

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 W. Fir Avenue, Fergus Falls, MN
Tuesday, December 15, 2009
9:15 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, December 15, 2009, at 9:15 a.m., at the Otter Tail County Government Services Center in Fergus Falls, MN, with Commissioners Everett Erickson, Chair; Roger Froemming, Vice-Chair; John Lindquist, Doug Huebsch and Lee Rogness present.

Approval of Agenda

Motion by Froemming, second by Lindquist, and unanimously carried to approve the Human Services Board agenda of December 15, 2009 as mailed.

Approval of Minutes

Motion by Huebsch, second by Froemming, and unanimously carried to approve the Human Services Board minutes of November 24, 2009, as presented.

Keys to Innervision

Probation Director, Chuck Kitman briefed the Board on the Keys to Innervision program, administered by Lakeland Mental Health Center, for children and their parents. Motion by Rogness, second by Froemming, and unanimously carried to authorize the Chairman's signature to execute an agreement between the County of Otter Tail and Lakeland Mental Health Center to administer a multi-system adolescent chemical dependency program for the period of January 1, 2010 to December 31, 2010. The program serves twenty to twenty-five families with total cost of \$275, of which, \$50 is charged to the family.

Coordinator on Aging Contract

Public Health Director, Diane Thorson, briefed the Board on a contract from the Land of the Dancing Sky which provides \$30,500 towards Otter Tail County's Aging Coordinator position. She submitted a handout describing the performance measures and outcomes for the position in assisting seniors and caregivers. Motion by Huebsch, second by Lindquist, and unanimously carried to authorize the appropriate County officials' signatures to execute a grant contract between the County of Otter Tail and the Land of the Dancing Sky for services provided to seniors. The federal funding, in the amount of \$30,500 is supplemented with a local match of approximately \$40,000 depending on expenses for mileage and program supplies.

Pandemic Flu Vaccine Clinics

Ms. Thorson reported that the Minnesota Department of Health has decided to open the availability of vaccine to all people. She reported that 13 clinics are planned to administer the vaccine. Public Health Department staff will be going to the schools to immunize children. Otter Tail County has received over 9,000 doses of vaccine. Ms. Thorson estimated a 25% to 40% saturation rate. Otter Tail County has also contracted with MeritCare and Lake Region Hospital to administer H1N1 vaccine.

State Health Rankings

Ms. Thorson reported that Minnesota has dropped to 6th in the country for overall State health rankings due to determinants of health. Determinants of health are factors such as tobacco use, obesity, housing, and poverty. County profiles will be released in February of 2010 to compare Otter Tail County with other counties throughout the State. The Minnesota State Health Commissioner's advice is to invest in prevention to stop rising health care costs. Discussion took place about how to make exercise and healthy choices available to employees, schools, and other residents of the County.

Human Services Contract Approval

Motion by Froemming, second by Rogness, and unanimously carried to authorize the Chairman's signature to execute the following Human Services contracts:

Agency	Program	Effective Date	Targeted Population	Funding Source
Prairie Community Services	Nursing Services	01/01/10 through 12/31/10	Individuals with serious & persistent mental illness	On-time funding of \$15,000 – rate of \$30/hr to max of 500 hrs – Adult MH Initiative Funds
Gull Harbor (Moorhead)	Intensive Residential Treatment & Crisis Stabilization Program	01/01/10 through 12/31/10	Individuals with serious & persistent mental illness	Per diem rate for Intensive Residential Treatment is \$227.42 – Adult MH Initiative Funds
Productive Alternatives, Inc.	Residential Crisis Services	01/01/10 through 12/31/10	Individuals with serious & persistent mental illness	Maximum of \$283,202 for CY2010 – Adult MH Initiative Funds
Tran\$EM	Supported Employment	01/01/10 through 12/31/10	Individuals with serious & persistent mental illness	Max of \$104,299.91 for CY2010 – Adult MH Initiative Funds
St. Williams Annex (Parkers Prairie)	Community Support Program Services	01/01/10 through 12/31/10	Individuals with serious & persistent mental illness	Max of \$50,330.00 for CY2010 – Additional funding of \$19,897 thru Adult MH Initiative Funds
St. Williams (Parkers Prairie)	Waivered Services	01/01/10 through 12/31/10	Elderly & Disabled Individuals	Waivered Dollars & MA
FF Area Special Ed Cooperative & LMHC	Children's Day Treatment Program	07/01/09 through 06/30/10	Interagency Special Education Program	\$193,740 (48% of total program cost) payment made quarterly per rate schedule
Golden Manor	Residential Services/Assisted Living	01/01/10 through 12/31/12	Elderly	Purchased services not to exceed the OTC approved rate
McCornell Court Assisted Living (St. Williams Annex)	Residential Services/Assisted Living	01/01/10 through 12/31/12	Elderly	Purchased services not to exceed the OTC approved rate
Lutheran Social Services	Respite Care	01/01/10 through 12/31/12	Elderly & Disabled Individuals	Purchased services not to exceed the OTC approved rate
Lutheran Social Services (addendum)	Homemaker's Services	11/01/09 through 12/31/10	Elderly	Purchased services not to exceed the OTC approved rate
Share House-Stepping Stones	Chemical Dependency Treatment	01/01/10 through 12/31/10	Eligible Individuals	County of Financial Responsibility/Consolidated CD Treatment Fund/MA

Some Place Safe Parenting Time Center	Supervised Parent//Child Visitations	01/01/10 through 12/31/10	Children	Basic Cost - \$35.00 per hr County of Financial Responsibility
OTC Attorney's Office & State of MN DHS	Fraud Investigation Services	01/01/10 through 12/31/10	Recipients of Public Assistance	Establish procedures between Attorney & DHS for effective enforcement of public assistance

Health Care Procurement Report

Human Services Director, John Dinsmore, reported that the State of Minnesota (on behalf of counties who have Prepaid Medical Assistance Programs) publishes a Request for Proposals to health plans to be a health care provider. There are nine Health Maintenance Organizations that serve all Minnesota counties. Otter Tail County currently has three health care providers; Blue Plus, Medica and UCare. The RFP will be posted by the State on February 8, 2010 and health plans will submit proposals. The final decision will be made on June 17, 2010 with open enrollment the following September. Mr. Dinsmore provided information regarding the public programs that are included in the State RFP. He also reported that in 2008, approximately 57 million dollars has been spent for public health care in Otter Tail County.

Approval to Pay Bills & Claims

Motion by Lindquist, second by Rogness, and unanimously carried to approve payment of the Human Services bills and claims as presented.

Adjournment

At 10:25 a.m., Chairman Erickson declared the meeting of the Otter Tail County Human Services Board adjourned until 9:15 a.m. on Tuesday, December 29, 2009.

Dated: _____

OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____

Everett P. Erickson, Human Services Board Chair

Attest: _____

Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, December 15, 2009, at 10:30 a.m. at the Otter Tail County Government Services Center in Fergus Falls, MN, with Commissioners Everett Erickson, Chair; Roger Froemming, Vice-Chair; John Lindquist, Doug Huebsch and Lee Rogness present.

Approval of Agenda

Motion by Rogness, second by Froemming, and unanimously carried to approve the Board of Commissioners agenda of December 15, 2009 with the following additions:

WesMin RC&D Appointment & WCA Funding Resolution

Approval of Minutes

Motion by Froemming, second by Lindquist, and unanimously carried to approve the Board of Commissioners minutes of December 1, 2009, as mailed.

Approval to Pay Bills

Motion by Erickson, second by Lindquist, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

RESOLUTION

**Maintenance Cooperative Agreement between Otter Tail County and MN DNR
Central Lakes State Trail Maintenance**

Otter Tail County Resolution No. 2009 - 62

Commissioner Huebsch offered the following and moved its adoption:

WHEREAS, pursuant to Minnesota Statutes 84.026 and 471.59, subd. 10, the State is empowered to engage such assistance as deemed necessary and the State is in need of routine maintenance services on the Central Lakes Trail in Otter Tail County, AND

WHEREAS, Otter Tail County is agreeable to provide the routine maintenance services as described in the Maintenance Cooperative Agreement for an annual rate of \$1,100.00 per mile.

BE IT RESOLVED, that Otter Tail County will provide the maintenance services as per the Maintenance Cooperative Agreement expiring June 30, 2011 at the annual rate of \$1,100.00 per mile on the Central Lakes Trail.

BE IT FURTHER RESOLVED, the County Board Chair and the County Board Clerk are hereby authorized and directed for and on behalf of the County of Otter Tail to execute and enter into an agreement with the MN Commissioner of Natural Resources prescribing the terms and conditions of same Maintenance Cooperative Agreement for the routine maintenance of the Central Lakes Trail expiring June 30, 2011.

Commissioner Rogness seconded the resolution and, upon being put to vote, the resolution was unanimously adopted.

Adopted this 15th day of December, 2009

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Everett P. Erickson, Board of Commissioners Chair

Attest: _____

Larry Krohn, Clerk

Highway Projects

Motion by Froemming, second by Huebsch, and unanimously carried to authorize the Chairman's signature to execute the Contract and Performance Bonds for Subsurface Inc. of Moorhead, MN for completion of a culvert project over County Ditch No. 21 in Section 16 of Sverdrup Township on CSAH 18.

Motion by Rogness, second by Lindquist, and unanimously carried to approve Final Payment to AAA Striping Service Co., of St. Michael, MN pursuant to Final Estimate No. 4, in the amount of \$14,817.63, for completion of the County Wide Traffic Marking project (C.P. 09:TM).

Motion by Erickson, second by Froemming, and unanimously carried to authorize the Chairman's signature to execute an agreement between the State of Minnesota Department of Natural Resources and the County of Otter Tail. Otter Tail County will provide construction engineering services for the DNR for an overlay on the Maplewood State Park entrance road to the west parking and camping area at a cost of \$40,000.

Motion by Rogness, second by Lindquist, and unanimously carried to authorize the appropriate County officials' signatures to execute an agreement between the County of Otter Tail and Braun Intertec for a Geotechnical Evaluation for a Bridge Replacement and Road Reconstruction project on CSAH 72 over the Otter Tail River (S.P. 56-672-04).

County Ditch #37

Land & Resource Administrator, Bill Kalar, presented a map of Ditch #37. He referred to an area (indicated by yellow on the map) that has been approved for cleaning and tile replacement upstream from Onstad Lake and an area north of Bass Lake (indicated by pink on the map) that has a broken tile which was authorized for repair. Mr. Kalar received a phone call from the contractor in regards to a problem south of Onstad Lake (indicated in blue on the map). Motion by Lindquist, second by Huebsch, and unanimously carried to repair broken tile in the area south of Onstad Lake subject to borrowing from the General Fund for the cost of repair. A Wetland Conservation Act technician concurred with the maintenance work as long as the bottom is not altered when cleaning out the area. The final work on Ditch #37 is planned for completion next spring.

2010 Natural Resources Block Grant

Motion by Lindquist, second by Huebsch, and unanimously carried to approve the FY2010 Board of Water and Soil Resources (BWSR) Block Grant Agreement and authorize the Chairman's signature for the period of July 1, 2009 to June 30, 2011. The motion also approves the 2010 Block Grant distribution dated December 15, 2009 as presented by the Land and Resource Administrator.

INCREASE WETLAND CONSERVATION ACT FUNDING FOR COUNTIES OUTSIDE OF THE 11 COUNTY METROPOITAN AREA Otter Tail County Resolution No. 2009 - 58

Commissioner Huebsch offered the following and moved its adoption:

WHEREAS, in 2007 through 2009, the 11 county metropolitan area received an increase in Wetland Conservation Act (WCA) funding for enforcement related violations; and

WHEREAS, baseline funding for Soil & Water Conservation Districts (SWCDs) and Local Government Units (LGUs) outside of the 11 county metropolitan area has not increased since 2004; and

WHEREAS, producer participation in the USDA Farm Program is no longer a valid exemption under the WCA; and

WHEREAS, agricultural drainage activity on cropland in greater Minnesota has increased significantly due to many factors; and

WHEREAS, DNR wetland enforcement flights are being conducted on a regular basis in greater Minnesota, leading to an increase in enforcement issues for LGUs and SWCDs.

THEREFORE, BE IT RESOLVED, MASWCD work with the Minnesota State Legislature, Minnesota Board of Water and Soil Resources (BWSR) and Association of Minnesota Counties (AMC) to lobby for enhanced funding for SWCDs and LGUs outside of the 11 county metropolitan area experiencing increased workloads related to WCA enforcement issues.

Commissioner Froemming seconded the resolution and, upon being put to vote, the resolution was unanimously adopted.

Adopted this 15th day of December, 2009

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Everett P. Erickson, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

Final Plat Approval

Motion by Erickson, second by Rogness, and unanimously carried to approve the Final Plat of Brian L. & Debra I. Houkom entitled "Franklin Acres" described as follows:

A replat of part of Lot 1, All of Lot 2, Block 1, All of Lot 2, Block 2 and part of Dedicated Roadway in Crystal Springs First Addition, Section 34, Twp 137, R42, Otter Tail County; Crystal Lake (56-749) & Franklin Lake (56-759).

State Grant Agreement

Motion by Lindquist, second by Huebsch, and unanimously carried to authorize the Chairman's signature to execute a Grant Agreement between the State of Minnesota and the County of Otter Tail which provides \$10,000 to Otter Tail County for overtime DWI and seat belt violation enforcement.

Recess/Closed to the Public

At 11:26 a.m., Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. At 11:30 a.m., Chairman Erickson declared the Board of Commissioners' meeting reconvened and closed to the public for purposes of discussing labor negotiation strategies relative to the Human Services and Nursing bargaining units. Present were all five seated Commissioners, the County Attorney, County Coordinator, Human Services Director, and Board Secretary.

Recess/Closed to the Public

At 12:50 p.m., Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. At 1:00 p.m., Chairman Erickson declared the meeting reconvened and closed to the public to evaluate the performance of MIS Director, Tim Brand pursuant to M.S. Chapter 13D.05 Subd. 3. All five seated commissioners were present for the evaluation. A summary of performance conclusions will be provided at the next regular County Board meeting.

Reconvene

At 1:44 p.m., Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners reconvened in open session for the remainder of the scheduled agenda items.

Board of Adjustment Reappointments

Motion by Froemming, second by Huebsch, and unanimously carried to reappoint the following Board of Adjustment members effective January 1, 2010 for a one year term:

Michael Harris, Richville, MN	Paul R. Larson, Henning, MN
Randall L. Mann, Fergus Falls, MN	R. Stephen Schierer, Erhard, MN
Thomas (Tom) Lee, Elizabeth, MN	

Annual AMC Dues Approved

Motion by Lindquist, second by Rogness, and unanimously carried to approve payment, in the amount of \$18,448, to the Association of Minnesota Counties for Otter Tail County's 2010 annual membership dues.

Tobacco License Applications

Motion by Erickson, second by Froemming, and unanimously carried to approve the following applications for license:

Dale K. Cameron Battle Lake Standard Battle Lake, MN 56515	Tobacco
Ronald J. Wegscheid Bluffton Oil Co. Bluffton, MN 56518	Tobacco
Carol Eckre Dent Oasis Dent, MN 56528	Tobacco
Joe Koep Koep's Clitherall Corner Clitherall, MN 56524	Tobacco
Robin D. Johnson Lakeland General Store, Inc. Pelican Rapids, MN	Tobacco
Gordon M. Fix Larry's Foods Battle Lake, MN 56515	Tobacco
Carol Eckre Ottetail Oasis Ottetail, MN 56571	Tobacco
Carol Eckre Perham Oasis Perham, MN 56573	Tobacco
Tanya Sazama Wagon Wheel of Richville, LLC Richville, MN	Tobacco

Payment Approval

Motion by Froemming, second by Lindquist, and unanimously carried to approve payment, in the amount of \$885.73, from the Otter Tail County General Fund to Tri County Hospitals for medical examination services provided under the provision of Minnesota Statutes 609.35.

Post Employment Benefits Consulting Services Agreement

Motion by Rogness, second by Huebsch, and unanimously carried to authorize the appropriate County Officials' signature(s) on the Agreement for Consulting Services between the County of Otter Tail and Hildi, Inc. The agreement is for an actuarial valuation as of January 1, 2010 of Otter Tail County's other post employment benefits under the requirements of GASB 45 at a projected cost of \$5,900.

County Ditch Annual Maintenance Assessments

Motion by Huebsch, second by Froemming, and unanimously carried to authorize the following annual County Drainage System repair/maintenance assessments for payable year 2010.

County Drainage Ditch	Payable 2006	Payable 2007	Payable 2008	Payable 2009	Payable 2010
Drainage Ditch No. 04	\$3,000.00	\$3,300.00	\$3,700.00	\$3,700.00	\$4,100.00
Drainage Ditch No. 05	\$1,250.00	\$1,400.00	\$1,550.00	\$1,550.00	\$1,700.00
Drainage Ditch No. 11	\$500.00	\$550.00	\$610.00	\$610.00	\$700.00
Drainage Ditch No. 12	\$3,000.00	\$3,300.00	\$3,700.00	\$3,700.00	\$4,100.00
Drainage Ditch No. 21	\$2,500.00	\$2,800.00	\$3,100.00	\$3,100.00	\$3,400.00
Crooked Lake Outlet	\$0.00	\$0.00	\$0.00	\$0.00	\$253.00
Drainage Ditch No. 29	\$750.00	\$850.00	\$1,050.00	\$1,050.00	\$1,200.00
Drainage Ditch No. 37	\$2,500.00	\$2,800.00	\$3,100.00	\$3,100.00	\$3,400.00
Drainage Ditch No. 38	\$2,500.00	\$2,800.00	\$3,100.00	\$3,100.00	\$3,400.00
Drainage Ditch No. 39	\$0.00	\$0.00	\$0.00	\$750.00	\$850.00
Drainage Ditch No. 43	\$750.00	\$850.00	\$1,000.00	\$1,000.00	\$1,100.00
Drainage Ditch No. 52	\$1,000.00	\$1,100.00	\$1,200.00	\$1,200.00	\$1,300.00
Drainage Ditch No. 53	\$1,500.00	\$1,700.00	\$1,900.00	\$1,900.00	\$2,100.00
Drainage Ditch No. 56	\$1,500.00	\$1,700.00	\$1,900.00	\$1,900.00	\$2,100.00
Drainage Ditch No. 63	\$1,500.00	\$1,700.00	\$1,900.00	\$1,900.00	\$2,100.00
Otter Tail Wilkin JD No. 2	\$3,500.00	\$4,000.00	\$4,400.00	\$4,400.00	\$4,500.00
Oscar Lake Outlet	\$0.00	\$0.00	\$0.00	\$1,111.66	\$1,137.00
Total	\$25,750.00	\$28,850.00	\$32,210.00	\$34,071.66	\$37,440.00

Payable 2010 Otter Tail County Gross and Net Property Tax Levy Resolution
Otter Tail County Resolution No. 2009 - 59

The following resolution was offered by Commissioner Lindquist who moved for the adoption of Otter Tail County's Payable 2010 Gross and Net Property Tax Levies:

WHEREAS, the Otter Tail County Board of Commissioners recognized the requirement to adopt a proposed Payable 2010 Property Tax Levy and to select a date for the public hearing, during the period of November 25th through December 26th for the purpose of discussing and receiving public comment regarding the Proposed Property Tax Levy on or before September 15, 2009; and

WHEREAS, the Otter Tail County Board of Commissioners on Tuesday, September 15, 2009 adopted Otter Tail County's proposed Payable 2010 Gross and Net Property Tax Levy and selected Tuesday, December 1, 2009 as the date for the public hearing; and

WHEREAS, the Otter Tail County Board of Commissioners held the required hearing at 7:00 p.m. on Tuesday, December 1, 2009; and

WHEREAS, the Otter Tail County Board of Commissioners recognizes the requirement to adopt Otter Tail County's final Payable 2010 Gross and Net Property Tax Levy no later than Monday, December 28, 2009 and the Otter Tail County Board of Commissioners is required to certify Otter Tail County's final Payable 2010 Gross and Net Property Tax Levy to the County Auditor's office on or before Monday, December 28, 2009.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby levies for the payable year 2010, upon the taxable net tax capacity of the property of Otter Tail County, the following amounts as detailed below:

Fund Breakdown – Net Tax Capacity Based Levies	Gross Levy	CPA	Net Levy
General Revenue	15,395,062	(1,052,410)	14,342,652
Debt Service -			
Ethanol Plant Tax Abatement Bonds	815,417	0	815,417
Government Services Bldg Bonds	749,505	0	749,505
Ottertail Operations Center	336,288	0	336,288
Veteran Nursing Home Bonds	44,125	0	44,125
Human Services -			
Social Services	6,130,685	(417,658)	5,713,027
Administration	1,657,150	(112,895)	1,544,255
Public Health	476,258	(32,445)	443,813
Court Services	709,761	(48,353)	661,408
Road and Bridge	2,788,500	(189,969)	2,598,531
Capital Improvement	1,821,217	(122,032)	1,699,185
Total County – Excluding Regional Library	30,923,968	(1,975,762)	28,948,206
Regional Library System	481,478	0	481,478
Total County – Including Regional Library	31,405,446	(1,975,762)	29,429,684

Lake Improvement Districts -

Pelican Group of Lakes	100,000	0	100,000
Pine Lakes	20,650	0	20,650
McDonald, Kerbs & Paul	19,790	0	19,790
South Turtle	0	0	0
Total County – Including LID’s	31,545,886	(1,975,762)	29,570,124

**Special Taxing District Tax -
 Otter Tail County HRA**

416,000	0	416,000
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Grand Total - Otter Tail County

<u>31,961,886</u>	<u>(1,975,762)</u>	<u>29,986,124</u>
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NOW, THEREFORE, BE IT FUTHER RESOLVED, that the Otter Tail County Board of Commissioners hereby certifies the above amount to the County Auditor's office as Otter Tail County's Final Gross/Net Property Tax levies for the payable year 2010 and directs the County Auditor's office to spread these levies against the taxable net tax capacity of the property of Otter Tail County.

The resolution was seconded by Commissioner Froemming and carried, with the members of the Otter Tail County Board of Commissioners voting as follows:

<u>Commissioner</u>	<u>For</u>	<u>Against</u>
Lee Rogness	X	
Doug Huebsch	X	
John Lindquist	X	
Roger Froemming	X	
Everett Erickson	X	

Adopted at Fergus Falls, Minnesota this 15th day of December, 2009

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: _____

By: _____

Larry Krohn, Clerk

Everett Erickson, County Board Chair

**Payable 2010 Otter Tail County Housing and Redevelopment Special Taxing District
 Gross and Net Property Tax Levy Resolution
Otter Tail County Resolution No. 2009 - 60**

The following resolution was offered by Commissioner Huebsch who moved for the authorization of the Otter Tail County Housing and Redevelopment Special Taxing District 2010 Gross and Net Property Tax Levy:

WHEREAS, the Otter Tail County Housing and Redevelopment Authority is a special taxing district under the provisions of Minnesota Statute Chapter 469; and

WHEREAS, the Otter Tail County Housing and Redevelopment Authority had requested a Payable 2010 Gross and Net Property Tax Levy of \$416,000; and

WHEREAS, the Otter Tail County Board of Commissioners on Tuesday, September 15, 2009, adopted the Otter Tail County Housing and Redevelopment Authority's request of \$416,000 as the proposed Gross/Net Property Tax Levy for Payable Year 2010; and

WHEREAS, the Otter Tail County Board of Commissioners recognizes the requirement to adopt the special taxing district's Payable 2010 Gross and Net Property Tax Levy no later than Monday, December 28, 2009, and the Otter Tail County Board of Commissioners is required to certify Otter Tail County Housing and Redevelopment Authority's final Payable 2010 Gross and Net Property Tax Levy to the County Auditor's office on or before Monday, December 28, 2009.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners, after consideration and discussion by the Otter Tail County Budget Committee with the Otter Tail County HRA, hereby authorizes/adopts, on behalf of the Otter Tail County Housing and Redevelopment Authority, a final Payable 2010 Gross and Net Property Tax Levy of \$416,000 and hereby certifies the same to the County Auditor's office to be spread against the taxable property of the Otter Tail County Housing and Redevelopment Authority.

The resolution was seconded by Commissioner Rogness and carried, with the members of the Otter Tail County Board of Commissioners voting as follows:

<u>Commissioner</u>	<u>For</u>	<u>Against</u>
Lee Rogness	X	
Doug Huebsch	X	
John Lindquist	X	
Roger Froemming		X
Everett Erickson	X	

Adopted at Fergus Falls, Minnesota this 15th day of December, 2009

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: _____

By: _____

Larry Krohn, Clerk

Everett Erickson, County Board Chair

Resolution Adopting the Calendar Year 2010 Budget
Otter Tail County Resolution No. 2009 - 61

The following resolution was offered by Commissioner Huebsch who moved for the adoption of the calendar year 2010 budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Funds.

WHEREAS, the Otter Tail County Board of Commissioners recognized the requirement to adopt a proposed Calendar Year 2010 Budget and to select a date for the public hearing, during the period of November 25th through December 26th for the purpose of discussing and receiving public comment regarding the Proposed Budget, on or before September 15, 2009; and

WHEREAS, the Otter Tail County Board of Commissioners on Tuesday, September 15, 2009 adopted Otter Tail County's proposed Calendar Year 2010 Budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Fund, and selected Tuesday, December 1, 2009 as the date for the public hearing; and

WHEREAS, the Otter Tail County Board of Commissioners held the required hearing at 7:00 p.m. on Tuesday, December 1, 2009; and

WHEREAS, the Otter Tail County Board of Commissioners recognizes the requirement to adopt Otter Tail County's final Calendar Year 2010 Budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Funds no later than Monday, December 28, 2009 and also recognizes the requirement to adopt the final Calendar Year 2010 Budget after the adoption of the final payable 2010 Gross and Net Property Tax Levy.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners adopts the amount of \$69,571,378 as the County's Calendar Year 2010 Budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Funds, as summarized and on file in the budget documents filed with the County Auditor's office.

The above resolution was seconded by Commissioner Lindquist and carried, with the members of the Otter Tail County Board of Commissioners voting as follows:

<u>Commissioner</u>	<u>For</u>	<u>Against</u>
Lee Rogness	X	
Doug Huebsch	X	
John Lindquist	X	
Roger Froemming	X	
Everett Erickson	X	

Adopted at Fergus Falls, Minnesota this 15th day of December, 2009

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: _____

By: _____

Larry Krohn, Clerk

Everett Erickson, County Board Chair

Watershed Information Power Point

Board of Water and Soil Resources (BWSR) Conservationist, Pete Waller provided a power point presentation regarding the history, purpose and procedure to establish a watershed district. This informational gathering process is a result of a request, from Wilkin County, to establish a Watershed District encompassing the middle portion of Wilkin County and several townships in Otter Tail County located on the Otter Tail River watershed. After viewing the presentation, questions and concerns from the County Board were addressed. These items included discussion regarding:

- 1) boundaries of the watershed district and who determines the boundaries
- 2) other ways to deal with flooding issues without establishing a watershed district
- 3) what is the benefit for the landowners in Otter Tail County
- 4) recognition of where the problem is and what is contributing to the problem
- 5) tax is ad valorem for administration of a watershed district; however, projects can be based on benefited property
- 6) standards for approving or not approving a watershed district
- 7) problems with creating another layer of government
- 8) the possibility of Soil and Water Conservation Districts doing the same type of projects as a watershed district
- 9) watershed districts have the ability to establish rules and permits
- 10) the relationship between overland flooding affecting culverts and roads vs flooding from water that flows into rivers and streams as it relates to a watershed district
- 11) citizens located within the proposed watershed district need to know how they are affected (cost)
- 12) direction of water flow cannot be controlled and therefore, there is no responsibility for that flow

The Board agreed to listen to a presentation by Buffalo-Red River Watershed District Administrator, Bruce Albright regarding the opportunities for watershed districts to obtain grants to complete projects. The Board requested that Highway Engineer, Rick West; Land & Resource Administrator, Bill Kalar; and GIS Coordinator, Brian Armstrong; attend the upcoming presentation.

WesMin Resource Conservation & Development

Motion by Froemming, second by Rogness, and unanimously carried to appoint Rodney Wenstrom to WesMin Resource Conservation & Development located in Alexandria, MN effective January 1, 2010.

Adjournment

Commissioner Froemming was absent at 3:23 p.m. At 3:31 p.m., Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, December 22, 2009.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Everett P. Erickson, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

WARRANTS APPROVED ON 12/15/2009 FOR PAYMENT 12/15/2009

<u>VENDOR NAME</u>	<u>AMOUNT</u>
A-1 ENGRAVING	50.24
A'VIANDS LLC	6,258.57
ABG MAINTENANCE INC	171.00
ALEXANDRIA TECHNICAL COLLEGE	450.00
AMERICAN INSTITUTIONAL SUPPLY	42.64
AMERICAN TOWER CORPORATION	94.91
AMERICAN WELDING & GAS INC	77.07
AMERIGAS	66.88
ANDERSON LAND SURVEYING INC	985.00
ARVIG COMMUNICATION SYSTEMS	200.00
ASSOCIATION OF TRAINING OFFICE	850.00
AT&T MOBILITY	857.06
AUTO VALUE FERGUS FALLS	456.93
GAYLON BAKKEN	312.93
BATTLE LAKE AUTO PARTS	23.50
BECKLUND OIL CO	4,235.86
BEN FRANKLIN	13.84
BEN HOLZER UNLIMITED	31.24
BEYER BODY SHOP INC	171.19
BLUFFTON OIL COMPANY	1,384.03
BOB BARKER COMPANY INC	232.06
BOBCAT OF OTTER TAIL COUNTY	6.71
BOUND TREE MEDICAL LLC	420.80
BOYER TRUCKS	22.77
BRAUN VENDING INC	22.12
BRIGGS CORPORATION	63.08
BUY-MOR PARTS & SERVICE LLC	7.91
DOUG CANNELL	29.95
CARR'S LAKE COUNTRY SUPERMARKE	103.33
CHAPTER II MSPS	25.00
CHARTER COMMUNICATIONS	68.35
CIT TECHNOLOGY FIN SERV INC	190.53
CITY BAKERY	17.78
CO OP SERVICES INC	1,043.79
COMPUTER INFORMATION SYSTEMS	10,400.00
CONCEPT CATERING	164.42
COOPERS TECHNOLOGY GROUP	1,581.95
CULLIGAN	33.71
CULLIGAN WATER COND	483.08
CULLIGAN WATER CONDITIONING	10.69
DACOTAH PAPER COMPANY	487.75
DAKOTA PRINTERS LLC	302.64
LAWRENCE DEAL	1,253.86
RICK DENZEL	249.77
DICK'S STANDARD	12.00
KATHY DOMHOLT	47.76
EAST OTTER TAIL FOCUS	350.90
MICHELLE ELDIEN	211.49
ESRI INC	15,738.27
EVENSON ELECTRIC	474.76
EVERTS LUMBER CO	3.36
EXCEL OVERHEAD DOOR	116.76
FARMERS CO OP OIL ASSN	3,067.37
FARNAM'S GENUINE PARTS INC PR	79.46
FERGUS ELECTRIC	383.28
FERGUS FALLS DAILY JOURNAL	4,645.25
FERGUS FALLS POLICE DEPT	394.56

CITY FERGUS FALLS	12,767.51
FERGUS POWER PUMP INC	6,820.00
FERGUS TIRE CENTER	631.36
FORCE AMERICA	270.14
FRAZEE FORUM INC	48.30
MISSY FUNKHOUSER	29.90
GALL'S INC	684.37
GENERAL PARTS LLC	48.98
GOBBLE UP BARBEQUED TURKEYS	60.00
JOHN GOOD	10.57
JACOB GRABOW	9.99
GRANT CO SHERIFF	39.00
LARRIS GREWE	49.50
HALIFAX CORPORATION	657.00
HAMLIN LAW REVIEW	20.00
DAVID HAUSER	203.50
HEALTHCARE ENVIRONMENTAL SERVI	29.10
HEDAHL'S HEADQUARTERS	52.66
HELP SYSTEMS IL INC	278.77
HENNEPIN TECHNICAL COLLEGE	370.00
HENNING AUTO PARTS INC	73.93
HENNING HARDWARE	99.20
GERALD HOLO	191.68
SANDY HOLO	134.55
HOUSTON ENGINEERING INC	11,446.00
THE INDEPENDENT	156.00
INFORMATION SYSTEMS CORP	485.00
INNOVATIVE OFFICE SOLUTIONS	3,261.50
ITASCA CO SHERIFF DEPT	50.00
J EGGUM METALS & RECYCLING	7,632.00
MICHAEL JENSEN	211.94
JK SPORTS	290.00
DEAN JOHNSON	180.00
K.I.D.LEASING	256.44
WILLIAM KALAR	22.26
KELLY SERVICES INC	366.41
LAB SAFETY SUPPLY INC	168.34
LAKE REGION DENTAL CENTER	721.00
LAKE REGION HEALTHCARE CORP	12,550.89
LAKES RADIO	574.00
LAKEWAY MARKET LLC	1,708.23
LARRY OTT INC TRUCK SERVICE	1,625.00
LARRY'S SUPERMARKET	102.09
PAT LARUM	62.94
LEITCH EXCAVATING	651.00
LOCATORS & SUPPLIES INC	393.20
M-R SIGN COMPANY INC	. 1,625.46
MARCO	23,735.54
MARCO INC ST LOUIS	469.12
MARKS FLEET SUPPLY INC	6.16
MATTHEW BENDER & COMPANY INC	1,680.89
MERICKEL LUMBER	63.46
RICK MICKELSON	1,991.88
THE MIDWEEK	341.12
MINNKOTA	29.00
MN DEPT OF HUMAN SERVICES	193.75
MN MOTOR COMPANY	499.08
MN RESOURCE RECOVERY ASSOCIATI	500.00
MN SCIA	320.00

MN SHERIFFS' ASSOCIATION	280.00
MN SOCIETY OF PROFESSIONAL SUR	75.00
MN STATE BAR ASSOCIATION	59.85
CLIFFORD MOEN	704.53
KURT MORTENSON	38.50
NACVSO	60.00
NAPA FERGUS FALLS	40.36
NAPA STANDARD PARTS OF WADENA	122.75
NATIONAL BUSINESS SYSTEMS INC	15,706.47
NELSON AUTO CENTER	2,726.98
NOLO	23.42
ROGER O'BRIEN	654.00
OFFICE DEPOT	149.60
OFFICEMAX INCORPORATED	461.46
OLSON OIL CO INC	136.02
RICHARD OLSON	3,496.44
OLYMPIC SALES INC	1,879.26
ONE CALL LOCATORS LTD	210.28
OTTER TAIL CO EMPLOYEES COMMIT	324.00
OTTER TAIL CO SHERIFF'S POSSE	2,320.57
OTTER TAIL CO TREASURER	165.81
OTTERTAIL TRUCKING INC	16,282.00
OVERLAND MECHANICAL SERVICES	2,044.90
PACE ANALYTICAL SERVICES INC	3,757.00
PAKOR INC	437.29
PAMIDA PHARMACY	4,793.19
PARK REGION CO OP	557.89
PEBBLE LAKE AUTO REPAIR	42.71
PELICAN RAPIDS PRESS	47.24
PEPSIAMERICAS	239.85
PERHAM CO OP CREAMERY	234.36
PERHAM PRINTING & SUPPLY	631.00
PERHAM SAND & GRAVEL	108.00
CITY PERHAM	78,112.76
PETE'S AMOCO	819.88
PETE'S BODY SHOP & TOWING	261.85
PRAIRIE IMPLEMENT INC	6.37
PRAXAIR DISTRIBUTION INC	671.18
PREMIUM WATERS INC	5.34
PRO AG FARMERS CO OP	756.93
PRO-WEST & ASSOCIATES INC	3,473.10
PUBLIC SAFETY CENTER INC	109.30
QUARTERMASTER	120.76
QUICK'S NAPA AUTO PARTS	39.20
RDO EQUIPMENT CO FARGO	160.73
RDO TRUCK CENTERS	185.94
REGENTS OF THE UNIVERSITY OF M	32,449.98
RELIABLE OFFICE SUPPLIES	215.32
REVIEW ENTERPRISES INC	281.25
ROTHSAY FARMERS CO OP	49.54
ROYAL TIRE INC	108.67
RTVISION INC	9,217.97
RAYMOND SAXTON	179.98
CHERI SCHULTZ	40.00
SCOTT HOFLAND CONSTRUCTION INC	10,475.00
SEWER SERVICE	260.00
PAUL SIMENGAARD	111.78
SIMPLEXGRINNELL LP	384.75
SON'S APPLIANCE & REFRIGERATIO	127.45
SOUTH MILL SERVICE	53.04

SOUTHTOWN C-STORE	740.86
STADUM PLUMBING & GRAVEL LLP	2,917.50
STEINS INC	7,249.27
STEVE'S SANITATION INC	2,239.74
STRAND HARDWARE & RADIO SHACK	84.71
STREICHERS	1,827.38
STRINGER BUSINESS SYSTEMS INC	73.28
CONNIE TANNER	26.39
KRISTI THUNSELLE	19.32
THYSSEN KRUPP ELEVATOR CORPORA	1,556.96
TITAN ACCESS ACCOUNT	1,686.31
TNT REPAIR INC	175.40
TOM'S BODY SHOP	267.18
UGSTAD PLUMBING INC	296.25
SUSAN ULSCHMID	132.04
UNIVERSITY OF MN	60.00
VARITECH INDUSTRIES	477.22
VERGAS HARDWARE	46.52
VERGAS 66	639.35
VICTOR LUNDEEN COMPANY	221.77
VOSS LIGHTING	168.36
WADENA ASPHALT INC	569.92
WASTE MANAGEMENT	28,148.03
DAVE WEINRICH	39.99
AMIE WELCH	38.66
WEST PAYMENT CENTER	941.47
WILLIAM MITCHELL LAW REVIEW	35.00
WINMAR HME	198.00
XEROX CORPORATION	168.42
210 LUBE EXPRESS	29.46
<u>**** FINAL TOTAL.....</u>	<u>\$406,158.55 ****</u>

approved minutes