

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Government Services Center, Commissioners' Room  
500 W. Fir Avenue, Fergus Falls, MN  
Tuesday, June 2, 2009  
9:15 a.m.**

**Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, June 2, 2009, at 9:15 a.m., at the Otter Tail County Government Services Center in Fergus Falls, MN, with Commissioners Everett Erickson, Chair; Roger Froemming, Vice-Chair; John Lindquist and Doug Huebsch present. Commissioner Lee Rogness was absent.

**Approval of Agenda**

Motion by Froemming, second by Huebsch, and unanimously carried to approve the Board of Commissioners agenda of June 2, 2009 with the following additions:

10:40 a.m. – Boat & Water Grant & Request for Eligibility List  
10:50 a.m. – Request for Waiver of Shows & Exhibitions Ordinance

**Approval of Minutes**

Motion by Froemming, second by Lindquist, and unanimously carried to approve the Board of Commissioners meeting minutes of May 26, 2009 as mailed.

**Approval to Pay Bills**

Motion by Huebsch, second by Erickson, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

**Committee of the Whole Discussion**

Commissioner Huebsch reported on the Perham Resource Recovery Facility meeting and discussed the importance of compromise to move the facility forward. An agreement with the Joint Powers Board governance is an important first step. Commissioners discussed the vacant Emergency Manager/Safety Director position.

**Memorial Day Funding**

American Legion Commander, Chet Nettetstad, requested additional funding for Post No. 17 in Pelican Rapids for Memorial Day Funding. The County Board has legislative authority to appropriate additional funding, up to \$3,500 annually, for military service organizations in the County. County Auditor, Wayne Stein, reported that each organization in the past has received \$100 annually. County Commissioners requested VSO Director, Bernie Gamber, to discuss this request with the Board at their next regular meeting.

**License Applications**

Motion by Lindquist, second by Froemming, and unanimously carried to approve the following applications for licenses:

\*Balmoral Golf Course  
28294 State Highway 78  
Battle Lake, MN 56515

On-Sale Liquor and Sunday Liquor

Spanky's Stone Hearth  
34785 County Road 4  
Vergas, MN 56587

On-Sale Liquor and Sunday Liquor

\*Underwood Quik-Stop  
29346 State Highway 210  
Underwood, MN 56586

3.2 Off-Sale Malt Liquor

Ye Olde School House Bar and Grill  
24028 Emery Dr.  
Erhard, MN 56534

Consumption and Display Permit

**Payment Approved**

Motion by Froemming, second by Huebsch, and unanimously carried to approve payment, in the amount of \$150.00, to Bruce Hanstad for the removal of three beavers from County Drainage System No. 21.

**Otter Tail County Resolution No. 2009 - 34**

**Resolution to Participate and Designate Property for Tax Free Zone Designation  
Otter Tail County**

Upon a motion by Huebsch and second by Lindquist, the following resolution was offered:

**WHEREAS**, the Perham Economic Development Authority has a desire to promote economic development within the city boundaries, and

**WHEREAS**, the State of Minnesota through the Minnesota Department of Employment and Economic Development has created the Job Opportunity Building Zones to promote economic development in rural Minnesota, and

**WHEREAS**, the Perham Economic Development Authority has been authorized a total of 389.56 acres of JOBZ designation, and

**WHEREAS**, the State of Minnesota allows JOBZ designation to be transferred to undesignated parcels for qualified JOBZ projects, and

**WHEREAS**, the State of Minnesota has approved a pre-application for SunWise Foods, LLC for JOBZ for a business to be located at 225 East Main, consisting of S 90' OF LOTS 1, 2 & 3 BLK 7 EX S 90' OF W1/2 OF LOT 3 of the Original Perham Townsite, Parcel ID Number 77000990046000

**WHEREAS**, the Perham EDA will seek authorization from the City of Perham, Perham-Dent School Board, Otter Tail County and Perham Hospital District to transfer 11,250 square feet of JOBZ designation to the above parcel:

**NOW, THEREFORE, BE IT RESOLVED**, that Otter Tail County, upon careful consideration and review, hereby approves transferring 11,250 square feet of JOBZ designation from JOBZ parcel #77000110000000, to the parcel listed below,

	<b>Owner/Developer</b>	<b>Location</b>
1	Property owner Kenneth L Nelson, Business Developer SunWise Foods, LLC	225 East Main, consisting of S 90' OF LOTS 1, 2 & 3 BLK 7 EX S 90' OF W1/2 OF LOT 3 of the Original Perham Townsite, Parcel ID Number 77000990046000

**ADOPTED** by the Otter Tail County Board of Commissioners as follows:

<u>Commissioner</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Erickson	X		
Froemming	X		
Lindquist	X		
Huebsch	X		
Rogness			X

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Everett P. Erickson, Board of Commissioners Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**Recess & Reconvene**

At 9:55 a.m., Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The meeting was reconvened at 9:59 a.m.

**Ditch No. 70 Public Information Meeting**

A Public Informational meeting for County Drainage System No. 70 will be held at 7:00 p.m. on Thursday, June 11<sup>th</sup> in the County Board room at the Government Services Center in Fergus Falls.

**Recess & Reconvene**

At 10:08 a.m., Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The meeting was reconvened at 10:34 a.m.

**Annual Prometheus M.C. Zoo Run**

Nathan Jacobson presented a flyer advertising the 24<sup>th</sup> Annual Prometheus M.C. Zoo Run scheduled for June 25 - June 28, 2009. All proceeds of the motorcycle ride event are given to the Chahinkapa Park Zoo in Wahpeton, ND. Motion by Erickson, second by Huebsch, and unanimously carried to grant a waiver of the Shows and Exhibitions Ordinance for the 24<sup>th</sup> Annual Prometheus Zoo Run charity event subject to adequate portable facilities and notification to law enforcement regarding the event as has been the practice in previous years.

**Federal Boating Safety Supplement Grant Agreement**

Motion by Lindquist, second by Huebsch, and unanimously carried to authorize the appropriate County Officials' signatures to execute a Federal Boating Safety Grant Agreement between the County of Otter Tail and the State of Minnesota Department of Natural Resources, in the amount of \$15,353.00, for equipment and supplies for the Boat and Water Safety Program.

**Sheriff's Eligibility List Request**

Sheriff, Brian Schlueter, explained that his Department has applied for two Cops Grants; however, the results of the application will not be known until this fall. In order to move the process forward as soon as funding is received, he requested development of an eligibility list for the Deputy position. Motion by Huebsch, second by Lindquist, and unanimously carried to authorize the Sheriff to expend dollars necessary for the advertising process to develop an eligibility list for the Deputy (Patrol) position. Hiring will not occur until the grant application is approved and funding received.

**Solid Waste Costs for Consumers**

Solid Waste Director, Mike Hanan, submitted a handout entitled "Annual Solid Waste Costs (Residential)". He identified an approximate annual cost of \$335.54 for residential solid waste disposal. The cost included the Otter Tail County Solid Waste Service Fee of \$42.50 and Waste Hauler services averaging about \$293.04 per year. 9.75% of the Waste Hauler fees are collected for the State of Minnesota Department of Revenue and generates about 60 million dollars. Of the 60 million dollars, only about 15½ million is returned to counties throughout the State for solid waste/recycling education. Mr. Hanan documented how the collected fees are used to dispose of trash including tipping fees for incineration, transportation fees to landfills, recycling education, etc. Discussion continued regarding the point system used to determine the Solid Waste Service Fees for businesses and how a Re-Use Center could complement a recycling program.

**Recess & Reconvene**

At 11:17 a.m., a motion was offered by Froemming, second by Lindquist, and unanimously carried to recess the Board of Commissioners' meeting for lunch break and to travel to the Pope/Douglas Waste Management Center.

**Tour of Pope/Douglas Waste Management Facility**

At 1:10 p.m., the Otter Tail County Board of Commissioners and representatives from Todd County met with Pope/Douglas Waste Management Executive Director, Pete Olmscheid, Board of Directors Member, Robert McCrory, and other staff from the facility. Mr. Olmscheid provided a background of the facility, which started processing waste in March of 1987 very similar to the Perham Resource Recovery Facility. The Pope/Douglas facility ran out of capacity in 1997 and, again in 2002. In 1997, an expansion took place adding waste combusters with Barlow technology and in 2002, a Materials Recovery Facility (MRF) was added to the waste to energy facility. They are planning another addition to provide a 3<sup>rd</sup> waste combustor which will provide about 240 tons of waste capacity with the MRF designed to process 110 tons in an 8 hour shift. Currently, the facility is processing about 40,000 tons of waste annually. With the 3<sup>rd</sup> waste combustor, the capacity will be 90,000 tons per year. The addition will be funded by an increase in the tipping fee and by selling steam to several customers including 3-M Companies, the Technical College and Hospital. The project includes provisions to continue with an Operating Reserve Fund as well as Equipment and Maintenance Reserve Fund. Mr. Olmscheid provided a handout entitled "Material Recycling Facility Report – 2008". The group proceeded through the facility viewing the tipping floor, MRF, control room, combustion chambers, air emission equipment and ash waste.

**Adjournment**

Upon completion of the tour, at 2:50 p.m., Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, June 9, 2009.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Everett P. Erickson, Board of Commissioners Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**WARRANTS APPROVED ON 6/02/2009 FOR PAYMENT 6/02/2009**

<b><u>VENDOR NAME</u></b>	<b><u>AMOUNT</u></b>
A'VIANDS LLC	4,125.68
ADVANCED WATERJET TECHNOLOGIES	594.00
ALEXANDRIA TECHNICAL COLLEGE	450.00
BRIAN ARMSTRONG	289.13
ATCO INTERNATIONAL	240.00
BATTLE LAKE STANDARD	15.44
BLUFFTON OIL COMPANY	1,654.05
BOB'S STANDARD BULK SERVICE	65.09
MELINDA CARRLSON	588.00
CDW GOVERNMENT INC	615.06
CHARTER COMMUNICATIONS	68.11
CUMMINS NPOWER LLC	157.30
DACOTAH PAPER COMPANY	51.00
DICK'S STANDARD	16.99
MICHELLE ELDIEN	37.40
ESRI INC	5,470.20
FERGUS ELECTRIC	54.00
FERGUS FALLS MEDICAL GROUP	5,320.00
CITY FERGUS FALLS	1,231.76
HAYBELLY'S DIRTWORKS INC	32.50
HEDAHL'S HEADQUARTERS	10.23
HENRY'S FOODS INC	939.98
KELLY SERVICES INC	1,191.84
L & L FABRICATION & STEEL CO	549.54
LAKE REGION HEALTHCARE CORP	250.00
LARRY OTT INC TRUCK SERVICE	1,625.00
LAWN & DRIVEWAY SERVICE INC	4,573.50
M-R SIGN COMPANY INC.	8,969.70
MIDWEST PRINTING CO	255.60
MIDWESTERN MAT RENTAL & SUPPLY	84.19
MN CO ATTORNEYS ASSOCIATION	195.00
MN CO INSURANCE TRUST	3,647.00
MN DEPT OF HUMAN SERVICES	47.56
MN OFFICE OF JUSTICE PROGRAMS	100.00
MN STATE AUDITOR	10,924.15
MODERN ASSEMBLIES INC	5.00
ROBERT MOE	208.42
NAPA FERGUS FALLS	42.80
NELSON AUTO CENTER	311.50
NEWMAN TRAFFIC SIGNS	5,223.19
NORTHERN SAFETY TECHNOLOGY INC	1,564.61
NORTHLAND BUSINESS SYSTEMS INC	7,413.42
OFFICE DEPOT	104.47
OFFICEMAX INCORPORATED	102.61
RICHARD OLSON	3,443.35
OTIS ELEVATOR CO	113.04
OTTER TAIL TELCOM	15.98
OTTERTAIL TRUCKING INC	7,225.00
OVERLAND MECHANICAL SERVICES	2,052.00
DONALD PEDERSON	152.15
PELICAN RAPIDS PRESS	244.48
RDO EQUIPMENT CO FARGO	266.56
RDO TRUCK CENTERS	1,399.22
RELIANCE TELEPHONE	3.14
REVIEW ENTERPRISES INC	67.50
ROAD EQUIPMENT PARTS CENTER	2,268.15

ROBERT B HILL CO	521.57
VICKI SCHWANKE	104.50
STEINS INC	466.06
STREICHERS	362.86
CHRIS STUBER	27.50
SUPERIOR JETTING INC	1,395.00
THYSSEN KRUPP ELEVATOR CORPORA	4,354.95
TOOL CRIB OF THE NORTH	106.49
U MOTORS INC	118.23
VICTOR LUNDEEN COMPANY	1,988.67
VOSS LIGHTING	193.45
WADENA CO AUDITOR TREASURER	328.63
WEST TOOL & DESIGN INC	250.00
WILKIN CO SHERIFF	59.00
<u>**** FINAL TOTAL.....</u>	<u>\$96,942.50 ****</u>

approved minutes