

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 Fir Avenue W., Fergus Falls, MN
Tuesday, June 26, 2007
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, June 26, 2007, at 9:31 a.m. at the Otter Tail County Government Services Center with Commissioners Dennis Mosher, Chair; Syd Nelson, Vice-Chair; Bob Block, Roger Froemming, and Everett Erickson present.

Approval of Agenda

Motion by Block, second by Froemming, and unanimously carried to approve the Human Services Board Agenda of June 26, 2007, with the following addition:
Bid/Quotation Opening for the County's Health Insurance

Approval of Minutes

Motion by Nelson, second by Froemming, and unanimously carried to approve the Human Services Board Minutes of June 12, 2007, with clarifications as presented.

Nurse Family Partnership Program Update

Public Health Director, Diane Thorson, briefed the Board on potential funding for the Nurse Family Partnership program. Requests for funding have been submitted to both the Bremer and Mardag Foundations. Ms. Thorson noted that, within the next two weeks, there will be a national program on CBS with Katie Couric interviewing the founder of the Nurse Family Partnership. The outcome data for the past 15 years looks very good for this program.

Freedom to Breathe Act and COOP

Ms. Thorson provided a Fact Sheet from the Minnesota Department of Health regarding the Freedom to Breathe provisions in the Minnesota Clean Indoor Air Act.

Motion by Nelson, second by Block, and unanimously carried to approve the draft Otter Tail County-Wide Continuity of Operations Plan (COOP) dated June, 2007. The draft must be sent to the State of Minnesota by June 30, 2007. The motion also appoints Commissioners Roger Froemming and Everett Erickson to the Otter Tail County-Wide Emergency Preparedness Advisory Committee as County Board representatives.

Human Services Contracts

Motion by Froemming, second by Erickson, and unanimously carried to authorize the Chairman's signature to execute the following Human Services contracts for foster care providers for the period of July 1, 2007 through June 30, 2008:

Wes & Denise Borneman
Terri & Duane Haugen
Beth & Keith Janu
Tawny & Erick Larson
Joshua & Sara Lott
Cory Synstelien
Stanley & Karen Synstelien
Christopher & Melissa Wiezorek
SigridLinda Tweeton

Louis & Sonja Gunkel
Coleen Houge
Michael & Suzanne Koep
Bob & Vicki Long
Mary Soland
Gerald & Joy Synstelien
Joseph & Grace Wilhelmy
Sandy Laub

Bid/Quotation Opening- County Health Insurance

At 10:05 a.m., the sealed Health Insurance bids were opened and the following vendors were announced to have submitted a bid:

MN Public Employees Insurance Program (PEIP)	Stanton Group
Mercer Health & Benefits	Minneapolis, MN
Blue Cross Blue Shield of MN	Medica
Lakes Country Service Cooperative	AFG & Gallagher

Bills & Claims

Motion by Erickson, second by Block, and unanimously carried to approve the Human Services bills and claims as presented.

Adjournment

At 10:15 a.m., Chairman Mosher declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, July 17, 2007.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Dennis R. Mosher, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, June 26, 2007, at 10:30 a.m. at the Otter Tail County Government Services Center with Commissioners Dennis Mosher, Chair; Syd Nelson, Vice-Chair; Bob Block, Roger Froemming, and Everett Erickson present.

Approval of Agenda

Motion by Froemming, second by Block, and unanimously carried to approve the County Board agenda of June 26, 2007, with the following additions:

11:50 a.m. – Land & Resource Committee Meeting
12:05 p.m. – GIS Coordinator, Brian Armstrong

Approval of Minutes

Motion by Erickson, second by Nelson, and unanimously carried to approve the County Board minutes of June 19, 2007, with clarifications as presented.

Approval to Pay Bills

Motion by Erickson, second by Block, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

South Turtle Lake Storm Water System Project

Highway Engineer, Rick West, reported that Highway Department personnel have met with the Gerhardsons and have come to a tentative agreement. He reviewed the tentative agreement and provided a handout entitled South Turtle Lake Stormwater System Drainage and Construction Easement Acquisition which showed a final value of \$12,500.00 under category number 1. The project assessment for the property owner's share of the project will be paid in addition. Mr. West may go back to other property owners within the project and reappraise those values. Motion by Froemming, second by Erickson, to authorize the Highway Engineer to enter into a final agreement with the Gerhardsons to acquire the appropriate easement on their property for the South Turtle Lake Drainage Project. Chairman Mosher called for a vote. Motion carried with Mosher abstaining.

Property Lease Agreement

Motion by Erickson, second by Block, and unanimously carried to approve a Property Lease Agreement between the County of Otter Tail and the City of Battle Lake, which allows the City of Battle Lake to relocate a building on County property.

Final Payment – S.A.P. 56-600-23

Motion by Nelson, second by Froemming, and unanimously carried to approve Final Payment to Mark Sand & Gravel Co. of Fergus Falls, in the amount of \$1,476.44 for completion of work in Dora and Edna Townships on Beaver Dam Road.

Tax Forfeited Private Sale

Motion by Nelson, second by Froemming, and unanimously carried to enter into a private sale agreement with adjacent property owners for tax forfeited property in Perham (parcel no. 77-000-99-0251-001) at a sale price of \$2,500.00.

Payment Approvals

Motion by Erickson, second by Block, and unanimously carried to approve payment, in the amount of \$250.00, to Mr. Timothy M. Stoll, License No. A19454, for asbestos inspection services provided for the demolition of the structure located at 410 Great Northern Road in Pelican Rapids.

Motion by Froemming, second by Block, and unanimously carried to approve payment, in the amount of \$146.30 to the Otter Tail County Solid Waste Department for the following disposal costs:

410 Great Northern Road	\$111.30
504 Hipple Ave – Henning	\$35.00

License Applications

Motion by Froemming, second by Erickson, and unanimously carried to approve the following applications for license:

Amor Rumors Battle Lake, MN (License subject to approval of the County Attorney and County Sheriff's offices.)	On-Sale Liquor and Sunday Liquor
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BPO Elks #1093 Fergus Falls, MN	Temporary On-Sale Sunday Liquor Sunday June 24, 2007—(Previous Request Canceled) Sunday, July 8, 2007 Seasonal On-Sale Liquor
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(License subject to the approval of the Dane Prairie Township Board of Supervisors.)

The Cactus Perham, MN	On-Sale Liquor and Sunday Liquor
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Lenny's Dining & Dancing Underwood, MN	On-Sale Liquor and Sunday Liquor
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(License is subject to payment of appropriate fees.)

Lida Greens Pelican Rapids, MN	On-Sale 3.2 Malt Liquor
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New Country Manor Motel and Trackside Lounge & Restaurant Wadena, MN	On-Sale Liquor Off-Sale 3.2 Malt Liquor
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(Licenses are subject to the submission of the proper application forms, insurance certificate, County Attorney and County Sheriff offices' review and approval, and approval of the township.)

Oakwood Supper Club LLC
Henning, MN

On-Sale Liquor and Sunday Liquor

Peak Supper Club
Clitherall, MN

On-Sale Wine
On-Sale 3.2 Malt Liquor

(Licenses are subject to the approval of the County Attorney and County Sheriffs' offices.)

The Pickle Factory Bar and Grill
Vergas, MN

On-Sale Liquor and Sunday Liquor

Playtime Sports Bar
Perham, MN

On-Sale Liquor and Sunday Liquor

Rocky's Resort
Dent, MN

Tobacco
On/Off-Sale 3.2 Malt Liquor
Consumption and Display Permit

Vacationland Resort
Battle Lake, MN

On/Off-Sale 3.2 Malt Liquor

Request to Repurchase Tax Forfeited Property
Otter Tail County Resolution No. 2007 - 50

Commissioner Froemming introduced the following resolution and moved its adoption:

RESOLVED, by the Otter Tail County Board of Commissioners of Otter Tail County, Minnesota, that

WHEREAS, George B. Smith, owner, has made application to repurchase the following legally described parcel:

Parcel No. 72-000-99-0344-000
Johnson's Addition
North 150' of Reserve, Except West 152'

Said property having forfeited to the State of Minnesota on the 19th day of October, 2006, for nonpayment of the 2000, 2001, 2002, 2003, 2004, and 2005 property taxes, and

WHEREAS, an application to repurchase the above described property was timely submitted on Friday, June 15, 2007, and

WHEREAS, the sum of \$7,731.70 represents the aggregate of all delinquent and current taxes, penalties, costs, assessments, and fees as of June 26, 2007, that would have been due and payable had the above described parcel not forfeited to the State of Minnesota, and

WHEREAS, the applicant has requested that the Otter Tail County Board of Commissioners consider his application to repurchase the above-described parcel and has requested that the Otter Tail County Board of Commissioners approve the applicant's request to repurchase the above-described property.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby approves the repurchase of the above described tax forfeited property, and

BE IT FURTHER RESOLVED, that the Otter Tail County Board of Commissioners hereby finds that the repurchase is in the best public interest, and that it will relieve any undue hardship which has resulted from the forfeiture.

Commissioner Block seconded the motion, and upon being put to vote, was unanimously carried.

Adopted this 26th day of June, 2007.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Dennis Mosher, County Board Chair

Attest: _____
Larry Krohn, Clerk

Part Time GIS Technician Position

Motion by Nelson, second by Block, and unanimously carried to authorize the GIS Coordinator to proceed with filling a permanent, part-time GIS Technician position, which will take the place of two Data Verification Contractor positions.

Ditch No. 16

Clitherall Lake Association President, Lyman Trutna, submitted a Clitherall Lake Outlet Engineering Study Petition. Ditch Inspector, Randy Wasvick, showed a map of the ditch area and explained the flow of water along with elevations. His opinion is that the ditch is flowing at full capacity and nothing will be gained by adding a culvert and further, he expressed concern that it could flood out other people by Clitherall Lake. Mr. Wasvick stated that the bottom of the ditch is sand, not silt, the ditch is operating as good as possible, water is over the top and the ditch cannot handle more water. He expressed opposition to an Engineer's Study. Engineer, Jeff Stabnow, stated that in the 1960's, Highway 210 was upgraded with a 54" culvert, which becomes the controlling flow. The culvert on the Township road is less than that and that restriction, theoretically, could be modified not to exceed the 54" capacity. Mr. Stabnow's other observation is that West Battle Lake, last summer, dropped dramatically relative to Clitherall Lake, and the goal would be to reduce the level of Clitherall Lake in the fall, which should be accomplished by this ditch. Lengthy discussion continued. Property owner, Ron Snyder spoke in favor of an Engineer's Study and the need for cleaning/repairing Ditch No. 16. Chairman Mosher directed that the Petition that was presented be reviewed by the County Auditor and further action may take place after proper review.

Adjournment

At 11:45 a.m., Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, July 10, 2007.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Dennis R. Mosher, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

CB/kd

WARRANTS APPROVED ON 6/26/2007 FOR PAYMENT 6/26/2007	
<u>VENDOR NAME</u>	<u>AMOUNT</u>
A'VIANDS LLC	995.21
ADAMSON-NORMAN AMERICAN LEGION	100.00
ALLIED FIRE PROTECTION INC	250.00
CHERI ANDERSON	56.00
ARK & SPARK	68.20
SCOTT BACKSTROM	58.20
BATTLE LAKE TOWING	272.64
SHAWN BAUCK	30.00
BEAR GRAPHICS INC	566.10
BEYER BODY SHOP INC	351.47
EDWARD BILDEN	1,050.00
BRIGGS CORPORATION	61.33
BUSETH TUSOW AMERICAN LEGION	100.00
BUSHELLE AUCTION MARKETS LLC	705.00
KAREN CANNELL	9.00
CHARLES D CENTER POST 3289	100.00
CITICORP VENDOR FINANCE INC	189.86
CLEMENT COMMUNICATIONS INC	319.66
COOPERS TECHNOLOGY GROUP	410.22
CORNELL SYVERSON POST 17	100.00
CUTLER MAGNER COMPANY	14,673.94
DENZEL'S REGION WASTE INC	622.80
DEX MEDIA EAST	19.95
DIAMOND VOGEL PAINTS	905.47
DICTAPHONE	265.00
KATHY DOMHOLT	24.91
EDWARD CARLSON POST 283	100.00
FARMERS CO OP OIL ASSN	1,380.75
FERGUS FALLS MEDICAL GROUP	6,396.00
FERGUS FALLS NEWSPAPERS INC	276.16
FERGUS FALLS POLICE DEPT	373.18
CITY FERGUS FALLS	4,975.77
FERGUS INTERNATIONAL INC	91.52
FERGUS TIRE CENTER	690.57
FERRELLGAS	157.86
THE FORUM	349.00
FRONTIER PRECISION INC	126.57
GATEWAY COMPANIES INC	1,265.84
GE CAPITAL (CA)	372.74
GEOCOMM	4,727.00
GEORGE BERGEM POST 3489	100.00
GOVERNMENT MANAGEMENT GROUP	2,150.00
MYRON GRAFF	8.00
PATRICK GRIFFIN	77.68
HAIMERL AMERICAN LEGION POST 1	100.00
HARMS TOWING & SERVICE	289.16
DAVID HAUSER	191.09
MARILYN HELLER	57.47
HENRY'S FOODS INC	1,138.52
HILL TOP TOWING	125.00
HINTERMEISTER INC	15.14
SHELDON HOLM	157.10
SANDY HOLO	172.90
HOUG-HAMMER AMERICAN LEGION PO	100.00
THE INDEPENDENT	47.95
INSIGHT PUBLIC SECTOR	11,757.61
INTERSTATE INC	225.84
GREGORY JANUSZEWSKI	185.00
JOHNSTON FARGO CULVERT INC	22,942.82

OTC Board of Commissioners' Minutes
 June 26, 2007
 Attachment A, Page 2

KELLY SERVICES INC	1,879.23
JOEL KLEINSCHMIDT	1,600.00
LAKE REGION DENTAL CENTER	373.00
LAKE REGION HEALTHCARE CORP	353.68
LAKELAND MENTAL HEALTH CENTER	524.00
LARRY OTT INC TRUCK SERVICE	1,040.00
SHERRON LEABO	58.20
LIFE CHURCH	3,583.75
LITTLE BEAR TOWING	495.23
LYNK3 TECHNOLOGIES INC	295.59
MAIN STREET GAS & GOODS	36.50
MANNY'S - ROCKY'S BAIT	101.99
MARK SAND & GRAVEL CO	101,793.86
MARTIN'S PAINTING & MORE	6,000.00
MATTHEW BENDER & COMPANY INC	89.15
WENDY METCALF	126.10
MID-CENTRAL EQUIPMENT INC	229.58
MIDWESTERN MAT RENTAL & SUPPLY	69.60
MINNESOTA REVENUE	413.00
MINNKOTA	29.00
MN DEPT OF COMMERCE	180.00
MN DEPT OF REVENUE	300.00
MN HWY SAFETY AND RESEARCH CEN	415.00
MN MOTOR COMPANY	353.21
MN OFFICE OF ENTERPRISE TECHNO	1,200.00
MN STATE AUDITOR	1,687.50
NETWORK CENTER INC	4,753.60
NEW YORK MILLS HERALD	40.75
NEWMAN TRAFFIC SIGNS	209.22
RICKY NORGREN	460.00
NORTH DAKOTA LAW REVIEW	30.00
NORTHWEST DIVERS	56.63
OTTER TAIL CO PUBLIC HEALTH	238.80
OTTER TAIL CO TREASURER	1,586.81
OTTER TAIL POWER COMPANY	720.00
OTTER TAIL TELCOM	750.00
OTTER VFW POST 874	100.00
OTTERTAIL TRUCKING INC	6,783.00
P&H SERVICES	10.00
PAUL PUTNAM AMERICAN LEGION PO	100.00
PEPSIAMERICAS	71.82
PERHAM AREA EMS	756.00
PETE'S BODY SHOP & TOWING	186.38
PITNEY BOWES	1,718.25
PRODUCTIVE ALTERNATIVES INC	103.09
REED BUSINESS INFORMATION	755.97
THE RENTAL STORE	74.54
RICK LEITCH BACKHOE SRVC & PJ	5,224.50
ROYAL TIRE INC	417.26
ARNOLD SCHMIDT	2,730.00
JERRY SCHMIDT	1,215.00
NEAL SCHMIDT	950.00
RODNEY SCHMIDT	990.00
SERVICE FOOD SUPER VALU	49.38
SHERWIN WILLIAMS	17.21
BRENDA SHOEMAKER	203.20
SPRINT	680.48
STEINS INC	39.17
STENERSON LUMBER	70.56
STINAR STURDEVANT STOLZ POST 1	100.00
STREICHERS	1,813.00
SUPERCARS	100.00

SUPERIOR JETTING INC	1,462.00
TOM'S BODY SHOP	266.25
TRANQUILITY BUILDING SERVICES	452.63
SUSAN ULSCHMID	114.21
ULTEIG ENGINEERS	13,909.83
VICTOR LUNDEEN COMPANY	6.43
VIKING COCA-COLA	197.20
WASHINGTON REALITY INC	4,561.25
WEST PAYMENT CENTER	2,678.43
LAURIS WOESSNER	1,400.00
<u>**** FINAL TOTAL.....</u>	<u>\$265,809.22 ****</u>