

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 Fir Avenue W., Fergus Falls, MN
Tuesday, August 28, 2007
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, August 28, 2007, at 9:34 a.m., at the Otter Tail County Government Services Center with Commissioners Dennis Mosher, Chair; Syd Nelson, Vice-Chair; Bob Block, Roger Froemming, and Everett Erickson present.

Approval of Agenda

Motion by Erickson, second by Block, and unanimously carried to approve the Human Services Board agenda of August 28, 2007, with the following changes:

Cancel the Long Term Care Report
Cancel Human Services Contract Renewals

Approval of Minutes

Motion by Froemming, second by Nelson, and unanimously carried to approve the Human Services Board minutes of August 14, 2007, as presented.

West Central Regional Juvenile Center

Court Services Director, Chuck Kitzman, briefed the Board on a WCRJC semi-annual meeting held on August 23rd. Mr. Kitzman stated that there was very good representation at the meeting and he provided several handouts. It was reported that 19.42 children per day are using the secure detention services and 9.77 children per day are using shelter care. Mr. Kitzman stated that with the current usage, the budget is good and a per diem rate increase of \$5.00 was recommended for secure detention in 2008.

Safe Communities Grant Award

Public Health Director, Diane Thorson, reported that Otter Tail County will be receiving \$26,500 from the Safe Communities Grant. She stated that \$25,000 is to be used for Safe Community work and the remainder for attendance at a Life Savers Conference. Motion by Block, second by Nelson, and unanimously carried to authorize the Public Health Director to sub-contract for coordination services to administer Otter Tail County's Safe Communities Grant award. Chairman Mosher stated that he is in favor of attendance at the National Life Savers Conference only if the grant dollars cover the expenses to attend.

Freedom to Breathe Act

Ms. Thorson reported that funding, in the amount of \$6,000, will be received to provide information regarding the Freedom to Breathe Act.

Nurse Family Partnership Funding

Ms. Thorson reported that the application submitted to the Mardag Foundation on behalf of 13 counties to assist in funding the Nurse Family Partnership Program was approved for \$30,000. These funds will arrive in September of 2007. The Public Health Department is studying the first module session for the program and then there will be two sessions in Denver.

Minnesota Family Investment Program Consolidated Fund Act

Human Services Director, John Dinsmore, submitted the "Otter Tail County Human Services Biennial Service Agreement Plan" public notice and explained the process used in preparing a Biennial Service Agreement to establish agreed upon outcomes and identify strategies counties will use to achieve these outcomes.

Approval to Pay Bills & Claims

Motion by Block, second by Froemming, and unanimously carried to approve payment of the Human Services bills and claims as presented.

Adjournment

At 10:22 a.m., Chair Mosher declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, September 11, 2007.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Dennis R. Mosher, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, August 28, 2007, at 10:45 a.m., at the Otter Tail County Government Services Center with Commissioners Dennis Mosher, Chair; Syd Nelson, Vice-Chair; Bob Block, Roger Froemming, and Everett Erickson present.

Approval of Agenda

Motion by Erickson, second by Froemming, and unanimously carried to approve the County Board agenda of August 28, 2007, as presented:

Approval of Minutes

Motion by Nelson, second by Erickson, and unanimously carried to approve the County Board minutes of August 21, 2007, as mailed.

Approval to Pay Bills

Motion by Erickson, second by Froemming, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Quit Claim Deed

Motion by Nelson, second by Froemming, and unanimously carried to authorize the appropriate County officials' signatures to execute a Quit Claim Deed to correct a situation wherein a strip of land adjacent to the Golden Living Center had not previously been transferred to the owner.

Payment Approval

Motion by Nelson, second by Block, and unanimously carried to approve payment, in the amount of \$5,918.01, to the Minnesota Department of Labor and Industry for the plan review fee associated with the proposed Chemical Dependency Facility.

MN Department of Agriculture Grant Contract

Motion by Erickson, second by Froemming, and unanimously carried to authorize the Chair's signature on the Grant Contract between the Minnesota Department of Agriculture and Rick Olson for the Dairy Development and Profitability Enhancement Program.

WesMin Resource Conservation & Development

Gary Cruff and Rod Wenstrom, representing the WesMin RC&D, requested an Otter Tail County contribution of \$3,983.20 as a proposed assessment amount. The total financial loss of \$55,764.81 would be divided among 14 counties benefiting from WesMin RC&D projects. Attorney, David Hauser, will research this issue further. He stated that generally, the County cannot provide funds to another entity unless there is specific authority allowing the expenditure.

Water Issues – Pelican Lake

Property Owner, Norwood Sisson, stated that the U.S. Hwy 59 crossing at Dunvilla is a problem. He stated that he didn't think it was legal or good engineering. He provided pictures and referred to Illustration 2. He stated that this type of restriction is serious because there is only a one ft. per mile drop in elevation. Water backs up and results in increased elevation in Pelican Lake. He stated that Cormorant Lake is dumping water into Pelican Lake and now, there is additional water from the 1960's when the road was built. He noted that this is a State and Federal problem; however, he wanted the Commissioners to be aware of this so they can discuss the issue with the appropriate legislators.

Performance Evaluation Summary

By consensus, the Board of Commissioners approved a commendable performance evaluation for Land & Resource Director, Bill Kalar, and requested that the Performance Evaluation summary be placed in his personnel file.

Closed to the Public

At 11:35 a.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners closed to the public for the purpose of evaluating the performance of GIS Coordinator, Brian Armstrong, pursuant to M.S. Chapter 13D.05 Subd. 3. Commissioners Mosher, Nelson, Froemming, Block, and Erickson were present for the evaluation. A summary of performance conclusions will be provided at the next regular County Board meeting.

Adjournment

Upon conclusion of the closed session, at 12:07 p.m., Chair Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, September 4, 2007.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Dennis R. Mosher, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

CB/kd

WARRANTS APPROVED ON 8/28/2007 FOR PAYMENT 8/28/2007

<u>VENDOR NAME</u>	<u>AMOUNT</u>
A'VIANDS LLC	18.00
ANDERSON HOWE & LANGLIE INC	730.00
AUTO GLASS SPECIALISTS INC	274.20
BATTLE LAKE PUBLIC SCHOOL	50.00
BATTLE LAKE STANDARD	67.51
BEAR GRAPHICS INC	598.12
BEYER BODY SHOP INC	1,187.30
BOB BARKER COMPANY INC	170.86
HEATHER BRANDBORG	10.00
STEVE BRANDNER	102.94
BROGARD PLUMBING CO	180.00
BUY-MOR PARTS & SERVICE LLC	16.55
CITICORP VENDOR FINANCE INC	189.86
COMSTOCK CONSTRUCTION INC	4,406.00
COOPERS TECHNOLOGY GROUP	292.94
DENZEL'S REGION WASTE INC	3,749.67
DYNAMIC IMAGING SYSTEMS INC	3,615.49
EAST SIDE OIL COMPANIES	88.50
HELEN ERKENBRACK	16.25
FERGUS ELECTRIC	1,727.36
FERGUS FALLS MEDICAL GROUP	5,322.50
FERGUS INTERNATIONAL INC	707.69
FERGUS TIRE CENTER	64.95
GALL'S INC	501.18
GE CAPITAL (CA)	372.74
GR GRAPHICS INC ST LOUIS	219.72
GRAINGER INC	1,149.94
CHRISTINE GREENE	87.67
SHELDON HOLM	176.55
TONYA HOLT	51.71
INNOVATIVE OFFICE SOLUTIONS	740.62
INTERSTATE ENGINEERING INC	53,956.32
KELLY SERVICES INC	851.14
KNUTSON ELECTRIC REBUILDING	404.18
LAB SAFETY SUPPLY INC	83.57
LAKE REGION DENTAL CENTER	989.00
LAKE REGION HEALTHCARE CORP	250.00
LAKES COUNTRY SERVICE CO OP	23,548.25
LARRY OTT INC TRUCK SERVICE	520.00
LAWSON PRODUCTS INC	104.58
KAREN LUNDIN	93.73
M-R SIGN COMPANY INC.	904.14
MARTIN'S PAINTING & MORE	8,495.00
MN CO INSURANCE TRUST	100.00
MN DEPT OF LABOR AND INDUSTRY	100.00
MN DEPT OF TRANSPORTATION	10.00
MONITOR TIRE DISPOSAL INC	713.60
ANNE MUELLER	91.92
NARDINI FIRE EQUIPMENT	532.70
NELSON FORD LINCOLN MERCURY IN	1,485.76
NEWMAN TRAFFIC SIGNS	1,230.93
OFFICE DEPOT	174.87
THE ORIGINAL HEATING MAN	88.50
OTIS ELEVATOR CO 101.91	
OTTER TAIL CO EMPLOYEES COMMIT	93.00
OTTER TAIL CO RECORDER	100.00
OTTER TAIL CO TREASURER	16.00
OTTERTAIL TRUCKING INC	6,126.80
OUTDOOR RENOVATIONS LANDSCAPE	450.00

PACE ANALYTICAL SERVICES INC	929.00
CITY PERHAM	123,116.20
PHELPS FAMILY FORD	173.13
PRODUCTIVE ALTERNATIVES INC	85.28
QUILL CORPORATION	784.09
RJ STAR INC.	189.94
ROYAL TIRE INC	3,172.30
CHERI SCHULTZ	11.03
SEEBAS SHOP	25.00
SOUTHTOWN C-STORE	79.89
STEINS INC	1,868.19
STEVE SCHIERER APPRAISALS	400.00
STREICHERS	191.69
JOSLYN THOMPSON	26.00
TRANQUILITY BUILDING SERVICES	452.63
TRI STAR RECYCLING	2,743.38
UNIFORMS UNLIMITED	93.02
UNIVERSITY OF MN PRINTING SERV	95.85
UNIVERSITY OF MN-EXTENSION SER	14.50
CHRIS VAN DYKE	183.28
VEOLIA ENVIRONMENTAL SERVICES	11,597.28
VICTOR LUNDEEN COMPANY	1,962.58
WALLWORK TRUCK CENTER	2,868.60
WEST CENTRAL JAIL ADMIN ASSOC	20.00
WEST PAYMENT CENTER	2,089.50
ZIEGLER INC	1,391.81
<u>**** FINAL TOTAL.....</u>	<u>\$283,066.89 ****</u>