

**MINUTES OF THE
 OTTER TAIL COUNTY BOARD OF COMMISSIONERS
 Government Services Center, Commissioners' Room
 500 Fir Avenue W., Fergus Falls, MN
 Tuesday, October 24, 2006
 9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, October 24, 2006, at 9:31 a.m., at the Otter Tail County Government Services Center with Commissioners Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Syd Nelson, Bob Block, and Malcolm Lee present.

Approval of Agenda

Motion by Lee, second by Mosher, and unanimously carried to approve the Human Services Board agenda of October 24, 2006, as mailed.

Approval of Minutes

Motion by Nelson, second by Froemming, and unanimously carried to approve the Human Services Board minutes of October 10, 2006, as mailed.

Court Services Department

Court Services Director, Chuck Kitzman, discussed issues with financial responsibility when a juvenile from a different county is apprehended in Otter Tail County and placed in Detention. Mr. Kitzman's opinion is that the arresting County should take financial responsibility until the juvenile is transferred to the resident county. He asked that commissioners discuss this issue with legislators because the Department of Human Services does not have clear guidelines on this issue.

Public Health Department

Public Health Director, Diane Thorson, informed the Board that the Public Health Department is involved with disease investigation relative to refugee's exposure to polio. She stated that this involves about 6 individuals and monitoring is on-going.

Ms. Thorson presented the National Public Health Logo which signifies Prevent, Promote, Protect. The County Public Health LMC recommended that the Otter Tail County Public Health Department change the current logo and incorporate the usage of the National Logo.

Human Services Department

Motion by Lee, second by Block, and unanimously carried to approve the following 2006 Provider Contract Amendments to increase reimbursement rates 2.2553% for providers of services, effective October 1, 2006, as required by legislative law:

Assisted Living & Elderly Services	
Autumn Manor, Perham, MN	Lutheran Social Services – Waivered Services
Nutrition Services, Inc. Waseca, MN	Prairie Community Services – Ironwood & Otterwood
Prairie Community Services – Waivered Services	Productive Alternative, Inc. – Willows
Productive Alternative, Inc. – Waivered Services	Tamarac Place, LLC, Pelican Rapids, MN

McCornell Court Assisted Living Parkers Prairie, MN	Synstelien Community Services - Waivered Services
St. Williams Assumption House, Karel House, Joseph's House	Merit Care Home Care Fargo, ND
Ghost Runner Errand Services	
Adult Foster Care	
SigridLinda Tweeton, Pelican Rapids, MN	Mel & Mary Ann Frank, Fergus Falls, MN

Motion by Nelson, second by Lee, and unanimously carried to authorize the appropriate County Officials' signatures to execute the following Purchase of Service Agreements for Residential Services/Homes Plus/Foster Care Services to eligible persons:

<u>Vendor</u>	<u>Contract Period</u>
Suzanne & Michael Koep	August 25, 2006 to June 30, 2007
Joseph & Grace Wilhelmy	October 9, 2006 to June 30, 2007

Adoption Month – November, 2006
Otter Tail County Resolution No. 2006 - 76

Commissioner Lee offered the following and moved its adoption:

WHEREAS, the family, serving as the primary source of love, identity, self-esteem and support, is the very foundation of our communities, our state, and our Country.

WHEREAS, adoption gives children who have been orphaned, abandoned, or abused a precious second chance at happiness; a chance to love and be loved and to reach their full potential in a secure, supportive environment.

WHEREAS, in 2005, there was an average of 1,473 children under State guardianship and were available for adoption. Of the 1,473 children, 564 were waiting for an adoptive family.

WHEREAS, in 2004, there was an average of 701 children waiting for an adoptive family, on any given day, in the State of Minnesota. The decrease that has taken place in one year shows the dedication and commitment of the professionals and families working towards the permanency of children.

WHEREAS, the majority of the families seeking children for adoption are pursuing the adoption of younger children. In 2005, of the children waiting to be adopted in the State of Minnesota, 40% were 12-18 years old; 26% were 6-11 years old; 34% were under 6 years old. 59% are siblings that need to be adopted together. 45% have been chronically neglected or abused. 68% have been diagnosed with a psychological or medical disability.

WHEREAS, there is a continued need for an increased number of families in the State of Minnesota and in Otter Tail County who will adopt older children with special needs.

WHEREAS, both the public and private sectors are working together as a "team" to find adoptive homes for the children throughout the Counties and the State of Minnesota.

NOW, THEREFORE, we, The Otter Tail County Human Services Board, by virtue of the authority vested in us as County Commissioners of Otter Tail County, do hereby proclaim November as ADOPTION MONTH in Otter Tail County. In honor of this event, we encourage

community agencies, religious organizations, businesses and others to celebrate adoption, honor families that grow through adoption, further an awareness of the changes and issues in adoption, and focus attention on those children who live in the shadow of an uncertain future while they await permanent families.

Commissioner Block seconded the motion, and upon being put to a vote, was unanimously carried.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Roger Froemming, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Motion by Nelson, second by Lee, and unanimously carried to appoint Terri Toppari of Fergus Falls, to the Otter Tail County Adult Mental Health Local Advisory Council as requested.

Motion by Mosher, second by Block, and unanimously carried to authorize the appropriate County Officials' signatures to execute a Contract for Purchase of Services between the County of Otter Tail and Rural Minnesota CEP, Inc. wherein the provider agrees to follow modifications to the contract for employment training and services for individuals eligible to receive food support. The Modification Contract is effective for the period of October 1, 2006 through September 30, 2007.

Human Services Director, John Dinsmore, reported that a different performance appraisal system will be used in the Human Services Department which focuses on interpersonal relationship skills and less on the technical skills. He also reported that there are major changes in the Child Support System as the system will move towards a Child Support Shared Model. Instead of basing income on non-custodial parents, the shared model will be based on the combined income of both households and from a public policy point of view, this is a good change. There will need to be some education to the County Board and the public.

Bills & Claims

Motion by Mosher, second by Block, and unanimously carried to approve the Human Services bills & claims as presented.

Adjournment

At 10:17 a.m., Chairman Froemming declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, November 14, 2006.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Roger Froemming, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, October 24, 2006, at 11:00 a.m. at the Otter Tail County Government Services Center with Commissioners Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Bob Block, Syd Nelson, and Malcolm Lee present.

Approval of Agenda

Motion by Nelson, second by Block, and unanimously carried to approve the County Board agenda of October 24, 2006, with the following additions.

11:20 a.m. – Land & Resource Director, Bill Kalar

Approval of Minutes

Motion by Froemming, second by Mosher, and unanimously carried to approve the County Board minutes of October 17, 2006, as presented.

Approval to Pay Bills

Motion by Lee, second by Nelson, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Liquor License Applications

Motion by Mosher, second by Froemming, and unanimously carried to approve the following applications for license:

The Peak Supper Club Clitherall, MN	On-Sale Wine On-Sale 3.2 Malt Liquor Consumption & Display Permit
Oakwood Supper Club LLC Henning, MN	On-Sale Liquor and Sunday Liquor
JNORGS,LLC Manny's – Rocky's Bait Erhard, MN	Tobacco

Credit Card Applications

Motion by Nelson, second by Block, and unanimously carried to approve the following Otter Tail County credit card applications:

Leon Anderson	Director of Business Management	\$250.00 Limit
James Iverson	Deputy Sheriff	\$500.00 Limit

Payment Approvals

Motion by Mosher, second by Lee, and unanimously carried to approve payment of the following South Turtle Lake Benefit Determination Costs:

Richard Carlund	Per Diem - \$400.00	Mileage - \$153.08
Howard Goese	Per Diem - \$400.00	Mileage - \$ 22.25
Eldor Kugler	Per Diem - \$400.00	Mileage - \$ 48.06

Approval of Insurance Policies/Carriers

Motion by Lee, second by Block, and unanimously carried to approve the following insurance quotations for CY2007 as recommended by the County's Insurance Committee:

Basic Life Insurance (\$10,000)	Minnesota Life Insurance Co. Through OCHS Inc.	\$0.193 per \$1,000 of Coverage (includes Portability)
Basic Dependent Life Insurance	Minnesota Life Insurance Co. Through OCHS Inc.	\$0.48 per \$2,000 of Coverage for Spouse/Eligible Dependents
Supplemental Life Insurance	Minnesota Life Insurance Co. Through OCHS Inc.	See Attachment B for Rate Schedule (includes Portability)
Long Term Disability	Madison National Insurance Co. Through National Insurance Services	\$0.273 per \$100 Covered Payroll (includes a 90-day LTC provision)

Environmental Review Process

County Attorney, David Hauser, presented several handouts to brief the Board on the Environmental Review Process for shoreland development as follows: 4410.1100 – Petition Process, 4410.1000 – Projects Requiring an EAW, and 4410.2800 – Determination of Adequacy.

Final Plat – “Peterson’s Point”

Motion by Lee, second by Mosher, and unanimously carried to approve an extension of 6 months for filing the proposed Final Plat titled “Peterson’s Point” because of issues with weather when building the road. The initial filing date deadline was July 19, 2006. Motion by Nelson, second by Mosher, and unanimously carried to approve the Final Plat of Richard Peterson et al known as “Peterson’s Point”, Section 26 & 27 of Dunn Township, Franklin Lake (56-759).

Planning Commission Reappointments

Motion by Mosher, second by Nelson, and unanimously carried to reappoint the following individuals to the Otter Tail County Planning Commission for a three-year term beginning January 1, 2007:

<u>Members Reappointed</u>	<u>Commission District</u>	<u>Term</u>
Les Estes	Third Commission District	01/01/07 – 12/31/09
Leona Zimmerman	Fifth Commission District	01/01/07 – 12/31/09
Jim Arno	First Commission District	01/01/07 – 12/31/09
Joe Maske	Second Commission District	01/01/07 – 12/31/09

Determination of Adequacy

Land & Resource Director, Bill Kalar, provided the Board with three letters containing comments regarding the Blue Heron Bay Final Environmental Impact Statement. Mr. Kalar will review the draft EIS and supplement which makes the document a Final EIS to determine if the document meets required qualifications. Lengthy discussion followed. The Blue Heron Bay Final EIS adequacy decision is scheduled for October 31, 2006.

Wright Express Fleet Cards

Sheriff, Brian Schlueter, stated that he wanted to come to an agreement between the Sheriff's office and Auditor's office regarding the way vehicles are fueled. He presented the old invoices that were used to fuel cars several years ago and an explanation of how the Wright Express/Fleet Services Credit Cards are used and the detailed information obtained

regarding each charge at the end of the month. Discussion followed. The Sheriff requested that the highlighted areas of the Wright Express/Fleet Services Credit Card User Agreement be removed from the policy before his employee's are asked to execute the agreement. Motion by Block, second by Nelson, and unanimously carried to delay implementation of the Otter Tail County Wright Express/Fleet Services Credit Card User Agreement until January 1, 2007.

Small Cities Development Program

Motion by Nelson, second by Lee, and unanimously carried to authorize the Chairman's signature to execute "Illustration 12, Combined Notice – Finding of No Significant Impact and Notice of Intent to Request Release of Funds" dated October 27, 2006, for the Grant Application for infrastructure development for the proposed Ethanol Plant.

Adjournment

At 12:17 p.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, October 31, 2006.

Dated: _____

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____

Roger Froemming , Board of Commissioners Chair

Attest: _____

Larry Krohn, Clerk

CB/kd

10/24/2006 12:05:03 OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 1

WARRANTS APPROVED ON 10/24/2006 FOR PAYMENT 10/24/2006

VENDOR NAME	AMOUNT
A-1 LOCK & KEY LLC	42.60
A'VIANDS LLC	7,217.97
AGGREGATE INDUSTRIES INC	6,088.22
ALEXANDRIA CONCRETE	6,108.85
AMERICAN INSTITUTIONAL SUPPLY	149.26
ARVIG COMMUNICATION SYSTEMS	82.50
BAKKE ACOUSTICAL	60.00
BEAR GRAPHICS INC	2,053.00
BRANDON COMMUNICATIONS INC	826.86
BRIGGS CORPORATION	60.42
SARAH CHESHIRE	54.90
CITIZENS ADVOCATE	143.10
COMMISSIONER OF TRANSPORTATION	3,180.21
COMMUNICATION BRIEFINGS	114.00
COOPERS TECHNOLOGY GROUP	1,340.31
DACOTAH PAPER COMPANY	358.00
DOUGLAS CO SHERIFF	40.00
JAMES EASTMAN	122.92
EIDE BAILLY LLP	375.00
MICHELLE ELDIEN	14.91
FARNAM'S GENUINE PARTS INC	49.43
FERGUS ELECTRIC	102.00
FERRELLGAS	155.21
FOTH & VAN DYKE	16,348.05
DUANE FROST	8,500.00
G & K SERVICES	1,601.80
GALL'S INC	37.82
GARAGE DOOR STORE	301.22
GR GRAPHICS INC FARGO	719.23
GR GRAPHICS INC ST LOUIS	510.74
HALL GMC INC	48.79
HEDAHL'S HEADQUARTERS	6.60
SHELDON HOLM	80.38
HUBBARD CO SHERIFF	29.90
INNOVATIVE OFFICE SOLUTIONS	321.12
INTERSTATE ENGINEERING INC	6,040.00
GARY JOHNSON	9.03
JOHNSTON FARGO CULVERT INC	20,360.87
KELLY SERVICES INC	1,334.05
JILL KLUCK	66.78
KRIS ENGINEERING INC	9,680.85
LAKE REGION DENTAL CENTER	602.00
LAKE REGION HEALTHCARE CORP	116.05
LAKELAND MENTAL HEALTH CENTER	768.00
LARRY OTT INC TRUCK SERVICE	1,560.00
LAW ENFORCEMENT INTELLIGENCE R	103.95
LOCATORS & SUPPLIES INC	56.36
LONG WEEKEND	10.00
MARK SAND & GRAVEL CO	20,285.15

10/24/2006 OTTER TAIL COUNTY AUDITOR IFD66
 12:05:03 PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56
 WARRANTS FOR PUBLICATION PAGE 2

WARRANTS APPROVED ON 10/24/2006 FOR PAYMENT 10/24/2006

VENDOR NAME	AMOUNT
STEWART MENSING	65.98
MERIGEN MEDICAL	72.19
MN CO ATTORNEYS ASSOCIATION	190.00
MN STATE AUDITOR	2,709.75
MURPHY OIL USA INC	10,030.62
NENA	240.00
OFFICE DEPOT	92.23
GLEN OLIPHANT	58.47
ORWELL TOWNSHIP	262.50
OTTER TAIL CO EMPLOYEES COMMIT	17.25
OTTER TAIL TELCOM	860.49
OTTERTAIL TRUCKING INC	5,712.00
OUTDOOR RENOVATIONS LANDSCAPE	100.00
PAMIDA PHARMACY	7,809.91
SALLY PEHRSON	56.06
PEPSIAMERICAS	206.10
PERHAM CO OP CREAMERY	355.20
PITNEY BOWES	1,462.25
POSTMASTER	78.00
QUILL CORPORATION	72.10
QWEST COMMUNICATIONS	150.00
RECOVERY SYSTEMS CO INC	241,835.00
RELIABLE OFFICE SUPPLIES	112.08
RUTTIGERS BAY LAKE LODGE	162.95
CHERI SCHULTZ	169.69
DOROTHY SCOTT	69.00
SIGNWORKS	117.15
SIMPLEXGRINNELL LP	2,194.00
SPRINT	8.01
STEINS INC	1,437.42
STREICHERS	304.39
SYNERGY GRAPHICS INC	399.38
KRISTI THUNSELLE	35.76
TODD CO SHERIFF	55.09
HEIDI TOSO	47.98
TRI STAR RECYCLING	2,794.90
TINA TUNGSETH	18.02
UAP DISTRIBUTION INC	17,337.82
VIKING COCA-COLA	152.25
VISUAL GOV SOLUTIONS LLC	10.50
VOSS LIGHTING	375.73
WADENA CO AUDITOR TREASURER	1,350.51
WELDING SUPPLIES & FIRE EQUIPM	18.50
WEST PAYMENT CENTER	3,100.25
WESTBY LAWN CARE	60.00
WHITE BANNER UNIFORM SHOP	164.00
XEROX CORPORATION	27.54
ZIEGLER INC	527.73

**** FINAL TOTAL..... \$421,725.16 ****

**RATES FOR EACH \$1,000
OF SUPPLEMENTAL LIFE INSURANCE**

<u>AGE</u>	<u>COST PER MONTH</u>
Under 30	.04
30-34	.04
35-39	.08
40-44	.13
45-49	.22
50-54	.39
55-59	.64
60-64	.79
65-69	1.38
70-74	2.51