

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 Fir Avenue W., Fergus Falls, MN
Tuesday, January 10, 2006
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, January 10, 2006, at 9:30 a.m. at the Otter Tail County Government Services Center with Commissioners Bob Block, Roger Froemming, Dennis Mosher, Syd Nelson, and Malcolm Lee present.

CY2006 Human Services Board Chair

County Coordinator, Larry Krohn, called for nominations for Chair of the Human Services Board for 2006. Motion by Mosher, second by Block, and unanimously carried to elect Commissioner Roger Froemming as the Human Services Board Chair for 2006.

CY2006 Human Services Board Vice-Chair

Chairman Froemming called for nominations for Vice-Chair of the Human Services Board for 2006. Motion by Nelson, second by Lee, and unanimously carried to elect Commissioner Dennis Mosher as the Human Services Board Vice-Chair for 2006.

Approval of Agenda

Motion by Mosher, second by Lee, and unanimously carried to approve the Human Services Board agenda of January 10, 2006, as mailed.

Approval of Minutes

Motion by Froemming, second by Block, and unanimously carried to approve the Human Services Board minutes of December 27, 2005, as mailed.

Secure Detention Budget

Court Services Director, Chuck Kitzman, provided budgeted and actual dollars spent for Secure Detention for the past five years. The amount of dollars spent each year is very random and difficult to predict for budgeting purposes. Mr. Kitzman reported that the 2006 budget will be \$54,000.00. The 2005 secure detention expenses were approximately \$7,000.00 less than budgeted. He will provide additional statistics with the annual report.

Human Services Contract Renewals

Motion by Lee, second by Mosher, and unanimously carried to authorize the Chairman's signature to execute the following 2006 Purchase of Service Renewal Contracts:

The Thomas House	Residential Services/Assisted Living	State & Federal Waiver Funds
Lutheran Social Services	Residential Services/Assisted Living	State & Federal Waiver Funds
Parenting Time Center (Someplace Safe)	Supervised parent/child visitations for families	County dollars

Motion by Mosher, second by Block, and unanimously carried to authorize the Chairman's signature to execute the following Cooperative Agreements:

Cooperative Agreement under Title IV-D with the Otter Tail County Department of Social Services, Otter Tail County Sheriff, and Otter Tail County Attorney	Administration of the Child Support Enforcement Program under Title IV-D of the Social Security Act
Cooperative Agreement for Welfare Fraud Investigation Services	Provides Legal and Investigative Services

Human Services Department

Human Services Director, John Dinsmore, introduced two new Human Services Supervisors, Kay Brown and Deb Sjostrom.

Motion by Froemming, second by Mosher, and unanimously carried to authorize Commissioners Block and Nelson to attend a meeting with legislators at the Pioneer Nursing Facility on January 11, 2006.

Motion by Nelson, second by Lee, and unanimously carried to authorize the Chairman's signature to execute a Purchase of Service Agreement between the County of Otter Tail and Lakeland Mental Health Center for CY2006 for psychiatric and psychological evaluations ordered by the Court. The renewal includes a 3% increase in rates for the service.

Energy Assistance Program Update

Human Services Energy Assistance Program staff briefed the County Board on this year's program. They discussed households served and dollars spent.

Recess & Reconvene

At 10:19 a.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for a Personnel Committee meeting. Chairman Froemming reconvened the Human Services meeting at 10:30 a.m.

Public Health Staffing Approval

Public Health Director, Diane Thorson, requested reinstatement of a Public Health Office Coordinator position, job #2126, to a full time position (40 hours per week) effective January 1, 2006. Motion by Nelson, second by Lee, and unanimously carried to authorize job #2126 as a full time, 40 hour per week position because of increased caseload for individuals with the MNSHO Program.

Bills & Claims

Motion by Nelson, second by Lee, and unanimously carried to approve the Human Services bills and claims as presented.

Adjournment

At 10:33 a.m., Chairman Froemming declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, January 24, 2006.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Roger Froemming, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, January 10, 2006, at 11:00 a.m. at the Otter Tail County Government Services Center with Commissioners Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Syd Nelson, Malcolm Lee, and Bob Block present.

Approval of Agenda

Motion by Nelson, second by Mosher, and unanimously carried to approve the County Board agenda of January 10, 2006, as presented.

Correction – December 27, 2005 County Board Minutes

Motion by Nelson, second by Block, and unanimously carried to approve a correction to the December 27, 2005, Board of Commissioners Minutes, Page 9, Resolution No. 2005-80 as follows: References in the resolution to "Ditch Inspectors" should have read Ditch Viewer's".

Clarification – December 20, 2005 County Board Minutes

Motion by Nelson, second by Block, and unanimously carried to clarify the December 20, 2005, Board of Commissioners Minutes, Page 7, Under the Heading "Data Verification Contracts" to increase the part time Data Verification Contracts to \$14.25 per hour effective January 1, 2006.

Approval of Minutes

Motion by Block, second by Lee, and unanimously carried to approve the County Board minutes of January 3, 2006, as mailed.

Approval to Pay Bills

Motion by Lee, second by Nelson, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Planning Commission Recommendations

Land & Resource Director, Bill Kalar, briefed the County Board regarding the Planning Commission meeting of January 4, 2006. The Preserve at Echo Bay was the only item on the Planning Commission agenda. The Planning Commission tabled a decision, at the applicant's request, for clarification of the plan and a new drawing of the revised Conditional Use Permit request.

Alternative Shoreland Management Standards

Discussion took place regarding Minnesota's Alternative Shoreland Management Standards relative to cluster developments and conservation plats/subdivisions.

Solid Waste Haulers' Applications

Motion by Nelson, second by Mosher, and unanimously carried to approve the following Solid Waste Haulers' Applications for 2006:

Fuchs Sanitation Service, Inc. Glyndon, MN	Denzel's Region Waste Dalton, MN
Waste Management of Detroit Lakes Detroit Lakes, MN	Toutges Sanitation Henning, MN
Minnkota Recycling Fargo, ND	Steve's Sanitation Perham, MN
Ken Saurer Garbage Service Clitherall, MN	City Dray, Inc. Wadena, MN
Ballard Sanitation Pelican Rapids, MN	Severence Enterprises Herman, MN
The Peltz Group, Inc. Milwaukee, WI	Waste Management, Inc. Alexandria, MN
Corrie's Sanitation Carlos, MN	West Central Roll-Off Vining, MN
Big Red Boxes Fergus Falls, MN	Wilkin County Environmental Services Breckenridge, MN
Stockman Transfer, Inc. Glencoe, MN	

Application for Exempt Permit

Motion by Lee, second by Nelson, and unanimously carried to approve the LG220 Application for Exempt Permit as submitted by the Pelican Rapids Jaycees for an event scheduled for Saturday, January 28, 2006, on Lake Lida at the intersection of Highway 59 and County Highway No. 4.

Land Surveyor's Certificate of Correction to Plat

Motion by Lee, second by Nelson, and unanimously carried to approve the attached Land Surveyor's Certificate of Correction to the Plat of Pelican River Estates, which is part of these minutes as Attachment B.

Tobacco License Applications

Motion by Mosher, second by Block, and unanimously carried to approve the following applications for license:

Keeps Clitherall Corner Clitherall, MN	Tobacco
Playtime Sports Bar and Ballroom, Inc. Perham, MN	Tobacco

County Extension Committee

Motion by Froemming, second by Lee, and unanimously carried to re-appoint Patty Van Santen and Julian Sjostrom to the Otter Tail County Extension Committee effective January 1, 2006, for a three-year term ending December 31, 2008.

Annual Appropriation

Motion by Nelson, second by Mosher, and unanimously carried to authorize payment of the CY2006 annual appropriation for West Central Minnesota Initiative Fund, in the amount of \$15,212.00.

Recess & Reconvene

At 11:49 a.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break. Chairman Froemming reconvened the Board of Commissioners' meeting at 1:00 p.m.

Ethanol Plant Financing Discussion

Discussion took place regarding potential abatement bonding for the proposed Ethanol Plant. County Coordinator, Larry Krohn, stated that Attorney, Kent Mattson, would be presenting an outline on the matter at an upcoming meeting.

Recess & Reconvene

At 1:08 p.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for a Personnel Committee meeting with the Sheriff. Chairman Froemming reconvened the Board of Commissioners' meeting at 1:18 p.m.

Sheriff Department Staffing

Motion by Mosher, second by Lee, and unanimously carried to authorize the Sheriff to proceed with filling two new Deputy positions, one Dispatch Supervisor position and a replacement for the promoted Dispatch Supervisor.

Employee of the Month Program

Motion by Mosher, second by Block, and unanimously carried to authorize payment to the Employees Committee for the Employee of the Month Program and the frames for Years of Service Awards for employees, in the amount of \$811.73, for 2006.

Telecommunications Contract

County Coordinator, Larry Krohn, reported that ERS Audits has provided consulting services and assistance in negotiating a Communication Services Agreement with Otter Tail Telcom. Motion by Lee, second by Block, and unanimously carried to authorize the County Coordinator's signature to execute a two-year Communication Services Agreement, effective August 15, 2005, between the County of Otter Tail and Otter Tail Telcom. The motion also included authorization of an Addendum, dated 12-14-2005, for PRI and DID Number Block Services.

County Committee Appointments

Commissioners reviewed and discussed proposed County Committee changes for 2006.

Adjournment

At 1:45 p.m., Chairman Froemming declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, January 17, 2006.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, Board of Commissioners Chair

Attest: _____
Larry Krohn, Clerk

CB/kd

1/10/2006 12:17:42 OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 1

WARRANTS APPROVED ON 1/10/2006 FOR PAYMENT 1/10/2006

VENDOR NAME	AMOUNT
A-1 LOCK AND KEY	25.07
AMEM	100.00
AMERICAN TOWER CORPORATION	81.12
ARVIG COMMUNICATION SYSTEMS	200.00
RUDOLPH AUCH	105.00
AUTO VALUE FERGUS FALLS	104.15
BATTLE LAKE AUTO PARTS	184.53
BCA ST OF MN	390.00
BEYER BODY SHOP INC	295.63
BRANDON COMMUNICATIONS INC	2,380.44
BRAUN VENDING INC	33.39
JOHN BUSHMAN	8.00
C G PROPERTIES	1,080.05
CARR'S LAKE COUNTRY SUPERMARKE	392.54
CITIZENS ADVOCATE	43.73
CITY BAKERY	15.19
CO OP SERVICES INC	6,705.99
COMMISSIONER OF REVENUE	75.00
COOPERS TECHNOLOGY GROUP	1,694.92
CULLIGAN WATER CONDITIONING	10.65
DACOTAH PAPER COMPANY	69.87
DAN'S EXHAUST PROS	29.07
DAN'S TOWING & REPAIR	113.29
DEPT OF PUBLIC SAFETY	510.00
ELECTRIC PLUS	138.85
ENVIROTECH SERVICES INC	4,013.68
MAYNARD FALK	1,021.00
FARGO FREIGHTLINER	207.50
FARMERS CO OP OIL ASSN	4,921.33
FARNAM TIRE CENTER	70.27
FARNAM'S GENUINE PARTS INC	1,906.75
FARNAM'S GENUINE PARTS INC PR	91.25
FBI LEEDA	35.00
FERGUS FALLS NEWSPAPERS INC	4,845.84
FERGUS FALLS POLICE DEPT	1,656.40
FERGUS TIRE CENTER	386.11
FIRST LINE MEDICAL	2,192.14
GODFATHERS EXTERMINATING INC	119.28
GOPHER STATE ONE CALL	6.75
GR GRAPHICS INC FARGO	101.63
GRAYARC	71.65
HEISLERS COUNTRY OIL	4,986.11
HENRY'S FOODS INC	556.37
HEPPNER CONSULTING INC	13,824.63
HONEYWELL	1,588.25
HOWIE'S CLOTHING	221.88
INDEPENDENT EMERGENCY SERVICES	1,025.00
THE INDEPENDENT	5,904.38
INFORMATION SYSTEMS CORP	845.00

1/10/2006
12:17:42

OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 2

WARRANTS APPROVED ON 1/10/2006 FOR PAYMENT 1/10/2006

VENDOR NAME	AMOUNT
INNOVATIVE OFFICE SOLUTIONS LL	878.66
ERWIN JOHNSON	175.00
JOHNSTONE SUPPLY	313.01
KELLY SERVICES INC	1,590.88
KRIDER EQUIPMENT	2,460.15
L & L SERVICE	52.37
LAKE REGION HEALTHCARE CORP	1,028.00
LARRY OTT INC TRUCK SERVICE	515.00
PAT LARUM	67.93
LOCATORS & SUPPLIES INC	118.07
MACAI	75.00
MATTHEW BENDER & COMPANY INC	528.45
MCAA	3,296.00
MCCC MI 33	7,352.00
THE MIDWEEK	29.28
MIDWEST PRINTING CO	69.23
MIDWEST TESTING LABORATORY	84.00
MINNESOTA LAW REVIEW	40.00
MN MOTOR COMPANY	2,605.90
MN RESOURCE RECOVERY ASSOCIATI	500.00
MN SHERIFFS ASSOC	3,279.00
MN STATE AUDITOR	100.00
MN STATE BAR ASSOCIATION	487.00
MOCIC	200.00
NAPA OF PERHAM	78.10
NAPA STANDARD PARTS OF WADENA	353.96
NELSON FORD LINCOLN MERCURY IN	60.39
NENA	190.00
NEW YORK MILLS HERALD	113.74
NORTH UNION TEXACO	24.98
NORTHWEST DIVERS	55.00
OTTER TAIL CO HUMANE SOCIETY	144.00
OTTER TAIL CO TREASURER	494.34
OTTER TAIL POWER COMPANY	720.00
OTTER TAIL TELCOM	1,161.01
OUTDOOR RENOVATIONS LANDSCAPE	12,465.00
OVERHEAD DOOR COMPANY	165.57
OVERLAND MECHANICAL SERVICES	457.29
PAMIDA INC 008	57.47
VIRGINIA PAULSON	35.00
PEBBLE LAKE TAKE 5	601.73
PELICAN RAPIDS PRESS	66.95
PENROSE OIL COMPANY	2,847.79
PEPSIAMERICAS	233.75
PERHAM ACE HARDWARE	51.88
PERHAM CO OP CREAMERY	295.20
PERHAM ENTERPRISE BULLETIN	26.58
PERHAM PRINTING & SUPPLY	6.82
PHELPS FAMILY FORD	465.63

1/10/2006
12:17:42

OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 3

WARRANTS APPROVED ON 1/10/2006 FOR PAYMENT 1/10/2006

VENDOR NAME	AMOUNT
PITNEY BOWES CREDIT CORP	1,584.72
PRODUCTIVE ALTERNATIVES INC	94.70
QUICK'S NAPA AUTO PARTS	108.37
REVIEW ENTERPRISES INC	5,920.88
SCHWAAB INC	24.02
SEWER SERVICE	240.00
SIGELMAN STEEL & RECYCLING INC	63.32
SIMPLEXGRINNELL LP	640.77
SOUTH MILL SERVICE	30.99
STEINS INC	1,140.80
STENERSON LUMBER	548.09
LAYNE STENSLIE	124.99
STORAGE CONNECTION	750.00
STRAND ACE HARDWARE	55.74
GENEVIEVE STRANDE	35.00
RICKY SWANBERG	44.99
THERM-AIR SALES CORPORATION	459.32
KELLY THOMAS	110.35
DAVID THOMPSON	50.00
U S POSTAL SERVICE	2,000.00
UGSTAD PLUMBING INC	18.79
VERGAS ACE HARDWARE	88.84
VICTOR LUNDEEN COMPANY	27.42
VIKING COCA-COLA	127.50
VIKING OFFICE PRODUCTS	38.02
VOSS LIGHTING	427.37
WADENA HIDE & FUR COMPANY	257.36
WALTERS PHOTOGRAPHY	31.89
WEETOWN OUTPOST	35.00
WEST CENTRAL LINEN SERVICE INC	10.00
WEST PAYMENT CENTER	2,138.43
WIDSETH SMITH NOLTING & ASSOC	259.50
XEROX CORPORATION	186.86
ZIEGLER INC	46.22

FINAL TOTAL..... \$130,122.04 ****

LAND SURVEYOR'S CERTIFICATE OF CORRECTION TO PLAT

Name of Plat: PELICAN RIVER ESTATES

Pursuant to the provisions of Section 505.174, Minnesota Statutes, Rodney W. Boyer, the undersigned, a Registered Land Surveyor in and for the State of Minnesota, declares as follows:

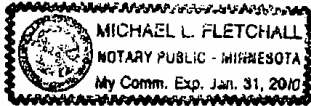
1. The plat of PELICAN RIVER ESTATES dated December 30, 2005 and recorded in the office of the County Recorder for Otter Tail County in Book Q of Plats, Page 920, Document No. 990643 was prepared by the undersigned.
2. That said plat contains errors, omissions, or defects in the following particulars, to-wit: The land description for Blocks Three & Four as shown on Sheet 2 of said plat contains errors which have been corrected and are shown underlined on the attached EXHIBIT A.

Dated: January 4, 2006

Rodney W. Boyer
Registered Land Surveyor No. 11560
State of Minnesota

STATE OF MINNESOTA)
) SS
COUNTY OF OTTER TAIL)

The foregoing instrument was acknowledged before me this 4TH day of January, 2006 by Rodney W. Boyer.



Notary Public

The above Certificate of Correction to the Plat of PELICAN RIVER ESTATES has been approved by the Board of Commissioners of Otter Tail County, Minnesota at a regular meeting held on the 10th day of January, 2006.

Signed:
Chairperson

Signed:
Clerk

This instrument was drafted by:
Interstate Engineering, Inc.
116 E. Washington Avenue
Fergus Falls, MN 56537