

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 Fir Avenue W., Fergus Falls, MN
Tuesday, July 11, 2006
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, July 11, 2006, at 9:35 a.m., at the Otter Tail County Government Services Center with Vice-Chair, Dennis Mosher; Bob Block, Syd Nelson, and Malcolm Lee present. Chairman, Roger Froemming was absent.

Approval of Agenda

Motion by Nelson, second by Block, and unanimously carried to approve the Human Services Board agenda of July 11, 2006, as mailed.

Approval of Minutes

Motion by Lee, second by Block, and unanimously carried to approve the Human Services Board minutes of June 27, 2006, as mailed.

Court Services Update

Court Services Director, Chuck Kitzman, updated the Board regarding staffing. He also briefed the Board regarding the need to replace a 1996 Dodge Neon and a 1998 Dodge Neon; both with approximately 115,000 miles. He presented information regarding the Lakes Country Service Cooperative purchasing contract with Nelson Dodge.

Fees for Public Health Services

Public Health Director, Diane Thorson, presented a fee schedule for public health services. Commissioner Nelson questioned the process for payment of services if the resident does not have the resources to pay the cost. Ms. Thorson stated that those situations would be covered by other programs. Motion by Nelson, second by Block, and unanimously carried to approve the Public Health Department Fee Schedule effective August 1, 2006, as presented by the Public Health Director.

Dental Project Update

Ms. Thorson updated the Board regarding a recent meeting organized by the Vedeen Trust including the University of Minnesota School of Dentistry and the Fergus Falls Dental Group. Discussion took place regarding the need in rural Minnesota for dental care and the previous attempt at providing care. Diane Thorson will work with the University and community agencies to develop a plan. The plan must be submitted to the University of Minnesota by October. A potential site for a dental program was discussed.

CHS Advisory Committee Appointments

Motion by Nelson, second by Lee, and unanimously carried to appoint the following individuals to the Community Health Services Advisory Committee:

Dr. Scott Wagnild
Fergus Falls

Dental Consultant (replacing Dr. Terry Drake)
Term – Ongoing (District 5)

Audry Emmen Fergus Falls	Parish Nursing Term – 01/01/06 – 12/31/07 (District 5)
Joyce Sillerud Pelican Rapids	School Health/Seniors Term – 01/01/06 – 12/31/07 (District 2)
George Walter Perham	Consumers/Seniors Term – 01/01/06 – 12/31/07 (District 1)
Kathee Carlson Parkers Prairie	Lawyer/Sr. Issues/Young Parent Term – 01/01/06 – 12/31/07 (District 4)
Jean Rund Fergus Falls	Consumer, LPN Term – 01/01/06 – 12/31/07 (District 3)
Kathy Bergren Pelican Rapids	MeritCare Clinic, Pelican Term – 01/01/06 – 12/31/07 (District 2)

2006 Budget Overview

Human Services Director, John Dinsmore, provided a budget analysis for the Human Services Department from January through June of 2006. He reported expenditures at \$368,900 over budget projections with revenues \$841,089 below projections. Mr. Dinsmore provided explanations for higher costs and revenue shortfalls. He stated that \$865,266 the County receives from the State Block Grants has been delayed for payment from the state until the 3rd fiscal quarter; therefore, the next fiscal report should show balanced revenues.

Human Services Future Role

Mr. Dinsmore reported that one topic of discussion at the MACSSA Spring Conference was service delivery models and what might the future role of County Human Services Departments look like. He provided a survey completed by county directors divided by Greater MN and the Metro area. The survey identified the preferred method to deliver a given service by program.

Human Services Contracts

Motion by Nelson, second by Block, and unanimously carried to authorize the Vice-Chairman's signature to execute the following Human Services Contract Renewals for FY2006:

Provider	Service/Program Being Contractd	Target Population
Linda Larson Linda Jesinoski-Reich Corey Synsteliem Karla & Richard Guldseth Christopher & Melissa Wiezorek	Residential Services/ Home Plus/ Foster Care Services to eligible persons receiving services under AC/EW or CADI or Traumatic Brain Injury Services	Elderly/Disabled
Prairie Community Resources – Ironwood & Otterwood	Residential Services to eligible persons under AC/EW/CADI or TBI with emphasis on providing services to persons who have experienced serious and persistent mental illness	Adult Mental Health
Mill Street Residence Love and Care of Pelican Rapids	Residential Services/Assisted Living to eligible persons under AC/EW or CADI programs	Elderly

Memorandums of Understanding

Motion by Block, second by Lee, and unanimously carried to authorize the Vice-Chairman's signature to execute two Memorandums of Understanding as follows:

One MOU is between each of the nine Region IV Counties and area Mental Health Units for the purpose of establishing a working relationship to prepare for and coordinate disaster behavioral health services in the event of a major disaster.

Second MOU is between each of the nine Region IV Counties and area Red Cross Chapters for the purpose of establishing a working relationship to prepare for and coordinate disaster behavioral health services in the event of a major disaster.

Bills & Claims

Motion by Nelson, second by Block, and unanimously carried to approve the Human Services bills & claims as presented.

Adjournment

At 10:38 a.m., Vice-Chairman Mosher declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, July 25, 2006.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Roger Froemming, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, July 11, 2006, at 11:04 a.m., at the Otter Tail County Government Services Center with Vice-Chair, Dennis Mosher; Bob Block, Syd Nelson, and Malcolm Lee present. Chairman, Roger Froemming was absent.

Approval of Agenda

Motion by Lee, second by Block, and unanimously carried to approve the County Board agenda of July 11, 2006, as presented.

Approval of Minutes

Motion by Nelson, second by Lee, and unanimously carried to approve the County Board minutes of July 5, 2006, as presented.

Approval to Pay Bills

Motion by Block, second by Nelson, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Conditional Use Permit Request

Land & Resource Director, Bill Kalar, stated that the CUP request of Stroh/Zell-Verhelst for a proposed Dinner Boat Operation was considered by the Planning Commission on June 21, 2006 and the Planning Commission recommended approval of the request with conditions. The recommendation was presented to the County Board on June 27, 2006, and was tabled by the County Board for additional information from Highway Engineer, Rick West, regarding two of the conditions: Condition #3. - applicant must file an application with the County Highway Department for marked crosswalk along CH 72 and, Condition #4. - the applicant requests that the County Highway Engineer assess safety concerns relative to potential automobile and pedestrian traffic at the intersection. Mr. West stated that he reviewed the intersection of CSAH No. 72 and CH 145 and provided a report with the following recommendations:

- 1) Paint cross-walks on all the legs of this intersection.
- 2) Trim tree branches on southbound Co. Hwy 145 approach to this intersection.
- 3) Install No Parking zones on all legs of the intersection 50 feet from stop sign locations.
- 4) Tour boat operators should provide instructions to their customers directing them to the parking available on the Graystone property.

Motion by Block, second by Nelson, and unanimously carried to approve a Conditional Use Permit for operation of a Dinner Cruise Boat at the Graystone location on Otter Tail Lake with conditions as recommended by the Planning Commission as stated in the Planning Commission minutes of June 21, 2006, and additionally, the tour boat operators must provide instructions to their customers directing them to the parking available on the Graystone property. The safety assessment completed by the Highway Engineer is modified as follows: 1) Paint cross-walks on all the legs of this intersection, 2) Trim tree branches on southbound Co. Hwy 145 approach to this intersection, and, 3) Install No Parking zones on the approach side of the intersection 50 feet from stop sign locations.

Recess & Reconvene

At 11:40 a.m., Vice-Chair Mosher declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break. The meeting was reconvened at 1:04 p.m.

U.S. Fish & Wildlife Fee Purchase

Motion by Mosher, second by Lee, and unanimously carried to approve the following land acquisition by the U.S. Fish & Wildlife Service as presented by Don Kleven:

Purchase Secured from Gene Wells

T. 132N., R.43 W., 5th P.M.

Section 23, All that part of the S ½ NW ¼ lying Northerly of the Northerly Right of Way line of Interstate Highway 94.

Introduction of Assistant Veterans Service Officer

VSO Officer, Jourdan Sullivan, introduced the new Otter Tail County Assistant Veterans Service Officer, Charlie Kampa. Mr. Kampa will be working out of the New York Mills office. Mr. Sullivan provided information on an upcoming training event for community reintegration for combat veterans and their families returning home from Iraq and Afghanistan.

Purchase of Boat, Motor, & Trailer

Motion by Nelson, second by Lee, and unanimously carried to authorize purchase of a 17 ft. boat, 115 hp motor & trailer, in the amount of \$21,773.00. The cost of the purchase will be paid by a federal boating enforcement grant administered through the State of Minnesota DNR. The motion authorized the appropriate County official's signatures to execute the grant agreement.

South Turtle Lake Improvement District

Commissioner Mosher provided a handout from the July 8, 2006, South Turtle LID Annual Meeting wherein the membership passed a motion in support of the formation of a Storm Water District to provide a permanent outlet for South Turtle Lake.

Motion by Mosher, second by Lee, and unanimously carried to continue the sandbagging obstruction in the culvert between North and South Turtle Lakes as currently setup, subject to review if any issues/concerns arise.

Closed to the Public Reconvene

At 1:18 p.m., Vice-Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners closed to the public for the purpose of evaluating the performance of MIS Director, Tim Brand, pursuant to M.S. Chapter 13D.05 Subd. 3. Commissioners Mosher, Block, Nelson, and Lee were present for the evaluation. A summary of performance conclusions will be provided at the next regular County Board meeting. Upon completion of the performance evaluation, Vice-Chair Mosher reconvened the meeting in open session at 1:58 p.m.

License Application

Motion by Lee, second by Nelson, and unanimously carried to approve the following application for license:

NDSU Development Foundation
1241 N University Dr.
Fargo, ND 58102

Temporary On-Sale Liquor
July 14, 2006 at
Barry and Julien Batcheller Lake Home
42273 Lida View Lane

Liquor Service will be provided by the Holiday Inn Lakeside of Detroit Lakes, MN

Application for Exempt Permit

Motion by Nelson, second by Block, and unanimously carried to approve, with no waiting period, the LG220 Application for Exempt Permit as submitted by the Holy Cross Church for an event scheduled for September 10, 2006, at the Holy Cross Church Parish Hall located at 54216 County Highway 148.

Ballot Printing Agreement

Motion by Nelson, second by Lee, and unanimously carried to authorize the County Attorney and the County Auditor to sign the Ballot Printing Agreement with Synergy Graphics.

Adjournment

At 2:10 p.m., Vice-Chair Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, July 18, 2006.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk