

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Government Services Center, Commissioners' Room  
500 Fir Avenue W., Fergus Falls, MN  
Tuesday, April 18, 2006  
9:30 a.m.**

**Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, April 18, 2006, at 9:30 a.m., at the Otter Tail County Government Services Center with Commissioners Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Bob Block, Syd Nelson, and Malcolm Lee present.

**Approval of Agenda**

Motion by Mosher, second by Lee, and unanimously carried to approve the County Board agenda of April 18, 2006, with the following change:

9:45 a.m. – Discussion of Adjoining Properties - canceled

**Approval of Minutes**

Motion by Block, second by Lee, and unanimously carried to approve the County Board minutes of April 11, 2006, with the following correction:

Page 14 under the Heading Recess & Reconvene, the first sentence should read as follows: "At 2:15 p.m., Vice-Chairman Mosher declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break.

**Approval to Pay Bills**

Motion by Mosher, second by Nelson, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

**Annual MCIT Member Report**

MCIT Account Executive, Bruce Underdahl, presented Otter Tail County's 2006 Member Report. Discussion took place regarding reinsurance costs, fund balances, property limits, dividends, property/casualty, and workers compensation insurance.

**Credit Card Approval**

Motion by Mosher, second by Block, and unanimously carried to increase the limit from \$1,000 to \$2,000 on the following credit card: Assessor, Bob Moe

**Tax Forfeited Properties**

Motion by Froemming, second by Nelson, and unanimously carried to establish the appraised price for sale of the following two tax forfeited properties to the City of Clitherall as noted below:

**Clitherall City**

\$3,200.00 for Parcel #65-000-99-0013-000

Section 6, Township 132, Range 39

Lots 6 and 7, Block 2

Clitherall Original Plat

(Tax Forfeited September 27, 1997)

\$4,800.00 for Parcel #65-000-99-0041-000  
Section 6, Township 132, Range 39  
East Half of Lots 4, 5 and 6, Block 5  
Clitherall Stabeck's Addition  
(Tax Forfeited August 27, 1999)

**Bid Award – S.A.P. 56-604-13 & Etc.**

After previously advertising for bids, the following bids were opened at 1:00 p.m. on April 5, 2006, for the County Wide Seal Coat Project:

Morris Sealcoat & Trucking, Inc. Morris, MN	\$1,113,064.00
Asphalt Surface Technologies Corporation St. Cloud, MN	\$1,185,554.80

Motion by Mosher, second by Lee, and unanimously carried to award S.A.P. 56-604-13 & Etc. to the low bidder, Morris Sealcoat & Trucking, Inc. of Morris, MN, in the amount of \$1,113,064.00, as recommended by the Highway Engineer.

**Bid Award – C.P. 06:TM**

After previously advertising for bids, the following bids were opened at 1:00 p.m. on April 5, 2006, for the 2006 County Wide Traffic Marking Project:

AAA Striping Service Co. Rogers, MN	\$217,053.70
Traffic Marking Services, Inc. Buffalo, MN	\$223,387.91
Tri-State Striping, Inc. West Fargo, ND	\$251,155.90
Swanston Equipment Companies Fargo, ND	\$270,884.89

Motion by Lee, second by Nelson, and unanimously carried to award C.P. 06:TM to the low bidder, AAA Striping Service Co. of Rogers, MN, in the amount of \$217,053.70, as recommended by the Highway Engineer.

**Highway Contracts for Seasonal Supplies**

Motion by Nelson, second by Block, and unanimously carried to authorize the Chairman's signature to execute the following 2006 Hot Mix Bituminous Supply Contracts:

Central Specialties, Inc Alexandria, MN	Bituminous Material for East OTC Highway Projects
Central Specialties, Inc. Alexandria, MN	Bituminous Material for West OTC Highway Projects
Central Specialties, Inc. Alexandria, MN	Bituminous Material for North OTC Highway Projects
Wadena Asphalt, Inc. Wadena, MN	Bituminous Material for East OTC Highway Projects

### **High Water Discussion – North & South Turtle Lakes**

Assistant Highway Engineer, Chuck Grotte, opened discussion regarding the rising water situation on North and South Turtle Lakes. DNR Hydrologist, Terry Lejcher, encouraged either the formation of a new Lake Improvement District on North Turtle Lake or North Turtle Lake entering the South Turtle LID that is already in place. Lake Improvement Districts can apply for grants and receive cost share funding and/or levy taxes for the expenses to reduce rising water. Mr. Lejcher stated that flood damage reduction funds are available through the legislature, with permanent flood reduction a higher priority for funding than temporary flood reduction measures. He also referred to pumping that is taking place out of South Turtle Lake at this time that may have some restrictions because of US Fish & Wildlife Service easements downstream. Commissioner Mosher presented a letter that requests slowing down the flow of water coming into South Turtle Lake by partially blocking the culvert on County Road 18. Discussion continued. Engineer, Jeff Stabnow, presented elevations in the area and explained an alternate solution to draw the water down on North Turtle Lake without passing it through South Turtle Lake. Mr. Stabnow stated that North Turtle Lake is 7-8 ft. higher than South Turtle Lake. He suggested that there is a low point that is approximately 10 ft. below the water level at North Turtle Lake where there could be an open cut and a pipe installed that could get the flow to the headwaters of the Pomme de Terre River. Petitioning to establish a County Ditch was discussed; however, the process would take too long. Everts Township Chairman, Marlyn Kruschke, suggested an alternative to establish a drainage district through the township. Mr. Lejcher will meet with property owners on North Turtle to assist them in forming a LID. Marlyn Kruschke from Everts Township offered to work with two other affected townships, review solutions and report back to the County Board. Motion by Mosher, second by Nelson, and unanimously carried to approve the draft letter dated April 17, 2006, and authorize the letter be sent to the US Fish & Wildlife Service.

### **Highway Contract Amendment Form**

Motion by Lee, second by Block, and unanimously carried to authorize the appropriate County officials' signatures to execute a Contract Amendment Form for work being completed for Maplewood State Park from Highway 108 to the Contact Station. The Amendment Form extends the contract from May 15, 2006 until December 31, 2006.

### **Recess & Reconvene**

At 11:27 a.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The meeting was reconvened at 11:32 a.m.

### **Planning Commission Recommendations**

#### **Conditional Use Permit – Brad Dirkman:**

Motion by Froemming, second by Block, and unanimously carried to approve a Conditional Use Permit for topographical work as presented in the revised plan (received by Land & Resource March 14, 2006) and with conditions as recommended by the Planning Commission. The property is described as Riverpointe Lots 1 & 2, Block 1, Section 29 of Maine Township; Otter Tail River (56-ORD).

#### **Preliminary Plat – “Sunnybend First Addition”/Sherlock & Coleen Houge:**

Motion by Froemming, second by Mosher, and unanimously carried to approve the Preliminary Plat known as “Sunnybend First Addition” consisting of 1 lot for single family residential use with conditions as recommended by the Planning Commission. The property

is described as Lot 5 ex plat (53.31 AC) Section 36 of Maine Township; Otter Tail River (56-ORD).

Preliminary Plat – “Haggart’s Addition”/Marjorie Haggart:

Motion by Lee, second by Nelson, and unanimously carried to approve the Preliminary Plat known as “Haggart’s Addition” consisting of 2 lots for single family residential use with conditions as recommended by the Planning Commission. The property is described as Pt GL 8 & pt NW¼ SW¼ ... (2.56 AC & 1.96 AC) Section 4 of Dunn Township; Pelican Lake (56-786).

Conditional Use Permit – Golf View Estates First Addition/Stalker Lake Golf Course:

Motion by Mosher, second by Lee, and unanimously carried to approve a Conditional Use Permit for a 2-unit Common Interest Community and the construction of a proposed driveway, water, and septic held in common among the association of the CIC as recommended by the Planning Commission. The property is described as N 550’ of W½ of SL 2 of GL 4 & N 400’ of Sub Lot 3 of GL 4 & N 400’ of E½ Sub Lot 2....Section 3 of St. Olaf Township and S 772.58’ of W 407’ of G.L. 4, Section 34 of Tordenskjold Township; Unnamed Lake (56-420) & Johannes Lake (56-391).

Preliminary Plat – “First Greenleaf Addition”:

Motion by Block, second by Froemming, and unanimously carried to approve a Preliminary Plat known as “First Greenleaf Addition” consisting of 5 lots for single family residential use. The property is described as Pt of GL 4 ... (7.61 AC) Section 20 of Leaf Lake Township; West Leaf Lake (56-114).

Preliminary Plat & Conditional Use Permit – “Bluegill Bay Estates 2<sup>nd</sup> Addition”:

Motion by Mosher, second by Lee, and unanimously carried to approve a Preliminary Plat known as “Bluegill Bay Estates 2<sup>nd</sup> Addition” consisting of 4 lots for single family residential use and a Conditional Use Permit to construct a road to service the plat with conditions as recommended by the Planning Commission. The property is described as Bluegill Bay Estates Lot 5 Block 1, Section 23 of St. Olaf Township; Sewell Lake (56-408).

Preliminary Plat – “Golf View Estates Second Addition”:

Motion by Mosher, second by Nelson, and unanimously carried to approve the Preliminary Plat known as “Golf View Estates Second Addition” consisting of 7 lots for single family residential use and a Conditional Use Permit to construct a road to service the plat with a condition as recommended by the Planning Commission. The property is described as Pt SL 1, 4 & 5 of GL 4 & pt GL 3 & 4 ... (29.44 AC) Section 3 of St. Olaf Township; Johannes Lake (56-391).

Conditional Use Permit – “Walker Lake Preserve”, CIC 46:

Motion by Froemming, second by Mosher, and unanimously carried to approve a Conditional Use Permit for a 34-unit cluster development and for the proposed road and driveways as presented in the revised plan (dated March 23, 2006) with conditions as recommended by the Planning Commission and the following clarification of Condition No. 1. The building pads are reduced in size by 20%. The reasons for approval are as stated in the April 12, 2006, Planning Commission minutes. A letter from Jim Morgan, Partner with WLP Development, addressed to Land & Resource Director, Bill Kalar, dated April 15, 2006, was acknowledged and a copy of the letter is on file in the Land & Resource Management office. The property is

described as Lot 1 & E 8 AC of N½ NW¼ & E 4 AC of N½ NW¼ (49.95 AC) & N 40 rods of Lot 2 (31.65 AC) & N½ SW¼ ex trs: S½ S½ NW¼ & S 120 Rods of Lot 2 (126.50 AC) Section 11 of Amor Township; Walker Lake (56-310).

**Final Plat – “Royces Resort”**

Motion by Nelson, second by Lee, and unanimously carried to approve the Final Plat known as “Royces Resort Condominium”, CIC Number 44, Section 3 & 10 of Hobart Township; Wimer Lake (56-355).

**Application for Site Permit**

Land & Resource Director, Bill Kalar, presented an application form that is used to apply for a site permit. He requested a change in procedure, whereby, an individual would not receive a site permit from the County Land & Resource office until after verification from the Otter Tail Water Management District, if the development is within the OTWMD. Motion by Mosher, second by Block, and unanimously carried to approve a new procedure for applying for a site permit that requires approval from the Otter Tail Water Management District, if the development is located within the District, before the County issues a site permit.

**Ethanol Plant Discussion**

County Attorney, David Hauser, opened discussion regarding bonding for the proposed Ethanol Plant. The Bond Consultant provided statistics based upon a 5 million dollar tax abatement and loan payback over a 20 year period, which is the maximum allowable under the law. Discussion took place regarding decreased risk by reducing the loan payback period, including the cost to upgrade the road to service the proposed plant in the bonds, the need to create a district that is 5% larger than the value of the 5 million dollar abatement, the need to ask the organizers of the proposed plant to certify that money raised from other investors is in the bank, the need for cash flow projection statements, and a desire for the County’s dollars to be used last in the Ethanol Project.

**Adjournment**

At 12:52 p.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, April 25, 2006.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
 Roger Froemming, Board of Commissioners Chair

Attest: \_\_\_\_\_  
 Larry Krohn, Clerk



4/18/2006  
12:06:43

OTTER TAIL COUNTY AUDITOR  
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66  
WARRANTS FOR PUBLICATION PAGE 1

WARRANTS APPROVED ON 4/18/2006 FOR PAYMENT 4/18/2006

VENDOR NAME	AMOUNT
A'VIANDS LLC	64.00
AMERICAN TOWER CORPORATION	84.37
ASSOCIATION OF MN COUNTIES	350.00
AUTO SAFETY SERVICE	65.95
BATTLE LAKE TOWING	94.79
BCA TRAINING & DEVELOPMENT	360.00
BEYER BODY SHOP INC	95.85
BIG FOOT GAS & GROCERY	347.68
BOBCAT OF OTTER TAIL COUNTY	39.28
BOYER TRUCKS	168.56
BRANDBORG LAW OFFICE	305.00
BRANDON COMMUNICATIONS INC	6,571.22
BR31 US BEARINGS & DRIVES	109.02
CANADIAN PACIFIC RAILWAY COMPA	788.26
CHECKERS	21.69
GORDON CLINE	183.96
CO OP SERVICES INC	70.26
COOPERS TECHNOLOGY GROUP	264.60
CULLIGAN WATER COND	44.22
CUMMINS NPOWER LLC	149.95
DIAMOND VOGEL PAINTS	95.64
TRUMAN EGGUM	3,581.21
MARCE EHRICH	271.98
EVANGELICAL LUTHERAN CHURCH	997.26
MICHAEL EVAVOLD	907.36
EVERGREEN EQUIPMENT INC	645.69
FARMERS ELEVATOR OF FERGUS FAL	58.15
FARNAM'S GENUINE PARTS INC	491.88
FERGUS ELECTRIC	4,927.63
FERGUS FALLS NEWSPAPERS INC	4,293.27
CITY FERGUS FALLS	7,669.26
FERGUS TIRE CENTER	448.81
FERRELLGAS	29.85
FOTH & VAN DYKE	22,610.12
GE CAPITAL	233.65
GOVERNMENT MANAGEMENT GROUP	215.00
GR GRAPHICS INC ST LOUIS	510.74
H & L MESABI	49,986.01
HALL GMC INC	122.05
MARK HANSON	2,429.52
HEDAHL'S HEADQUARTERS	188.53
HENNING AUTO PARTS INC	856.63
HENNING HARDWARE	237.77
HOLIDAY CREDIT OFFICE	73.85
HONEYWELL	1,692.00
INNOVATIVE OFFICE SOLUTIONS LL	79.31
INTERSTATE INC	766.41
JAMES JORGENS	1,160.36
JERRY JUVEN	788.12

4/18/2006 12:06:43 OTTER TAIL COUNTY AUDITOR  
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66  
WARRANTS FOR PUBLICATION PAGE 2

WARRANTS APPROVED ON 4/18/2006 FOR PAYMENT 4/18/2006

VENDOR NAME	AMOUNT
KELLY SERVICES INC	1,553.44
JANET KOLLE LIFE ESTATE	1,396.64
LAKE COUNTRY STATE BANK	58.00
LAKE REGION HEALTHCARE CORP	960.00
LAKELAND MENTAL HEALTH CENTER	674.00
LARRY OTT INC TRUCK SERVICE	515.00
LAWSON PRODUCTS INC	109.08
LITTLE BEAR TOWING	298.20
LITTLE FALLS MACHINE INC	1,633.21
LOCATORS & SUPPLIES INC	3,410.30
EUGENE LUNDQUIST	1,979.44
MCCC MI 33	168.17
MGK WELDING	11.25
MICK'S SCUBA INC	279.95
MIDWESTERN MAT RENTAL & SUPPLY	60.75
MN BOARD OF WATER & SOIL RESOU	500.00
MN SCIA	50.00
MN STATE AUDITOR	485.25
RICHARD MOLTER	626.48
NELSON FORD LINCOLN MERCURY IN	1,032.90
WILLARD NELSON	351.44
NORTHSTAR TECHNOLOGY GROUP INC	2,175.00
ELTGER NURMI	4.05
OFFICE DEPOT	90.38
OFFICEMAX CONTRACT INC	40.14
OLSON OIL CO INC	2,059.23
OTTER TAIL CO EMPLOYEES COMMIT	41.00
OTTER TAIL TELCOM	571.09
OTTERTAIL TRUCKING INC	6,303.60
OVERLAND MECHANICAL SERVICES	813.79
PARK REGION CO OP	2,317.44
PENROSE OIL COMPANY	1,156.08
PERHAM CO OP CREAMERY	2,699.58
PERHAM ENTERPRISE BULLETIN	73.06
PETE'S BODY SHOP & TOWING	151.23
PRO AG FARMERS CO OP	827.44
PROSWEEP INC	450.00
PROTECTION SYSTEMS INC	3,817.64
PUBLIC SAFETY CENTER INC	86.35
QUICK'S NAPA AUTO PARTS	297.57
REVIEW ENTERPRISES INC	207.63
SERVICE FOOD SUPER VALU	17.83
SIGELMAN STEEL & RECYCLING INC	437.59
LARRY SONMOR	238.00
STEINS INC	1,486.51
STEVE'S SANITATION INC	42.12
STRAND ACE HARDWARE	8.69
RAYMOND TISDELL	4.05
MARSHA TUEL SR	5,082.96

4/18/2006 12:06:43 OTTER TAIL COUNTY AUDITOR  
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66  
WARRANTS FOR PUBLICATION PAGE 3

WARRANTS APPROVED ON 4/18/2006 FOR PAYMENT 4/18/2006

VENDOR NAME	AMOUNT
CLIFFORD TURNER	9,912.62
SUSAN ULSCHMID	161.06
UNIVERSITY OF MN	16,100.00
UNIVERSITY OF MN-EXTENSION SER	117.00
VICTOR LUNDEEN COMPANY	348.52
/DON VIGER	3,000.44
RICHARD VIGER	8,009.40
VIKING OFFICE PRODUCTS	64.21
VOSS LIGHTING	515.20
WALLWORK TRUCK CENTER	2,662.05
WASTE MANAGEMENT	37,921.31
RANDY WASVICK	75.00
WELDING SUPPLIES & FIRE EQUIPM	2,288.62
WEST CENTRAL LINEN SERVICE INC	10.00
WEST TOOL & DESIGN INC	25.00
SHARON WICKLUND	107.29
WIDSETH SMITH NOLTING & ASSOC	198.00
ZIEGLER INC	1,441.60

\*\*\*\* FINAL TOTAL..... \$247,157.59 \*\*\*\*