

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Government Services Center, Commissioners' Room  
500 W. Fir Avenue, Fergus Falls, MN  
Tuesday, January 20, 2009  
9:15 a.m.**

**Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, January 20, 2009, at 9:15 a.m., at the Otter Tail County Government Services Center in Fergus Falls, MN, with Commissioners Everett Erickson, Chair; Roger Froemming, Vice-Chair; John Lindquist, Doug Huebsch and Lee Rogness present.

**Approval of Agenda**

Motion by Rogness, second by Froemming, and unanimously carried to approve the Board of Commissioners agenda of January 20, 2009, with the following additions:

Land & Resource Director – Request for Approval of CIC  
Human Services Director – Request for Approval of CD Contract

**Approval of Minutes**

Motion by Froemming, second by Rogness, and unanimously carried to approve the Board of Commissioners meeting minutes of January 13, 2008, as presented.

**Approval to Pay Bills**

Motion by Froemming, second by Rogness, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

**Committee of the Whole Discussion**

County Coordinator, Larry Krohn, provided a handout containing Otter Tail County financial data with comparisons to other counties. The data included expenditure and revenue comparisons. Otter Tail County's per capita tax levy was reported as \$391.64 which ranks 54 out of the 87 counties. Commissioners Rogness and Huebsch reported on a recent Association of Minnesota Counties meeting for newly elected officials. Discussion took place regarding future strategic planning in anticipation of projected decreases in local government funding.

**Recess & Reconvene**

At 9:36 a.m., Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners recessed for a Personnel Committee meeting. The Board of Commissioners' meeting was reconvened at 9:55 a.m.

**Extension Request – “Hidden Shores Addition”**

Motion by Erickson, second by Lindquist, and unanimously carried to authorize a filing date extension to July 1, 2009 for the proposed Final Plat entitled “Hidden Shores Addition” located in Section 31 of Scambler Township; Grove Lake (56-952).

**Common Interest Community – “Roses Condominium”**

Motion by Froemming, second by Huebsch, and unanimously carried to approve CIC No. 56 entitled “Roses Condominium”, a 5 unit resort conversion in Section 8 of Hobart Township; Rose Lake (56-360).

**Shoreland Rules**

Commissioner Lindquist stated that he received proposed shoreland management changes from a member of the Coalition of Lakes Association. Mr. Kalar reported that the State legislature has directed the DNR to upgrade the existing shoreland standards on a State-wide basis. Otter Tail County's more immediate concern is adopting the new State Sanitation Code for implementation by February 8, 2010.

**Request to Replace a Human Services Position**

Human Services Director, John Dinsmore, submitted a handout explaining the need to replace a Support Enforcement Aide position. He stated that the position is funded by 60% federal reimbursement dollars and 40% County dollars. He explained the Minnesota Merit System testing requirements to qualify for this position. Discussion followed regarding various requests to hire in several departments. Chairman Erickson requested that time be established on the next Board agenda to discuss specifics of the hiring freeze.

**Human Services Chemical Dependency Contract**

Motion by Froemming, second by Lindquist, and unanimously carried to authorize the appropriate County Officials' signatures to execute the Host County Purchase of Service Agreement between the County of Otter Tail and the Department of Human Services State Operated Services – Community Addiction Recovery Enterprises for the period of January 1, 2009 through December 31, 2009. This contract is for the new 60-Bed Chemical Dependency Facility.

**Veterans Services Hiring Request**

VSO Director, Bernie Gamber, introduced himself to the new Board members. He requested authorization to replace a Veterans Service Officer position that became vacant due to the retirement of the former VSO Director in September of 2008. He provided background statistics of the advocacy provided to veterans by Veterans Service Officers and the number of veterans served by the Fergus Falls and New York Mills offices as well as the federal dollars paid to veterans in the County. Chairman Erickson stated that a hiring freeze discussion will be on the agenda at the January 27, 2009 Board meeting.

**Annual Dues**

Commissioners requested a list of annual dues that are paid out for the various memberships to affiliated organizations.

**Recess and Reconvene**

At 10:56 a.m., Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners recessed for a Personnel Committee meeting. At 11:15 a.m., Chairman Erickson reconvened the meeting at the new State Operated 60-Bed Chemical Dependency facility located at 1174 Western Ave. in Fergus Falls, MN. Physical Plant Manager, Rick Sytsma, provided a tour of the facility.

**Adjournment**

At 12:05 p.m., upon conclusion of the tour at the CD Facility, Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, January 27, 2009.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Everett P. Erickson, Board of Commissioners Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**WARRANTS APPROVED ON 1/20/2009 FOR PAYMENT 1/20/2009**

| <u>VENDOR NAME</u>          | <u>AMOUNT</u> |
|-----------------------------|---------------|
| A'VIANDS LLC                | 1,716.66      |
| ABG MAINTENANCE INC         | 170.40        |
| AMERICINN FERGUS FALLS      | 459.24        |
| CHERI ANDERSON              | 1,835.00      |
| ARVIG COMMUNICATION SYSTEMS | 40.00         |
| AUTO VALUE FERGUS FALLS     | 107.91        |
| BACHMAN PRINTING COMPANIES  | 451.94        |
| BARRETT EMS TRAINING        | 225.00        |
| BATTLE LAKE AUTO PARTS      | 87.82         |
| BEYER BODY SHOP INC         | 117.15        |
| BLIZZARD BLADE              | 360.35        |
| BOUND TREE MEDICAL LLC      | 394.47        |
| BRANDON COMMUNICATIONS INC  | 4,711.88      |
| BREITBACH CONSTRUCTION CO   | 127,537.50    |
| BUY-MOR PARTS & SERVICE LLC | 9.48          |
| CALL ONE INC                | 53.73         |
| CAROLINA SOFTWARE           | 250.00        |
| CIT TECHNOLOGY FIN SERV INC | 189.86        |
| CLEAN PLUS INC              | 129.43        |
| COOPERS TECHNOLOGY GROUP    | 178.26        |
| CULLIGAN WATER COND         | 34.79         |
| DEPT OF PUBLIC SAFETY       | 510.00        |
| EGGE CONSTRUCTION INC       | 705.00        |
| MICHELLE ELDIEN             | 71.91         |
| FARNAM'S GENUINE PARTS INC  | 1,188.90      |
| FASTENAL COMPANY            | 5.62          |
| FERGUS ELECTRIC             | 171.00        |
| FERGUS FALLS MEDICAL GROUP  | 41.00         |
| FERGUS FALLS POLICE DEPT    | 379.65        |
| FERGUS POWER PUMP INC       | 105.00        |
| FERGUS TIRE CENTER          | 615.74        |
| FERRELLGAS                  | 115.88        |
| O GOOD POINTE (C            | 4,070.00      |
| JARED GREFSRUD              | 34.95         |
| HATLING LAW OFFICE          | 995.00        |
| HEDAHL'S HEADQUARTERS       | 2.56          |
| HINTERMEISTER INC           | 6.38          |
| SANDY HOLO                  | 74.05         |
| HONEYWELL                   | 1,865.25      |
| HOTSY EQUIPMENT OF MN       | 127.69        |
| INNOVATIVE FLUID POWER      | 148.63        |
| INNOVATIVE OFFICE SOLUTIONS | 488.49        |
| KELLY SERVICES INC          | 490.42        |
| LAB SAFETY SUPPLY INC       | 53.98         |
| LAKE REGION HEALTHCARE CORP | 1,278.00      |
| LAKEWAY MARKET LLC          | 5,324.81      |
| LARRY OTT INC TRUCK SERVICE | 1,450.00      |
| LITTLE BEAR TOWING          | 228.98        |
| LOCATORS & SUPPLIES INC     | 377.68        |
| MACAI                       | 75.00         |
| MACPZA                      | 150.00        |
| MANNY'S - ROCKY'S BAIT      | 3,210.17      |
| MARCO INC ST LOUIS          | 310.02        |
| MCCC MI 33                  | 6,920.00      |
| WENDY METCALF               | 368.47        |
| MN ASPHALT PAVEMENT ASSN    | 80.00         |
| MN CO ATTORNEYS ASSOCIATION | 75.00         |

|                                |                          |
|--------------------------------|--------------------------|
| MN DEPT OF TRANSPORTATION      | 100.00                   |
| MN PIE                         | 150.00                   |
| MPELRA                         | 400.00                   |
| NORTH AMERICAN SALT CO         | 20,731.95                |
| OLSON OIL CO INC               | 836.57                   |
| OTTER TAIL CO PUBLIC HEALTH    | 115.00                   |
| OTTER TAIL CO TREASURER        | 67,580.00                |
| OTTERTAIL AGGREGATE            | 620.75                   |
| OTTERTAIL TRUCKING INC         | 5,193.60                 |
| OVERHEAD DOOR CO OF FERGUS FAL | 240.00                   |
| PAMIDA PHARMACY                | 6,385.23                 |
| PENROSE OIL COMPANY            | 3,426.77                 |
| PERHAM CO OP CREAMERY          | 9,259.99                 |
| PERHAM PRINTING & SUPPLY       | 38.68                    |
| PETE'S AMOCO                   | 196.97                   |
| PHILLIPE LAW OFFICE            | 935.70                   |
| POLK CITY DIRECTORIES          | 165.00                   |
| POSTMASTER                     | 38.00                    |
| PREMIUM WATERS INC             | 5.33                     |
| PRO AG FARMERS CO OP           | 1,146.50                 |
| RAY'S OIL COMPANY              | 3,984.51                 |
| RDO TRUCK CENTERS              | 607.90                   |
| REGION VII TREASURER           | 175.00                   |
| REVIEW ENTERPRISES INC         | 130.77                   |
| SBLC-FF                        | 15.34                    |
| SCHWAAB INC                    | 71.34                    |
| SERVICE FOOD SUPER VALU        | 21.83                    |
| STEVE'S SANITATION INC         | 180.00                   |
| SUREFIRE LLC                   | 239.31                   |
| THRIFTY WHITE PHARMACY         | 11.79                    |
| TOWMASTER                      | 155.39                   |
| SUSAN ULSCHMID                 | 165.63                   |
| VOSS LIGHTING                  | 238.06                   |
| WADENA CO AUDITOR TREASURER    | 1,644.92                 |
| WALLWORK TRUCK CENTER          | 1,811.04                 |
| WASTE MANAGEMENT               | 32,600.11                |
| WAYNE'S TOWING                 | 104.00                   |
| JO WEATHERLY                   | 565.18                   |
| WEST PAYMENT CENTER            | 1,224.12                 |
| ZACK JONES & MAGNUS            | 6,427.35                 |
| <u>ZIEGLER INC</u>             | <u>89.64</u>             |
| <b>**** FINAL TOTAL.....</b>   | <b>\$339,205.37 ****</b> |