

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS**  
Government Services Center, Commissioners' Room  
500 Fir Avenue W., Fergus Falls, MN  
April 14, 2009  
9:15 a.m.

**Call to Order**

The Otter Tail County Human Services Board convened Tuesday, April 14, 2009, at 9:15 a.m., at the Otter Tail County Government Services Center in Fergus Falls, MN, with Commissioners Everett Erickson, Chair; Roger Froemming, Vice-Chair; John Lindquist, Doug Huebsch and Lee Rogness present.

**Approval of Agenda**

Motion by Huebsch, second by Froemming, and unanimously carried to approve the Human Services Board agenda of April 14, 2009 as mailed.

**Approval of Minutes**

Motion by Lindquist, second by Rogness, and unanimously carried to approve the Human Services Board minutes of April 7, 2009 as presented.

**Committee of the Whole Discussion**

Ditch Inspector, Randy Wasvick, stated that several County officials met with Terry Lejcher from the DNR regarding Ditch #43. This Ditch System, located in Dane Prairie Township, contains the tile system repaired a week ago. The concept was to slow down the water coming out of Rosvold Lake to provide time for the tile repair to lower the water on Unnamed Lake (56-642) downstream. However, the water flowing out of Rosvold Lake is not slowing down and the Unnamed Lake is not going down. The water is flowing on a branch of the Ditch System that is running backwards, flowing over a dike and flooding Jim Mark's driveway and may flood the township road. Discussion occurred about installing a temporary sandbag dike across the old dike to stop the water from flowing backwards. This may take a month or longer to stabilize the situation. Gene Tostenson owns the property and he does not have a problem with the temporary dike solution. Mr. Wasvick requested Board action. Discussion occurred regarding who would pay for the expense. Motion by Froemming, second by Lindquist, and unanimously carried to authorize a temporary sandbag dike, as recommended by the Ditch Inspector, to prevent the water from flowing backwards and flooding a driveway and a township road. The work for this temporary dike must be paid for by the individuals and the township benefiting from the project.

**Probation Department**

Probation Director, Chuck Kitzman, provided a copy of M.S. 244.18 and Otter Tail County's Probation Supervision Fees. He stated that Otter Tail County is collecting about 70% of all fees as more people on probation have less money and no ability to pay, partially due to the downturn in the economy. Mr. Kitzman stated that more offenders are qualifying for waivers because of inability to pay and he recommended that the fee schedule remain the same. Discussion took place regarding the fee schedule and the possibility of community service for those who cannot pay.

Mr. Kitzman reported that when the DWI Court Program was started, \$10,000 from the Supervision Fees was designated for start-up costs for this program. He stated that \$3,680 has not been spent yet from the \$10,000 of funding and he requested purchase of two radios for the Probation Officers working with DWI Court Program. The Probation Officers are working at night and have made

arrests. Motion by Lindquist, second by Huebsch, and unanimously carried to approve two radios, compatible with the current Sheriffs Department radio system, for employees monitoring offenders in the DWI Court Program. Estimated cost of the radios is \$1,500. Payment of the expense is authorized out of the DWI Court start-up funds as requested by the Probation Director.

Mr. Kitzman submitted a County Probation Officer (CPO) Salary Reimbursement document. The document showed a reimbursement of 36% from the State of MN for the salaries of five Probation Officers. The reimbursement, according to Minnesota Statute, is supposed to be at 50%.

#### **Public Health Department**

Public Health Director, Diane Thorson, briefed the Board regarding a recent training with the State Commissioner of Health, public health initiatives, and potential cuts to local public health agencies.

#### **May is Mental Health Month Proclamation Otter Tail County Resolution No. 2009 – 19**

Commissioner Froemming offered the following resolution:

**WHEREAS**, the U.S. Surgeon General states that mental health is fundamental to health and indispensable to personal well-being, family and interpersonal relationships, and contributes to community and society; and

**WHEREAS**, the U.S. Surgeon General confirms that mental illness affects one in five Americans every year, regardless of age, gender, race, ethnicity, religion or economic status; and

**WHEREAS**, the U.S. Surgeon General has found that a range of treatment exists for most mental disorders and the efficacy of mental health treatments are well documented; and

**WHEREAS**, Otter Tail County has made a commitment to community-based systems of mental health care for all residents and has appointed Local Mental Health Advisory Committee for children and adults.

**WHEREAS**, the guiding principles of community mental health care have always been comprehensiveness, cost-efficiency, effective management and high-quality and consumer responsive services, and these principles are now being adopted by private and public healthcare payers; and

**WHEREAS**, the National Mental Health Association, the National Council for Community Behavioral Healthcare and their national partners, the National Alliance for the Mentally Ill and their local affiliates observe Mental Health Month every May to raise awareness and understanding of mental health and illness;

**THEREFORE**, we, **The Otter Tail County Human Services Board**, by virtue of the authority vested in us as County Commissioners of **Otter Tail County**, do hereby proclaim **May 2009 Mental Health Month in Otter Tail County**. As County Commissioners of Otter Tail County we call all citizens, government agencies, public and private institutions, business and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illness.

Commissioner Lindquist seconded the motion to adopt the above resolution, and upon being put to a vote, the resolution was unanimously adopted.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: \_\_\_\_\_  
 Everett P. Erickson, Human Services Board Chair

Attest: \_\_\_\_\_  
 Larry Krohn, Clerk

**Local Advisory Board (LAC) Annual Updates**

Shannon Erickson presented a briefing on the activities of the Children’s Mental Health LAC which was used to complete the 2008-2009 Annual Work Plan.

Members of the Adult Mental Health LAC provided an annual update of their activities and submitted a LAC Handbook entitled “A Guide for Local Mental Health Advisory Councils in Minnesota” (3<sup>rd</sup> Edition) and a brochure describing the National Alliance on Mental Illness (NAMI), a grassroots leadership providing education, support, and advocacy for people with mental illness and their families. A brochure of the Becker, Clay, Otter Tail, and Wilkin (BCOW) Adult Mental Health Initiative was handed out which reflects all of the projects and services funded in all four counties. BCOW started as a pilot project in 1997 and has developed as a strong alliance providing community based mental health services.

Bob Dungay presented a briefing on “A Place to Belong (AP2B)” which is a social club (located in Fergus Falls and Detroit Lakes) to eliminate social isolation to aid in recovery for people with mental/emotional illness.

**Human Services Budget Report**

Human Services Director, John Dinsmore, presented a 2009 Budget Report. He requested hiring for two vacant positions based on his Department’s revised budget.

**Human Services Contract Renewals**

Motion by Rogness, second by Lindquist and unanimously carried to approve the following Human Services Contracts:

Agency	Program	Effective Date	Targeted Population	Funding Source
Blue Sky, Inc. (SILS)	Semi-Independent Living Skills	01/01/09 through 12/31/2009	Persons with Mental Retardation or Related Conditions	Unit Cost-\$35.29 per hr. County of Financial Responsibility
Jeremiah’s Place, LLC	Residential Services & Assisted Living	04/01/09 through 12/31/2009	Residential Services & Assisted Living to Eligible Persons	Alternative Care, Elderly Waiver – CADI, TBI or CAC Waiver Funds`
UCARE Minnesota	Mental Health Targeted Case Management Services	07/01/09 through 06/30/2010	Eligible Clients Covered by UCare	Various State Health Programs

**Approval to Pay Bills & Claims**

Motion by Lindquist, second by Huebsch, and unanimously carried to approve payment of the Human Services bills and claims as presented.

**Adjournment**

At 10:49 a.m., Chairman Erickson declared the meeting of the Otter Tail County Human Services Board adjourned until 9:15 a.m. on Tuesday, April 28, 2009.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: \_\_\_\_\_  
Everett P. Erickson, Human Services Board Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, April 14, 2009, at 11:00 a.m., at the Otter Tail County Government Services Center in Fergus Falls, MN, with Commissioners Everett Erickson, Chair; Roger Froemming, Vice-Chair; John Lindquist, Doug Huebsch and Lee Rogness present.

**Approval of Agenda**

Motion by Rogness, second by Lindquist, and unanimously carried to approve the Board of Commissioners agenda of April 14, 2009, with the following changes:

Capital Improvement Committee Agenda Item Canceled

The Following Agenda Items Added to Land & Resource Dept. Items:

- WCA Decision Authorization
- Otter Trail Riders Snowmobile Resolution

**Approval of Minutes**

Motion by Froemming, second by Huebsch, and unanimously carried to approve the Board of Commissioners meeting minutes of April 7, 2009, as mailed.

**Approval to Pay Bills**

Motion by Erickson, second by Huebsch, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

**Planning Commission Recommendations**

**Preliminary Plat – “Oakwood Glen”, Lakes Development Partners:**

Land & Resource Director, Bill Kalar, stated that the Planning Commission recommended approval of this Preliminary Plat with conditions. Bob Russell, representing the applicants for the proposed plat, spoke in regards to the condition that the plat be subject to an easement for the properties along the lake. He showed a map of the property with red lines indicating the easement. Mr. Russell provided the history of this proposed development. He spoke in opposition of requiring an easement on this property and argued that it constitutes a taking of land for his client. Mr. Russell requested that the plat be approved and require that the applicant cannot cut off the road without court order. County Attorney, David Hauser, stated that this proposed plat does not meet the County’s road requirements and does not meet the Subdivision Controls Ordinance. Neighbor, Debbie Frederick, noted that the language in the original deeds states that the road can be altered and expressed concerns with previous court actions. Motion by Huebsch, second by Froemming, and unanimously carried to approve the revised drawing dated December 4, 2008 for the Preliminary Plat of “Oakwood Glen” subject to the conditions as recommended by the Planning Commission. The property is described as Pt of GL’s 2 & 3, Section 1 of Edna Township, Devils Lake (56-245), GD.

Conditional Use Permit – Dora Township:

Motion by Froemming, second by Erickson, and unanimously carried to approve a Conditional Use Permit to rebuild Mac Circle Road subject to conditions as recommended by the Planning Commission. The property is described as Mac Circle Rd, Pt of GL 2 & S1/2 SE1/4 ex trs & ex plat & Lot 3 ex tr & ex plat, Section 23 and Lot 2 ex platted & ex tract, Section 24 of Dora Township; West & Big McDonald Lake (56-386), RD & Hoffman Lake (56-1627), RD.

Conditional Use Permit – Don Davenport:

Motion by Huebsch, second by Lindquist, and unanimously carried to approve an after-the-fact Conditional Use Permit to clean and reshape a ditch and install a 24" culvert subject to conditions as recommended by the Planning Commission. The property is described as Fr'l NE1/4, Section 23 of Western Township; Upper Lightning Lake (56-957), NE.

Conditional Use Permit - Gary W. & Craig J. Anderson:

Motion by Froemming, second by Lindquist, and unanimously carried to approve a Conditional Use Permit to remove soil from a 190' x 200' x 6" area that is 135' from Otter Tail River subject to conditions as recommended by the Planning Commission. The property is described as GL 6 ex trs & ex flowage, Section 5 of Buse Township; Otter Tail River (56-OTR), AG.

Conditional Use Permit – “Elks Point”, Fergus Falls, MN Elks Lodge #1093:

Motion by Lindquist, second by Rogness, and unanimously carried to approve a Conditional Use Permit to increase the authorized number of campsites within the existing campgrounds from 14 to 28 sites subject to conditions as recommended by the Planning Commission. The property is described as Pt of GL 1 (5 AC), Section 4 & pt of GL 8 (20 AC), Section 9 of Dane Prairie Township; Wall Lake (56-658), GD.

Conditional Use Permit – “Leaf Lake Pleasure Grounds”, Red Barn Investments, LLC:

Motion by Huebsch, second by Froemming, and unanimously carried to approve a Conditional Use Permit to convert the existing resort to a personal property cooperative subject to conditions as recommended by the Planning Commission. The property is described as Leaf Lake Pleasure Grounds Lots 6,7,8 & 9 & pt Res Lot C and pt GL's 3,4 & 5, Section 22 of Leaf Lake Township; East Leaf Lake (56-116), RD.

Relocation Request – “Stalker Lake Golf View Shores”, Smedsrud Development, LLC:

Motion by Rogness, second by Froemming, and unanimously carried to concur with the Planning Commission recommendation to allow the existing clubhouse to remain onsite provided it is properly relocated and that it is the only dwelling onsite. This approval must be completed no later than September 1, 2009.

**Prairie Snow Drifters Trail Association**  
**Otter Tail County Resolution No. 2009 – 20**

Commissioner Huebsch offered the following and moved its adoption:

WHEREAS, Otter Tail County has sponsored Grant-In-Aid Systems in the past; and

WHEREAS, acceptance of the Grant-In-Aid Systems proposed extensions are subject to the review and approval of the County Attorney.

THEREFORE, BE IT RESOLVED that Otter Tail County shall continue to sponsor Grant-In-Aid Trail Systems as they exist for the Prairie Snow Drifters Trail Association Snowmobile Club for the 2009-

2010 snowmobile season and proposed extensions of Grant-In-Aid Trails with the aforementioned condition.

Commissioner Rogness seconded the resolution and, upon being put to vote, the resolution was unanimously adopted.

Adopted this 14<sup>th</sup> day of April, 2009

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: \_\_\_\_\_

Larry Krohn, Clerk

By: \_\_\_\_\_

Everett P. Erickson, Board of Commissioners Chair

**Otter Country Trail Association (OCTA)**  
**Otter Tail County Resolution No. 2009 – 21**

Commissioner Huebsch offered the following and moved its adoption:

WHEREAS, Otter Tail County has sponsored Grant-In-Aid Systems in the past; and

WHEREAS, acceptance of the Grant-In-Aid Systems proposed extensions are subject to the review and approval of the County Attorney.

THEREFORE, BE IT RESOLVED that Otter Tail County shall continue to sponsor Grant-In-Aid Trail Systems as they exist for the Otter Country Trail Association Snowmobile Club for the 2009-2010 snowmobile season and proposed extensions of Grant-In-Aid Trails with the aforementioned condition.

Commissioner Rogness seconded the resolution and, upon being put to vote, the resolution was unanimously adopted.

Adopted this 14<sup>th</sup> day of April, 2009

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: \_\_\_\_\_

Larry Krohn, Clerk

By: \_\_\_\_\_

Everett P. Erickson, Board of Commissioners Chair

**Henning Snow Cruisers Trail Association**  
**Otter Tail County Resolution No. 2009 – 22**

Commissioner Huebsch offered the following and moved its adoption:

WHEREAS, Otter Tail County has sponsored Grant-In-Aid Systems in the past; and

WHEREAS, acceptance of the Grant-In-Aid Systems proposed extensions are subject to the review and approval of the County Attorney.

THEREFORE, BE IT RESOLVED that Otter Tail County shall continue to sponsor Grant-In-Aid Trail Systems as they exist for the Henning Snow Cruisers Trail Association Snowmobile Club for the 2009-2010 snowmobile season and proposed extensions of Grant-In-Aid Trails with the aforementioned condition.

Commissioner Rogness seconded the resolution and, upon being put to vote, the resolution was unanimously adopted.

Adopted this 14<sup>th</sup> day of April, 2009

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: \_\_\_\_\_

Larry Krohn, Clerk

By: \_\_\_\_\_

Everett P. Erickson, Board of Commissioners Chair

**Otter Trail Riders Trail Association**  
**Otter Tail County Resolution No. 2009 – 23**

Commissioner Huebsch offered the following and moved its adoption:

WHEREAS, Otter Tail County has sponsored Grant-In-Aid Systems in the past; and

WHEREAS, acceptance of the Grant-In-Aid Systems proposed extensions are subject to the review and approval of the County Attorney.

THEREFORE, BE IT RESOLVED that Otter Tail County shall continue to sponsor Grant-In-Aid Trail Systems as they exist for the Otter Trail Riders Trail Association Snowmobile Club for the 2009-20010 snowmobile season and proposed extensions of Grant-In-Aid Trails with the aforementioned condition.

Commissioner Rogness seconded the resolution and, upon being put to vote, the resolution was unanimously adopted.

Adopted this 14<sup>th</sup> day of April, 2009

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: \_\_\_\_\_

Larry Krohn, Clerk

By: \_\_\_\_\_

Everett P. Erickson, Board of Commissioners Chair

**Notice of Wetland Conservation Act Decision**

Motion by Lindquist, second by Erickson, and unanimously carried to authorize the Chairman's signature to execute the Notice of WCA Decision document for David H. Stock dated April 7, 2009.

**Seasonal Staff for Land & Resource Department**

Motion by Rogness, second by Lindquist, and unanimously carried to approve three seasonal positions as follows: Assistant Ag Inspector starting May 18, 2009 for the 2009 summer season and two Septic System Abatement positions starting June 1, 2009.

**Staff for Solid Waste Department**

Motion by Lindquist, second by Froemming, and unanimously carried to approve a seasonal recycling position and staff for the Fergus Falls Transfer Station as follows:

- 1) To plan for increased waste disposal during the summer months, a Recycling Operator moves to a Truck Driver position, a Sorter moves to Recycling Operator position, working out of classification, and a seasonal person is hired to work as a Sorter on the line from May 1, 2009 through September, 2009.

- 2) Two Full Time (40 hours per week) Certified Solid Waster Operator positions to work at the Fergus Falls Transfer Station when it opens this summer.
- 3) If the two full time positions are filled by internal candidates, they will be replaced by three part time positions working at the Henning Transfer Station.

**Contract with Breitbach Construction Company**

Motion by Rogness, second by Froemming, and unanimously carried to authorize the Chairman's signature to execute a contract between Breitbach Construction Company and Otter Tail County relevant to the issues that exist related to the construction of the Fergus Falls Transfer Station.

**Mobile Collection for Household Hazardous Waste**

Motion by Erickson, second by Rogness, and unanimously carried to authorize the appropriate County Officials' signatures to execute the following contracts for the operation of Mobile Collection for Household Hazardous Waste as follows:

City of Vergas - Fire Hall	June 26, 2009	10:00 a.m. to 2:00 p.m.
City of Pelican Rapids - Public Works Facility	August 5, 2009	10:00 a.m. to 2:00 p.m.
City of Underwood - Fire Hall	May 12, 2009	10:00 a.m. to 2:00 p.m.
City of New York Mills - Maintenance Building	Sept. 15, 2009	10:00 a.m. to 2:00 p.m.
City of Henning - County Highway Garage	June 12, 2009	10:00 a.m. to 2:00 p.m.
City of Perham - City Garage	July 29, 2009	10:00 a.m. to 2:00 p.m.
City of Ottertail - Fire Hall	June 5, 2009	10:00 a.m. to 2:00 p.m.

**60 Bed CARE Facility**

Physical Plant Manager, Rick Sytsma, requested approval of two Change Orders for the 60 Bed CARE Facility. Motion by Lindquist, second by Rogness, and unanimously carried to approve Change Order Number 27 dated 1-27-09, in the amount of \$24,802.00. Motion by Huebsch, second by Rogness, and unanimously carried to approve Change Order Number 28 dated 3-26-09, in the amount of \$7,264.79.

**Meeting Recessed**

At 12:03 p.m., Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break.

**Meeting Reconvened in Closed Session**

At 1:20 p.m., Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners reconvened and closed to the public for the purpose of evaluating the performance of GIS Coordinator, Brian Armstrong, pursuant to M.S. Chapter 13D.05 Subd. 3. Commissioners Erickson, Froemming, Lindquist, Huebsch, and Rogness were present for the evaluation. A summary of performance conclusions will be provided at the next regular County Board meeting. At 1:50 p.m., Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners reconvened in open session.

**Work Release Services Contract**

Motion by Huebsch, second by Froemming, and unanimously carried to authorize the Chairman's signature to execute an Agreement between the State of Minnesota DOC and County of Otter Tail for work release services for the period of July 1, 2009 through June 30, 2010.

**Fund Transfer**

Motion by Rogness, second by Lindquist, and unanimously carried to approve payment, in the amount of \$101,811.90 (payment request No. 16), from the Construction Fund to Comstock Construction Inc. of MN for the Otter Tail County 60 Bed State Operated Inpatient CD Treatment Facility.

**Payment Approval**

Motion by Froemming, second by Rogness, and unanimously carried to approve payment, in the amount of \$134.20, from the Capital Improvement Fund to Young & Associates for the 60 Bed CD Treatment Facility.

**Audit Engagement Letter**

Motion by Rogness, second by Huebsch, and unanimously carried to authorize the Chair of the Board of Commissioners, the County Coordinator, and the County Auditor to sign the Audit Engagement Letter on behalf of Otter Tail County for the County's financial audit for year-ending December 31, 2008.

**Indirect Cost Allocation Plan**

Motion by Huebsch, second by Lindquist, and unanimously carried to table a decision regarding next year's contract for completion of the County's Indirect Cost Allocation Plan.

**Certificate of Correction to Plat**

Motion by Rogness, second by Froemming, and unanimously carried to approve the Land Surveyor's Certificate of Correction to the Plat of Wendorf Addition as prepared by David A. Anderson, Professional Land Surveyor, MN License No. 13620. The plat is located in GL 1, Section 19 of Deer Creek Township and in GL 1, Section 24 of Leaf Lake Township.

**Budget Adjustment for CY2009**

Motion by Rogness, second by Huebsch, and unanimously carried to amend the CY2009 Budget from \$8,196.00 for the 20% PSIC grant funds match to \$10,535.00. These matching funds are for the 800 Megahertz Communication Project.

**Budget Discussion**

Auditor, Wayne Stein, presented a revised 2009 Budget showing two options, one using \$457,117 in County Program Aid and the other using \$724,500 in County Program Aid. County Coordinator, Larry Krohn, noted that this Budget addresses the first year of the Governor's proposal; however, does not address what could happen in 2010. Lengthy discussion took place regarding various issues that affect the County's budget short term and long term. Motion by Rogness, second by Erickson, and unanimously carried to; 1) finish CY2009 without reserve spending, and 2) not exceed County revenues.

**Adjournment**

At 3:35 p.m., a motion was offered by Lindquist, seconded by Rogness, and unanimously carried to adjourn the Otter Tail County Board of Commissioners meeting until Tuesday, April 21, 2009 at 9:30 a.m. at the City of Perham Offices.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_

Everett P. Erickson, Board of Commissioners Chair

Attest: \_\_\_\_\_

Larry Krohn, Clerk



**WARRANTS APPROVED ON 4/14/2009 FOR PAYMENT 4/14/2009**

<u>VENDOR NAME</u>	<u>AMOUNT</u>
A'VIANDS LLC	7,057.34
ABG MAINTENANCE INC	170.40
AMERICAN WELDING & GAS INC	126.22
SCOTT ARNDT	3,195.00
BATTLE LAKE AUTO PARTS	20.77
BATTLE LAKE STANDARD	49.95
BEN HOLZER UNLIMITED	25.17
BERTS TRUCK EQUIPMENT OF MHD I	92.90
BEYER BODY SHOP INC	452.63
BLUESTONE TECHNOLOGIES INC	6,000.00
BLUFFTON OIL COMPANY	714.90
BOB'S STANDARD BULK SERVICE	55.89
BREEZY POINT RESORT	339.28
BRETZ HARDWARE	33.35
CANADIAN PACIFIC RAILWAY COMPA	251.27
CAROLINA SOFTWARE	250.00
CARR'S LAKE COUNTRY SUPERMARKE	181.52
CDW GOVERNMENT INC	1,013.12
CERTIFIED AUTO REPAIR	213.75
CO OP SERVICES INC	129.55
COOPERS TECHNOLOGY GROUP	1,188.46
CULLIGAN	39.91
CULLIGAN WATER COND	54.66
D & T VENTURES LLC	464.00
DAKOTA PRINTERS LLC	286.66
DENZEL'S REGION WASTE INC	258.28
EGGE CONSTRUCTION INC	127.50
EVERGREEN EQUIPMENT INC	357.03
EVERTS LUMBER CO	27.89
MAYNARD FALK	670.00
FARMERS CO OP OIL ASSN	6,741.56
FARNAM'S GENUINE PARTS INC	753.91
FARNAM'S GENUINE PARTS INC PR	81.55
FERGUS ELECTRIC	367.90
FERGUS FALLS DAILY JOURNAL	6,989.06
CITY FERGUS FALLS	1,469.22
FERGUS POWER PUMP INC	3,927.50
FERGUS TIRE CENTER	915.41
FOTH & VAN DYKE	4,380.97
FSH COMMUNICATIONS LLC	63.90
GALL'S INC	354.50
GRAINGER INC	28.95
HENNING AUTO PARTS INC	23.96
HENNING HARDWARE	161.80
HENRY'S FOODS INC	2,485.98
SANDY HOLO	117.50
TONYA HOLT	85.19
HSBC BUSINESS SOLUTIONS	212.37
INNOVATIVE OFFICE SOLUTIONS	9.57
JK SPORTS	229.20
K.I.D.LEASING	256.44
KELLY SERVICES INC	1,140.00
L & L SERVICE	130.42
LAB SAFETY SUPPLY INC	319.89
LAKES COUNTRY SERVICE CO OP	71.89
LARRY OTT INC TRUCK SERVICE	1,000.00
LAWSON PRODUCTS INC	214.04
LOCATORS & SUPPLIES INC	331.09

KAREN LUNDIN	40.44
MARCO INC ST LOUIS	449.76
MATHISON COMPANY	429.32
MATTHEW BENDER & COMPANY INC	1,141.60
MCCC MI 33	14,102.06
THE MIDWEEK	74.62
MIDWESTERN MAT RENTAL & SUPPLY	79.72
MN CO ENGINEERS ASSOC	240.00
MN MOTOR COMPANY	161.32
MN STATE BAR ASSOCIATION	169.34
MOORE MEDICAL LLC	281.14
MSANI	100.00
ANNE MUELLER	21.99
NAPA FERGUS FALLS	14.04
NAPA OF PERHAM	31.64
NAPA STANDARD PARTS OF WADENA	503.20
NELSON AUTO CENTER	197.74
NORTHERN STATES SUPPLY INC	380.75
NORTHLAND REBUILDING	80.00
NORTHSTAR TECHNOLOGY GROUP INC	5,521.96
OFFICE DEPOT	125.25
OFFICEMAX INCORPORATED	68.19
OLSON OIL CO INC	376.16
RICHARD OLSON	3,821.20
ONE CALL LOCATORS LTD	46.00
OTIS ELEVATOR CO	107.77
OTTER RISERS KIWANIS CLUB	320.00
OTTER TAIL CO EMPLOYEES COMMIT	83.00
OTTER TAIL CO PUBLIC HEALTH	64.00
OTTERTAIL HOME CENTER & HARDWA	24.56
OTTERTAIL TRUCKING INC	6,336.30
OTTO OTTERS 4-H CLUB	250.00
OUTDOOR RENOVATIONS LANDSCAPE	11,662.50
OVERHEAD DOOR CO OF FERGUS FAL	265.44
OVERLAND MECHANICAL SERVICES	2,233.95
PAMIDA PHARMACY	7,977.76
PARK REGION CO OP	590.10
PEBBLE LAKE TAKE 5	1,052.13
PENROSE OIL COMPANY	1,671.15
PEPSIAMERICAS	586.30
PERHAM ACE HARDWARE	13.31
PERHAM ENTERPRISE BULLETIN	29,060.07
CITY PERHAM	86,019.05
PETE'S AMOCO	1,901.79
CHERYL PETERSEN	42.49
PRAIRIE IMPLEMENT INC	46.29
PREMIUM WATERS INC	5.33
PURCHASE POWER	10,075.00
QUICK'S NAPA AUTO PARTS	51.77
RDO EQUIPMENT CO FARGO	1,988.99
RDO TRUCK CENTERS	2,252.11
RELIABLE OFFICE SUPPLIES	115.17
REVIEW ENTERPRISES INC	30.37
ROYAL TIRE INC	573.03
SCHRADER'S LAW ENFORCEMENT SUP	94.79
CHERI SCHULTZ	43.30
SCOTT HOFLAND CONSTRUCTION INC	4,950.00
SEWER SERVICE	340.00
SIGELMAN STEEL & RECYCLING INC	189.82
SIMPLEXGRINNELL LP	207.68

SOUTH MILL SERVICE	327.16
SOUTHTOWN C-STORE	919.12
STADUM PLUMBING & GRAVEL LLP	300.00
STEINS INC	3,507.39
STEVE'S SANITATION INC	1,907.27
STRAND HARDWARE & RADIO SHACK	73.51
STREICHERS	1,550.43
SUPER SEPTIC INC OF PELICAN RA	77.19
THYSSEN KRUPP ELEVATOR CORPORA	804.86
TOOL CRIB OF THE NORTH	20.22
SUSAN ULSCHMID	77.35
UNIFORMS UNLIMITED	309.70
UNIVERSITY OF MN	270.00
VERGAS ACE HARDWARE	73.85
VERGAS 66	1,901.37
VICTOR LUNDEEN COMPANY	1,139.90
VIKING COCA-COLA	356.51
VOSS LIGHTING	994.64
WADENA CO AUDITOR TREASURER	1,493.88
WASTE MANAGEMENT	559.26
WELLER OIL CO	124.10
WEST OTTER TAIL TOWNSHIP ASSOC	327.50
WEST PAYMENT CENTER	759.91
WILKIN CO SHERIFF	1,865.52
XEROX CORPORATION	190.22
ZIEGLER INC	153.86
210 LUBE EXPRESS	30.06
<u>**** FINAL TOTAL.....</u>	<u>\$276,508.71 ****</u>

approved minutes