

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 W. Fir Avenue, Fergus Falls, MN
Tuesday, November 13, 2007
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, November 13, 2007, at 9:31 a.m. at the Otter Tail County Government Services Center with Commissioners Dennis Mosher, Chair; Syd Nelson, Vice-Chair, Bob Block, Roger Froemming and Everett Erickson present.

Approval of Agenda

Motion by Nelson, second by Froemming, and unanimously carried to approve the Human Services Board agenda of November 13, 2007, as mailed.

Approval of Minutes

Motion by Erickson, second by Block, and unanimously carried to approve the Human Services Board minutes of October 23, 2007, as presented.

Recess & Reconvene

At 9:33 a.m., Chairman Mosher declared the meeting of the Otter Tail County Human Services Board recessed for a Personnel Committee meeting. The meeting was reconvened at 9:50 a.m.

Name Change for Court Services

Court Services Director, Chuck Kitzman, requested a name change for his department from Otter Tail County Court Services to Otter Tail County Probation to eliminate some of the confusion by the public that has existed between the current Court Administration and Court Services Departments. Motion by Block, second by Froemming, and unanimously carried to approve a name change from Otter Tail County Court Services Department to Otter Tail County Probation with the transition process starting immediately.

Public Health Staffing

Public Health Director, Diane Thorson, reported that the Family Services Collaborative is not able to serve all of the referred clients under the Parents Support Outreach Program because there is not enough staff time. The Collaborative requested each partner agency to increase staff time so the families can be served through this grant program. Motion by Nelson, second by Block, and unanimously carried to increase the hours of employee #1218, from 20 hours per week up to 28 hours per week for new Parent Support Outreach Program referrals, on a trial basis. This trial period will be re-evaluated February 15, 2008.

Public Health Contract

Motion by Erickson, second by Froemming, and unanimously carried to authorize the Public Health Director to enter into a Provider Agreement between the County of Otter Tail and Health Partners, which will allow Public Health to hold a flu shot clinic for a company in Perham, who has insurance through Health Partners. This will provide direct reimbursement to Public Health for their services.

Human Services Contracts

Motion by Nelson, second by Froemming, and unanimously carried to authorize the appropriate County officials' signatures to execute the following Human Services Purchase of Service Agreements:

Agency	Program	Effective Date	Targeted Population	Amount of Contract	Funding Source
Mary Murphy Murphy's Lakeside, Battle Lake	Residential Services/Home Plus/Foster Care Services	October 1, 2007 Through June 30, 2008	Elderly & Disabled	Per State Rate of Schedule	AC/EW/CADI or TBI Waivered Funds.
Julie Heacox Just Like Home Fergus Falls	Residential Services/Home Plus/Foster Care Services	October 1, 2007 Through June 30, 2008	Elderly & Disabled	Per State Rate Schedule	AC/EW/CADI or TBI Waivered Funds.
Lutheran Social Services, Fergus Falls	Mental Health Services	January 1, 2007 through June 30, 2008	Children	School Based Therapeutic Support not to exceed \$70,953.15 through 6/30/07 and \$123,573.45 through 6/30/08.	County of Financial Responsibility and MA
Tamarac Place, Pelican Rapids	Residential Services/Assisted Living	July 1, 2007 through June 30, 2008	Elderly	Per Rate Sheet	AC/EW, CADI or TBI
Parks Garden Bloomington	Residential Services/Assisted Living	July 1, 2007 through June 30, 2008	Elderly	Per Rate Sheet	AC/EW, CADI or TBI

Motion by Erickson, second by Block, and unanimously carried to authorize the appropriate County officials' signatures to execute the following contract amendments to provide a 2% cost of living adjustment effective October 1, 2007:

Pioneer Retirement Community
 Adult Day Care
 Fergus Falls, MN

Pioneer Home Inc.
 Pioneer Main
 Fergus Falls, MN

Productive Alternatives, Inc.
 Sheltered Employment Services
 Fergus Falls, MN

Productive Alternatives, Inc.
 Waivered Contract
 Fergus Falls, MN

Lutheran Social Services
 Senior Companion Services
 Minneapolis, MN

Lakeland Mental Health Center
 Crisis Responder Program
 Fergus Falls, MN

Lakeland Mental Health Center, Inc.
 Permanent Supported Housing Program
 Moorhead, MN

Lakeland Mental Health Center
 Adult Case Management
 Fergus Falls, MN

Lakeland Mental Health Center
 Children's Case Management
 Fergus Falls, MN

Pioneer Senior Cottages
 Pioneer Retirement
 Fergus Falls, MN

Park Garden of Fergus Falls
 Fergus Falls, MN

Lutheran Social Services
 Waivered
 Fergus Falls, MN

Productive alternatives, Inc.
 Willow Program
 Fergus Falls, MN

Lakes Home & Program Development, Inc.
 Detroit Lakes, MN

Trans\$Em
Moorhead, MN

St. Williams
Enhanced CSP
Parkers Prairie, MN

Karlene & Mark Doll
Henning, MN

Mary Murphy
Battle Lake, MN

Joseph & Grace Wilhelmy
Fergus Falls, MN

Funeral Allowance Expenditure Policy

Human Services Supervisor, Barb Dohrer, and Collections Officer, Crystal Herman, briefed the Board on county burial costs and the Funeral Allowance Expenditure Policy.

Bill & Claims

Motion by Block, second by Erickson, and unanimously carried to approve the Human Services bills and claims as presented.

Adjournment

At 10:46 a.m., Chairman Mosher declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, November 27, 2007.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Dennis R. Mosher, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, November 13, 2007, at 11:01 a.m., at the Otter Tail County Government Services Center with Commissioners Dennis Mosher, Chair; Syd Nelson, Vice-Chair; Bob Block, Roger Froemming, and Everett Erickson present.

Approval of Agenda

Motion by Froemming, second by Erickson, and unanimously carried to approve the County Board agenda of November 13, 2007, as mailed.

Approval of Minutes

Motion by Nelson, second by Block, and unanimously carried to approve the County Board minutes of November 6, 2007, as presented.

Approval to Pay Bills

Motion by Erickson, second by Froemming, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

County Ditch #12

Ditch Inspector, Randy Wasvick, briefed the Board regarding Ditch #12. Motion by Erickson, second by Froemming, and unanimously carried to authorize repair of tile in Ditch #12 to the extent authorized by the Wetland Technical Committee to reserve the created wetland that has been there for more than 25 years and authorize the County Highway Department to complete work on a culvert. Cost of the work was estimated at \$5,000 - \$8,000 depending on the blockage. Cost will be assessed back to the Drainage System.

County Ditch #37

Mr. Wasvick reported on Ditch #37 in Underwood. Previously tile was installed in Ditch #37 on Jimmy Schei's property; however, the tile is too shallow and has not been working. Mrs. Schei is requesting to remove the tile and return this to an open ditch system. Motion by Mosher, second by Block, and unanimously carried to authorize LuJean Schei to remove 900' of tile that was previously installed and return this to an open ditch system and additionally, to repair two areas on the other side of the road, subject to all expenses being paid by Mrs. Schei (property owner).

County Ditch #16

Don Davenport spoke to the Board and requested approval to remove the beaver dam close to Highway 210 in Drainage System #16. Commissioner Mosher suggested that removing some beavers should also be part of the plan. Discussion took place about previous action regarding Ditch #16. County Attorney, David Hauser, clarified the Redetermination of Benefit's process, ditch law and rules, and the responsibilities of the Ditch Authority. Motion by Nelson, second by Froemming, and carried 4-0, with Mosher abstaining, to authorize the Clitherall Lake Association to remove the beaver dam close to Highway 210 in Drainage System #16, subject to payment of the expenses being the responsibility of the Lake Association as well as obtaining any permit(s) required by other Government Agencies to do this work.

Applications for Tobacco License

Motion by Mosher, second by Froemming, and unanimously carried to approve the following license applications:

Big Chief, Inc. Fergus Falls, MN	Tobacco	BL Express Battle Lake, MN	Tobacco
JC's General Store Dalton, MN	Tobacco	Olson Tire and Oil, Inc. Ottertail, MN	Tobacco

Red River Basin Commission

Motion by Froemming, second by Erickson, and unanimously carried to deny payment, in the amount of \$400.00, to the Red River Basin Commission for 2007 administrative activities.

Adjournment

At 11:58 a.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, November 20, 2007.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Dennis R. Mosher, Board of Commissioners Chair

Attest: _____

Larry Krohn, Clerk

WARRANTS APPROVED ON 11/13/2007 FOR PAYMENT 11/13/2007

<u>VENDOR NAME</u>	<u>AMOUNT</u>
A'VIANDS LLC	22.00
ABG MAINTENANCE INC	90.53
AGGREGATE INDUSTRIES INC	16,089.58
ALL CREATURES VET HOSPITAL	78.70
AMERICAN TOWER CORPORATION	87.75
ARVIG COMMUNICATION SYSTEMS	200.00
BALLARD SANITATION INC	646.00
BATTLE LAKE AUTO PARTS	314.77
BEN HOLZER UNLIMITED	31.52
BRANDON COMMUNICATIONS INC	3,112.23
CATCO PARTS AND SERVICE	30.36
CELLULAR ONE	171.01
CHEMSEARCH	856.72
CITY BAKERY	24.00
CO OP SERVICES INC	3,384.69
COOPERS TECHNOLOGY GROUP	578.28
CORPORATE TECHNOLOGIES	450.00
CULLIGAN WATER COND	102.71
CULLIGAN WATER CONDITIONING	10.65
DAKOTA PRINTER REPAIR LLC	594.42
DEER CREEK EXPRESS STOP INC	37.72
DENZEL'S REGION WASTE INC	170.82
EVERGREEN EQUIPMENT INC	1,325.29
FARMERS ELEVATOR OF FERGUS FAL	97.50
FARNAM'S GENUINE PARTS INC PR	13.82
FERGUS ELECTRIC	200.80
CITY FERGUS FALLS	22,926.35
FERGUS POWER PUMP INC	2,200.00
FERGUS TIRE CENTER	4,030.23
FERRELLGAS	95.55
FORCE AMERICA	484.25
FOTH & VAN DYKE	12,978.78
FRANKLIN FENCE CO INC	727.40
GALL'S INC	39.27
GREYSTONE CONSTRUCTION COMPANY	16,578.45
HENNING AUTO PARTS INC	22.83
HENNING HARDWARE	139.87
HIGH PLAINS TECHNOLOGY	761.59
HINTERMEISTER INC	17.83
SANDY HOLO	208.79
THE INDEPENDENT	112.00
INNOVATIVE OFFICE SOLUTIONS	394.04
INTERSTATE INC	89.25
JJ'S COMPANY EXCAVATING LLC	1,000.00
KELLY SERVICES INC	380.00
L & L SERVICE	54.00
LAKE REGION HEALTHCARE CORP	1,210.00
LAKeway MARKET LLC	1,755.90
LARRY OTT INC TRUCK SERVICE	335.00
DEAN LARSON	109.95
LOCATORS & SUPPLIES INC	861.66
M-R SIGN COMPANY INC.	531.87
MANNY'S - ROCKY'S BAIT	1,087.64
MARK SAND & GRAVEL CO	146.41
MATTHEW BENDER & COMPANY INC	83.85
MCAA	295.00
MCCC MI 33	3,914.23
MERICKEL LUMBER & ACE HARDWARE	150.11
MN FALL MAINTENANCE EXPO	450.00

OTC Board of Commissioners' Minutes
 November 13, 2007
 Attachment A, Page 2

MN MOTOR COMPANY	324.21
MONITOR TIRE DISPOSAL INC	1,255.20
NAPA OF PERHAM	19.68
NAPA STANDARD PARTS OF WADENA	990.99
NELSON DODGE GMC	629.66
NELSON FORD LINCOLN MERCURY IN	541.64
NETWORK CENTER COMMUNICATIONS	21,261.79
NEW YORK MILLS HERALD	91.50
NEWMAN TRAFFIC SIGNS	843.48
NORTHERN STATES SUPPLY INC	55.02
ONE CALL LOCATORS LTD	117.58
OTTER TAIL CO TREASURER	36.30
PAMIDA INC 008	22.09
PELICAN RAPIDS PRESS	33.06
PENROSE OIL COMPANY	854.57
PEPSIAMERICAS	574.56
PERHAM CO OP CREAMERY	121.10
PERHAM PRINTING & SUPPLY	36.65
CITY PERHAM	70,273.73
PETE'S AMOCO	1,147.69
PITNEY BOWES GLOBAL FINANCIAL	1,584.72
POWER PLAN	111.03
QUALITY TOYOTA	249.44
QUICK'S NAPA AUTO PARTS	31.72
QUILL CORPORATION	222.84
RDO TRUCK CENTERS	169.50
REVIEW ENTERPRISES INC	61.62
SCOTT HOFLAND CONSTRUCTION INC	6,120.00
SERVICEMASTER CLEANING PROFESS	4,650.00
SEWER SERVICE	350.00
SIGELMAN STEEL & RECYCLING INC	86.59
SIRCHIE	82.29
SNAP ON TOOLS	745.50
DENNIS SODERSTROM	110.00
KYLE SORKNESS	69.38
STEINS INC	1,613.42
STENERSON LUMBER	14.91
STEVE'S SANITATION INC	214.11
STRAND ACE HARDWARE	113.54
STREICHERS	221.44
SUPER H	61.06
SUPER SEPTIC INC OF PELICAN RA	77.19
TOTAL TOOL SUPPLY INC	54.85
TRI STAR RECYCLING	3,294.76
SUSAN ULSCHMID	100.63
VARITECH INDUSTRIES	26.49
VERGAS ACE HARDWARE	35.28
VERGAS 66	635.82
VICTOR LUNDEEN COMPANY	828.67
WASTE MANAGEMENT	506.12
TERRY WEBER	49.95
WEST PAYMENT CENTER	908.57
210 LUBE EXPRESS	50.58
**** FINAL TOTAL.....	<u>\$225,576.49 ****</u>