

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Otter Tail County Courthouse
Commissioners' Room, Floor 1-B
Tuesday, September 2, 2003
9:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, September 2, 2003, at 9:30 a.m. at the Otter Tail County Courthouse with Commissioners Malcolm Lee, Chair; Syd Nelson, Vice-Chair; Dennis Mosher, Roger Froemming, and Bob Block present.

Approval of Agenda

Motion by Froemming, second by Nelson, and unanimously carried to approve the County Board agenda of September 2, 2003, as mailed.

Approval of Minutes

Motion by Mosher, second by Block, and unanimously carried to approve the County Board minutes of August 26, 2003, as mailed.

Approval to Pay Bills

Motion by Froemming, second by Nelson, and unanimously carried to approve payment of County Board bills per Attachment A of these minutes.

Commendatory Letter

Commissioner Mosher presented a letter from Neal Johnson of Wahpeton, ND commending Assistant Veterans Service Officer, Tom Figliuzzi, for his assistance in obtaining veterans benefits. Commissioners thanked Mr. Figliuzzi for his continued service to veterans.

Veterans Benefits Statistics

Policy for Use of County Computers and Office Equipment

Veterans Service Officer, Jourdan Sullivan, reported total healthcare benefits for Otter Tail County Veterans in CY2002 as \$7,894,533.65. Total 2002 VA benefits to Otter Tail County residents including healthcare, compensation & pension, vocational rehab, and VA insurance & indemnities was reported as \$17,143,533.65.

Mr. Sullivan presented a memorandum dated August 22, 2003, requesting a deviation from County policy regarding the use of computers and office equipment as it relates to Veterans organizations. Chair Lee referred Mr. Sullivan to the Computer Steering Committee.

Radio Spots for Moving

Regional Treatment Center Meeting

County Coordinator, Larry Krohn, reported a slight modification to the radio spots airing to inform the public of the County's departments moving to the GSC building on Fir Avenue, which results in an approximate increase of \$32.00.

Mr. Krohn briefed the Board on an upcoming Regional Treatment Center meeting with city, hospital, county, and state officials to discuss land use at the RTC location.

Courthouse Artifacts

Executive Director of the Otter Tail County Historical Society, Chris Schuelke, informed the Board that Auditor, Wayne Stein, has offered the Historical Society additional tax lists from township and villages. He noted that shelving for these tax lists is costly; however, these items are valuable for history researchers and genealogists. He expressed interest in other artifacts from the courthouse and encouraged officials from the County to contact the Historical Museum before disposing of these items.

GSC Project Update

Physical Plant Manager, Rick Sytsma, updated the Board on the GSC project including discussion regarding traffic, benches, budget, and food service.

Recess & Reconvene

At 10:30 a.m., Chair Lee declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The meeting was reconvened at 10:45 a.m.

Land Development Video

Chairman Lee shared a video that expressed concerns relative to development around Wymer Lake.

STS Crew Maintenance Work

Motion by Froemming, second by Block, and unanimously carried to authorize use of the STS crew for maintenance work on the following Tax Forfeited Properties:

- City of Clitherall – Remove Structure
- City of Clitherall – Remove Cap on Basement/Crawl Space and Fill
- City of New York Mills – Remove Structure

Payment Approval

Motion by Lee, second by Mosher, and unanimously carried to approve payment to Terence Johnson, in the amount of \$245.00, for beaver removal from County Drainage System No. 21.

Adjournment

At 11:30 a.m., Chairman Lee declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, September 9, 2003.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Malcolm K. Lee, County Board Chair

Attest: _____
Larry Krohn, Clerk