

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Government Services Center, Commissioners' Room  
500 Fir Avenue W., Fergus Falls, MN  
Tuesday, December 20, 2005  
9:30 a.m.**

**Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, December 20, 2005, at 9:30 a.m., at the Otter Tail County Government Services Center with Commissioners, Bob Block, Chair; Roger Froemming, Vice-Chair; Dennis Mosher, Syd Nelson, and Malcolm Lee present.

**Approval of Agenda**

Motion by Froemming, second by Mosher, and unanimously carried to approve the County Board agenda of December 20, 2005, with the following addition:

1:30 p.m. – Proposed Ethanol Plant Discussion

**Approval of Minutes**

Motion by Nelson, second by Froemming, and unanimously carried to approve the County Board minutes of December 13, 2005, as mailed.

**Approval to Pay Bills**

Motion by Mosher, second by Lee, and unanimously carried to approve payment of the County Board bills per Attachment B of these minutes.

**Payable 2006 Otter Tail County Gross and Net Property Tax Levy Resolution  
Otter Tail County Resolution No. 2005 - 73**

The following resolution was offered by Commissioner Lee, who moved for the adoption of Otter Tail County's Payable 2006 Gross and Net Property Tax Levies:

WHEREAS, the Otter Tail County Board of Commissioner held the required public hearing on Thursday, December 1, 2005 at 5:30 p.m. in the Otter Tail County Commissioners' Room for the purpose of considering, reviewing, discussing, and receiving public input regarding the proposed payable 2006 Gross and Net Property Tax Levy, which had been previously adopted on Tuesday, September 13, 2005, and

WHEREAS, public discussion and comment regarding the proposed payable 2006 Gross and Net Property Tax Levy was requested and accepted prior to and on Tuesday, December 1, 2005, and

WHEREAS, all interested individuals in attendance were encouraged and provided an opportunity to address the Otter Tail County Board of Commissioners with their concerns, comments, and suggestions, and

WHEREAS, the Otter Tail County Board of Commissioners, after having received public discussion and input from all interested individuals in attendance, declared the public hearing adjourned and stated for the record that final action by the Board of Commissioners to adopt the Payable 2006 Gross and Net Property Tax Levy would take place on Tuesday,

December 20, 2005 at 9:30 a.m. in the Otter Tail County Commissioners' Room located in the Otter Tail County Government Services Center, Fergus Falls, MN, and

WHEREAS, the Otter Tail County Board of Commissioners recognizes the requirement to adopt Otter Tail County's final payable 2006 Gross and Net Property Tax Levy no later than Tuesday, December 27, 2005, and the Otter Tail County Board of Commissioners is required to certify Otter Tail County's final payable 2006 Gross and Net Property Tax Levy to the County Auditor's office on or before Wednesday, December 28, 2005.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby levies for the payable year 2006, upon the taxable net tax capacity of the property of Otter Tail County, the following amounts as detailed below:

<b>Fund Breakdown</b>			
<b><u>Net Tax Capacity Based Levies</u></b>			
	<b><u>Gross Levy</u></b>	<b><u>CPA</u></b>	<b><u>Net Levy</u></b>
<b>General Revenue</b>	13,084,873	(1,403,337)	11,681,536
<b>Debt Service -</b>			
<b>Government Services Bldg Bonds</b>	1,001,293	0	1,001,293
<b>Veteran Nursing Home Bonds</b>	133,700	0	133,700
<b>Human Services -</b>			
<b>Social Services</b>	5,157,292	(553,113)	4,604,179
<b>Administration</b>	1,320,051	(141,574)	1,178,477
<b>Public Health</b>	449,840	(48,244)	401,596
<b>Court Services</b>	458,546	(49,179)	409,367
<b>Road and Bridge</b>	1,443,700	(154,835)	1,288,865
<b>Capital Improvement</b>	1,859,484	(199,427)	1,660,057
<b>Total County - Excluding Regional Library</b>	24,908,779	(2,549,709)	22,359,070
<b>Regional Library System</b>	427,936	0	427,936
<b>Total County - Including Regional Library</b>	25,336,715	(2,549,709)	22,787,006
<b>Lake Improvement Districts -</b>			
<b>Pelican Group of Lakes</b>	100,000	0	100,000
<b>Pine Lakes</b>	9,950	0	9,950
<b>McDonald, Kerbs &amp; Paul</b>	8,640	0	8,640
<b>South Turtle</b>	39,000	0	39,000
<b>Total County - Including Lake Improvement Districts</b>	25,494,305	(2,549,709)	22,944,596
<b>Special Taxing District Tax -</b>			
<b>Otter Tail County HRA (See Following Resolution)</b>	204,000	0	204,000
<b>Grand Total – Otter Tail County (Including Special Taxing District)</b>	25,698,305	(2,549,709)	23,148,596

NOW, THEREFORE, BE IT FUTHER RESOLVED, that the Otter Tail County Board of Commissioners hereby certifies the above amount to the County Auditor's office as Otter Tail County Final Gross/Net Property Tax levies for the payable year 2006, and directs the County Auditor's office to spread these levies against the taxable net tax capacity of the property of Otter Tail County.

The resolution was seconded by Commissioner Mosher and carried, with the members of the Otter Tail County Board of Commissioners voting as follows:

<u>Commissioner</u>	<u>For</u>	<u>Against</u>
Sydney Nelson	X	
Malcolm Lee	X	
Dennis Mosher	X	
Roger Froemming	X	
Bob Block	X	

Adopted at Fergus Falls, Minnesota this 20th day of December 2005.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Robert Block, County Board Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**Payable 2006 Otter Tail County Housing and Redevelopment Special Taxing District  
Gross and Net Property Tax Levy Resolution  
Otter Tail County Resolution No. 2005 - 74**

The following resolution was offered by Commissioner Mosher, who moved for the authorization of the Otter Tail County Housing and Redevelopment Special Taxing District 2006 Gross and Net Property Tax Levy:

WHEREAS, the Otter Tail County Housing and Redevelopment Authority is a special taxing district under the provisions of Minnesota Statute Chapter 469, and

WHEREAS, on June 16, 2005, the Otter Tail County Housing and Redevelopment Authority, had requested a Payable 2006 Gross and Net Property Tax Levy of \$204,000, and

WHEREAS, the Otter Tail County Board of Commissioners on Tuesday, September 13, 2005, adopted the Otter Tail County Housing and Redevelopment Authority's request of \$204,000 as the proposed Gross/Net Property Tax Levy for Payable Year 2006, and

WHEREAS, the Otter Tail County Board of Commissioners recognizes the requirement to adopt the special taxing district's Payable 2006 Gross and Net Property Tax Levy no later than Tuesday, December 27, 2005, and to certify the special taxing district's final payable

2006 Gross and Net Property Tax Levy to the County Auditor's office on or before Wednesday, December 28, 2005.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby adopts, on behalf of the Otter Tail County Housing and Redevelopment Authority, a final Payable 2006 Gross and Net property tax levy of \$204,000 and hereby certifies the same to the County Auditor's office to be spread against the taxable property of the Otter Tail County Housing and Redevelopment Authority.

The resolution was seconded by Commissioner Froemming and carried, with the members of the Otter Tail County Board of Commissioners voting as follows:

<u>Commissioner</u>	<u>For</u>	<u>Against</u>
Sydney Nelson	X	
Malcolm Lee	X	
Dennis Mosher	X	
Roger Froemming	X	
Bob Block	X	

Adopted at Fergus Falls, Minnesota this 20th day of December 2005.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Robert Block, County Board Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**Resolution Adopting the Calendar Year 2006 Budget**  
**Otter Tail County Resolution No. 2005 - 75**

The following resolution was offered by Commissioner Nelson, who moved for the adoption of the calendar year 2006 budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Fund.

WHEREAS, the Otter Tail County Board of Commissioner held the required public hearing on Thursday, December 1, 2005 at 5:30 p.m. in the Otter Tail County Commissioners' Room for the purpose of considering, reviewing, discussing, and receiving public input regarding the proposed calendar year 2006 budget for the General Fund, for the Budgeted Special Revenue Funds and for the Debt Service Fund, which had been previously adopted on Tuesday, September 13, 2005, and

WHEREAS, public discussion and comment regarding the proposed calendar year 2006 budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Fund was requested and received on December 1, 2005, and

WHEREAS, all interested individuals in attendance were encouraged and provided an opportunity to address the Otter Tail County Board of Commissioners with their concerns, comments, and suggestions, and

WHEREAS, the Otter Tail County Board of Commissioners, after having received public discussion and input from all interested individuals in attendance, declared the public hearing adjourned and stated for the record that final action by the Board of Commissioners to adopt the calendar year 2006 budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Fund would take place on Tuesday, December 20, 2005, at 9:30 a.m. in the Otter Tail County Commissioners' Room located in the Otter Tail County Government Services Center, Fergus Falls, MN, and

WHEREAS, the Otter Tail County Board of Commissioners recognizes the requirement to adopt Otter Tail County's final calendar year 2006 budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Fund no later than Tuesday, December 27, 2005, and also recognizes the requirement to adopt the final calendar year 2006 budget after the adoption of the final payable 2006 Gross and Net Property Tax Levy.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners adopts the amount of \$61,047,134 as the County's calendar year 2005 budget for the General Fund, for the Budgeted Special Revenue Funds, and for the Debt Service Fund, as summarized in Attachment A and as detailed in the budget documents filed with the County Auditor's office.

The above resolution was seconded by Commissioner Mosher and carried with the members of the Otter Tail County Board of Commissioners voting as follows:

<u>Commissioner</u>	<u>For</u>	<u>Against</u>
<b>Sydney Nelson</b>	X	
<b>Malcolm Lee</b>	X	
<b>Dennis Mosher</b>	X	
<b>Roger Froemming</b>	X	
<b>Bob Block</b>	X	

Adopted at Fergus Falls, Minnesota this 20th day of December 2005.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Robert Block, County Board Chair

Attest: \_\_\_\_\_

Larry Krohn, Clerk

**License Applications**

Motion by Mosher, second by Froemming, and unanimously carried to approve the following applications for license:

Battle Lake Cenex Battle Lake, MN	Tobacco
Lakeland General Store, Inc. Pelican Rapids, MN	Tobacco
Pelican Hills Park, Inc. Pelican Rapids, MN	Tobacco
The Club Pelican Rapids, MN	Tobacco

**Credit Card Approval**

Motion by Nelson, second by Lee, and unanimously carried to approve the following application for an Otter Tail County Credit Card:

Joseph Lee Axness \$500.00 Limit

**County Ditch Expenditures**

Motion by Nelson, second by Froemming, and unanimously carried to approve the following County Ditch expenditures:

Hess Excavating	County Ditch No. 21	\$ 150.00	Bog Removal
Ness Backhoe Service	County Ditch No. 21	270.00	Cleaning
Richard Carlund	County Ditch No. 29	150.00	Beaver Removal
Richard Carlund	County Ditch No. 38	50.00	Beaver Removal
Corbin Pickar Excavating	County Ditch No. 63	13,991.39	Repairs

**ePayroll Web Services Discussion**

County Auditor, Wayne Stein, opened discussion regarding an ePayroll Web Module available through the County's current payroll software vendor. This is a multi-module software package; however, Mr. Stein requested approval of the first module at this time, which would allow employees to access their County payroll information on-line. The software product is sponsored by the same company as the County's credit and debit card system so it is integrated and connected to the payroll software. Discussion took place regarding security and how the system would be accessed by employees and cost. Cost of the first module is \$8,600 plus annual maintenance and support fees of \$4,000. Motion by Mosher, second by Block, to approve the ePayroll Web Module for employees to view and print their basic data, i.e. check stubs, at a cost of \$8,600 plus an annual maintenance fee of \$4,000. Chairman Block called for a vote. Motion failed with Froemming, Nelson, and Lee opposed. Commissioners requested additional information.

**Criminal Justice Planning Advisory Committee**

Andrew Klinnert, Chairman of the Criminal Justice Planning Advisory Committee, introduced himself to the Board and reported that the Jail Planning Committee has been meeting since last spring. Mr. Klinnert stated that the Committee had concerns of deficiencies in space for the jail, so they began the process of identifying space inadequacies and then other deficiencies as well. He referred to a handout detailing the current law enforcement inefficiencies. Sheriff Schlueter stated that the County has gone through the jail study process with the National Institute of Corrections Planning and the conclusion of the CJPAC

is that the County will need to do something in the near future. An analysis needs to be completed to determine if law enforcement needs can be met at the current Courthouse site. If not, can neighboring properties be used or property off premises. Sheriff Schluetter presented a proposal from Shultz Torgerson to lead the professional services for law enforcement space planning at a cost of \$52,000. He stated that this would be a six month project and include a consortium of experts to assist with the planning including Steve Johnson, an architect involved with the jail population study; Alan Brinkman, a former Department of Corrections jail inspector and planner; and Don Hendricks of Acme Cost Management-Estimating to help provide project budgets. County Coordinator, Larry Krohn, requested that a proposed regional treatment facility for 60 beds also be considered during this planning process. Lengthy discussion followed. Motion by Nelson, second by Froemming, and unanimously carried to authorize the Sheriff to proceed with the Professional Planning Services for the Detention Facility and the Otter Tail County Courthouse Campus as proposed by Shultz Torgerson Architects at a cost of \$52,000.00 as recommended.

#### **Purchase of Squad Cars**

Motion by Nelson, second by Froemming, and unanimously carried to approve the purchase of three (3) Ford Crown Victoria Squad Cars including all equipment at a cost of \$79,778.00.

#### **Request for Forgiveness of Penalty and Interest**

Property Owner, Denise Mauer, requested forgiveness of penalty and interest in the amount of \$59.71 for parcel number 28-000-310-243-000. She explained that on-line banking was used to pay the bill and it was sent May 6, 2005; however, the previous address for the Treasurer's Office was used. The payment was not forwarded to the Treasurer's Office. It was returned to their on-line bank account. She presented handouts showing the payment and the return. Ms. Mauer stated that if she was able to provide an envelope showing that the payment had been returned, the Treasurer's office would have reversed the penalty and interest accrued after the May 15<sup>th</sup> deadline date; however, with on-line banking, envelopes are not available. Discussion followed. Motion by Mosher, second by Nelson, to forgive the penalty and interest, in the amount of \$59.71, as presented. Discussion followed. The motion and second were withdrawn to allow the Treasurer to provide input at the next Board of Commissioners' meeting.

#### **E-911 Signage Rates**

Motion by Mosher, second by Lee, and unanimously carried to increase the E-911 Signage rates from \$22.50 to \$35.00 effective January 1, 2006.

#### **Data Verification Contracts**

Motion by Nelson, second by Lee, and unanimously carried to increase the Data Verification Contracts 3% effective January 1, 2006.

**RESOLUTION IN SUPPORT OF THE GRANT APPLICATION  
BY THE CITY OF PERHAM  
FROM THE MN DEPT OF EMPLOYEMENT AND ECONOMIC DEVELOPMENT  
FOR THE COUNTY HWY. 8/CONEY STREET IMPROVEMENTS  
Otter Tail County Resolution No. 2005 - 76**

Upon a motion by Nelson, seconded by Lee, and unanimously carried to adopt the following resolution:



Meadowland Surveying, Inc.  
Detroit Lakes, MN

\$9,500.00

Motion by Lee, second by Mosher, and unanimously carried to award the Right of Way Survey Project for CSAH 31 along Midland Beach Plat to Heyer Land Surveying and Engineering, LLC of Detroit Lakes, MN, in the amount of \$3,800.00.

### **Recess & Reconvene**

At 11:08 a.m., Chairman Block declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The meeting was reconvened at 11:12 a.m.

### **Planning Commission Recommendations**

#### **Conditional Use Permit - Doug & Jeff VanderBerg:**

Land & Resource Director, Bill Kalar, stated that this CUP request is a grade and fill project on East Battle Lake. The Planning Commission recommended approval of the revised plan dated October 25, 2005. The floor was opened for public comment. Neighbor Verlin Lokken expressed concern regarding the effluent line that runs across the property to the south in relationship to the proposed location of the house and garage. Attorney for the Applicants, Robert Russell, stated that the applicants are aware of the effluent line and they have been advised that if they damage the line, they would be liable. He stated that they know the location and would avoid damage. Kathleen Lokken expressed concern regarding the location of the sewer system. Mr. Russell stated that his clients are aware of the limitations and the septic system would need to be filed by a licensed septic installer and would require a permit. Discussion continued. Motion by Froemming, second by Nelson, and carried with Lee opposed, to approve a Conditional Use Permit for the revised plan received on October 25, 2005, with conditions as recommended by the Planning Commission. The property is described as Sunnyside 5<sup>th</sup> Addition Lot 10, Section 36 of Girard Township; East Battle Lake (56-138).

#### **Preliminary Plat – “Arvidson Addition to Lake Lida”/Douglas C. Arvidson:**

Motion by Lee, second by Mosher, and unanimously carried to approve the Preliminary Plat known as “Arvidson Addition to Lake Lida” consisting of one lot for single family residential use with a condition as recommended by the Planning Commission. The property is described as Lot 1 ex platted 10.8 AC 9.7 AC platted Lida View Hills & ex .70 AC platted Lida View Hills 2<sup>nd</sup> Addn & Vac Rd (10.10 AC) and Lot 2 & Vac Rd (16.85 AC) Section 23 of Lida Township; Lake Lida (56-747).

#### **Preliminary Plat – “Eagle Oaks”/Thomas P. Bernardoni:**

Motion by Mosher, second by Froemming, and unanimously carried to approve the Preliminary Plat of “Eagle Oaks” consisting of three lots for single family residential use as shown in the revised map dated November 23, 2005, and with conditions as recommended by the Planning Commission. The property is described as N 9.85 acres of Lot 4, Section 15 of Eagle Lake Township; Eagle Lake (56-253).

#### **Preliminary Plat “Bev’s Acres”/Gary Bergum:**

Motion by Nelson, second by Froemming, and unanimously carried to approve the Preliminary Plat known as “Bev’s Acres” consisting of four lots for single family residential use as presented. The property is described as Pt of GL 1 ex platted & ex tracts, Section 1 of Dead Lake Township; Marion Lake (56-243).

Conditional Use Permit – Sunshine Villa (CIC #32)/Steve & Sheri Halstensgaard:

Motion by Nelson, second by Mosher, and unanimously carried to approve a Conditional Use Permit to transfer a portion of the easterly property of this Common Interest Community to a neighbor as presented. The property is described as Common Interest Community Number 32, Sunshine Villa Units 1 – 16 & Int in Outlot A, Section 23 of Pine Lake Township; Big Pine Lake (56-130).

Conditional Use Permit – James & Linda Matter:

Motion by Froemming, second by Mosher, and unanimously carried to deny an After-the Fact Conditional Use Permit to replace a retaining wall for the reason stated in the Planning Commission minutes of December 14, 2005. The property is described as Weston's 1<sup>st</sup> Addn Ferncliffe Lots 15, 16, & 17, Section 31 of Girard Township; West Battle Lake (56-239).

**Proposed Shoreland Rules Revision Discussion**

Mr. Kalar provided an email handout from Terry Lejcher of the DNR regarding the State Shoreland Development Process. The Chairman also acknowledged a letter received from Terry Sullivan regarding consideration of potential Shoreland Management Ordinance changes that were previously presented to the Board by Stu Peterson. Mr. Kalar submitted an outline for potential revisions to the SMO and requested that the Board review each item conceptually so draft language can be written. The outline was developed by the Internal Committee and dated December 20, 2005.

Motion by Lee, second by Nelson, and unanimously carried to approve Item No. 1. As the SMO is changed, definitions will need to be revised to match the changes. The items in No. 1 of the outline are examples.

Motion by Mosher, second by Froemming, and unanimously carried to authorize the Land & Resource Department to begin the process of creating Districts as required by law.

Motion by Nelson, second by Froemming, and unanimously carried to explore the possibility of adding a lake classification and/or separate district for sensitive areas. Corrections of misclassification of lakes should be completed in conjunction with the DNR. The potential of multiple classifications per lake should be considered.

Commissioner Lee absent at 11:47 a.m.

Motion by Mosher, second by Nelson, and unanimously carried to approve No. 4 of the outline to prohibit towers in the Shoreland area.

Motion by Mosher, second by Nelson, and unanimously carried to approve No. 5 of the outline to add a buildable area requirement and sewer system area requirement. With these changes, an increased lot size may not be necessary.

Motion by Froemming, second by Nelson, and unanimously carried to approve No. 6 of the outline to increase lotline setback, add a wetland setback, and reduce residential building height to 30'. Discussion took place whether substandard lots should be included relative to the lotline setback or be phased-in to the regulation.

Motion by Mosher, second by Froemming, and unanimously carried to approve Item No. 7 to change the attached backlot language and require extended lotlines.

Motion by Nelson, second by Mosher, and unanimously carried approve Item No. 8 to extend the dates to complete some topographical alteration projects and give the Administrator discretion to grant extensions of Conditional Use Permits.

Motion by Mosher, second by Nelson, and unanimously carried to approve Item No. 9 to reduce impervious surface to 20% of the lot area unless a licensed engineer submits a Storm Water Management Plan. With a Storm Water Management Plan, the impervious surface rule would be 25%, which is the current standard in the SMO. This proposal would be for any development or change to a lot and this reduction is larger than the alternative statewide standards.

Motion by Nelson, second by Froemming, and unanimously carried to approve Item No. 10 to clarify the need for Surveyor's Signature on Preliminary Plats.

Motion by Mosher, second by Froemming, and unanimously carried to approve Item No. 11 to create a separate set of standards for resorts and remove non-residential land use from the residential calculation and clarify open space use.

Commissioner Lee present at 12:09 p.m.

Motion by Froemming, second by Mosher, and unanimously carried to approve No. 12 dealing with Grandfather dates, potentially having one SMO effective date. This could authorize lots that were legal when created to be a legal lot and not substandard. Also, hunting stands less than 36 sq. ft. would be exempt from the Ordinance requirement that requires a site permit; however, would need to meet all setback requirements from the lake, highway right of ways, etc.

Language regarding these concepts will be drafted and reviewed by the original Shoreland Rules Revision Committee.

#### **Recess & Reconvene**

At 12:22 p.m., Chairman Block declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break. The meeting was reconvened at 1:23 p.m.

#### **Wetland Easement**

US Fish & Wildlife Realty Specialist, Don Kleven, requested certification of a waterfowl management easement. Motion by Mosher, second by Lee, and unanimously carried to certify the following waterfowl management easement as requested by Mr. Kleven.

Eldor Alvin Merz:

T. 133N., R. 43 W., 5<sup>th</sup> P.M.

Section 3, W $\frac{1}{2}$ NW $\frac{1}{4}$ SE $\frac{1}{4}$ , W $\frac{1}{2}$ SE $\frac{1}{4}$ SE $\frac{1}{4}$ , SW $\frac{1}{4}$ SE $\frac{1}{4}$ , SE $\frac{1}{4}$ SW $\frac{1}{4}$  except the west 10 acres.

**Ethanol Plant Discussion**

Highway Engineer, Rick West, presented a map showing the location of one of the proposed sites for the Ethanol Plant. The proposed site is the Jonathan & Brenda Piekarski property off of CH 116. Lengthy discussion took place regarding a request from the Ethanol Committee requesting the cost for CH 116 to be brought into compliance with additional truck traffic to service the facility. Mr. West explained that the dollars will vary greatly depending on whether or not the road will need to be widened. Discussion continued about potential County support for the project.

**Storm Damage – June 20, 2005**  
**Otter Tail County Resolution No. 2005 – 77**

Commissioner Nelson offered the following and moved its adoption:

WHEREAS, Otter Tail County suffered damage from high winds the week of June 20, 2005; and

WHEREAS, Individuals, townships, and cities incurred significant costs related to the high winds; and

WHEREAS, The County established a tree disposal site for area businesses and individuals; and

WHEREAS, The County received significant damage to highway signage.

NOW, THEREFORE, BE IT RESOLVED, The Otter Tail County Board of Commissioners agrees to enter into an agreement with the State of Minnesota Department of Employment and Economic Development (DEED) to receive and administer \$500,000 that was appropriated from the State of Minnesota general fund.

Commissioner Froemming seconded the motion, and upon being put to a vote, was unanimously carried.

Adopted at Fergus Falls, Minnesota, this 20<sup>th</sup> day of December, 2005.

Dated: \_\_\_\_\_

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_

Robert Block, County Board Chair

Attest: \_\_\_\_\_

Larry Krohn, Clerk

**Human Services Management Team**

Motion by Lee, second by Block, and unanimously carried to clarify that the Human Services Management Supervisors are subject to the Otter Tail County Personnel Rules in the same manner as other non-union employees unless there is a rule that is superseded by the Merit System. If the Merit System is silent on an issue, the Personnel rules would apply.

Therefore, it is the opinion of the Personnel Board that the vacation schedule for non-union Human Services employees should follow the Personnel Rules.

**Adjournment**

At 2:00 p.m., Chairman Block declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, December 27, 2005.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Robert Block, County Board Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk



Attachment A

	GENERAL FUND	ROAD & BRIDGE FUND	HUMAN SERVICES FUND	CAPITAL IMPROVEMENT FUND	VIKING LIBRARY FUND	DEBT SERVICE FUND	2006	2005
<b>REVENUES</b>								
TOTAL TAX LEVY	13,446,463	1,443,700	7,385,729	1,859,484	427,936	1,134,993	25,698,305	23,636,999
TAXES (OTHER)	264,500	0	0	0	0	0	264,500	417,166
SPECIAL ASSESSMENTS	0	0	0	0	0	0	0	0
LICENSES & PERMITS	365,900	0	0	0	0	0	365,900	334,300
INTERGOVERNMENTAL	195,000	1,519,000	5,277,779	2,000	0	0	6,993,779	6,828,388
FEDERAL	740,946	12,609,000	4,425,866	0	0	0	17,775,812	16,501,598
STATE	1,542,024	624,000	675,336	0	0	0	2,841,360	2,027,832
CHARGES FOR SERVICE	0	0	0	0	0	0	0	5,568
FINES AND FORFEITS	446,000	0	0	100,000	0	0	546,000	465,000
INTEREST ON INVESTMENTS	1,693,210	1,148,400	610,499	18,000	0	0	3,470,109	2,801,900
MISCELLANEOUS	18,694,043	17,344,100	18,375,209	1,979,484	427,936	1,134,993	57,955,765	53,018,751
<b>OTHER SOURCES</b>								
BUDGETED USE OF AVAILABLE FUNDS	0	400,000	0	1,258,895	0	0	1,656,895	1,096,045
SALE OF FIXED ASSET	0	0	0	0	0	0	0	500,000
TRANSFER IN	0	0	0	70,000	0	0	70,000	0
CAPITAL IMPROVEMENT FUND	0	400,000	0	1,328,895	0	0	1,728,895	1,596,045
<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>18,694,043</b>	<b>17,744,100</b>	<b>18,375,209</b>	<b>3,308,379</b>	<b>427,936</b>	<b>1,134,993</b>	<b>59,684,660</b>	<b>54,614,796</b>

12/15/2005

BUDGET06

Attachment A

REVENUES	COUNTY DITCH FUND	LAW LIBRARY FUND	ATTORNEY CRIMINAL FORFEITURE	SHERIFF'S CRIMINAL FORFEITURE	POST EMPLOYMENT OBLIGATION	SCDP	2006 BUDGET	2005 BUDGET	TOTAL 2006 BUDGET	TOTAL 2005 BUDGET
TOTAL TAX LEVY	0	0	0	0	0	0	0	0	25,698,305	23,636,999
TAXES (OTHER)	0	0	0	0	0	0	0	0	284,500	417,166
SPECIAL ASSESSMENTS	129,000	0	0	0	0	0	129,000	136,000	129,000	136,000
LICENSES & PERMITS	0	0	0	0	0	0	0	0	365,900	334,300
INTERGOVERNMENTAL	0	0	0	0	0	0	0	0	0	0
FEDERAL	0	0	0	0	0	300,000	300,000	0	7,293,779	6,828,388
STATE	0	0	0	0	0	0	0	0	17,775,812	16,501,586
CHARGES FOR SERVICE	0	52,000	0	0	0	0	52,000	58,000	2,893,360	2,085,832
FINES AND FORFEITS	0	0	5,000	5,000	0	0	10,000	10,000	10,000	15,568
INTEREST ON INVESTMENTS	0	0	0	0	0	0	0	0	546,000	465,000
MISCELLANEOUS	0	0	0	0	0	0	0	1,000	3,470,109	2,802,900
	129,000	52,000	5,000	5,000	0	300,000	491,000	205,000	58,446,765	53,237,751
OTHER SOURCES										
BUDGETED USE OF AVAILABLE FUNDS	0	0	10,000	5,000	856,474	0	871,474	14,000	2,530,369	1,110,045
SALE OF FIXED ASSET	0	0	0	0	0	0	0	0	0	500,000
TRANSFER IN										
CAPITAL IMPROVEMENT FUND	0	0	0	0	0	0	0	0	70,000	0
	0	0	10,000	5,000	856,474	0	871,474	14,000	2,600,369	1,510,045
TOTAL REVENUES AND OTHER SOURCES	129,000	52,000	15,000	10,000	856,474	300,000	1,362,474	219,000	61,047,134	54,833,796

12/15/2005

BUDGET06

Attachment A

	COUNTY DITCH FUND	LAW LIBRARY FUND	ATTORNEY CRIMINAL FORFEITURE	SHERIFF'S CRIMINAL FORFEITURE	POST EMPLOYMENT OBLIGATION	SCDP	2006 BUDGET	2005 BUDGET	TOTAL 2006 BUDGET	TOTAL 2005 BUDGET
<b>EXPENDITURES</b>										
GENERAL GOVERNMENT	0	52,000	15,000	0	324,151	0	391,151	73,000	10,718,264	9,818,022
PUBLIC SAFETY	0	0	0	10,000	177,279	0	187,279	10,000	8,879,658	7,825,466
HIGHWAYS	0	0	0	0	116,458	0	116,458	0	18,987,058	15,982,200
HEALTH & SANITATION	0	0	0	0	54,991	0	54,991	0	1,836,442	1,620,483
WELFARE	0	0	0	0	166,818	0	166,818	0	16,121,577	15,286,929
CULTURE & RECREATION	0	0	0	0	0	0	0	0	718,956	562,962
CONSERVATION OF NATURAL RESOURCES	129,000	0	0	0	16,777	0	145,777	136,000	612,809	687,455
ECONOMIC DEVELOPMENT & ASSISTANCE	0	0	0	0	0	300,000	300,000	0	520,212	217,212
UNALLOCATED	0	0	0	0	0	0	0	0	1,447,165	1,286,060
DEBT SERVICE	0	0	0	0	0	0	0	0	625,000	990,000
PRINCIPAL	0	0	0	0	0	0	0	0	455,891	506,319
INTEREST & FISCAL FEES	0	0	0	0	0	0	0	0	60,923,032	54,782,108
	129,000	52,000	15,000	10,000	856,474	300,000	1,362,474	219,000	60,923,032	54,782,108
<b>OTHER USES</b>										
TRANSFER OUT	0	0	0	0	0	0	0	0	70,000	0
CAPITAL IMPROVEMENT FUND DESIGNATED FOR DEBT SERVICE	0	0	0	0	0	0	0	0	0	0
VETERAN'S BONDS	0	0	0	0	0	0	0	0	6,422	6,989
GOVERNMENT SERVICES BLDG	0	0	0	0	0	0	0	0	47,680	44,699
TOTAL OTHER USES	0	0	0	0	0	0	0	0	124,102	51,688
TOTAL EXPENDITURES AND OTHER USES	129,000	52,000	15,000	10,000	856,474	300,000	1,362,474	219,000	61,047,134	54,833,796

12/15/2005

BUDGET06

Attachment A

	GENERAL FUND	ROAD & BRIDGE FUND	HUMAN SERVICES FUND	CAPITAL IMPROVEMENT FUND	VIKING LIBRARY FUND	DEBT SERVICE FUND	2006 BUDGET	2005 BUDGET
<b>EXPENDITURES</b>								
GENERAL GOVERNMENT	9,048,276	0	0	1,278,837	0	0	10,327,113	9,745,022
PUBLIC SAFETY	7,232,212	0	753,999	706,168	0	0	8,692,379	7,815,466
HIGHWAYS	0	17,744,100	0	1,126,500	0	0	18,870,600	15,982,200
HEALTH & SANITATION	0	0	1,731,451	50,000	0	0	1,781,451	1,620,483
WELFARE	0	0	15,889,759	65,000	0	0	15,954,759	15,285,929
CULTURE & RECREATION	268,020	0	0	23,000	427,936	0	718,956	562,962
CONSERVATION OF NATURAL RESOURCES	408,158	0	0	58,874	0	0	467,032	551,455
ECONOMIC DEVELOPMENT & ASSISTANCE	220,212	0	0	0	0	0	220,212	217,212
UNALLOCATED	1,447,165	0	0	0	0	0	1,447,165	1,286,060
DEBT SERVICE	0	0	0	0	0	625,000	625,000	990,000
PRINCIPAL	0	0	0	0	0	455,891	455,891	506,319
INTEREST & FISCAL FEES	0	0	0	0	0	1,080,891	59,560,558	54,563,108
	18,624,043	17,744,100	18,375,209	3,308,379	427,936	1,080,891		
<b>OTHER USES</b>								
TRANSFER OUT								
CAPITAL IMPROVEMENT FUND DESIGNATED FOR DEBT SERVICE	70,000	0	0	0	0	0	70,000	0
VETERAN'S BONDS	0	0	0	0	0	6,422	6,422	6,989
GOVERNMENT SERVICES BLDG						47,680	47,680	44,699
TOTAL OTHER USES	70,000	0	0	0	0	54,102	124,102	51,688
TOTAL EXPENDITURES AND OTHER USES	18,694,043	17,744,100	18,375,209	3,308,379	427,936	1,134,993	59,684,660	54,614,796

12/15/2005

BUDGET06

12/20/2005  
12:03:53

OTTER TAIL COUNTY AUDITOR  
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56  
WARRANTS FOR PUBLICATION  
IFD66  
PAGE 1

WARRANTS APPROVED ON 12/20/2005 FOR PAYMENT 12/20/2005

VENDOR NAME	AMOUNT
A'VIANDS LLC	2,126.07
ACS	798.75
ALL-TEMP REFRIGERATION	345.06
ARK & SPARK	13.47
BRIAN ARMSTRONG	87.26
JEFFREY ARNDT	8.00
ASSOCIATION OF MN COUNTIES	560.00
ATTACHMENTS INTERNATIONAL INC	275.00
BATTLE LAKE STANDARD	154.65
CITY BATTLE LAKE	1,939.91
BEN FRANKLIN	29.28
BLUFFTON OIL COMPANY	2,192.98
CITY BLUFFTON	1,045.26
BOTNER EXCAVATION SERVICES LLC	346.75
CARR'S LAKE COUNTRY SUPERMARKE	488.14
CHECKERS	22.48
GORDON CLINE	112.75
CITY CLITHERALL	197.65
CO OP SERVICES INC	4,756.03
COMPENDIUM PROFESSIONAL DVLPM	417.00
COOPERS TECHNOLOGY GROUP	171.65
CORPORATE TECHNOLOGIES	20.00
CULLIGAN WATER COND	32.27
CUTLER MAGNER COMPANY	15,866.18
DACOTAH PAPER COMPANY	128.44
CITY DALTON	395.30
CITY DEER CREEK	775.40
CITY DENT	348.55
JAMES EASTMAN	59.99
ELECTRIC MOTOR SERVICE	62.75
CITY ELIZABETH	475.12
ENVIROTECH SERVICES INC	8,282.80
CITY ERHARD	353.62
EVERTS LUMBER CO	58.38
FARNAM'S GENUINE PARTS INC	553.31
FERGUS ELECTRIC	9,031.42
FERGUS FALLS MEDICAL GROUP	143.00
FERGUS FALLS NEWSPAPERS INC	1,206.27
FERRELLGAS	67.37
FLOOR TO CEILING STORE	3,030.99
BILL FOLGER	109.60
FORCE AMERICA	697.69
FOTH & VAN DYKE	14,923.23
G & K SERVICES	2,169.99
GATEWAY COMPANIES INC	521.69
GE CAPITAL	233.65
GEOCOMM	2,500.00
GOPHER STATE ONE CALL	10.80
GR GRAPHICS INC ST LOUIS	703.55

12/20/2005 12:03:53 OTTER TAIL COUNTY AUDITOR  
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66  
WARRANTS FOR PUBLICATION PAGE 2

WARRANTS APPROVED ON 12/20/2005 FOR PAYMENT 12/20/2005

VENDOR NAME	AMOUNT
HALL GMC INC	512.18
ANNETTE HARRINGTON	352.90
HEISLERS COUNTRY OIL	1,858.38
HENNING AUTO PARTS INC	724.45
HENNING HARDWARE	327.34
CITY HENNING	1,463.37
HENRY'S FOODS INC	554.91
HIGH PLAINS TECHNOLOGY	115.02
HILLTOP LUMBER INC	37.80
TERRY HOFF	26.09
DAVID HOLMGREN	321.92
HOMESTEAD BUILDING SUPPLIES	446.88
HSBC CARD SERVICES	13.75
INSIGHT PUBLIC SECTOR	712.43
INTERSTATE INC	3,982.80
JK SPORTS	191.10
GARY JOHNSON	157.75
KELLY SERVICES INC	1,525.18
ANDREW KLINNERT	86.30
KOEP'S CLITHERALL CORNER	415.45
LARRY KROHN	196.91
LAKE REGION HEALTHCARE CORP	493.41
LAKELAND MENTAL HEALTH CENTER	744.00
LAKES COUNTRY SERVICE CO OP	1,024.00
LARRY OTT INC TRUCK SERVICE	535.00
LARRY'S SUPERMARKET	43.74
PAT LARUM	63.96
LITTLE FALLS MACHINE INC	2,268.50
LOCATORS & SUPPLIES INC	396.09
MACO	450.00
MAIN STREET GAS & GOODS	1,083.87
MATTHEW BENDER & COMPANY INC	109.15
MN ASSOC OF TOWNSHIPS	15.00
MN CO INSURANCE TRUST	7,246.00
NATIONAL BUSINESS SYSTEMS INC	16,000.00
NELSON DODGE GMC	155.88
NELSON FORD LINCOLN MERCURY IN	324.83
NEW YORK MILLS HERALD	23.92
CITY NEW YORK MILLS	1,237.61
NORTHWEST IRON FIREMEN INC	752.86
OFFICEMAX CONTRACT INC	202.47
ONE CALL LOCATORS LTD	95.52
OTTER TAIL CO EMPLOYEES COMMIT	88.50
OTTER TAIL TELCOM	120.00
PAMIDA INC 008	10.61
PAMIDA PHARMACY	6,079.63
PARK REGION CO OP	4,098.98
CITY PARKERS PRAIRIE	991.64
CITY PELICAN RAPIDS	2,142.14

12/20/2005 OTTER TAIL COUNTY AUDITOR IFD66  
 12:03:53 PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56  
 WARRANTS FOR PUBLICATION PAGE 3

WARRANTS APPROVED ON 12/20/2005 FOR PAYMENT 12/20/2005

VENDOR NAME	AMOUNT
PERHAM CO OP CREAMERY	4,144.70
CITY PERHAM	3,425.14
PETE'S AMOCO	2,889.84
PREMIUM WATERS INC	34.46
PRO AG FARMERS CO OP	841.94
REVIEW ENTERPRISES INC	18.06
CITY RICHVILLE	429.51
RINGDAHL AMBULANCE SERVICE	145.00
CITY ROTHSAY	421.91
ROYAL TIRE INC	6,065.73
RUFFRIDGE JOHNSON EQUIP CO INC	4,191.30
CHERI SCHULTZ	46.90
JERRY SHULTZ	8.00
SIGELMAN STEEL & RECYCLING INC	13.42
SOUTH MILL SERVICE	33.84
DAVID STADUM	19.53
STEINS INC	908.82
STEVE'S SANITATION INC	42.12
STRAND ACE HARDWARE	34.05
STREICHERS	394.00
THERM-AIR SALES CORPORATION	1,760.74
JOSLYN THOMPSON	129.99
CITY UNDERWOOD	444.72
UNIVERSITY OF MN	15,281.59
CITY URBANK	509.33
JOYCE VALLEY	228.36
VARITECH INDUSTRIES	569.76
CITY VERGAS	710.78
VICTOR LUNDEEN COMPANY	9.48
VIKING OFFICE PRODUCTS	305.66
VOSS LIGHTING	223.83
WADENA CO AUDITOR TREASURER	598.26
WADENA PIONEER JOURNAL	72.80
GARY WASKOSKY	47.50
WASTE MANAGEMENT	18,850.00
WEST PAYMENT CENTER	203.75
RICHARD WEST	136.08
WIDSETH SMITH NOLTING & ASSOC	1,758.00
ZIEGLER INC	445.71

\*\*\*\* FINAL TOTAL..... \$206,064.38 \*\*\*\*