

**MINUTES OF THE
 OTTER TAIL COUNTY BOARD OF COMMISSIONERS
 Government Services Center, Commissioners' Room
 500 W. Fir Avenue, Fergus Falls, MN
 August 25, 2009
 9:15 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, August 25, 2009, at 9:16 a.m., at the Otter Tail County Government Services Center in Fergus Falls, MN, with Commissioners Everett Erickson, Chair; Roger Froemming, Vice-Chair; John Lindquist, Doug Huebsch and Lee Rogness present.

Approval of Agenda

Motion by Froemming, second by Rogness, and unanimously carried to approve the Human Services Board agenda of August 25, 2009 as mailed.

Approval of Minutes

Motion by Lindquist, second by Froemming, and unanimously carried to approve the Human Services Board minutes of August 11, 2009 as presented.

Committee of the Whole Discussion

Commissioner Froemming reported that at a recent Executive Safety Steering Committee meeting, a petition was served about poor air quality in the annex (law enforcement) portion of the Courthouse. He stated that the outside bricks of the courthouse building are black and he suggested that this be cleaned up and the vents cleaned out. Other commissioners agreed that this issue needs to be addressed. County Attorney, David Hauser, read the petition signed by 21 people. County Coordinator, Larry Krohn, reported that the Public Health Department has agreed to research the probable cause and interview employees in order to move forward on a solution.

Human Services Contracts

Human Services Director, John Dinsmore, reviewed the Energy Assistance Program which is federally funded. He reported 2,665 households currently on the program. Motion by Froemming, second by Rogness, and unanimously carried to approve the following Human Services contracts:

Agency	Program	Effective Date	Targeted Population	Funding Source
Alice Karst	Residential Services/ Home Plus/Foster Care Services	07/01/09 through 06/30/10	Elderly & Disabled	AC/EW/CADI or TBI Waivered Funds
Terri & Duane Haugen	Residential Services/ Home Plus/Foster Care Services	07/01/09 through 06/30/10	Elderly & Disabled	AC/EW/CADI or TBI Waivered Funds
Energy Assistance	Energy Assistance	10/01/09 through 09/30/10	Per State Eligibility Guidelines	US Dept. of Health & Human Services for the Low-Income Home Energy Assistance Act

CCSA/MFIP Biennial Planning

Mr. Dinsmore presented a draft MFIP/CCSA Biennial Service Agreement. Every two years a plan must be developed which outlines how the County will work toward goals of economic stability for low income families and keeping children safe and improve their well-being. Four "Community Feedback Meetings" in various locations throughout the County will be held to seek public input for the final plan.

Steering Committee on Performance and Outcome Reforms

Mr. Dinsmore briefed the Board on the work of the Steering Committee for outcome reform. This is an organization developed in response to the Governor's request for 15 regions for the delivery of human services. The State/County Results Accountability Act was passed and a series of steps are being followed with the State, AMC, and MACSSA members as part of this workgroup. In addition, Mr. Dinsmore provided a six page document listing all of the mandated services in the Human Services field. Once agreement has been reached on the mandated services, a three-year work plan can be developed moving toward regionalization.

Human Services Financial Report

Mr. Dinsmore submitted a budget report through July of 2009. Agency expenses were reported under budget at (\$460,000) and agency revenue under budget at (\$482,000). Discussion took place regarding increased Medicaid dollars received by the County because of the federal stimulus package and the Out-of-Home Placement Fund.

West Central Regional Juvenile Center

Probation Director, Chuck Kitzman, addressed the requested change to the Cooperative Service Agreement with the WCRJC on Page 11 regarding the proposed requirement of a 2/3rd vote of members present at a meeting for recommended action for the facility. The following concerns were expressed: 1) unclear language for the 2/3rd vote change which is typically changed in the bylaws of an organization, 2) all changes should be in the amended document, 3) higher vote value for the Big Four counties, 3) documentation in the agreement regarding what happens for the member counties after the debt of the facility is paid off, 4) calculations of the way to vote needs simplification, and 5) the document needs to reinforce commitment. The Board requested that the County Attorney address their concerns with the Clay County Attorney and report back.

Approval to Pay Bills & Claims

Motion by Lindquist, second by Huebsch, and unanimously carried to approve payment of the Human Services bills and claims as presented.

Adjournment

At 10:11 a.m., Chairman Erickson declared the meeting of the Otter Tail County Human Services Board adjourned until 9:15 a.m. on Tuesday, September 15, 2009.

Dated: _____

OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____

Everett P. Erickson, Human Services Board Chair

Attest: _____

Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, August 25, 2009, at 10:20 a.m., at the Otter Tail County Government Services Center in Fergus Falls, MN, with Commissioners Everett Erickson, Chair; Roger Froemming, Vice-Chair; John Lindquist, Doug Huebsch and Lee Rogness present.

Approval of Agenda

Motion by Froemming, second by Lindquist, and unanimously carried to approve the Board of Commissioners agenda of August 25, 2009 as mailed.

Approval of Minutes

Motion by Lindquist, second by Rogness, and unanimously carried to approve the Board of Commissioners meeting minutes of August 18, 2009, as presented.

Approval to Pay Bills

Motion by Froemming, second by Rogness, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Soil Survey Maps

Assessor, Bob Moe, explained that CRP, RIM and Conservation Easement maps are available from the federal government; however, the County cannot obtain all the data that is needed to make these maps functional. There have been requests that the County use the soil surveys that are already available. Mr. Moe and other County officials met with the NRCS and FSA on August 10th to explain the problem. GIS Coordinator, Brian Armstrong, showed a map and explained the technical reasons for needing the CLU codes. A draft resolution to request the federal government to release the CLU codes will be presented to the Board for their approval.

Credit Card Approvals

Motion by Froemming, second by Rogness, and unanimously carried to approve increasing the 30-day credit card limit for Human Services Supervisor, Raeleen Lohse from \$1,000 to \$5,000. Discussion took place regarding the potential cost savings of countywide purchasing. Chairman Erickson suggested countywide purchasing be researched after the 2010 budget is established.

Motion by Rogness, second by Huebsch and unanimously carried to authorize the County Auditor's signature on the agreement for the continued use of the Wright Express Card.

Payment Approvals

Motion by Rogness, second by Lindquist, and unanimously carried to approve payment, in the amount \$1,434.93, for medical examination costs incurred under the provision of Minnesota Statute 609.35.

Motion by Huebsch, second by Froemming, and unanimously carried to approve payment, in the amount of \$1,909.89, for noxious weed eradication costs incurred under the provision of Minnesota Statute 18.83.

Discussion Topics

Commissioners discussed the potential of offering customers the option of payment for services by way of credit card on a countywide basis. Commissioner Lindquist requested an update on the Ethanol Plant. Commissioner Froemming requested opinions on the upcoming County budget process. There was consensus regarding the need to balance the County's 2010 budget without using reserves.

Adjournment

At 11:13 a.m., Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:15 a.m. on Tuesday, September 1, 2009.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Everett P. Erickson, Board of Commissioners Chair

Attest: _____

Larry Krohn, Clerk

CB/kd

approved minutes

WARRANTS APPROVED ON 8/25/2009 FOR PAYMENT 8/25/2009

VENDOR NAME	AMOUNT
A'VIANDS LLC	2,840.51
JANICE AABERG	36.17
CHERI ANDERSON	115.50
BARNA GUZY & STEFFEN LTD	429.00
BEYER BODY SHOP INC	85.50
BRIGGS CORPORATION	82.16
BROGARD PLUMBING CO	205.00
SANDRA BROWN	174.95
MYRNA BUDKE	78.04
CDW GOVERNMENT INC	216.02
RYAN CHESHIRE	45.10
COOPERS TECHNOLOGY GROUP	321.56
CORNERHOUSE	976.35
DEX EAST	21.00
MARK ENGLUND	34.00
WAYNE ERICKSON	42.54
FERGUS FALLS POLICE DEPT	3,219.39
G & K SERVICES	1,272.15
GE CAPITAL (CA)	374.05
KAREN GORENTZ	150.00
GRAINGER INC	13.66
H & R CONSTRUCTION CO	1,361.50
HALVORSON AUTO BODY	2,000.00
INDEPENDENT EMERGENCY SERVICES	64.00
J & K MARINE	52.16
KELLY SERVICES INC	662.40
LAKE REGION HEALTHCARE CORP	565.66
LAWSON PRODUCTS INC	723.56
LITTLE BEAR TOWING	142.14
LYNN PEAVEY CO	73.90
MARK AND BRENDA CONSTRUCTION I	146.80
WENDY METCALF	106.25
MIDSOTA MANUFACTURING INC	20.56
MARY MITLYNG	10.00
MN DEPT OF LABOR & INDUSTRY	70.00
MN POLLUTION CONTROL AGENCY	400.00
NATIONAL PEN CORPORATION	150.90
NELSON AUTO CENTER	2,487.16
NORTHERN STATES SUPPLY INC	124.24
NORTHLAND REBUILDING	103.90
OLSON OIL CO INC	2,608.60
OTTER TAIL CO EMPLOYEES COMMIT	5.00
OTTER TAIL CO TREASURER	796.26
PELICAN RAPIDS POLICE DEPT	839.43
PERHAM ENTERPRISE BULLETIN	204.65
PERHAM POLICE DEPT	939.64
PETE'S AMOCO	161.11
PETE'S BODY SHOP & TOWING	179.55
PITNEY BOWES	1,435.00
QUARTERMASTER	172.32
REVIEW ENTERPRISES INC	41.75
ALLISON RIESTENBERG	735.00
SHANNON RIGGLE	9.03
RINGDAHL AMBULANCE SERVICE	360.00
ROBERT RUSSELL ATTORNEY AT LAW	500.00
SIRCHIE FINGER PRINT LABORATOR	211.70

KEVIN SONSTEBE	7.03
SPRINT	662.70
TOWMASTER	510.18
UNIFORMS UNLIMITED	47.21
VICTOR LUNDEEN COMPANY	1,930.43
WEETOWN OUTPOST	10.00
WELLS FARGO	18.00
WEST GOVERNMENT SERVICES	84.70
WEST PAYMENT CENTER	649.79
WILKIN CO SHERIFF	1,481.52
ZACK JONES & MAGNUS	1,060.00
<u>**** FINAL TOTAL.....</u>	<u>\$35,658.38 **</u>

approved minutes