

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Government Services Center, Commissioners' Room
500 Fir Ave W, Fergus Falls, MN
Tuesday, August 2, 2005
9:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, August 2, 2005, at 9:30 a.m., at the Otter Tail County Government Services Center with Commissioners, Bob Block, Chair; Roger Froemming, Vice-Chair; Dennis Mosher, Syd Nelson, and Malcolm Lee present.

Approval of Agenda

Motion by Nelson, second by Froemming, and unanimously carried to approve the County Board agenda of August 2, 2005, with the following changes:

10:00 a.m. – Gerald Skolte, Canceled

10:40 a.m. – Land & Resource Director Agenda Items Moved From Afternoon to Morning

11:00 a.m. - Personnel Committee Meeting Moved From Afternoon to Morning

Approval of Correction – July 12, 2005, Minutes

Motion by Froemming, second by Mosher, and unanimously carried to approve a correction to the County Board minutes of July 12, 2005, as follows:

Page 4 of July 12, 2005, County Board Minutes currently reads:

Motion by Mosher, second by Lee, and unanimously carried to authorize the Chairman's signature to execute a contract between Underwood, MN, Otter Tail County, and Ulteig Engineers, Inc. of Detroit Lakes, MN for Street Reconstruction on CSAH 35 – Main Street, S.A.P. 56-635-30, as presented by the Assistant Highway Engineer.

The above paragraph is corrected and replaced as follows:

Motion by Mosher, second by Lee, and unanimously carried to authorize the Chairman's signature to execute a contract between the County of Otter Tail and Central Specialties, Inc., of Alexandria, MN, for Street Reconstruction on CSAH #35, Main Street in Underwood, MN, S.A.P. 56-635-30.

Clarification - July 26, 2005, Minutes

Conditional Use Permit – “Pleasure Lake Estates”/Rick & Laura Heinle:

Motion by Froemming, second by Lee, and unanimously carried to change Condition #5 for the Conditional Use Permit approval for “Pleasure Lake Estates” to read as follows: 5) This CUP is effective for up to three (3) years. (this deletes the language “and for the summer months of May through September only”).

Approval of Minutes

Motion by Froemming, second by Lee, and unanimously carried to approve the County Board minutes of July 26, 2005, as presented and with the CUP clarification described above.

Approval to Pay Bills

Motion by Mosher, second by Froemming, and unanimously carried to approve payment of the County Board bills per Attachment A of these minutes.

Highway Contract – Oscar Lake Outlet Project

Motion by Lee, second by Mosher, and unanimously carried to authorize the Chairman's signature to execute a contract between the County of Otter Tail and Delzer Construction, Inc. of Fergus Falls, MN, for the Oscar Lake Outlet Project in Section 4 of Carlisle Township, at a cost of \$47,790.00. This approval is contingent upon the approval of the County Attorney.

Bid Opening – S.A.P. 56-665-07, CSAH 65

After advertising for bids, Highway Engineer, Rick West, opened the following bids for the CSAH 65, Rocky Ridge Rd and Henning Garage Lot project at 1:00 p.m. on July 27, 2005:

Mark Sand & Gravel Co. Fergus Falls, MN	\$725,447.90
Central Specialties, Inc. Alexandria, MN	\$759,235.72

Discussion took place regarding the project. Motion by Froemming, second by Mosher, and unanimously carried to delay a decision regarding this project until after the Highway Engineer discusses the bids with the Henning Town Board.

Highway Contract – S.A.P. 56-667-31

Motion by Nelson, second by Mosher, and unanimously carried to authorize the Chairman's signature to execute a contract between the County of Otter Tail and Riley Bros. Construction, Inc. for completion of 2005 Street & Utility Reconstruction in New York Mills, MN, CSAH 67, contingent upon the approval of the County Attorney.

Motor Vehicle Licensing Training

Motion by Nelson, second by Lee, and unanimously carried to approve the closure of the Otter Tail County Motor Vehicle Licensing Department on September 22, 2005, to allow the employees to attend annual training.

Labor Agreement Approved – Social Workers

Motion by Mosher, second by Froemming, and unanimously carried to authorize the Chairman's signature to execute the Labor Agreement between the County of Otter Tail and Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320, representing the Human Services Professional Unit. The Collective Bargaining Agreement is effective from January 1, 2005, through December 31, 2007.

Closed to the Public

At 10:16 a.m., Chairman Block declared the meeting of the Otter Tail County Board of Commissioners closed to the public to discuss pending litigation with the Barlow Project relative to the Perham Resource Recovery Facility authorized by attorney-client privilege, Chapter 13D.05 Subd. 3b. Present were all five seated Commissioners, the County Attorney, County Coordinator, Solid Waste Director, and Board Secretary.

Reconvened in Open Session
County Ditch No. 37

At 10:28 a.m., Chairman Block declared the meeting of the Otter Tail County Board of Commissioners reconvened in Open Session. Ditch Inspector, Randy Wasvick, reported to

the Board regarding a culvert in County Ditch No. 37. This culvert on Elks Lake Road in Dane Prairie Township was repaired at one time, is a deep system, and has a 36" culvert in place. Kevin Brennan, of the U.S. Fish & Wildlife Service, stated that the Fish & Wildlife Service recommends a 72" culvert be placed in the ditch, for safety reasons, at this time, as other repair work is also needed. Motion by Mosher, second by Nelson, and unanimously carried to approve that a 72" culvert on Elks Lake Road, Ditch 37, be installed for safety reasons, and encourage the partnership between the U.S. Fish & Wildlife Service and Dane Prairie Township with this repair project.

Friends of Phelps Mill Donation

The "Friends of Phelps Mill" donated a picture of the Mill which is hanging outside of the Phelps Mill conference room at the Government Services Center. Commissioners and members of Friends of Phelps Mill had a picture taken to recognize the donation.

Shoreland Rules Revision Internal Committee Update

Land & Resource Director, Bill Kalar, reported on the Shoreland Rules Revision Internal Committee Meeting of July 28, 2005. Areas of discussion included; 1) reducing impervious surface coverage, 2) consider existing resorts differently than clusters, 3) revise Cluster/PUD Density Calculation, 4) increase water frontage requirements, 5) require density calculation to be based on continuous land, 5) clarify open space use, 6) no change to current multipliers, and, 7) no change to Tier System other than changing the language so if a portion of a project is located in a Shoreland Area and a portion outside of the Shoreland Area, the Non-Shoreland Area will be considered as if it is all within the SMO area.

Conditional Use Permit Extension

Motion by Lee, second by Mosher, and unanimously carried to extend Conditional Use Permit #6159, to October 15, 2005, for Jay Samuelson, Pelican Lake, for an earthmoving project.

Recess

Reconvene – Closed to the Public

At 11:12 a.m., Chairman Block declared the meeting of the Otter Tail County Board of Commissioner recessed for a Personnel Committee Meeting. At 11:28 a.m., Chairman Block declared the meeting of the Otter Tail County Board of Commissioners closed to the public for the purpose of evaluating the performance of MIS Director, Tim Brand, pursuant to M.S. Chapter 13D.05 Subd. 3. All five seated commissioners were present for the evaluation. A summary of performance conclusions will be provided at the next regular County Board meeting.

Recess & Reconvene

At 11:55 a.m., Chairman Block recessed the County Board meeting for lunch break. At 1:15 p.m., Vice-Chairman Froemming reconvened the Board of Commissioners meeting with Commissioners Froemming, Mosher, Nelson, and Lee present.

City Watch Program

Emergency Services Director, Tiny Holm, explained that City Watch is a company functioning similar to a Reverse 911 company, which deals with communications to the public. He stated that the County has obtained a \$31,000.00 grant to install an eight (8) port system, which includes three (3) years of maintenance cost. Chief Deputy, Stacy Paulseth, stated that this is a computer telephone-based program designed to notify large numbers of people in a short

8/02/2005
12:23:00

OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 1

WARRANTS APPROVED ON 8/02/2005 FOR PAYMENT 8/02/2005

VENDOR NAME	AMOUNT
A&M ALL HOURS TOWING	200.00
A'VIANDS LLC	3,555.58
CYNDI ABBOTT	27.54
ANDERSON LAND SURVEYING INC	7,971.00
AUTO VALUE FERGUS FALLS	17.76
BATTLE LAKE AUTO PARTS	17.03
BATTLE LAKE HARDWARE & RENTAL	31.50
EDITH BLUHM	4,081.00
BOB BARKER COMPANY INC	65.38
BRANDON COMMUNICATIONS INC	983.50
KENT BUESSELER	363.75
CATCO	452.05
CERTIFIED POWER INC	60.83
CLEMENT COMMUNICATIONS INC	305.81
COOPERS TECHNOLOGY GROUP	28.42
CORPORATE TECHNOLOGIES	20.00
CUTLER MAGNER COMPANY	13,115.42
DAKOTA WOOD GRINDING INC	49,159.00
DIVERSIFIED PRODUCT DEVELOPMEN	518.84
E & J PRESS	404.70
FERGUS FALLS POLICE DEPT	309.83
CITY FERGUS FALLS	72,240.58
FERGUS INTERNATIONAL INC	6.21
FERRELLGAS	56.71
FOTH & VAN DYKE	6,792.20
GR GRAPHICS INC FARGO	654.79
HALL GMC INC	175.19
HEDAHLS HEADQUARTERS	28.30
SHELDON HOLM	89.31
INDEPENDENT EMERGENCY SERVICES	385.00
INFORMATION SYSTEMS CORP	595.00
INNOVATIVE OFFICE SOLUTIONS LL	2,785.48
INSIGHT PUBLIC SECTOR	2,407.97
INTERSTATE INC	181.39
INTERTECHNOLOGIES GROUP	900.00
JOHNSTON FARGO CULVERT INC	1,207.71
KELLY SERVICES INC	433.50
KRIDER EQUIPMENT	134.79
LAKE REGION HEALTHCARE CORP	400.00
LAKES COUNTRY SERVICE CO OP	94.32
LARRY OTT INC TRUCK SERVICE	885.00
LAWSON PRODUCTS INC	77.87
LOCATORS & SUPPLIES INC	74.54
M-R SIGN COMPANY INC.	3,223.54
MARK SAND & GRAVEL CO	55,162.62
MID-CENTRAL EQUIPMENT INC	50.35
MIDWESTERN MAT RENTAL & SUPPLY	33.07
MOORE MEDICAL CORP	154.89
NELSON DODGE GMC	22.30

8/02/2005
12:23:00

OTTER TAIL COUNTY AUDITOR
PANELSON RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 56 IFD66
WARRANTS FOR PUBLICATION PAGE 2

WARRANTS APPROVED ON 8/02/2005 FOR PAYMENT 8/02/2005

VENDOR NAME	AMOUNT
OFFICE DEPOT	81.94
OTTER TAIL CO HUMANE SOCIETY	342.20
OTTER TAIL CO TREASURER	203.65
PAMIDA INC 008	8.51
CITY PARKERS PRAIRIE	500.00
PELICAN RAPIDS PRESS	103.00
CITY PELICAN RAPIDS	500.00
CITY PERHAM	500.00
PETE'S AMOCO	118.00
PHELPS FAMILY FORD	153.96
PRODUCTIVE ALTERNATIVES INC	154.08
RDO EQUIPMENT	131.54
REED BUSINESS INFORMATION	1,393.80
SCREENING AND SELECTION SERVIC	38.00
SEWER SERVICE	545.00
SHULTZ TORGERSON ARCHITECTS LT	4,829.09
SIGNWORKS SIGNS & BANNERS	1,290.52
SOUTH MILL SERVICE	35.24
STEVE'S SANITATION INC	135.30
STREICHERS	1,216.91
THERMAL TECHNOLOGIES INC	1,657.68
TRI STAR RECYCLING	3,939.00
VICTOR LUNDEEN COMPANY	952.92
VIKING OFFICE PRODUCTS	21.73
RANDY WASVICK	437.07
DAVID WEISS	39.98
WELDING SUPPLIES & FIRE EQUIPM	74.71
210 LUBE EXPRESS	56.79
**** FINAL TOTAL.....	\$250,402.19 ****