

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 Fir Avenue W., Fergus Falls, MN
Tuesday, October 4, 2005
9:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, October 4, 2005, at 9:30 a.m., at the Otter Tail County Government Services Center with Commissioners, Bob Block, Chair; Roger Froemming, Vice-Chair; Dennis Mosher, Syd Nelson, and Malcolm Lee present.

Approval of Agenda

Motion by Froemming, second by Mosher, and unanimously carried to approve the County Board agenda of October 4, 2005, with the following additions:

- 9:50 a.m. – Kent Mattson, canceled
- 9:50 a.m. – Court Services Director, Chuck Kitzman
- 10:40 a.m. – Auditor, Wayne Stein
- 10:45 a.m. – Land & Resource Director, Bill Kalar

Approval of Minutes

Motion by Mosher, second by Nelson, and unanimously carried to approve the County Board minutes of September 27, 2005, as presented.

Approval to Pay Bills

Motion by Lee, second by Nelson, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Lakes Testing Program for 2005

Carolyn Herron, Environmental Affairs Officer with the Otter Tail Coalition of Lakes Associations, and President, Greg Hayes, presented a summary report of the lakes monitoring program. Ms. Herron stated that there are 57 lakes now in the testing program and the annual report includes results from 1996 to the present. She explained the testing process and the four areas of testing completed for each lake. Lengthy discussion took place regarding the affect of water quality in the lakes from rivers and streams, shoreland rules, lakescaping projects, and second tier development.

Reclassification Request

Court Services Director, Chuck Kitzman, indicated that a substantial change in job duties has taken place in the Court Services Administrative Assistant's position and he requested permission for reclassification. Motion by Mosher, second by Lee, and unanimously carried to approve a reclassification request for the Court Services Administrative Assistant position (job #1505) as requested by the Court Services Director.

Equitable Sharing Agreement

Motion by Nelson, second by Froemming, and unanimously carried to authorize the Chairman's signature to execute an agreement between the County of Otter Tail and the Federal Government entitled "Federal Equitable Sharing Agreement" valid through September 30, 2008. The agreement regulates shared assets on forfeitures.

Recess & Reconvene

At 10:00 a.m., Chairman Block declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. At 10:10 a.m., with Chairman Block absent, Vice-Chair Froemming assumed the Chair and reconvened the Board of Commissioners' meeting.

Bid Award – S.P. 56-599-53

After previously advertising for bids, Highway Engineer, Rick West, opened the following bids for Grading, Surfacing, and Bridge Removal and Construction for a bridge on 245th Street at 1:00 p.m. September 7, 2005:

Structural Specialties, Inc. Hutchinson, MN	\$715,267.85
Redstone Construction Co., Inc. Mora, MN	\$734,168.93
Robert R. Schroeder Construction, Inc. Glenwood, MN	\$778,151.75
Korby Contracting Co, Inc. Fergus Falls, MN	\$834,843.00
Wanzek Construction, Inc. Fargo, ND	\$930,133.10

Motion by Lee, second by Mosher, and unanimously carried to award this project (S.P. 56-599-53) to the low bidder, Structural Specialties, Inc. of Hutchinson, MN in the amount of \$715,267.85, as recommended by the Highway Engineer.

Construction Update

Highway Engineer, Rick West, provided a construction update on projects being completed this fall.

County Road No. 12

Mr. West reported that a draft engineering study on siphoning vs. pumping has been completed by Ulteig Engineers in response to high water on County Road 12. The preliminary recommendation is to set up a pump system that would drain off approximately 1 ft. per month, not including evaporation or in-flow. The water would be pumped to the north and east eventually flowing into the Pomme de Terre River. Approximate cost of a leased pump system was estimated at \$60,000 to \$80,000 for a 2-year lease arrangement. Motion by Mosher, second by Nelson, and unanimously carried to authorize the Highway Engineer to proceed with pumping Johnson Lake after research is finalized and landowners contacted.

Highway Maintenance Worker Position

Motion by Nelson, second by Mosher, and unanimously carried to replace a Highway Maintenance Worker position because of a recent retirement.

Request to Sell Sheriff's Department Vehicle

Motion by Nelson, second by Lee, and unanimously carried to authorize the Sheriff to sell a salvaged 2003 Ford Crown Victoria squad car with an approximate value of \$3,200.

Governor's Banquet

Motion by Mosher, second by Froemming, and unanimously carried to appoint Commissioner Nelson to attend the Governor's Big Buck Banquet at Playtime Sports near Perham, MN, on Friday, November 4, 2005.

Premise Permit

Otter Tail County Resolution No. 2005 - 62

Commissioner Lee offered the following and moved its adoption:

WHEREAS, the responsibility for the regulation of lawful gambling and the issuance of licenses and permits for the conduct of lawful gambling lies with the Minnesota Gambling Control Board; and

WHEREAS, the Elizabeth Fireman Relief Association, Elizabeth, MN, has made an application to the Gambling Control Board for the purpose of conducting lawful gambling at Ye Olde School House, located at 24028 Emery Drive in Friberg Township of Otter Tail County; and

WHEREAS, Minnesota Statute 349.213 provides that the Gambling Control Board may not issue a premise permit unless they receive a resolution from the Otter Tail County Board of Commissioners approving the application for a permit; and

WHEREAS, the Otter Tail County Board of Commissioners is aware of no reason to oppose the conduct of lawful gambling by the Elizabeth Fireman Relief Association, Elizabeth, MN, at Ye Olde School House, located at 24028 Emery Drive in Friberg Township of Otter Tail County.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby approves the conduct of lawful gambling by the Elizabeth Fireman Relief Association, Elizabeth, MN, at Ye Olde School House, located at 24028 Emery Drive in Friberg Township of Otter Tail County, provided the applicant meets all the necessary criteria for the licenses and permits as required by the Gambling Control Board.

IT IS FURTHER RESOLVED, that notice of this application and approval shall be provided to the Township of Friberg by sending them a copy of this resolution.

Commissioner Mosher seconded the motion, and upon being put to a vote, was unanimously carried.

Adopted this 4th day of October, 2005.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Robert Block, County Board Chair

Attest: _____
Larry Krohn, Clerk

Liquor License Application

Motion by Froemming, second by Lee, and unanimously carried to approve the following application for license:

Henning Rod and Gun Club Temporary On-Sale Liquor
Henning, MN

Conditional Use Permit Extension Request

Motion by Mosher, second by Lee, and unanimously carried to authorize the extension of Conditional Use Permit #6217 (Johnson Lake/CSAH #12 Project) until October 22, 2005, as requested by the Otter Tail County Highway Department.

Adjournment

At 11:16 a.m., Chairman Block declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, October 11, 2005.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Robert Block, County Board Chair

Attest: _____
Larry Krohn, Clerk

CB/kd

10/04/2005 OTTER TAIL COUNTY AUDITOR COUNTY 56 IFD66
12:00:55 PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM PAGE 1
WARRANTS FOR PUBLICATION

WARRANTS APPROVED ON 10/04/2005 FOR PAYMENT 10/04/2005

VENDOR NAME	AMOUNT
A-1 LOCK AND KEY	76.57
A'VIANDS LLC	7,736.65
CYNDI ABBOTT	8.81
RICHARD AKERMAN	6.28
AMEM	150.00
AMERICAN INSTITUTIONAL SUPPLY	369.39
ASSOCIATION OF MN COUNTIES	100.00
AUTO VALUE FERGUS FALLS	14.16
TOM BAILEY	945.00
JANE BAUMGARTNER	213.22
BEN FRANKLIN	12.53
BEYER BODY SHOP INC	420.69
BLUESTONE TECHNOLOGIES INC	177.51
ARDELL BOLLES	15.83
SUSAN BOLSTAD	40.18
BOUND TREE MEDICAL LLC	142.64
BRANDON COMMUNICATIONS INC	817.12
BRETZ HARDWARE	181.04
CHECKERS	27.43
COMMISSIONER OF TRANSPORTATION	1,878.40
COOPERS TECHNOLOGY GROUP	179.24
CRS INC DETENTION REPORTER	48.00
CULLIGAN WATER CONDITIONING	10.65
DAKOTA WOOD GRINDING INC	29,915.60
JACK DAWKINS	19.15
DEANS COUNTRY MARKET	187.98
NANCY DEN BOER	7.00
DENZEL'S REGION WASTE INC	3,497.54
KATHY DOMHOLT	389.74
ELECTRIC PLUS	2,988.24
ERICKSON ELECTRONICS	19.25
FERGUS FALLS MEDICAL GROUP	2,693.23
FERGUS FALLS NEWSPAPERS INC	287.40
FERRELLGAS	113.43
FLOOR TO CEILING STORE	1,955.00
FREMONT INDUSTRIES INC	53.37
GALL'S INC	110.80
GODFATHERS EXTERMINATING INC	119.28
GOODIN COMPANY	87.57
GR GRAPHICS INC FARGO	53.94
GREENMAN TECHNOLOGIES OF MN IN	1,499.02
HAMMERS CONSTRUCTION INC	4,908.00
HARMS TOWING & SERVICE	202.35
HEISLERS COUNTRY OIL	656.31
HILLTOP LUMBER INC	15.73
SHELDON HOLM	175.58
THE HOME SHOP	126.28
INDOFF INCORPORATED	138.45
INNOVATIVE OFFICE SOLUTIONS LL	796.78

10/04/2005
12:00:55

OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56
WARRANTS FOR PUBLICATION PAGE 2

IFD66

WARRANTS APPROVED ON 10/04/2005 FOR PAYMENT 10/04/2005

VENDOR NAME	AMOUNT
INSIGHT PUBLIC SECTOR	1,990.43
INTERSTATE INC	124.48
J J KELLER & ASSOCIATES INC	261.94
JOHNSON CONSTRUCTION	2,340.00
KELLY SERVICES INC	1,166.15
EILEEN KIRKWOOD	82.00
LAKE REGION HEALTHCARE CORP	150.00
LARRY OTT INC TRUCK SERVICE	805.00
MALCOLM LEE	155.98
LITTLE BEAR SERVICES	135.79
MACO	120.00
STEWART MENSING	123.00
WENDY METCALF	182.85
METRO SALES INC	304.30
MID-CENTRAL EQUIPMENT INC	2,029.45
THE MIDWEEK	54.72
MIDWEST PRINTING CO	11.72
MIDWESTERN MAT RENTAL & SUPPLY	34.56
MINN KOTA COMMUNICATIONS INC	13.65
MN CO ATTORNEYS ASSOCIATION	159.22
MN DEPT OF LABOR AND INDUSTRY	240.00
MN MOTOR COMPANY	1,087.12
MN OFFICE OF ENTERPRISE TECHNO	900.00
MN POLLUTION CONTROL AGENCY	400.00
MN STATE AUDITOR	14,633.31
MN STATE BAR ASSOCIATION	209.00
MOORE MEDICAL CORP	238.19
CHERYL MUCHOW	31.84
SYDNEY NELSON	137.44
TAMMY NORDICK	8.88
NTOA	40.00
OTIS ELEVATOR CO	90.48
OTTER TAIL CO TREASURER	1,179.27
OTTERTAIL GLASS INC	43.97
PARK REGION CO OP	37.27
PELICAN RAPIDS PRESS	221.05
PITNEY BOWES	3,932.50
PITNEY BOWES CREDIT CORP	1,584.72
PMR 2000	22.37
PREMIER RESTAURANT EQUIPMENT C	394.34
HENRY PRICE	156.00
PRODUCTIVE ALTERNATIVES INC	165.75
RELIABLE OFFICE SUPPLIES	56.85
REVIEW ENTERPRISES INC	28.00
ROYAL TIRE INC	33.62
CHERI SCHULTZ	207.58
SHERWIN WILLIAMS	65.03
HEIDI SHJERVE	11.88
SOUTH MILL SERVICE	331.66

10/04/2005 12:00:55 OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 3

WARRANTS APPROVED ON 10/04/2005 FOR PAYMENT 10/04/2005

VENDOR NAME	AMOUNT
STADUM PLUMBING & GRAVEL LLP	342.61
STEINS INC	1,774.52
STENERSON LUMBER	79.18
STRAND ACE HARDWARE	8.24
STREICHERS	212.95
LESLIE SWARTZ	6.29
SWEDBERG NURSERY	305.19
DEB TABBUT	10.01
KRISTI THUNSELLE	61.50
THYSSEN KRUPP ELEVATOR CORPORA	631.00
TRI STAR RECYCLING	5,054.40
UGSTAD PLUMBING INC	1.57
ULTEIG ENGINEERS	30,825.88
UNITED BUILDING CENTERS	434.82
VALLEY SOFT WATER LTD	55.00
VIKING OFFICE PRODUCTS	5.27
WELDING SUPPLIES & FIRE EQUIPM	4.58
WEST PAYMENT CENTER	2,362.68
WHEELCHAIRS UNLIMITED	3,235.00
TRACY WILLIAMS	8.39

FINAL TOTAL..... \$146,740.80 ****