk

Roger Froemming, Human Services Board Chair

**Otter Tail County Proclamation
FOSTER CARE MONTH – MAY 2010**

Otter Tail County Resolution No. 2010 - 28

Commissioner Rogness offered the following and moved its adoption:

WHEREAS, the family, serving as the primary source of love, identity, self-esteem and support, is the very foundation of our communities, our state, and our Country, and

WHEREAS, in 2010 there were 53 children in the Otter Tail County licensed foster homes. Foster care provides a safe, secure and stable home for children also providing compassion and nurturance of a family setting, and

WHEREAS, in 2010, Otter Tail County Human Services licensed 18 foster families who have opened their homes and hearts to children whose families are in crisis, play a vital role helping children and families heal, reconnect, and launch children into successful adulthood, and

WHEREAS, there are over 123 adults in licensed adult family foster care homes, and

WHEREAS, there are over 51 licensed adult family foster care providers, who have opened their homes to provide a family environment to individuals with developmental disabilities, mental illness or who are elderly, and

WHEREAS, there are numerous individuals, public and private organizations who work to increase public awareness of the needs of children and adults in foster care as well as the enduring and valuable contribution of foster care providers.

NOW, THEREFORE, we, the Otter Tail County Human Services Board, by virtue of the authority vested in us as County Commissioners of Otter Tail County, do hereby proclaim May as **FOSTER CARE MONTH** in Otter Tail County and urge all citizens to volunteer their talents and energies on behalf of children/adults in foster care, foster parents, and the professional staff working with them during this month and throughout the year.

Commissioner Erickson seconded the resolution and, upon being put to vote, the resolution was unanimously adopted.

Dated: _____

OTTER TAIL COUNTY HUMAN SERVICES BOARD

Attest: _____

By: _____

Larry Krohn, Clerk

Roger Froemming, Human Services Board Chair

A Place to Belong

Human Services Supervisor, Jodi Wentland, introduced Local Advisory Committee member, Jeanne Jaros, and Sue Wilkin, Director of "A Place to Belong". Ms. Jaros reviewed activities of the LAC and presented the Mental Health Proclamation. Ms. Wilkin briefed the Board on "A Place to Belong", which is a social club/network for people with mental illness. She provided statistics on membership (almost 900 in 2009) and 2,622 meals served. Ms. Wilkin introduced a couple of members of the club who shared stories of how the network changed their lives.

**May is Mental Health Month
Proclamation**

Otter Tail County Resolution No. 2010 - 29

Commissioner Huebsch offered the following and moved its adoption:

WHEREAS, the U.S. Surgeon General states that mental health is fundamental to health and indispensable to personal well-being, family and interpersonal relationships, and contributes to community and society; and

WHEREAS, the U.S. Surgeon General confirms that mental illness affects one in five Americans every year, regardless of age, gender, race, ethnicity, religion or economic status; and

WHEREAS, the U.S. Surgeon General has found that a range of treatment exists for most mental disorders and the efficacy of mental health treatments are well documented; and

WHEREAS, Otter Tail County has made a commitment to community-based systems of mental health care for all residents and has appointed Local Mental Health Advisory Committee for children and adults; and

WHEREAS, the National Mental Health Association, the National Council for Community Behavioral Healthcare and their national partners, the National Alliance for the Mentally Ill and their local affiliates observe Mental Health Month every May to raise awareness and understanding of mental health and illness.

THEREFORE, we, **The Otter Tail County Human Services Board**, by virtue of the authority vested in us as County Commissioners of **Otter Tail County**, do hereby proclaim **May 2010 Mental Health Month in Otter Tail County**. As County Commissioners of Otter Tail County we call all citizens, government agencies, public and private institutions, business and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illness.

Commissioner Rogness seconded the resolution and, upon being put to vote, the resolution was unanimously adopted.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

Attest: _____ By: _____
Larry Krohn, Clerk Roger Froemming, Human Services Board Chair

Approval to Pay Bills & Claims

Motion by Erickson, second by Lindquist, and unanimously carried to approve payment of the Human Services bills and claims as presented.

Adjournment

At 10:41 a.m., Chairman Froemming declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, May 11, 2010.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Roger Froemming, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, April 27, 2010, at 11:05 a.m. at the Otter Tail County Government Services Center in Fergus Falls, MN, with Commissioners Roger Froemming, Chair; John Lindquist, Vice-Chair; Everett Erickson, Doug Huebsch and Lee Rogness present.

Approval of Agenda

Motion by Rogness, second by Erickson, and unanimously carried to approve the Board of Commissioners agenda of April 27, 2010 as mailed.

Approval of Minutes

Motion by Lindquist, second by Rogness, and unanimously carried to approve the Board of Commissioners minutes of April 20, 2010 as mailed.

Approval to Pay Bills

Motion by Erickson, second by Rogness, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Bid Award – C.P. 10:TM

Motion by Huebsch, second by Erickson, and unanimously carried to award the bid for C.P. 10:TM for 2010 county wide traffic marking services to the low bidder, Traffic Marking Service, Inc. of Maple Lake, MN in the bid amount of \$258,423.73.

Seasonal Supply of Hot Mix Bituminous Contracts

Motion by Rogness, second by Erickson, and unanimously carried to authorize the Chairman's signature to execute the following Highway Contracts for the 2010 seasonal supply of hot mix bituminous:

Central Specialties, Inc.
Alexandria, MN

Seasonal Supply of Hot Mix Bituminous Material
(East, West, & North Otter Tail County)

Wadena Asphalt, Inc.
Wadena, MN

Seasonal Supply of Hot Mix Bituminous Material
(East Otter Tail County)

Engineering Services – Drawdown of Iverson Lake

Motion by Rogness, second by Huebsch, and unanimously carried to authorize the Highway Engineer to enter into a contract with Houston Engineering, Inc. for engineering design and permitting of the Iverson Lake Drawdown project. The estimated cost for the engineering services is \$34,725.00.

Work Release Program Contract

Motion by Rogness, second by Lindquist, and unanimously carried to approve the Chairman's signature to execute an agreement between the State of Minnesota DOC and the County of Otter Tail for the Work Release Program for the period of 7/1/2010 through June 30, 2011. The DOC will pay a per day rate of \$55.00 to operate the program.

Sentence to Service Program

Sheriff, Brian Schlueter and Detention Facility Administrator, Richard Akerman, provided information regarding the Minnesota Department of Correction's decision to terminate the current agreement with Otter Tail County for the STS Program. The current agreement authorized reimbursement to the County for FY2011 in the amount of \$57,782.50. The DOC is terminating that agreement and intends to issue an amended agreement reducing the funding to \$37,994.50 which creates a deficit of \$10,000.00 for the balance of CY2010. Discussion took place regarding the value of the program. Motion by Huebsch, second by Rogness, and unanimously carried to state the County's intent to continue STS services.

Payment for Airport Road

Motion by Rogness, second by Huebsch, and unanimously carried to authorize payment, to the City of Fergus Falls, for the County's portion of upgrading the airport road for the Transfer Station in the amount of \$125,822.11.

Fergus Falls Transfer Station

Solid Waste Director, Mike Hanan, requested paving two areas at the Transfer Station that had been deferred during initial construction. Motion by Huebsch, second by Erickson, and unanimously carried to pave an area on the east side of the transfer station because there are issues with the gravel road washing out. Central Specialties estimated \$13,513.00 to complete the work. Motion by Froemming, second by Erickson, and unanimously carried to approve additional paving on the northwest side of the building where the empty roll off containers are stored at an estimated cost of \$21,700.00. These expenses are within the total construction budget.

Sale of Used Equipment

Motion by Huebsch, second by Lindquist, and unanimously carried to authorize the sale of the following used equipment:

Olympic Sales Fargo, ND	Package #1 (used roll-off hook truck)	\$35,100.00
Lucken Winger, MN	Package #2 (1986 GMC with Packer Box)	\$1,859.00

Household Hazardous Waste Mobile Collections

Motion by Lindquist, second by Erickson, and unanimously carried to authorize the Chairman's signature to execute contracts for the "Operation of a Mobile Collection for Household Hazardous Waste" in the following cities:

Pelican Rapids Public Works Facility	August 4, 2010
New York Mills City Garage	September 14, 2010
Ottertail City Fire Hall	June 4, 2010
Battle Lake Highway Garage	June 22, 2010
Dalton Fire Hall	May 11, 2010
Henning Highway Garage	July 23, 2010
Elizabeth Fire Hall	June 30, 2010
Perham City Garage	August 10, 2010
Vergas Fire Hall	May 26, 2010

Recess & Reconvene

At 11:50 a.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for a Solid Waste Committee meeting and lunch break. The meeting was reconvened at 1:17 p.m.

Drainage System #16

Ditch Inspector, Randy Wasvick briefed the Board regarding the Ditch #16 public informational meeting scheduled at 7:00 p.m. on May 7, 2010 at the Battle Lake school auditorium.

Drainage System #37

Mr. Wasvick briefed the Board regarding Ditch #37. There is about 700' of pipe that needs to be replaced on LuJean Schei's property in Underwood. He estimated the cost at \$7,800.00. Mr. Wasvick requested permission to complete this work this summer if it is dry enough. He stated that there is a maintenance fund on this ditch system to pay back the cost of the repairs. He noted that there is an additional section that may need repairs. There is an unnamed lake on the north side of East Dane Prairie road that flows into a culvert under the road; then, flows into a 12" tile and into an open ditch. Beavers are being trapped because they are plugging the culvert. Mr. Wasvick was uncertain if other repairs will be needed in this section of the ditch. Motion by Lindquist, second by Rogness, and unanimously carried to authorize the Ditch Inspector to proceed with repairing about 700' of pipe in Drainage System #37 as described. The motion also approved borrowing the money for this expense from the General Fund to be repaid by the Ditch #37 Maintenance Fund with the same interest rate set by the State Court Administrator for interest on judgments.

WARRANTS APPROVED ON 4/27/2010 FOR PAYMENT 4/27/2010

<u>VENDOR NAME</u>	<u>AMOUNT</u>
A'VIANDS LLC	8,582.61
AMERICAN INSTITUTIONAL SUPPLY	88.87
ARVIG COMMUNICATION SYSTEMS	18.12
BOB'S STANDARD BULK SERVICE	102.81
BROCK WHITE COMPANY	715.64
CDW GOVERNMENT INC	490.40
CIT TECHNOLOGY FIN SERV INC	190.53
CODE 4 SERVICES LLC	47.89
COMMISSIONER OF TRANSPORTATION	230.06
COOPERS TECHNOLOGY GROUP	3,900.80
DACOTAH PAPER COMPANY	485.49
DEX EAST	21.70
EGGE CONSTRUCTION INC	100.00
FERGUS FALLS MEDICAL GROUP	7,013.22
FERGUS FALLS SCHOOL DIST 544	118.80
CITY FERGUS FALLS	2,275.73
FERGUS TIRE CENTER	199.87
GALL'S INC	130.34
GODFATHERS EXTERMINATING INC	564.99
HENRY'S FOODS INC	1,060.02
HERNESS CONSTRUCTION COMPANY	5,900.00
HIGH PLAINS TECHNOLOGY	881.73
HOUSTON ENGINEERING INC	4,334.00
HUGS & STITCHES	2,280.00
INNOVATIVE OFFICE SOLUTIONS	31.23
K-MART	4.14
KELLY SERVICES INC	350.00
MARCIE KNUDSEN	84.49
KIM KNUTSON	339.64
DARREN KUNZ	5.89
LAB SAFETY SUPPLY INC	75.63
LAKES AREA COOPERATIVE	1,033.67
LAKES COUNTRY SERVICE CO OP	2,376.28
LARRY OTT INC TRUCK SERVICE	1,075.00
LEADSONLINE	2,148.00
LITTLE BEAR TOWING	239.40
LITTLE FALLS MACHINE INC	853.62
LOCATORS & SUPPLIES INC	224.80
MANNY'S - ROCKY'S BAIT	482.33
MARCO INC ST LOUIS	232.06
MATTHEW BENDER & COMPANY INC	454.19
MCCC MI 33	120.54
MIDWEST PRINTING CO	967.22
MN DEPT OF HUMAN SERVICES	604.17
MN REVENUE	400.00
MN ST COMMUNITY AND TECHNICAL	1,000.00
NATIONAL BUSINESS SYSTEMS INC	5,475.90
NELSON DAIRY CONSULTANTS	450.00
NETWORK CENTER COMMUNICATIONS	425.00
NORTH AMERICAN SALT CO	4,760.07
NORTHSTAR TECHNOLOGY GROUP INC	87.96
OFFICEMAX INCORPORATED	280.42
KIRSTEN OLSON	148.74
THE ORIGINAL HEATING MAN	421.91
OTTER TAIL CO TREASURER	116.42
OTTERTAIL TRUCKING INC	6,601.00
OVERHEAD DOOR CO OF FERGUS FAL	244.38
OVERLAND MECHANICAL SERVICES	636.81

PEMBERTON SORLIE RUFER KERSHNE	175.00
PETE'S BODY SHOP & TOWING	118.63
PITNEY BOWES	2,893.00
PUBLIC SAFETY CENTER INC	131.87
RDO EQUIPMENT CO FARGO	66.56
RED BARN PLAT BOOKS	720.00
REED BUSINESS INFORMATION	949.56
WILLIAM ROGERS	18.30
MARK RONNING	103.63
CHERI SCHULTZ	249.99
SEH	3,004.00
SHERWIN WILLIAMS	20.49
SIGNWORKS SIGNS & BANNERS LLC	1,747.41
SON'S APPLIANCE & REFRIGERATIO	91.97
STEINS INC	726.97
STREICHERS	34.18
SUPERIOR LAMP INC	1,026.00
TNT REPAIR INC	2,223.71
TRANQUILITY BUILDING SERVICES	454.22
CHRISTINE TUNGSETH	84.49
US BANK	119,338.75
VFW POST 612	140.00
VICTOR LUNDEEN COMPANY	1,902.69
VOSS LIGHTING	271.13
WEST CENTRAL JAIL ADMIN ASSOC	20.00
WEST PAYMENT CENTER	2,322.28
ZIEGLER INC	2,553.88
<u>**** FINAL TOTAL.....</u>	<u>\$213,873.24 ****</u>