

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Government Services Center, Commissioners' Room  
500 Fir Avenue W., Fergus Falls, MN  
Tuesday, April 4, 2006  
9:30 a.m.**

**Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, April 4, 2006, at 9:31 a.m., at the Otter Tail County Government Services Center with Commissioners Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Bob Block, Syd Nelson, and Malcolm Lee present.

**Approval of Agenda**

Motion by Mosher, second by Nelson, and unanimously carried to approve the County Board agenda of April 4, 2006, as mailed.

**Approval of Minutes**

Motion by Froemming, second by Block, and unanimously carried to approve the County Board minutes of March 28, 2006, as mailed.

**Approval to Pay Bills**

Motion by Nelson, second by Block, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

**Public Meeting – Witt Farms**

At 9:35 a.m., Chairman Froemming called the public meeting to order regarding construction of a feedlot on the Witt Farms in Section 15 of Girard Township. No comment was offered regarding the proposed feedlot, either at this public meeting or in writing previous to the meeting. Hearing no comment, Chairman Froemming closed the public meeting at 9:38 a.m.

**Recess & Reconvene**

At 9:40 a.m., Chairman Froemming recessed the meeting of the Otter Tail County Board of Commissioners for a Personnel Committee meeting. The meeting was reconvened at 9:47 a.m.

**Civil Process Fee-for-Service Schedule**

Motion by Nelson, second by Lee, and unanimously carried to correct the Civil Process Fee-for-Service Schedule to include fees for "Filing of Redemption Documents" and "Notice of Intent to Redeem" as presented by Sheriff, Brian Schlueter.

**High Water Issues**

Highway Engineer, Rick West, reported that high water in several areas of the County is affecting County roads. He stated that permission has been received from Wilkin County to open the outlet for Oscar Lake to prevent flooding of Highway 10. He reported that Highway 18 was closed last week due to high water. Lengthy discussion took place regarding the possibility of putting in an outlet for Crooked Lake which would drain into County Ditch No. 21. Mr. West also expressed high water concerns on Highway 38 and Highway 15.

### **Transfer of County Funds**

Motion by Mosher, second by Nelson, and unanimously carried to authorize the transfer of \$500,000.00 from Otter Tail County's Reserve Fund to the Highway Department Maintenance Budget due to unexpected maintenance of roads as a result of high water.

### **Red River Valley Water Supply Project**

County Coordinator, Larry Krohn, reported that the Red River Valley Water Supply Project was the main topic of conversation at a recent joint County/City meeting. Mr. Krohn presented a draft resolution for the County Board's consideration as well as a letter with general information regarding the proposed project and Draft Environmental Impact Statement. Commissioners requested Mr. Krohn to finalize the resolution and return to the Board at their next meeting.

### **Physical Plant Operations Staffing**

Motion by Lee, second by Mosher, and unanimously carried to authorize the Physical Plant Manager to proceed with the hiring process for a permanent, 30-hour per week, housekeeping position. Additionally, the motion approved a temporary Housekeeping position of 20-25 hours per week

### **Credit Card Approval**

Motion by Lee, second by Mosher, and unanimously carried to approve the following application for a credit card:

Randolph (Randy) V. Wasvick      Land & Resource Department      Limit - \$1,000.00

### **License Application Renewal**

Motion by Mosher, second by Nelson, and unanimously carried to approve the following application for license:

Zorbaz of Ottertail Lake, Inc.      Liquor and Sunday Liquor  
36108 County Highway 72  
Battle Lake, MN 56515

### **2006 Budget Modifications**

Motion by Nelson, second by Lee, and unanimously carried to approve the following Calendar Year Budget Modifications:

Add Line Item 01-122-131-0001-6939-Blue Heron Bay EIS Costs-Budget Increase of \$25,444.00  
Increase Line Item 01-5990 from \$425,000 to \$450,444  
Increase Line Item 01-800-6921 from \$5,000 to \$105,000 (Grant from Minnesota Historical Society)  
Increase Line Item 01-5320 from \$180,000 to \$280,000

### **Recess & Reconvene**

At 10:55 a.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners' recessed for a short break. The meeting was reconvened at 11:00 a.m. for the remainder of the scheduled agenda items.

**Recycled Crushed Concrete**

Land & Resource Director, Bill Kalar, provided additional information regarding the potential use of crushed concrete in drain fields. He verified that Douglas and Kandiyohi counties indicated that the crushed concrete material would be approved for use if it could comply with the regulations of MS, Chapter 7080. He reported that there are indications that this material would not pass the tests for use because of potential issues created by the fine dust.

**Shoreland Rules Revision Committee Discussion**

Mr. Kalar reported that the Shoreland Rules Revision Committee met and discussed items identified by the County Board. He provided a handout entitled "Description of Proposed Changes to the Shoreland Management Ordinance 02-24-06 Draft", which identifies SMO discussion items. He stated that the Committee brought up the concept that buffer strips should be implemented and expressed some frustration that the County Board had decided not to propose language for buffer strips and for several other items. The review process was not completed and the Committee is scheduled to meet again on May 18, 2006. Mr. Kalar requested that the commissioners review the material handed out today and further discussion will take place at the next regular County Board meeting on April 11, 2006. Further discussion took place regarding the SMO amendment process and the process required to reclassify lakes.

**Otter Country Trail Association (OCTA)  
Otter Tail County Resolution No. 2006 – 28**

Commissioner Lee offered the following and moved its adoption:

WHEREAS, Otter Tail County has sponsored Grant-In-Aid Systems in the past; and

WHEREAS, acceptance of the Grant-In-Aid Systems proposed extensions are subject to the review and approval of the County Attorney.

THEREFORE, BE IT RESOLVED that Otter Tail County shall continue to sponsor Grant-In-Aid Trail Systems as they exist for the Otter Country Trail Association Snowmobile Club and proposed extensions of Grant-In-Aid Trails with the aforementioned condition.

Commissioner Block seconded the resolution and, upon being put to vote, was unanimously adopted.

Adopted this 4<sup>th</sup> day of April, 2006.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_

Roger Froemming, Board of Commissioners Chair

Attest: \_\_\_\_\_

Larry Krohn, Clerk

**Agreement with Wenck & Associates**

Motion by Nelson, second by Mosher, and unanimously carried to authorize the appropriate County officials' signatures to execute an Agreement between the County of Otter Tail and Wenck & Associates, Inc. for Professional Services to prepare an Environmental Impact Statement for the proposed Blue Heron Bay project.

**Adjournment**

At 11:50 a.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, April 11, 2006.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Roger Froemming, Board of Commissioners Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

CB/kd

4/04/2006 11:03:43 OTTER TAIL COUNTY AUDITOR  
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66  
WARRANTS FOR PUBLICATION PAGE 1

WARRANTS APPROVED ON 4/04/2006 FOR PAYMENT 4/04/2006

VENDOR NAME	AMOUNT
A'VIANDS LLC	9,441.72
AMERICAN INSTITUTIONAL SUPPLY	70.59
AMERICAN SOLUTIONS FOR BUSINES	581.82
RICHARD ANDERSON	16,900.00
BRIAN ARMSTRONG	56.96
JEFFREY ARNDT	8.00
AUTO VALUE FERGUS FALLS	121.24
ELTON BEININGEN	300.00
JERRY BERNDT	450.00
BEYER BODY SHOP INC	154.43
ELAINE BISHOP	2,700.00
BRANDON COMMUNICATIONS INC	435.43
COREY BROWN	900.00
MICHAEL BROWN	36.50
KENT BUESSELER	99.38
JOHN BUSHMAN	8.00
CALL ONE INC	73.01
CONSTRUCTION SUPPLY INC	3,344.10
COOPERS TECHNOLOGY GROUP	53.52
CORPORATE TECHNOLOGIES	40.00
CUTLER MAGNER COMPANY	14,241.98
DACOTAH PAPER COMPANY	551.07
DAN'S TOWING & REPAIR	153.36
DIAMOND VOGEL PAINTS	643.58
SCOTT ELLINGSON	67.99
MAYNARD FALK	800.00
FARGO GLASS AND PAINT CO	179.75
FERGUS ELECTRIC	1,281.84
FERGUS FALLS POLICE DEPT	143.62
FERGUS INTERNATIONAL INC	199.81
FERRELLGAS	29.68
FRAZEE FORUM INC	93.12
DUANE FROST	6,500.00
JEFF FROST	900.00
GARAGE DOOR STORE	511.16
GODFATHERS EXTERMINATING INC	119.28
GR GRAPHICS INC FARGO	72.50
GR GRAPHICS INC ST LOUIS	405.70
JOEL GRANVOLD	300.00
HENNEPIN CO SHERIFF	44.60
HENRY'S FOODS INC	637.43
IBM CORPORATION	788.10
IMAGE TECH SERVICES	62.52
INNOVATIVE OFFICE SOLUTIONS LL	4,019.66
JACKPOT JUNCTION	609.18
JACOBSON REVOCABLE TRUST	7,000.00
MICHELLE JORGENSEN	38.50
JON KARGER	25.02
KELLY SERVICES INC	3,157.75

4/04/2006 11:03:43 OTTER TAIL COUNTY AUDITOR  
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66  
WARRANTS FOR PUBLICATION PAGE 2

WARRANTS APPROVED ON 4/04/2006 FOR PAYMENT 4/04/2006

VENDOR NAME	AMOUNT
MARY KENNING PHD	1,250.00
RANDY KESKITALO	1,500.00
CINDY KUNZ	9.00
LARRY OTT INC TRUCK SERVICE	1,165.00
PAT LARUM	105.59
WILLIAM LAYMAN	6,500.00
JERRY LEIN	109.99
LOCATORS & SUPPLIES INC	130.20
THE MIDWEEK	39.04
MIDWESTERN MAT RENTAL & SUPPLY	60.75
MINNESOTA LAWYER	399.00
MN MOTOR COMPANY	26.06
MN STATE AUDITOR	7,214.25
MOORE MEDICAL CORP	74.40
CHERYL MUCHOW	21.88
MUCKALA FARMS INC	550.00
NELSON FORD LINCOLN MERCURY IN	2,771.34
BERT NELSON	350.00
NORTH CENTRAL REGIONAL APCO CO	390.00
OTTER RISERS KIWANIS CLUB	231.00
OTTER TAIL CO RECORDER	300.00
OTTERTAIL TRUCKING INC	4,114.85
PAMIDA INC 008	34.68
PELICAN RAPIDS PRESS	19,762.70
PEPSIAMERICAS	170.00
PERHAM OASIS INC	9.89
JUSTIN PERRY	450.00
PHELPS FAMILY FORD	2,637.29
ALLEN RICKS	99.99
JEFFREY RIMPILA	4,800.00
RALPH SANDERS	2,700.00
CHERI SCHULTZ	41.39
E SCHULZ	1,900.00
GREG SEIM	1,500.00
JERRY SHULTZ	8.00
JUDY SIGGERUD	188.93
BRIAN SILLANPAA	2,100.00
PAUL SIMENGAARD	150.18
ROBERT SONNENBERG	1,600.00
SOUTH MILL SERVICE	43.24
SRF CONSULTING GROUP INC	215.96
DAVID STADUM	64.99
JAMES STEINBACH	6,000.00
STEINS INC	1,300.70
STENERSON LUMBER	50.97
STEPP MANUFACTURING CO INC	368.01
STEVE SCHIERER APPRAISALS	140.40
SWANSTON EQUIPMENT CORP	36.44
RICK SYTSMA	363.43

4/04/2006 11:03:43 OTTER TAIL COUNTY AUDITOR  
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66  
WARRANTS FOR PUBLICATION PAGE 3

WARRANTS APPROVED ON 4/04/2006 FOR PAYMENT 4/04/2006

VENDOR NAME	AMOUNT
LARRY SZYMONOWICZ	3,200.00
THERM-AIR SALES CORPORATION	1,773.72
JAMES TISDELL	1,700.00
TOUTGES SANITATION	49.14
TRI STAR RECYCLING	7,836.10
TRI TECH INC	124.96
U.S. FISH AND WILDLIFE SERVICE	300.00
ULTEIG ENGINEERS	718.50
VICTOR LUNDEEN COMPANY	45.28
WADENA PIONEER JOURNAL	46.33
WALTERS PHOTOGRAPHY	9.15
WEST PAYMENT CENTER	486.68

\*\*\*\* FINAL TOTAL..... \$169,691.30 \*\*\*\*