

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Government Services Center, Commissioners' Room  
500 W. Fir Avenue, Fergus Falls, MN  
Tuesday, October 23, 2007  
9:30 a.m.**

**Call to Order**

The Otter Tail County Human Services Board convened Tuesday, October 23, 2007, at 9:30 a.m. at the Otter Tail County Government Services Center with Commissioners Dennis Mosher, Chair; Syd Nelson, Vice-Chair, Bob Block, Roger Froemming and Everett Erickson present.

**Approval of Agenda**

Motion by Froemming, second by Nelson, and unanimously carried to approve the Human Services Board agenda of October 23, 2007, as mailed.

**Approval of Minutes**

Motion by Erickson, second by Block, and unanimously carried to approve the Human Services Board minutes of October 9, 2007, as presented.

**Safe Communities Grant**

Public Health Director, Diane Thorson, reported that the Safe Communities Grant Contract has been received, signed and sent back to the State. The grant was approximately \$25,000. The Public Health Department has contracted with Jane Patrick for the coordination work for the grant and also, subcontracted with Permanent Family Resources for child care clinic services.

**Dog Bite Hearing**

At 9:35 a.m., Chairman Mosher opened a Public Hearing under the Otter Tail Animal Health Control Ordinance relating to a border collie cross dog, named Lady, owned by Anita Johnson. County Attorney, David Hauser, reviewed the facts in the case, and it was determined that in fact, two dog bites did occur on May 1, 2007, and on September 4, 2007. Two dog bites constitutes the finding that the dog, Lady, is a danger to the public and the response to protect the public was discussed. Public Health Director, Diane Thorson, stated that she was notified by the dog owner that the Pelican Rapids Police Department requires that this dog not be in the city limits. Michael Sonmor, also present at the meeting, stated that he is the new dog owner of Lady and his property is off Highway 59 by 2½ to 3 miles. Motion by Erickson, second by Block, and unanimously carried to direct the County Attorney to draft Findings and Order that the ownership of the dog, Lady, is transferred from Anita Johnson to Michael Sonmor of Erhard, MN, that the dog will be kept away from highways, and will be euthanized if another dog bite occurs.

**Court Services Department**

Court Services Director, Chuck Kitzman, provided statistics for the monthly adult-juvenile caseload dating from 1991 to present. Caseload numbers are increasing; however, the juvenile caseload has decreased with the adult caseload increasing. Discussion took place as to possible reasons for this trend. Mr. Kitzman reported 2007 Secure Detention Costs to-date of \$74,323.00 and a Secure Detention 2007 Budget of \$54,000, creating a current deficit of \$20,323.00.

**Human Services Quarterly Report**

Human Services Director, John Dinsmore, and Business Director, Leon Anderson, presented the Human Services Third Quarter Fiscal Report. The report shows a budget deficit of \$1,298,900.00. Mr. Anderson explained that tax revenues will be received in the fourth quarter to bring the budget close to a neutral position for year end 2008. Discussion took place regarding various programs and related budgets.

**Human Services Contracts**

Motion by Mosher, second by Block, and unanimously carried to authorize the Chairman's signature to execute a contract between the County of Otter Tail and Harmony Larson for the period of July 1, 2007 through June 30, 2008. Harmony Larson provides residential services under the waived program for elderly or disabled individuals.

Motion by Froemming, second by Nelson, and unanimously carried to authorize the appropriate County official's signatures to execute the following contract amendments to provide a 2% cost of living adjustment effective October 1, 2007:

Wes & Denise Borneman  
Sebeka, MN

Care 2000 Home Health Services  
Riverview Heights  
Fergus Falls, MN

Our Home Your Home  
Jody Lohse  
Henning, MN

Some Place Special  
Perham, MN

Merit Care Home Care  
Fargo, ND

West Central Community Services  
Breckenridge, MN

Lakeland Mental Health Center, Inc.  
Fergus Falls, MN

St. William's CSP/ARMHS  
Parkers Prairie, MN

Coleen Houge  
Underwood, MN

Harmony Larson  
Underwood, MN

**Bill & Claims**

Motion by Nelson, second by Block, and unanimously carried to approve the Human Services bills and claims as presented.

**Adjournment**

At 10:23 a.m., Chairman Mosher declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, November 13, 2007.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: \_\_\_\_\_  
Dennis R. Mosher, Human Services Board Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, October 23, 2007, at 10:45 a.m., at the Otter Tail County Government Services Center with Commissioners Dennis Mosher, Chair; Syd Nelson, Vice-Chair; Bob Block, Roger Froemming, and Everett Erickson present.

**Approval of Agenda**

Motion by Froemming, second by Nelson, and unanimously carried to approve the County Board agenda of October 23, 2007, with the following changes:

- Change Time of Building Committee Meeting to 11:25 a.m.
- Change County Auditor's Time to 11:50 a.m.
- CD Facility SubLease and U.S Bank Lease

**Approval of Minutes**

Motion by Nelson, second by Froemming, and unanimously carried to approve the County Board minutes of October 16, 2007, as presented.

**Approval to Pay Bills**

Motion by Erickson, second by Block, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

**Vergas Multi-Use Trail Project**

Motion by Erickson, second by Block, and unanimously carried to authorize the Chairman's signature to execute a Contract between the County of Otter Tail and Ulteig Engineers, Inc. for the Vergas Multi-Use Trail TH 228 – Park View Drive to City Beach/Park, S.P. 56-090-005.

**Second Amendment to Lease – U.S. Bank**

Motion by Block, second by Froemming, and unanimously carried to authorize the appropriate County officials' signatures to execute the Second Amendment to the Rental Lease between the County of Otter Tail (Landlord) and U.S. Bank National Association (Tenant) for the period of January 1, 2008 through December 31, 2010.

**Chemical Dependency Facility Sublease**

Motion by Nelson, second by Block, and unanimously carried to authorize the appropriate County officials' signatures to execute State of Minnesota Sublease No. 11464 (draft dated 10/19/07) between the County of Otter Tail and State of Minnesota for the Chemical Dependency Facility.

**2008 Solid Waste Fee Schedule**

Motion by Froemming, second by Erickson, and unanimously carried to approve the following 2008 Solid Waste Fee Schedule:

**2008 Solid Waste Fee Schedule**

<b>Items:</b>	<b>County Fee:</b>	<b>State Assessment:</b>	<b>Total:</b>
<b>Mixed Municipal Waste/Household Waste:</b>			
Per Ton	\$ 49.06	\$ 8.34	\$ 57.40
Per Container (minimum)	1.71	0.29	2.00
Per Container (30 gallons)	1.71	0.29	2.00
Per Bag (40 gallon/leaf bag)	2.58	0.42	3.00
Cubic Yard (uncompacted)	8.20	1.40	9.60
Cubic Yard (compacted)	16.37	2.78	19.15
<b>Unsorted Waste Hauler Loads:</b>			
Per Ton	\$ 98.12	\$ 16.68	\$ 114.80
Sorting Cost Per Ton	26.47	4.50	30.97
<b>Unprotected Loads:</b>			
2.0 Times the Posted Rate			
<b>Demolition Debris:</b>			
Per Yard	\$ 8.00	\$ 0.60	\$ 8.60
Minimum ( 1/2 Yard)	4.00	0.30	4.30
Dump Truck (10 yards)	80.00	6.00	86.00
<b>Electronics:</b>			
Microwaves	\$ 9.00	N/C	\$ 9.00
Computer Monitors	9.00	N/C	9.00
Computers (CPU's, Small Printers etc.)	5.00	N/C	5.00
Large Printers (Copy Machine etc.)	9.00	N/C	9.00
Televisions 19" or smaller	9.00	N/C	9.00
Televisions 19" or greater	12.00	N/C	12.00

<b>Whitegoods:</b>			
Major Appliances (stove, freezer, etc.)	\$ 9.00	N/C	\$ 9.00
Commercial Appliances (freezers, coolers, etc.)	50.00	N/C	50.00
<b>Batteries:</b>			
Car/Boat/Motorcycle	\$ 1.00	N/C	\$ 1.00
Truck/Tractor	4.00	N/C	4.00
Commercial	10.00	N/C	10.00
<b>Tires:</b>			
Passenger Car/Pickup	\$ 2.00	N/C	\$ 2.00
Semitruck/Trailer	5.00	N/C	5.00
Tractor (38 or smaller)	15.00	N/C	15.00
Tractor (Larger than 38)	25.00	N/C	25.00
Flotation Tire	50.00	N/C	50.00
<b>Miscellaneous:</b>			
Stuffed Chair	\$ 5.13	\$ 0.87	\$ 6.00
Sofa	10.26	1.74	12.00
Mattresses	10.26	1.74	12.00
Carpeting (per yard)	0.85	0.15	1.00
Propane Tanks (5-20-40 pounds)	4.00	N/C	4.00
<b>Scrap Iron &amp; Metal:</b>			
Refer to Local Scrap Dealer			
Minimum	\$ 1.00	N/C	\$ 1.00
Cubic Yard	2.50	N/C	2.50
Commercial (10 yards)	25.00	N/C	25.00
<b>Brush:</b>			
<b>We only accept 3"-4" in diameter or less</b>			
Pickup/Trailer (level box)	\$ 5.00	N/C	\$ 5.00
Dump Truck (10 yards)	20.00	N/C	20.00
Per Yard	2.00	N/C	2.00
<b>Non Otter Tail County Waste:</b>			
Non Otter Tail County Waste	3 times the county rate		
<b>Yard Waste:</b>			
Must be clean and free of contaminates	Free	Free	Free.
<b>Haulers License Fees:</b>			
License Fee (base)	\$ 100.00	N/C	\$ 100.00
License Fee (per truck)	10.00	N/C	10.00
Bond	\$5,000.00	N/C	\$5,000.00
<b>Service Fee:</b>			
Per Service Fee Point	\$ 8.50	N/C	\$ 8.50
<b>Unprotected Loads:</b>			
2.0 Times the Posted Rate			

**Proposed Transfer Station Land Purchase**

Motion by Block, second by Froemming, and unanimously carried to authorize the purchase of 24.41 acres of land for the proposed Fergus Falls Transfer Station at a cost of \$158,665 and, additionally the 2<sup>nd</sup> half taxes of \$142.00.

**Staffing Discussion – Detention Facility**

Motion by Froemming, second by Erickson, and unanimously carried to authorize the Sheriff to fill a vacant Corrections Sergeant position by the promotion process and advertise for two full time Correction Officer positions and develop a full time Corrections Officer eligibility list for future openings.

**Ottertail Operations Center Change Order**

Motion by Nelson, second by Block, and unanimously carried to authorize Change Order No. CO-2 for the Ottertail Operations Center Construction Project (No. 0603), in the amount of \$24,778.95, for various general construction changes.

**County Credit Card Approval**

Motion by Nelson, second by Froemming, and unanimously carried to approve the following application for an Otter Tail County Credit Card:

Lead GIS Developer, George C. Meyer                      GIS Department                      \$500.00 Limit

**Conveyance of Tax-Forfeited Land for Authorized Public Use  
Otter Tail County Board Resolution No. 2007 – 75**

Commissioner Froemming offered the following and moved its adoption:

WHEREAS, the City of Fergus Falls has submitted for consideration by the Otter Tail County Board of Commissioners an Application by a Governmental Subdivision for Conveyance of Tax-Forfeited Land for an Authorized Public Use, and

WHEREAS, the following described parcel forfeited on Monday, July 21, 2006:

Parcel No. 71-001-50-0006-000  
Section 2 Township 132 Range 43  
West Half of State SubLot 4 of the West Half of Section 2 South of Railroad  
(.50 of an acre) Site Address – 909 Junius Ave E

WHEREAS, the City of Fergus Falls desires to acquire this parcel for the purpose of creating a public garden area and as such, will be considered public park property, and

WHEREAS, the Otter Tail County Board of Commissioners has reviewed the above noted application of the City of Fergus Falls, dated Monday, October 7, 2007, for the conveyance of the above-described property for an authorized public use.

NOW THEREFORE BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby recommends to the Minnesota Department of Revenue that the application as submitted by the City of Fergus Falls be granted.

Commissioner Block seconded the motion and YEAS and NAYS are as follows:

Board of County Commissioners	<u>YEA</u>	<u>NAY</u>	<u>Other</u>
Syd Nelson	X		
Everett Erickson	X		
Dennis Mosher	X		
Roger Froemming	X		
Bob Block	X		

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: \_\_\_\_\_

Larry Krohn, Clerk

By: \_\_\_\_\_

Dennis R. Mosher, Board of Commissioners Chair

**Payment Approval**

Motion by Nelson, second by Froemming, and unanimously carried to approve payment, in the amount of \$1,143.00, to NACO (National Association of Counties) for membership dues for calendar year 2008.

**Petition for County Ditch #25**

Auditor, Wayne Stein, presented a Petition and attached Engineering Report requesting an outlet into Otter Tail County Drainage Ditch #25 on behalf of the Little McDonald, Kerbs and Paul Lakes Improvement District.

**Recess**

At 12:05 p.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break.

**Closed to the Public**

At 1:08 p.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners reconvened and closed to the public for purposes of discussing labor negotiation strategies relative to the Nurses Professional and Human Services Support Specialist Unions. Present were all five seated Commissioners, Public Health Director, County Attorney, County Coordinator and Board Secretary.

**Adjournment**

At 2:18 p.m., upon conclusion of the closed session, Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, October 30, 2007.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_

Dennis R. Mosher, Board of Commissioners Chair

Attest: \_\_\_\_\_

Larry Krohn, Clerk

**WARRANTS APPROVED ON 10/23/2007 FOR PAYMENT 10/23/2007**

<b><u>VENDOR NAME</u></b>	<b><u>AMOUNT</u></b>
ABM EQUIPMENT & SUPPLY LLC	236.62
ARAMARK	138.71
STACIE ASCHNEWITZ	63.60
BAKKE ACOUSTICAL	385.00
GAYLON BAKKEN	43.97
BATTLE LAKE AREA FIRE ASSOC	400.00
BATTLE LAKE AUTO BODY	200.00
BCA ST OF MN	270.00
BOB'S STANDARD BULK SERVICE	118.79
HEATHER BRANDBORG	84.86
CIT TECHNOLOGY FIN SERV INC	189.86
CITIZENS ADVOCATE AND VERNDALE	87.45
COLLEGE WAY AUTO INC	372.08
COMMISSIONER OF TRANSPORTATION	600.00
COMPUTER INFORMATION SYSTEMS	17,000.00
CONVERGENT STORAGE SOLUTIONS	1,481.42
COOPERS TECHNOLOGY GROUP	5.33
DAKOTA FENCE	275.00
DESIGNS BY DAVE	70.50
DEX MEDIA EAST	25.97
ELLENSON CAULKING CO	3,784.00
FARMERS CO OP OIL ASSN	2,302.59
FERGUS ELECTRIC	772.22
FERRELLGAS	91.46
MICHAEL FIEDLER	80.04
FIRST LAB	39.00
FRONTIER PRECISION INC	63.10
GCS SERVICE INC	60.49
GOODIN COMPANY	68.42
GOPHER STATE ONE CALL	23.20
GR GRAPHICS INC ST LOUIS	301.16
HASTINGS CICHOSZ & NICE	250.00
HOWIE'S CLOTHING	163.84
INDEPENDENT EMERGENCY SERVICES	54.86
INFORMATION SYSTEMS CORP	143.62
INSIGHT PUBLIC SECTOR	203.82
DAVID IVERSON	900.00
JK SPORTS	359.93
KELLY SERVICES INC	679.06
LAKELAND MENTAL HEALTH CENTER	6,951.50
LAKES COUNTRY SERVICE CO OP	60.00
LARRY OTT INC TRUCK SERVICE	335.00
DONALD LARSON	99.95
LAW ENFORCEMENT TRAINING SERVI	720.00
LEAF RIVER SERVICES	85.00
LOCATORS & SUPPLIES INC	21.26
MARTIN'S PAINTING & MORE	7,000.00
DARRAN MEYER	79.99
GEORGE MEYER	333.05
MIDWEST PRINTING CO	104.37
MN CHAPTER IAAI	140.00
MOORE MEDICAL LLC	284.42
NAPA FERGUS FALLS	18.91
NETWORK CENTER COMMUNICATIONS	914.38
NORTHWEST DIVERS	118.05
OFFICEMAX CONTRACT INC	210.97
CONNIE OLIPHANT	36.21
OLYMPIC SALES INC	438.00

OTC Board of Commissioners' Minutes  
October 23, 2007  
Attachment A, Page 2

OTTER TAIL CO EMPLOYEES COMMIT	34.00
OTTERTAIL TRUCKING INC	6,609.60
OUTDOOR RENOVATIONS LANDSCAPE	300.00
PERHAM CO OP CREAMERY	683.30
CITY PERHAM	171,415.51
PETE'S BODY SHOP & TOWING	7,483.39
PRODUCTIVE ALTERNATIVES INC	526.80
QUILL CORPORATION	70.55
RICK LEITCH BACKHOE SRVC & PJ	6,366.50
ALLEN RICKS	79.99
STEINS INC	3,607.01
STREICHERS	191.69
SYNERGY GRAPHICS INC	122.33
THERMAL TECHNOLOGIES INC	913.70
TRIMIN SYSTEMS INC	2,279.25
UNIVERSITY OF MN	49,775.01
UNIVERSITY OF MN PRINTING SERV	161.88
UNIVERSITY OF MN-EXTENSION SER	130.55
VIKING COCA-COLA	210.02
WADENA CO AUDITOR TREASURER	1,250.80
WEST PAYMENT CENTER	588.93
WHITE BANNER UNIFORM SHOP	66.00
XEROX CORPORATION	189.04
<u>**** FINAL TOTAL.....</u>	<u>\$303,396.88 ****</u>