

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Otter Tail County Courthouse
Commissioners' Room, Floor 1-B
Tuesday, June 10, 2003
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, June 10, 2003, at 9:30 a.m. at the Otter Tail County Courthouse with Commissioners Malcolm Lee, Chair; Syd Nelson, Vice-Chair; Dennis Mosher, Roger Froemming, and Bob Block present.

Approval of Agenda

Motion by Froemming, second by Block, and unanimously carried to approve the Human Services agenda of June 10, 2003, as presented.

Approval of Minutes

Motion by Mosher, second by Nelson, and unanimously carried to approve the Human Services Board minutes of May 27, 2003, as mailed.

West Central Regional Juvenile Center

Director of the WCR Juvenile Center, Barry Steen, presented a cost sharing proposal to support the juvenile detention facility. He provided background information about the facility and copies of the Cooperative Agreement that was signed by twelve member counties in 1997. Mr. Steen stated that during CY2000 and 2001, population began to decrease and a budget deficit resulted. Other solutions were looked at, including implementation of a Chemical Dependency program; however, the balance for the detention center fund shows a negative \$437,286.00. Lengthy discussion took place. Commissioners requested financial statements. Chairman Lee requested that Court Services Director; Chuck Kitzman, Commissioner; Syd Nelson, and County Coordinator; Larry Krohn, develop a plan and return to the Human Services Board on June 24, 2003, regarding this issue.

Remote Electronic Alcohol Monitoring Grant

Mr. Kitzman reported that Otter Tail County has been awarded \$9,592.00, each year, for FY2003 and FY2004 for the REAM program.

Public Health Department Budget Discussion

Public Health Director, Diane Thorson, provided a budget handout for the Public Health Department based on preliminary information from the results of legislative action. Otter Tail County funding from the State for public health purposes will be reduced by \$72,181.00 as a result of grant consolidation. The department will receive an additional allocation for bioterrorism of \$8,574.00. Ms. Thorson stated that this tentative plan for budget reduction is for CY2003; and would need further research for CY2004.

Child Protection Annual Report

Human Services Supervisor, Brad Vold, and employees from the Child Protection Unit submitted the CY2002 Otter Tail County Child and Family Services Report. Discussion took place regarding Child Protection statistics in Otter Tail County, multi-generation issues, truancy, and the role of the Family Services Collaborative.

Legislative Update

Human Services Director, John Dinsmore, reviewed the MACSSA legislative summary, which itemizes how human services programs are being affected by new legislation. Major changes will be in the areas of Social Services Block Grant for Children and Families (replacing the CSSA statute), Welfare to Work changes, and ChildCare Subsidy changes.

Addendum to Purchase of Service Agreement

Motion by Froemming, second by Nelson, and unanimously carried to approve an Addendum to a Purchase of Service Agreement between Otter Tail County Human Services and Perham Memorial Health. The services described in the agreement are amended to include the Assisted Living Apartment site of Kaleva Apartments in New York Mills.

Adjournment

At 10:58 a.m., Chairman Lee declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, June 24, 2003.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Malcolm K. Lee, Human Services Chair

Attest: _____
Larry Krohn, Clerk

Call to Order – County Board

The Otter Tail County Board of Commissioners convened Tuesday, June 10, 2003, at 11:05 a.m. at the Otter Tail County Courthouse with Malcolm Lee, Chair; Syd Nelson, Vice-Chair; Roger Froemming, Dennis Mosher, and Bob Block present.

Approval of Agenda

Motion by Froemming, second by Nelson, and unanimously carried to approve the County Board agenda of June 10, 2003, with the following changes:

11:40 a.m. – Cancel Budget Discussion
Add Discussion Regarding Proposed Extension Regional Offices

Approval of Minutes

Motion by Mosher, second by Block, and unanimously carried to approve the County Board minutes of June 3, 2003, as presented.

Approval to Pay Bills

Motion by Nelson, second by Froemming, and unanimously carried to approve payment of County Board bills per Attachment A of the official minutes.

Work Release Program

Motion by Block, second by Nelson, and unanimously carried to authorize the Chair's signature to execute a contract between the County of Otter Tail and the State of Minnesota for FY2004 for the work release program. The State is allowing \$33,180 for this contract.

Medical & Dental Care for Inmates

Motion by Nelson, second by Mosher, and unanimously carried to support the Sheriff to collect fees for medical and/or dental charges for inmates as allowed by Minnesota Statute.

Gun Permit Fees

Sheriff, Brian Schlueter, discussed gun permit fees with the Board. Motion by Block, second by Nelson, to recommend that the Sheriff set the gun permit fee at \$100 for five years. Chairman Lee requested a roll call vote:

Commission District 4	Froemming	Nay
Commission District 1	Nelson	Yea
Commission District 5	Block	Yea
Commission District 3	Mosher	Nay
Commission District 2	Lee	Nay

Motion failed 2-3.

Motion by Mosher, second by Block, and unanimously carried to recommend that the Sheriff set the gun permit fee at \$75 for state residents and \$100 for out of state residents.

License Applications

Motion by Mosher, second by Froemming, and unanimously carried to approve the following applications for license:

Doug and Mary's** Henning, MN 56551	On/Off-Sale 3.2 Malt Liquor
Heisler's Country Store Vergas, MN 56587	Off-Sale 3.2 Malt Liquor
Lakeland General Store** Pelican Rapids, MN 56572	Off-Sale 3.2 Malt Liquor
Lakeside Market Battle Lake, MN 56515	Tobacco
Lenny's Dining and Dancing, Inc.* Underwood, MN 56586	On-Sale Liquor and Sunday Liquor
Silver Moon Lounge and Steakhouse** Perham, MN 56573	On-Sale Liquor and Sunday Liquor Off-Sale 3.2 Malt Liquor
Sparetime Bar and Grill* Perham, MN 56573	On-Sale Liquor and Sunday Liquor
St. Lawrence Church Perham, MN 56573	On-Sale 3.2 Malt Liquor
Trackside Restaurant and Lounge** Wadena, MN 56482	On-Sale Liquor

*Subject to the submission of the required insurance papers.

**Subject to the approval of the County Attorney's office and to the approval of the County Sheriff's office.

Certificate of Correction to the Plat of Pebble Hills Estates

Motion by Block, second by Mosher, and unanimously carried to approve the Land Surveyors Certificate of Correction to Plat for the plat known as "Pebble Hills Estates" dated June 9, 2003 and attached to these official minutes as Attachment B.

Independence Day Parade

Motion by Mosher, second by Block, and unanimously carried to approve the annual Independence Day parade scheduled for July 6, 2003, on the west end of Otter Tail Lake. This approval is subject to the approval of the Sheriff's Department, proof of insurance, and that Otter Tail County is held harmless relative to liability. The parade is being coordinated by Karen Zell-Verhelst.

Fund Transfer for County Highway 119 Overlay

Motion by Mosher, second by Nelson, and unanimously carried to approve a transfer of funds from the Highway Department cash balance to the Capital Improvement Fund for the overlay project on County Highway 119, not to exceed \$150,000. County Highway 119 is a non-state aid road.

University of Minnesota Extension Plan

Commissioner Froemming provided a handout from Charles H. Casey, D.V.M., regarding location of Extension Regional Centers. Commissioners again expressed support for a regional center in Otter Tail County and encouraged the use of the criteria contained in the letter when presenting the information requested by Mr. Casey.

Labor Force Development Council

Motion by Mosher, second by Froemming, and unanimously carried to authorize Commissioner Block to attend Labor Force Development Council meetings sponsored by West Central Initiative for the nine county region.

Adjournment

At 12:09 p.m., Chairman Lee declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, June 17, 2003.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Malcolm K. Lee, County Board Chair

Attest: _____
Larry Krohn, Clerk