

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Government Services Center, Commissioners' Room  
500 Fir Avenue W., Fergus Falls, MN  
Tuesday, October 2, 2007  
9:30 a.m.**

**Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, October 2, 2007, at 9:30 a.m. at the Otter Tail County Government Services Center with Commissioners Dennis Mosher, Chair; Syd Nelson, Vice-Chair; Bob Block, Roger Froemming and Everett Erickson present.

**Approval of Agenda**

Motion by Froemming, second by Block, and unanimously carried to approve the County Board Agenda of October 2, 2007, with the following addition:

10:05 a.m. – Ditch Inspector, Randy Wasvick Ditch 65

**Approval of Minutes**

Motion by Nelson, second by Block, and unanimously carried to approve the Human Services Board minutes of September 25, 2007, as presented.

**Approval to Pay Bills**

Motion by Erickson, second by Froemming, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

**SWCD Shoreland Specialist Position Update**

EOTSWCD District Manager, Darren Newville introduced Shoreland Specialist, Steve Henry. Mr. Henry has been employed in this position since June 1, 2007. They reviewed with the Board what Mr. Henry has accomplished since June 1, which includes visiting nearly 100 sites, giving 15 presentations, and installing 8 lakescaping projects.

**Request for Conditional Use Permit & Final Plat Filing Extensions**

Motion by Erickson, second by Nelson, and unanimously carried to approve an extension request of Rod & Jill Hagen for CUP #6370, until December 1, 2007, to allow work to be completed this fall subject to implementation of appropriate erosion control measures and to extend the filing of the Final Plat entitled "Geren Brech Addition" to December 1, 2007. The property is located in Section 29 of Scambler Township; Pete Lake (56-941).

Motion by Erickson, second by Froemming, and unanimously carried to approve the request of Randy Heim to extend a Conditional Use Permit until November 7, 2007, for retaining wall installation work. The property is located in Section 5 of Scambler Township; Pelican Lake (56-786).

Motion by Erickson, second by Block, and unanimously carried to approve an extension request Larry Scheffler to install boulders this fall until November 15, 2007, for Conditional Use Permit #6472. The property is located in Section 3, Lida Township; Franklin Lake (56-759).

**Approval of Final Plat**

Motion by Froemming, second by Block, and unanimously carried to approve the Final Plat of Jane Meads et al, entitled "Sisters Three", a Common Interest Community, located in Section 3 of Nidaros Township.

**Request for Resolution Approval**

Motion by Mosher to approve request for Resolution Approval for South Turtle Lake Project DNR Grant Application. Rick West stated that upon further review of the Grant Application Board action was not needed and Mosher withdrew his motion.

**Final Payment Approval**

Motion by Froemming, second by Nelson and unanimously carried to approve final payment of \$47,454.81 to Bauerly Bros, Inc for work completed S.A.P 56-665-07, Etc.

**County Ditch 65**

Motion by Nelson, second by Block and unanimously carried to allow the City of New York Mills to clean Ditch #65.

**Recess & Reconvene**

At 10:30 a.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The meeting reconvened at 10:35 a.m.

**Discussion**

Discussion took place regarding the Request for Proposals for Employee Classification and Compensation Study.

**Closed to the Public – Labor Negotiation Strategies**

At 11:00 a.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners closed to the public for purposes of discussing labor negotiation strategies relative to the Correction, Dispatch and Deputy Unions. Present were Commissioners Mosher, Nelson, Froemming and Erickson, the County Attorney, County Coordinator, and Acting Board Secretary.

**Reconvened in Open Session**

Upon completion of the closed session, at 11:20 a.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners reconvened in open session to continue with the regular agenda items.

**Otter Tail County Resolution No. 2007-68**

**Premise Permit**

Commissioner Erickson offered the following and moved its adoption:

WHEREAS, the responsibility for the regulation of lawful gambling and the issuance of licenses and permits for the conduct of lawful gambling lies with the Minnesota Gambling Control Board; and

WHEREAS, the Elizabeth Fireman Relief Association, Elizabeth, MN, has made an application to the Gambling Control Board for the purpose of conducting lawful gambling at Ye Olde School House, located at 24028 Emery Drive in Friberg Township of Otter Tail County; and

WHEREAS, Minnesota Statute 349.213 provides that the Gambling Control Board may not issue a premise permit unless they receive a resolution from the Otter Tail County Board of Commissioners approving the application for a permit; and

WHEREAS, the Otter Tail County Board of Commissioners is aware of no reason to oppose the conduct of lawful gambling by the Elizabeth Fireman Relief Association, Elizabeth, MN, at Ye Olde School House, located at 24028 Emery Drive in Friberg Township of Otter Tail County.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby approves the conduct of lawful gambling by the Elizabeth Fireman Relief Association, Elizabeth, MN, at Ye Olde School House, located at 24028 Emery Drive in Friberg Township of Otter Tail County,

provided the applicant meets all the necessary criteria for the licenses and permits as required by the Gambling Control Board.

IT IS FURTHER RESOLVED, that notice of this application and approval shall be provided to the Township of Friberg by sending them a copy of this resolution.

Commissioner Froemming seconded the motion, and upon being put to a vote, was unanimously carried.

Adopted and signed this 2nd day of October 2007.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Dennis R. Mosher, County Board Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**Final Plat Correction**

Motion by Block, second by Froemming and unanimously carried to approve the Land Surveyor's Certificate of Correction to the following plats:

Bluegill Bay Estates Second Addition  
Heisler's 1<sup>st</sup> Addition  
Ironwood Beach  
Sunwater Shores

**Payment Approval Otter Tail Operations Center**

Motion by Froemming, second by Erickson and unanimously carried to approve payment in the amount of \$555,166.89 to Comstock Construction Inc. of MN for Otter Tail County Operations Center Payment Request No. 4 as detailed below:

Original Contract	\$4,451,000.00
Change Orders	37,148.79
Adjusted Contract	4,488,148.79
Total Completed as of 09/27/2007	2,083,680.00
5% Retainage	104,184.05
Less Previous Payments	1,424,329.06
Current Payment Due	555,166.89
Balance to Finish	2,508,652.84

**Payment Approval – Courthouse Chiller**

Motion by Nelson second by Block and unanimously carried, to approve payment in the amount of \$93,690.00 to Peterson Mechanical Inc. for the Courthouse Chiller Installation Project as detailed below:

Install Chiller per bid	C4115-1	\$90,300.00
Anti-Freeze Protection	C4115-2	3,390.00
	Total	\$93,690.00

**Joint Meeting**

Motion by Block, second by Erickson and unanimously carried to call a Joint Meeting of the Otter Tail County Board of Commissioners and the Otter Tail County Housing and Redevelopment Authority on Tuesday, November 6, at 1:15 p.m. to consider the sale of Lease Revenue Bonds to finance the Residential Chemical Dependency Treatment Facility.

**Personnel Board of Appeals**

County Coordinator, Larry Krohn, informed the Board that in the recent case heard before the Otter Tail County's Personnel Board of Appeals, an appeal of that decision has been filed in District Court. Motion by Block, second by Erickson and unanimously carried to retain the services of Attorney Scott Lepak to handle the District Court appeal.

**Special Meeting**

Motion by Froemming, second by Nelson and unanimously carried to set a special joint meeting with the Wadena County and Stearns County Boards for the purposes of discussing the Perham Resource Recovery Facility. The meeting was set for Friday, October 26, 2007 at 1:30 p.m.

**Adjournment**

At 11:37 a.m., Chair Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, October 9, 2007.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_

Dennis R. Mosher, County Board Chair

Attest: \_\_\_\_\_

Larry Krohn, Clerk

**WARRANTS APPROVED ON 10/02/2007 FOR PAYMENT 10/02/2007**

<b>VENDOR NAME</b>	<b>AMOUNT</b>
A-1 TROPHY	56.45
A'VIANDS LLC	6,825.30
JANICE AABERG	27.99
RICHARD AKERMAN	5.24
ALL CREATURES VET HOSPITAL	78.70
AMERICINN FERGUS FALLS	65.59
STACIE ASCHNEWITZ	42.38
ASSOCIATION OF MN COUNTIES	225.00
B & D FOODS INC	1,757.25
BAKKE ACOUSTICAL	175.00
BAN-KOE SYSTEMS INC	925.00
BARNA GUZY & STEFFEN LTD	2,756.00
BATTLE LAKE HARDWARE & RENTAL	30.87
BATTLE LAKE PUBLIC SCHOOL	50.00
BCA TRAINING & DEVELOPMENT	360.00
CARDINI PEARSON FUNERAL HOME	425.00
CHEMSEARCH	485.79
CITICORP VENDOR FINANCE INC	189.86
COMMISSIONER OF TRANSPORTATION	2,384.59
COMPLETE CELLULAR SERVICE LLC	124.44
COOPERS TECHNOLOGY GROUP	112.28
DACOTAH PAPER COMPANY	213.80
GARRETT EASTWOOD	7.01
MICHELLE ELDIEN	195.52
FARNAM'S GENUINE PARTS INC	149.57
FERGUS ELECTRIC	3,352.22
FERGUS FALLS MEDICAL GROUP	6,248.00
FERGUS FALLS POLICE DEPT	27.49
BRENT FLODEN	8.51
GALL'S INC	228.94
GOODIN COMPANY	12.17
GOPHER STATE ONE CALL	39.15
GR GRAPHICS INC ST LOUIS	219.72
GERALD HOLO	117.94
HOUSTON ENGINEERING INC	5,975.00
INNOVATIVE OFFICE SOLUTIONS	1,836.86
INSIGHT PUBLIC SECTOR	266.25
INTERSTATE ENGINEERING INC	7,010.45
INTERSTATE INC	221.39
JAMES IVERSON	24.00
JK SPORTS	136.50
JON KARGER	4.00
KEEPRS INC CY'S UNIFORMS	1,240.99
KELLY SERVICES INC	2,109.58
KNUTSON ELECTRIC REBUILDING	99.32
KOEP'S SEPTIC	55.00
LAKE REGION DENTAL CENTER	574.00
LAKE REGION HEALTHCARE CORP	962.65
LAKES COUNTRY SERVICE CO OP	750.00
LONG WEEKEND	2,310.00
M-R SIGN COMPANY INC.	785.86
MARTIN'S PAINTING & MORE	8,000.00
MCAA	15.00
METRO SALES INC	335.00
MINN KOTA COMMUNICATIONS INC	318.54
MINNKOTA	29.00
MN CO ATTORNEYS ASSOCIATION	100.00
MN CO INSURANCE TRUST	50.00
MN DEPT OF CORRECTIONS	160.00

OTC Board of Commissioners' Minutes  
 October 2, 2007  
 Attachment A, Page 2

MN OFFICE OF ENTERPRISE TECHNO	1,200.00
MN ST BOARD OF ASSESSORS	55.00
MN STATE AUDITOR	1,431.79
MN STATE BAR ASSOCIATION	395.00
NAPA FERGUS FALLS	26.64
OFFICE DEPOT	40.36
OFFICEMAX CONTRACT INC	59.84
OLSON AUTO ELECTRIC	141.19
OTIS ELEVATOR CO	101.91
OTTER TAIL CO TREASURER	53.20
OTTER TAIL TELCOM	150.00
OVERHEAD DOOR COMPANY	65.56
OVERLAND MECHANICAL SERVICES	292.50
PAMIDA PHARMACY	4,529.67
PEART & ASSOCIATES INC	91.96
DONALD PEDERSON	12.37
SALLY PEHRSON	154.40
PELICAN RAPIDS PRESS	93.67
PEPSIAMERICAS	191.52
CITY PERHAM	143,804.60
PERSONNEL EVALUATION INC	257.90
PETE'S AMOCO	354.29
PINE PLAZA TV APPLIANCE & CAMP	489.85
PRO SWEEP INC	225.00
QUILL CORPORATION	69.38
RED HORSE RANCH ARENA INC	1,500.00
RELIABLE OFFICE SUPPLIES	407.20
RINGDAHL AMBULANCE SERVICE	120.00
SCHWAB VOLLHABER LUBRATT SERVI	168.82
SE SERVICE AND CONSULTING	3,900.00
JUDY SIGGERUD	10.31
SIGNWORKS	803.97
PAUL SIMENGAARD	65.21
SOFTMART GOVERNMENT SERVICES	466.49
SOUTH MILL SERVICE	2.61
SPRINT	680.90
STEINS INC	2,478.17
T & K TIRE SERVICE	77.46
THE RAZOR BLADE COMPANY	122.50
THERMAL TECHNOLOGIES INC	199.22
THYSSEN KRUPP ELEVATOR CORPORA	719.73
TITAN MACHINERY	1,029.46
TRANE	731.10
UAP DISTRIBUTION INC	22,363.26
UNIFORMS UNLIMITED	67.40
UNIVERSITY OF MN-EXTENSION SER	59.00
VICTOR LUNDEEN COMPANY	107.24
VIKING CAFE	95.85
VOSS LIGHTING	151.23
WENTLAND INC	314.18
WEST PAYMENT CENTER	588.93
3 D SPECIALTIES INC	120.90
**** FINAL TOTAL.....	\$252,930.90 ****