

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS**
Government Services Center, 500 Fir Ave. W.
Commissioners' Room
Tuesday, April 19, 2005
9:30 a.m.

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, April 19, 2005, at 9:30 a.m. at the Otter Tail County Government Services Center with Commissioners Bob Block; Chairman, Roger Froemming; Vice-Chair, Malcolm Lee, and Syd Nelson present. Commissioner Dennis Mosher was absent.

Approval of Agenda

Motion by Froemming, second by Nelson, and unanimously carried to approve the County Board agenda of April 19, 2005, with the following additions:

10:20 – 10:30 – Ag Educator, Vince Crary
10:30 – 10:40 – Public Health Director, Diane Thorson

Approval of Minutes

Motion by Froemming, second by Nelson, and unanimously carried to approve the County Board minutes of April 12, 2005, as mailed.

Approval to Pay Bills

Motion by Lee, second by Froemming, and unanimously carried to approve payment of the County Board bills per Attachment A of the official minutes.

4-H Update

4-H Coordinator, Janet Malone, briefed the Board on 4-H projects and emphasized the after school 4-H ventures, which have been very successful. Ms. Malone reported that last year, over 2,000 youth participated in a 4-H event in East Otter Tail County.

Proposed Veterans Museum

Lina Belar, EOT History Museum Director, updated the County Board on a proposed Veterans Museum in Perham, MN. The Perham VFW Post 4020 donated their 12,000 square foot building on Main Street as a site for the proposed museum. Ms. Belar provided a brochure and pictures of the facility and an oral guided tour of the proposed galleries. The goal is to raise one million dollars and open in 2006.

Public Hearing Established

Motion by Froemming, second by Nelson, and unanimously carried to establish the required Public Hearing (MS 340A.405), for the issuance of an Off-Sale Intoxicating Liquor License, at 11:00 a.m. on Tuesday, May 10, 2005.

Boating Safety Supplement Grant Agreement

Motion by Lee, second by Nelson, and unanimously carried to approve the Federal Boating Safety Supplement Grant Agreement between the State of Minnesota, acting through its Commissioner of Natural Resources, Bureau of Information and Education and the Otter Tail County Sheriff's Department and authorize the County Sheriff, County Board Chair, and the County Coordinator to sign the agreement. The grant amount is \$5,000.00.

Adopted at Fergus Falls, Minnesota, the 19th day of April, 2005.

Date: _____

Otter Tail County Board of Commissioners

By: _____

Robert Block, County Board Chair

Attest: _____

Larry Krohn, Clerk

Public Hearing Established

County Coordinator, Larry Krohn, was contacted by a Dane Prairie Township Supervisor, who stated that some work has been completed on the road in Dane Prairie Township east of Highway 210 that was recently closed. The road is now open and passable. Motion by Lee, second by Nelson, and unanimously carried to establish a Public Hearing at 1:00 p.m. on Tuesday, May 24, 2005, in response to the formal complaint that was filed with Otter Tail County.

Staffing Request

Public Health Director, Diane Thorson, reported that she has received a resignation for a 24-hour per week Public Health Nurse position. She requested authorization to fill one full time PHN position for the aforementioned 24-hour per week position and a 16-hour per week tobacco reduction position, rather than two part time positions. Motion by Nelson, second by Lee, and unanimously carried to authorize the Public Health Director to proceed with the hiring process, through the Coordinator's office, for a full time Public Health Nurse to replace a 24-hour per week PHN position and 16-hour per week tobacco reduction position.

Emergency Operations Center

Emergency Services Director, Tiny Holm, introduced Mr. Tom Cherney, State Communications & Warning Officer and opened discussion regarding an Emergency Operations Center in Otter Tail County. Mr. Cherney recommended the former Commissioners room in the Courthouse be used as Otter Tail County's EOC because of its survivability, sustainability with a 24 hour operation also located in the building, good parking, kitchen and break area facilities, and close proximity to police and dispatch areas. Mr. Holm requested the Commissioners to think about where they would like the EOC located.

CUP Approval Extension

Motion by Lee, second by Nelson, and unanimously carried to extend the Conditional Use Permit approval for Hidden Acre Development on Leek Lake (56-532) until July 1, 2005, because of some title deficiencies and other document issues.

Planning Commission Recommendations

Conditional Use Permit – Arnold Jonson:

Motion by Froemming, second by Lee, and unanimously carried to deny, as recommended by the Planning Commission, an after the fact Conditional Use Permit, for installation of concrete retaining wall and a walkway to the lake. Reason for denial is that erosion will be exacerbated and also, other reasons as indicated in the April 13, 2005, Planning Commission minutes. The property is described as Blaze's Beach Lot 21, Section 21 of Otter Tail Township, Otter Tail Lake (56-242).

Preliminary Plat & Conditional Use Permit – “Squires Estate”/John P. & Clark A. Squires:

Motion by Froemming, second by Lee, and carried with Nelson opposed, to approve the original request for the Preliminary Plat known as “Squires Acres” consisting of 20 lots for single family residential use and a Conditional Use Permit to construct a road to serve the plat. The property is described as NE¼ NW¼ (39.5 AC) & Gov't Lot 3 except tracts (.43 AC), Section 13 of Rush Lake Township; Rush Lake (56-141).

Preliminary Plat & Conditional Use Permit – “Big Pine Resort”/Alpine Assets, LLC:

Motion by Nelson, second by Lee, and unanimously carried to approve the Preliminary Plat known as “Big Pine Resort” consisting of 12 lots for single family residential use and a Conditional Use Permit to construct a road to serve the plat with conditions as recommended by the Planning Commission. The property is described as Part GL's 1 & 2, Section 15 of Pine Lake Township; Big Pine Lake (56-130).

Preliminary Plat – “Quiet Creek Estates”/Dennis & Maureen Richter:

Motion by Nelson, second by Lee, and unanimously carried to approve the Preliminary Plat known as “Quiet Creek Estates” consisting of 5 lots for single family residential use as presented. The property is described as Lot 1 Ex Tr & NW¼ NW¼, Section 33 of Corliss Township and lots 1-2-3 Ex Platted Ex Trs, Section 32 of Corliss Township; Big Pine Lake (56-130).

Preliminary Plat & Conditional Use Permit – “Silver Sands”/Allan Anderson & Jon Saetre:

Motion by Froemming, second by Nelson, and unanimously carried to approve the Preliminary Plat known as “Silver Sands” consisting of 3 lots for single family residential use and a Conditional Use Permit to construct a road to serve the plat with conditions as recommended by the Planning Commission. The property is described as Part GL 3 Com W¼ Cor Sec 28, Section 21 and Part NW¼ NW¼ Com W¼ Cor Section 28, Otter Tail Township; Otter Tail Lake (56-242).

CUP #6151 Amended – Woodland Beach Resort, Otter Tail Lake (56-242):

Motion by Froemming, second by Lee, and unanimously carried to clarify that CUP #6151 allow additions to existing cabins and also, allow a single roof as presented in a drawing received by Land & Resource Management March 31, 2005.

Amend 1/12/05 Approval – “North Turtle Lake Shores”/Bothun Properties LLC:

Motion by Froemming, second by Lee and unanimously carried to amend the 1/12/05 approval to include the construction of the driveway (between Lots 1 & 2) as shown on the Preliminary Plat Map, at the time of construction of the road.

Shoreland Management Ordinance Revision Discussion

Land & Resource Director, Bill Kalar, asked the Board if they wished to revise the SMO. Discussion followed regarding the need to make some changes. Commissioner Lee stated his opinion that major changes shouldn't take place until a decision is received from the Supreme Court. Continued discussion will take place.

Training for Planning Commission

Motion by Froemming, second by Nelson, and unanimously carried to approve per diem (\$47.50 for CY2005) and mileage reimbursement (\$.405 per mile) for Planning Commission members interested in shoreland management training available in Alexandria, MN.

Blue Heron Bay – Environmental Impact Statement

Mr. Kalar provided a letter received from Attorney Robert Russell, to confirm that R. Murray is ready to begin the process of preparing an EIS for Blue Heron Bay, while waiting for a decision from the Minnesota Supreme Court. If the decision not to require an EIS is upheld on appeal, Blue Heron Bay intends to terminate the EIS process.

Adjournment

At 12:15 p.m., Chair Block declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, April 26, 2005.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Robert Block, County Board Chair

Attest: _____
Larry Krohn, Clerk

CB/kd