

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 W. Fir Avenue, Fergus Falls, MN
Tuesday, December 16, 2008
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, December 16, 2008, at 9:30 a.m. at the Otter Tail County Government Services Center with Commissioners Syd Nelson, Chair; Everett Erickson, Vice-Chair; Bob Block, Roger Froemming and Dennis Mosher present.

Approval of Agenda

Motion by Mosher, second by Erickson, and unanimously carried to approve the Human Services Board agenda of December 16, 2008 as presented.

Approval of Minutes

Motion by Froemming, second by Block, and unanimously carried to approve the Human Services Board minutes of November 25, 2008 as presented.

West Central Regional Juvenile Detention Center

Probation Director, Chuck Kitzman, reviewed the WCRJC's deficit issue. He reported that the projected deficit for 2008 has decreased from \$230,000 to \$170,000. Based on the new projected deficit, Otter Tail County's share for 2008 is reported as \$25,670. Mr. Kitzman reports that Otter Tail County has spent \$51,120 for secure detention in 2008 with a total secure detention budget of \$65,000. He reviewed the funding mechanism, in 1994, that allowed various counties to provide dollars to one entity to build a juvenile detention facility. Otter Tail County became a member county to the WCRJC in Moorhead at that time. Several handouts were provided and discussion continued regarding the previous budget shortfall, difficult economic conditions, the need for quarterly financial reports from the facility, and potential for Douglas County to include some juvenile beds in their jail construction project.

DWI Services Agreement

Motion by Mosher, second by Block, and unanimously carried to authorize the appropriate county officials' signatures to execute an "Agreement for Professional Services Between State of Minnesota, Seventh Judicial District and Otter Tail County Probation" for funding of services provided under the DWI Court program.

Public Health Department

Public Health Director, Diane Thorson, postponed the Personnel Discussion agenda item pending future revenue information.

Ms. Thorson recommended waiting until year-end to transfer funds from the reserves into the Public Health budget for the Nurse Family Partnership program.

Ms. Thorson reported that Dr. McGovern's Dental Office at the Westridge Mall will be the permanent site for a dental clinic to service low income clients in the area. Grants over \$500,000 have been secured to begin modifications of the site. Ms. Thorson also briefed the Board on a recent State Community Health Services Advisory Committee (SCHSAC) meeting and reported on various health issues in the State. She stated that a commissioner from Otter Tail County should serve on the SCHSAC with the Public Health Director serving as an alternate.

County Burial & Funeral Allowance Policy

Human Services Director, John Dinsmore, presented the current County Burial & Funeral Allowance Policy in conjunction with Minnesota Statute 261.035, the Human Services Department recommendation to retain the current rate structure and rationale for that recommendation. Lengthy discussion took place regarding county paid funeral and burial services with individuals who work in the Funeral Home business. They stated that the cost of funerals has increased recently and a rate increase has not been approved by Otter Tail County since 2004. Motion by Mosher, second by Froemming, and unanimously carried to approve the current Otter Tail County Human Services Funeral Allowance Expenses as submitted with an increase of 25% for Professional Services for the Adult and Child Funeral and Burial Expenses.

Request for Undue Hardship

Mr. Dinsmore submitted a handout regarding Case #601346 as it relates to a Request for Undue Hardship. The handout reviewed the sequence of events, the purchase price of the property (asset in this case), and the estimated market values for the property. The Human Services Department consulted with the County Assessor and the Land & Resource Management Administrator to ensure that the respective policies and guidelines do not conflict with one another. Motion by Froemming, second by Block, and carried with Mosher and Erickson opposed, to approve the Human Services Department recommendation that the Request for Undue Hardship in Case #601346 be denied.

Human Services Contracts

Motion by Block, second by Erickson, and unanimously carried to approve the following Human Services Contracts:

Agency	Program	Effective Date	Targeted Population	Funding Information
The Social Connexion	Social Club Type Activities	Addendum for 01/01/08 through 12/31/09	Adults with Serious and Persistent Mental Illness	One-Time Fund Payment of \$33,690.62 from BCOW Initiative Funds
Productive Alternative, Inc.	Detox and Holds	Amendment for 01/01/08 through 12/31/08	Chemically Dependent Individuals	One-Time Fund Payment of \$25,000 to Assist in Defraying Revenue Shortfall for CY2008
Sharon Storm	Residential Services, Home Plus, or Foster Care Services	12/01/08 through 06/30/09	Elderly and/or Disabled	OTC Approved Rate Schedule
Vergas Assisted Living	Residential Services, Assisted Living	01/01/09 through 12/31/09	Elderly	OTC Approved Rate Schedule
Willow Creek Senior Living	Residential Services, Assisted Living	01/01/09 through 12/31/09	Elderly	OTC Approved Rate Schedule
Kessel Group Home	Residential Services, Assisted Living	01/01/09 through 12/31/09	Adult Mental Health	OTC Approved Rate Schedule
Pioneer Home, Inc. (Pioneer Main)	Residential Services, Assisted Living	01/01/09 through 12/31/09	Elderly	OTC Approved Rate Schedule
Pelican Valley Health Center – Riverfront Manor	Residential Services, Assisted Living	01/01/09 through 12/31/09	Elderly	OTC Approved Rate Schedule
McCornell Court Assisted Living (St. Williams Annex)	Residential Services, Assisted Living	01/01/09 through 12/31/09	Elderly	OTC Approved Rate Schedule

Grant Award Agreement

Mr. Dinsmore reported that Otter Tail County has been awarded a grant to continue the Parent Support Outreach Program (PSOP) through CY2009. Motion by Froemming, second by Nelson, and unanimously carried to authorize the appropriate County Officials' signatures to execute the

Acceptance of a Grant Award Agreement for \$24,000 for the period of January 1, 2009 through December 31, 2009 for the PSOP Program.

Approval to Pay Bills & Claims

Motion by Erickson, second by Froemming, and unanimously carried to approve payment of the Human Services bills and claims as presented.

Adjournment

At 10:58 a.m., Chair Nelson declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, December 30, 2008.

Dated: _____

OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____

Syd Nelson, Human Services Board Chair

Attest: _____

Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, December 16, 2008, at 11:04 a.m., at the Otter Tail County Government Services Center with Commissioners Syd Nelson, Chair; Everett Erickson, Vice-Chair; Bob Block, Roger Froemming, and Dennis Mosher present.

Approval of Agenda

Motion by Erickson, second by Froemming, and unanimously carried to approve the County Board agenda of December 16, 2008, with the following additions:

MIS Director, Tim Brand – 2:45 p.m.

3:00 p.m. – Closed Session for Labor Negotiation Strategies

Commissioner Mosher – Personnel Committee Items

Approval of Minutes

Motion by Froemming, second by Mosher, and unanimously carried to approve the County Board minutes of December 2, 2008, as presented.

Approval to Pay Bills

Motion by Mosher, second by Erickson, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

U.S. Fish & Wildlife Service Habitat Easement Certification

Senior Realty Specialist, Don Kleven, requested certification of a habitat easement to protect wetlands while allowing agricultural use. Motion by Mosher, second by Erickson, and unanimously carried to certify the following described property as a wetland easement to be secured by the U.S. Fish & Wildlife Service:

Vaughan, Michael R.

T. 132 N., R. 37W., 5th P.M.

Section 19, W $\frac{1}{2}$ W $\frac{1}{2}$ SE $\frac{1}{4}$, NE $\frac{1}{4}$ NW $\frac{1}{4}$ SE $\frac{1}{4}$, E $\frac{1}{2}$ SW $\frac{1}{4}$ EXCEPT: That part of the Southeast Quarter of the Southwest Quarter (SE $\frac{1}{4}$ SW $\frac{1}{4}$) of Section Nineteen (19), Township One Hundred Thirty-two (132) North, Range Thirty-seven (37) West, Otter Tail County, Minnesota, described as follows: Commencing at the Southwest corner of said Section 19; thence North 89°41'26" East, assumed

bearing, along the South line of said Section; 1693.62 feet to the West line of said SE¼ SW¼, said point being the point of beginning of the land to be described, said South line also being the centerline of a public roadway; thence continuing North 89°41'26" East, along said South line, 410.00 feet; thence North 01°45'29" East 1063.00 feet; thence South 89°41'26" West 410.00 feet more or less to the West line of said Southeast Quarter of the Southwest Quarter (SE¼ SW¼); thence southerly, along said West line, 1063.00 feet more or less to the point of beginning. The tract contains 10.00 acres more or less, subject to an existing public roadway easement over the South 33.00 feet thereof.

Drug and Alcohol Testing Program

Safety Director, Tiny Holm, reported that Minnesota Counties Insurance Trust (MCIT) has canceled the County's Drug and Alcohol Testing Program for the CDL Drivers License and requested that Lakes Country Service Cooperative take over this program. Motion by Froemming, second by Block, and unanimously carried to accept LCSC to take over the County's CDL Drug and Alcohol Testing Program at an approximate cost of \$900 per year

Closed to the Public – Labor Negotiation Strategies

At 11:10 a.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners closed to the public for purposes of discussing labor negotiation strategies relative to the Highway Maintenance and GSC Technical Units. Present were all five seated Commissioners, County Attorney, County Coordinator, Highway Engineer, and Board Secretary.

Extension for Filing a Final Plat

At 11:25 a.m. Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners opened to the public. Land & Resource Administrator, Bill Kalar, presented a request for a filing extension for the proposed Final Plat entitled "Stoll's Subdivision". Motion by Erickson, second by Block, and unanimously carried to approve a filing extension to June 19, 2009 for filing the Final Plat entitled "Stoll's Subdivision", Section 13 of Star Lake Township; Star Lake (56-385).

Motion by Froemming, second by Block, and unanimously carried to approve the Final Plat of Delbert and Brunhilde Thalmann entitled "Thalmann Third Addition to South Oaks", a 2 lake lot subdivision located in Section 1 of Otter Tail Township; Buchanan Lake (56-209).

Motion by Mosher, second by Erickson, and unanimously carried to approve the Final Plat of Delbert and Joyce Turner entitled "Turner Point 2nd Addition" located in Section 8 of Everts Township; Otter Tail River(56-OTR).

RESOLUTION TO REQUEST OTTER TAIL COUNTY HOUSING AND REDEVELOPMENT AUTHORITY PARTICIPATION IN VIKING LIBRARY SYSTEM FINANCING Otter Tail County Resolution No. 2008 – 69

BE IT RESOLVED By the Board of Commissioners of Otter Tail County, Minnesota, as follows:

1. This Board hereby determines to request that the Otter Tail County Housing and Redevelopment Authority issue revenue bonds under Minnesota Statutes, Sections 469.152 to 469.165 (the "Bonds") in the approximate amount of \$1,200,000 to finance a library system headquarters facility (the "Project") to be leased by the County from the Housing and Redevelopment Authority and subleased to the Viking Library System. The principal and interest on the Bonds will be paid from lease payments to be made by the County and sublease payments by the Viking Library System.

2. The County shall work with Otter Tail County Housing and Redevelopment Authority to prepare proposed documentation, to set a sale date and make application to rating agencies. The terms of the Bonds and related documentation shall be subject to approval by this Board.

After discussion and consideration with all five seated commissioners present, a motion to adopt the resolution was offered by Block, seconded by Froemming, and unanimously carried.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Syd Nelson, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

Recess

At 11:58 a.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break.

Closed to the Public – Labor Negotiation Strategies

At 12:12 p.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners closed to the public for purposes of discussing labor negotiation strategies relative to the GSC Technical and Highway Maintenance Units. Present were all five seated Commissioners, County Attorney, County Coordinator, and Board Secretary. Chairman Nelson declared the meeting recessed for a Personnel Committee Meeting at 12:48 p.m.

Reconvene

At 2:00 p.m., Chairman Nelson declared the meeting of the Otter Tail County Board of Commissioners reconvened and opened to the public. Chairman Nelson was absent at 3:03 p.m.

Request to Attend a Highway Conference

Motion by Erickson, second by Block, and unanimously carried to authorize the Highway Engineer to attend the 2009 American Traffic Safety Services Association (ATSSA) Conference February 2, 2009 through February 4, 2009 in San Jose, CA. The conference is sponsored by the Mn/DOT.

Final Payments Approved

Motion by Mosher, second by Erickson, and unanimously carried to approve Final Payment per Final Estimate #8, in the amount of \$124,071.10, payable to Central Specialties, Inc. for completion of C.P. 07:116B & C.P. 07:125B-T.

Motion by Mosher, second by Erickson, and unanimously carried to approve Final Payment per Final Payment #4, in the amount of \$23,543.27, payable to Mark Sand & Gravel Co. for completion of S.A.P. 056-682-008, Etc.

**Maintenance Agreement No. 93703
for State Costs for Solar Powered Stop Sign Beacons
At the Intersection of TH No. 106 and CSAH No. 52
Resolution No. 2008 - 70**

BE IT RESOLVED that the County of Otter Tail enter into an agreement with the State of Minnesota, Department of Transportation for the following purposes, to wit:

Provided Maintenance for the new Solar Powered Highway Stop Sign Beacons on Trunk Highway No. 106 at County State Aid Highway No. 52 in accordance with the terms and conditions set forth and contained in Agreement No. 93703, a copy of which was before the Board.

BE IT FURTHER RESOLVED that the proper county officers be and hereby are authorized to execute such agreement and any amendments, and thereby assume for and on behalf of the County all of the contractual obligations contained therein.

AFTER DISCUSSION AND CONSIDERATION with all five seated commissioners present, a motion to adopt the resolution was offered by Erickson, seconded by Block, and unanimously carried.

Adopted at Fergus Falls, Minnesota, this 16th day of December, 2008

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Syd Nelson, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

Project Update

Highway Engineer, Rick West, submitted a Project Update handout dated December 16, 2008 and reviewed Highway Construction and Design projects that have been completed during the past construction season as well as current projects. He stated that the 5 year Highway Plan will be reviewed and opened to public discussion for years 2010 to 2016 because of price increases.

Lake Elevation Report

Mr. West presented lake elevations for Johnson and Vinge Lakes and the South Turtle Lake system including North Turtle Lake, South Turtle Lake, Fiske Lake, and Long Lake. The North and South Turtle Lake drainage system will continue to operate through the winter.

AS400 High Availability Agreement

MIS Director, Tim Brand, requested approval of an agreement between Otter Tail County and the City of Fergus Falls in support of the High Availability & Disaster Recovery project. The cost of equipment to support the project was estimated at \$54,178.00 with an additional annual maintenance cost of \$6,000. Mr. Brand requested use of Compliance Fund dollars to cover the cost of this enhancement. Motion by Block, second by Nelson, and unanimously carried to authorize the appropriate County Officials' signatures on the AS400 High Availability Agreement and Heppner Consulting Inc. proposal for additional equipment to be installed contingent upon the confirmation of appropriate use of Compliance Fund dollars for this expense.

License Applications

Motion by Erickson, second by Froemming, and unanimously carried to approve the following applications for license:

BL Express
305 Lake Ave S
Battle Lake, MN 56515

Tobacco License

Bluffton Oil Company
101 Prospect St.
Bluffton, MN 56518

Tobacco License

DJ's Powerhouse
307 Van Aerman St.
New York Mills, MN 56567

Tobacco License

Wagon Wheel
101 Main St. S
Richville, MN 56576

Tobacco License

Payment Approval

Motion by Froemming, second by Block, and unanimously carried to approve payment, in the amount of \$18,621.00, payable to the Association of Minnesota Counties for the Calendar Year 2009 dues.

Absentee Ballot Review Services

Motion by Mosher, second by Froemming, and unanimously carried to authorize the County Board Chair and the County Board Clerk to sign the agreement between the State of Minnesota, acting through its Office of the Secretary of State and the County of Otter Tail for absentee ballot review services for previously rejected absentee ballot envelopes returned by voters pursuant to Minnesota Statutes, Chapter 203B.

Payment Approvals

Motion by Mosher, second by Erickson, and unanimously carried to approve payment, in the amount of \$953.00, payable to MeritCare for medical examination services for Case No. 08021451 as provided under the provision of Minnesota Statute 609.35.

Motion by Block, second by Erickson, and unanimously carried to approve payment, in the amount of \$2,697.87, to Young and Associates, from the Capital Improvement Fund for services provided for the 60-Bed Chemical Dependency Health Center project.

University of Minnesota Extension Programs

Motion by Mosher, second by Block, and unanimously carried to authorize the County Board Chair to sign, subject to the review of the County Attorney, the agreement between the University of Minnesota and County of Otter Tail for providing Extension programs locally and employing Extension staff during the period of January 1, 2009 through December 31, 2009. The agreement is for an Ag Educator and two 4-H Program Coordinators for a total cost to Otter Tail County of \$213,200.00.

Fund Transfer

Motion by Froemming, second by Mosher, and unanimously carried to approve a transfer, in the amount of \$264,744.51, from the Capital Improvement Fund to the Road and Bridge Fund for the purpose of reimbursing costs incurred on C.P. 08:132B.

Payment Approval

Motion by Mosher, second by Erickson, and unanimously carried to approve Final Payment, in the amount of \$1,665.47, from the Ottertail Operation Construction Fund to Cooper's Office Supply for furnishings provided at the Ottertail Operation Center.

Mileage Rate

Auditor, Wayne Stein, reported that the Internal Revenue Service mileage rate effective January 1, 2009, will be \$0.55 per mile. Otter Tail County will follow the IRS rate.

Planning Commission Reappointment

Motion by Froemming, second by Block, and unanimously carried to reappoint David Trites to the Otter Tail County Planning Commission for a three year term beginning 01/01/2009.

Cost of Living Adjustment for Non-Union Employees

Motion by Mosher, second by Erickson, and unanimously carried to authorize a 3% COLA for non-union employees effective January 1, 2009.

County Hiring Freeze

Motion by Mosher, second by Block, and unanimously carried to impose an Otter Tail County hiring freeze with the exception of law enforcement effective January 1, 2009.

County Hours of Operation

Motion by Mosher to set the hours of operation for general offices for Otter Tail County from 8:00 a.m. to 4:30 p.m. allowing one-half hour lunch break for employees. Discussion followed. Commissioner Mosher withdrew the motion.

Reduction in the County's Fleet of Vehicles

Motion by Mosher, second by Froemming, and carried with Block opposed, to reduce Otter Tail County's fleet of vehicles by 10% over the next three years.

Closed to the Public – Labor Negotiation Strategies

At 3:20 p.m., Vice-Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners closed to the public for purposes of discussing labor negotiation strategies relative to the GSC Technical and Highway Maintenance Units. Present were Commissioners Erickson, Block, Froemming, and Mosher, County Attorney, County Coordinator, Auditor, Assessor, Land & Resource Management Administrator, Treasurer, Recorder, and Board Secretary.

Adjournment

At 3:30 p.m., upon conclusion of the Closed Session, Vice-Chairman Erickson declared the meeting of the Otter Tail County Board of Commissioners adjourned until 10:30 a.m. on Thursday, December 18, 2008.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Syd Nelson, Board of Commissioners Chair

Attest: _____

Larry Krohn, Clerk

WARRANTS APPROVED ON 12/16/2008 FOR PAYMENT 12/16/2008

<u>VENDOR NAME</u>	<u>AMOUNT</u>
A-1 LOCK & KEY LLC	222.21
A'VIANDS LLC	6,537.42
JANICE AABERG	85.31
CYNDI ABBOTT	43.98
AL'S REFRIGERATION	202.28
ALL CREATURES VET HOSPITAL	80.92
ALLEN'S AUTO BODY & 24 HR TOWI	204.48
AMEM	100.00
AMERICAN INSTITUTIONAL SUPPLY	443.13
AMERICAN TOWER CORPORATION	91.26
AMERICAN WELDING & GAS INC	94.30
AMERICAN WELDING-WILLMAR FIRE	439.28
ANDERSON LAND SURVEYING INC	580.00
ARVIG COMMUNICATION SYSTEMS	200.00
AUTO SAFETY SERVICE	197.13
AUTO VALUE FERGUS FALLS	1,026.21
BARRETT EMS TRAINING	225.00
BATTLE LAKE AUTO PARTS	24.37
JANE BAUMGARTNER	41.80
MARK BECKER	196.68
BEN HOLZER UNLIMITED	31.17
TERRY BENNETT	8.00
BERTS TRUCK EQUIPMENT OF MHD I	52.65
BEYER BODY SHOP INC	4,685.07
BLUESTONE TECHNOLOGIES INC	8,085.00
BOB BARKER COMPANY INC	295.87
BOBCAT OF OTTER TAIL COUNTY	25.65
SUSAN BOLSTAD	31.28
BRANDON COMMUNICATIONS INC	635.94
BRAUN VENDING INC	27.44
CALL ONE INC	101.82
CANADIAN PACIFIC RAILWAY COMPA	567.62
DOUG CANNELL	263.16
CARQUEST AUTO PARTS	41.98
CARR'S LAKE COUNTRY SUPERMARKE	66.06
CENTRAL DOOR & HARDWARE INC	144.15
CERTIFIED AUTO REPAIR	167.94
CHAPTER II MSPS	25.00
CHRISTENSEN CONSTRUCTION	9,657.50
CIT TECHNOLOGY FIN SERV INC	189.86
COOPERS TECHNOLOGY GROUP	5,645.51
CULLIGAN	10.32
CULLIGAN WATER COND	227.02
CULLIGAN WATER CONDITIONING	10.65
CUSTOM TRUCK BODY & EQUIP CO I	57.60
CYBERNET MANUFACTURING INC	25.00
D & T VENTURES LLC	464.00
DAKOTA PRINTER REPAIR LLC	354.90
DAKOTA WHOLESALE TIRE	453.60
DAN'S TOWING & REPAIR	47.01
DENZEL'S REGION WASTE INC	182.52
DYNAFAB CORPORATION	5,218.41
E & J PRESS	404.70
EARL STRANDE EXCAVATING	10,850.00
JAMES EASTMAN	90.99
ENVIROTECH SERVICES INC	6,510.45
MICHAEL EULL	1,036.00

EVERGREEN EQUIPMENT INC	223.79
JOANN EVERITT TRUSTEE	159.17
EVERTS LUMBER CO	165.31
EXECUTIVE BUSINESS LISTING	549.99
FARMERS & MERCHANTS STATE BANK	50.00
FARMERS CO OP OIL ASSN	4,233.10
FARNAM'S GENUINE PARTS INC PR	16.50
FASTENAL COMPANY	49.93
FERGUS ELECTRIC	709.44
FERGUS FALLS DAILY JOURNAL	4,091.56
FERGUS FALLS MEDICAL GROUP	161.95
FERGUS FALLS POLICE DEPT	5,730.01
CITY FERGUS FALLS	77,144.84
FERGUS POWER PUMP INC	15,232.00
FERGUS TIRE CENTER	4,110.05
FERRELLGAS	115.88
THE FLOWER MILL	1,064.47
FORTWENGLER ELECTRIC INC	12.73
FOTH & VAN DYKE	2,104.33
SHARI FRESONKE	39.38
FSH COMMUNICATIONS LLC	64.11
SHARON FUNK	31.90
GALL'S INC	119.14
GE CAPITAL (CA)	372.74
GEOCOMM	2,475.00
GOODIN COMPANY	30.06
GRAINGER INC	179.94
HALIFAX CORPORATION	657.00
ROGER HALVORSON	318.34
SALLY HAUSKEN	121.47
HAWES SEPTIC TANK PUMPING	70.00
HELP SYSTEMS IL INC	275.00
HENNEPIN TECHNICAL COLLEGE	555.00
HENNING AUTO PARTS INC	258.19
HENNING HARDWARE	246.82
HENNING LUMBER INC	23.31
HENRY'S FOODS INC	1,456.80
HILLTOP LUMBER INC	792.29
RANDY HOFFMAN	109.99
SANDY HOLO	24.00
IN RANGE LLC	33.81
INDEPENDENT EMERGENCY SERVICES	69.55
THE INDEPENDENT	6,560.00
INFORMATION SYSTEMS CORP	485.00
INNOVATIVE OFFICE SOLUTIONS	2,835.09
INTERSTATE ENGINEERING INC	21,970.00
JAMES IVERSON	7.03
JANSSEN PHOTOGRAPHY	331.80
JK SPORTS	79.99
DEAN JOHNSON	180.00
KADRMAS LEE & JACKSON INC	2,334.25
CHARLES KAMPA	44.55
KEEPRS INC CY'S UNIFORMS	98.31
KELLY SERVICES INC	1,386.14
KENTUCKY FRIED CHICKEN	49.33
L & L SERVICE	48.00
LAKE REGION HEALTHCARE CORP	1,492.48
LAKES COUNTRY SERVICE CO OP	71.89

LAKeway MARKET LLC	172.29
ELIZABETH LAPOS	95.94
LARRY OTT INC TRUCK SERVICE	1,375.00
DONALD LARSON	175.70
LAWSON PRODUCTS INC	170.28
LITTLE BEAR TOWING	244.95
LOCATORS & SUPPLIES INC	792.84
M-R SIGN COMPANY INC.	428.93
MARCO	63.70
MARCO INC FARGO	449.76
MARK AND BRENDA CONSTRUCTION I	10,925.00
MCCC MI 33	3,686.66
MCCOLLOUGH WELDING	330.16
THE MIDWEEK	358.05
MN ASSOC OF CVSO	450.00
MN DEPT OF AGRICULTURE	10.00
MN MOTOR COMPANY	147.08
MN OFFICE OF ENTERPRISE TECHNO	1,200.00
MN SOCIETY OF PROFESSIONAL SUR	75.00
MNCASA	40.00
MOORE MEDICAL LLC	221.27
STEPHANIE MORRIS	10.10
MR ROOTER OF LAKES COUNTRY	399.00
NAPA FERGUS FALLS	16.58
NAPA OF PERHAM	13.78
NAPA STANDARD PARTS OF WADENA	371.30
NARDINI FIRE EQUIPMENT	483.49
NATIONAL BUSINESS SYSTEMS INC	11,905.15
NELSON AUTO CENTER	27,131.10
NELSON BROS PRINTING	267.35
SUSAN NELSON	88.00
NEW YORK MILLS HERALD	83.03
NORTHWEST IRON FIREMEN INC	591.95
OFFICE OF THE SECRETARY OF STA	40.00
OFFICEMAX INCORPORATED	5,497.32
GLEN OLIPHANT	77.07
OLSON OIL CO INC	627.79
KIRSTEN OLSON	62.52
RICHARD OLSON	3,548.68
ONE CALL LOCATORS LTD	347.58
OTIS ELEVATOR CO	107.77
OTTER TAIL CO AUDITOR	1,700.95
OTTER TAIL CO EMPLOYEES COMMIT	74.00
OTTER TAIL CO TREASURER	54.00
OTTER TAIL TELCOM	415.90
OTTERTAIL BAKERY	90.90
OTTERTAIL HOME CENTER & HARDWA	20.19
OTTERTAIL TRUCKING INC	6,800.20
OVERLAND MECHANICAL SERVICES	135.36
PACE ANALYTICAL SERVICES INC	1,965.00
PAMIDA INC 008	4.46
PAMIDA PHARMACY	5,515.44
PARK REGION CO OP	78.60
PEBBLE LAKE TAKE 5	235.85
PENROSE OIL COMPANY	2,471.18
PERHAM ACE HARDWARE	1.37
PERHAM AREA EMS	427.00
PERHAM CO OP CREAMERY	822.99
PERHAM ENTERPRISE BULLETIN	707.26
PERHAM PRINTING & SUPPLY	23.09

PERHAM STEEL & WELDING	54.80
CITY PERHAM	56,556.52
PETE'S AMOCO	514.58
PETE'S BODY SHOP & TOWING	160.82
PHILLIPE LAW OFFICE	115.74
POWER PLAN	614.35
PRO AG FARMERS CO OP	1,117.94
PRODUCTIVE ALTERNATIVES INC	18.28
QUICK'S NAPA AUTO PARTS	306.08
RDO EQUIPMENT CO FARGO	1,479.00
RDO TRUCK CENTERS	132.47
REVIEW ENTERPRISES INC	6,734.40
KENNETH RIAN	96.97
RICK LEITCH BACKHOE SRVC & PJ	955.00
RILEY DETTMANN & KELSY	1,125.36
RINGDAHL AMBULANCE SERVICE	724.23
ROYAL CHEMICAL	786.60
ROYAL TIRE INC	1,363.85
CHERI SCHULTZ	42.76
SCOTT HOFLAND CONSTRUCTION INC	4,410.00
SERVICE FOOD SUPER VALU	58.45
SEWER SERVICE	260.00
SIGELMAN STEEL & RECYCLING INC	637.27
PAUL SIMENGAARD	266.33
SIMPLEXGRINNELL LP	3,482.55
SCHAN SORKNESS	825.00
SOTA	275.00
SOUTH MILL SERVICE	480.73
SOUTHTOWN C-STORE	286.72
STEINS INC	1,716.93
STEVE'S SANITATION INC	2,336.86
STRAND HARDWARE & RADIO SHACK	22.33
STREICHERS	1,437.62
STUART RESTAD AUTO REPAIR INC	468.70
SUZO HAPP GROUP	23.10
SWEENEY BROTHERS	30.95
T & K TIRE SERVICE	92.78
DEB TABBUT	15.06
TEEMARK CORPORATION	356.49
JOSLYN THOMPSON	169.95
MARCIA THOMPSON	20.00
THYSSEN KRUPP ELEVATOR CORPORA	1,468.84
UGSTAD PLUMBING INC	107.50
SUSAN ULSCHMID	114.68
UNIV OF MN EXTENSION SERVICE	170.40
VERGAS ACE HARDWARE	77.02
VERGAS 66	342.42
VICTOR LUNDEEN COMPANY	368.74
VIKING COCA-COLA	341.28
VINYL PRODUCTS MFG INC	2,561.94
VOSS LIGHTING	479.34
WADENA CO SHERIFF	40.00
WASTE MANAGEMENT	506.19
WEST PAYMENT CENTER	2,812.10
XEROX CORPORATION	168.03
ZACK JONES & MAGNUS	3,308.35
<u>3 D SPECIALTIES INC</u>	<u>812.84</u>
**** FINAL TOTAL.....	\$428,828.50 ****