

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Otter Tail County Courthouse
Commissioners' Room, Floor 1-B
Tuesday, November 19, 2002
9:30 a.m.**

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, November 19, 2002, at 9:31 a.m. at the Otter Tail County Courthouse with Dennis Mosher, Chair; Malcolm Lee, Vice-Chair; Syd Nelson, Roger Froemming, and Bob Block present.

Approval of Agenda

Motion by Froemming, second by Block, and unanimously carried to approve the County Board agenda of November 19, 2002, with the following addition:
10:15 a.m. – Extension Educator, Angela Berge

Approval of Minutes

Motion by Lee, second by Nelson, and unanimously carried to approve the County Board minutes of November 12, 2002, as mailed.

Approval to Pay Bills

Motion by Lee, second by Froemming, and unanimously carried to approve payment of County Board bills per Attachment A of these minutes, which includes the following lodging payment:

Country Inn & Suites

Administrative Secretary, Renee Saurer

**Resolution to Update a County
Comprehensive Water Management Plan
Otter Tail County Resolution No. 2002 – 59**

Commissioner Nelson offered the following and moved for its adoption:

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a comprehensive local water management plan, and

WHEREAS, the Act requires that a County update and revise their comprehensive local water management plan on a periodic basis, and

WHEREAS, the Act encourages that a county coordinate it's planning with contiguous counties, and

WHEREAS, Otter Tail County has determined that the revision and continued implementation of a comprehensive local water management plan will help promote the health and welfare of the citizens of Otter Tail County.

NOW, THEREFORE, BE IT RESOLVED that the Otter Tail County Board of Commissioners resolve to revise and update its current comprehensive local water management plan.

BE IT FURTHER RESOLVED that Otter Tail County will coordinate its efforts in the revision and update of its plan with all local governmental units within the county, and will incorporate, where appropriate, any existing plans and rules which have been developed and adopted by watershed districts having jurisdiction wholly or partly within Otter Tail County into its comprehensive local water management plan.

BE IT FURTHER RESOLVED that the Otter Tail County Board of Commissioners delegates EOT/WOT SWCD the responsibility of coordinating, assembling, and writing the revised comprehensive local water management plan pursuant to M.S. 103B.301 and M.R. 9300.

Commissioner Froemming seconded the motion and upon being put to vote, the resolution was adopted unanimously.

Adopted at Fergus Falls, Minnesota, this 19th Day of November, 2002.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: _____ By: _____
Larry Krohn, Clerk Dennis R. Mosher, County Board Chair

Building Project Update Contract Approval

Physical Plant Manager, Rick Sytsma, briefed the County Board on the remodeling progress at the Government Services Building. He reported that concrete work and outside work has been completed. Mr. Sytsma reported that in the New York Mills building, a new office configuration for Prime Time Communications has been agreed upon, and the three-year lease will be effective February 1, 2003.

Motion by Lee, second by Block, and unanimously carried to authorize the Chair's signature to execute an agreement between the County of Otter Tail and Shultz Torgerson Architects for furnishings design at the Government Services Center in the amount of \$24,000.

Extension Education Update

Extension Educator, Angela Berge, briefed the County Board regarding positive parenting classes and reviewed brochures and other documents that contain valuable information. She noted that some fees are charged for the brochures and classes to the attendees and there may be more services delivered on a fee basis in the future.

Quit Claim Deed Approved

Motion by Lee, second by Block, and unanimously carried to authorize the Chair's Signature to execute a Quit Claim Deed to convey property to Richard L. and Veronica Bergeron.

Recess & Reconvene

At 10:47 a.m., Chairman Mosher recessed the meeting of the Otter Tail County Board of Commissioners for a short break. The meeting was reconvened at 11:00 a.m.

Approval of Remodeling Contracts

Motion by Lee, second by Block, and unanimously carried to authorize the Chair's signature to execute the following remodeling contracts for the Government Services building:

Johnson-Nelson Masonry, Inc., Ashby, MN
Grazzini Brothers and Company, Eagan, MN
Herzog Roofing, Inc., Detroit Lakes, MN
Nova Fire Protection LLC, Fargo, ND
Ellenson Caulking, Fargo, ND
Advance Elevator Company, Fargo, ND
DOW Acoustics, Inc., Detroit Lakes, MN
Multiple Concepts Interiors, Waite Park, MN
Comstock Construction Inc., Fergus Falls, MN
Red River Glazing, Inc, Fargo, ND
Williams Wallace Painting, Fergus Falls, MN

Planning Commission Recommendations

Preliminary Plat – “Elwill Beach Second Addition:

Motion by Froemming, second by Lee, and unanimously carried to approve the Preliminary Plat known as “Elwill Beach Second Addition” consisting of 4 single family residential lots with conditions as recommended by the Planning Commission. The property is described as Pt GL 2 & Pt SW¼NE¼ (15.06 Ac) and Pt GL 1 & 2 (1.11 Ac), Section 5 of Girard Township; Ethel Lake (56-193).

Conditional Use Permit – Boosalis Trust:

Motion by Lee, second by Nelson, and unanimously carried to approve a Conditional Use Permit to regrade this site with conditions as recommended by the Planning Commission. The property is described as Blyberg's Point First Addition Lot 3 Block 1, Section 17 of Dunn Township; Fish Lake (56-768).

Conditional Use Permit – Boosalis Trust:

Motion by Lee, second by Nelson, and unanimously carried to approve a Conditional Use Permit to add fill to this property with conditions as recommended by the Planning Commission. The property is described as Blyberg's Point First Addition Lot 6 Block 1, Section 17 of Dunn Township; Fish Lake (56-768).

Conditional Use Permit – Bass Bay Trust USA:

Motion by Lee, second by Froemming, and unanimously carried to approve a Conditional Use Permit to allow importation of earth with conditions as recommended by the Planning Commission. The property is described as Blyberg's Point First Addition Lot 1 Block 1, Section 17 of Dunn Township; Fish Lake (56-768).

Preliminary Plat & Conditional Use Permit – “Deer Stalker Retreat”/Evelyn Lepacek:

Motion by Mosher, second by Lee, and unanimously carried to deny the Preliminary Plat known as “Deer Stalker Retreat” and to deny a Conditional Use Permit to service the plat as recommended by the Planning Commission. The property is described as Pt of GL's 1 & 2, Section 26 of Tordenskjold Township (formerly Sleepy Hollow Resort); Stalker Lake (56-437).

Preliminary Plat & Conditional Use Permit – “Johnson Lake Subdivision”/Doris A. Johansen:

Motion by Mosher, second by Froemming, and unanimously carried to approve the Preliminary Plat known as “Johnson Lake Subdivision” consisting of 14 single family

residential lots and a Conditional Use Permit to construct a road to service the subdivision with conditions as recommended by the Planning Commission. The property is described as NE¼ SW¼ & Lot 4 (67 Ac), Section 9 of St. Olaf Township; Johnson Lake (56-393).

Conditional Use Permit –Stuart S. & Corinne D. Peterson:

Motion by Lee, second by Nelson, and unanimously carried to approve a Conditional Use Permit to replace an existing dwelling as presented. The property is described as Lot 2 ex tr (13.75 Ac) Section 2 and Lot 6 ex tr & Lot 7 (76.40 Ac) & GL 5 ex tr & NW¼SE¼ (69.12 Ac) Section 3 of Star Lake Township; Star Lake (56-385).

Conditional Use Permit – Ken Lyden:

Motion by Lee, second by Froemming, and unanimously carried to approve a Conditional Use Permit to dig basement and build up driveway with conditions as recommended by the Planning Commission. The property is described as Lot 12 Crystal Springs, Section 3 of Lida Township; Crystal Lake (56-749).

Conditional Use Permit – “Sunset Bay Resort”/Kevin J. Kovar:

Motion by Nelson, second by Lee, and unanimously carried to approve a Conditional Use Permit to remodel a building and to add 7 RV sites with conditions as recommended by the Planning Commission. The property is described as Pt of GL 7 bg 1386' W of SE cor...(10.29 Ac) Section 28 of Hobart Township; Long Lake (56-388).

Conditional Use Permit – David L. Wieser:

Motion by Froemming, second by Lee, and unanimously carried to amend the Conditional Use Permit application of David L. Wieser to allow 7 parking spots for his real estate business rather than 8 parking spots. The property is described as S.L. 4 of Gov. Lot 4 (.81Ac) Section 32 of Amor Township; Otter Tail Lake (56-242).

Planning Commission Per Diem

Motion by Mosher, second by Lee, and unanimously carried to allow a per diem for a Planning Commission member to attend County Board meetings when considering Planning Commission recommendations.

Limited Use Permit

Otter Tail County Resolution No. 2002 - 60

Commissioner Froemming offered the following and moved for its adoption:

WHEREAS, the Commissioner of Transportation of the State of Minnesota has made available certain Trunk Highway right-of-way as shown in red on exhibit “A” and exhibit “B” in green in Limited Use Permit, attached hereto, and made part thereof, for the purpose of constructing, maintaining, and supervising a snowmobile trail, and

WHEREAS, the County of Otter Tail desires to make available to its citizens and visitors, such an area for the aforementioned purposes, in harmony and keeping with its recreational plan, and,

WHEREAS, the County of Otter Tail is willing to operate, maintain, and safeguard the facility as set forth in the Limited Use Permit, attached hereto, and made a part thereof in the official minutes (attachment B).

NOW, THEREFORE, BE IT RESOLVED, that the Chairperson of the Board of County Commissioners execute the aforesaid Limited Use Permit.

Commissioner Lee seconded the motion and upon being put to vote, the resolution was adopted unanimously.

Adopted at Fergus Falls, Minnesota, this 19th Day of November, 2002.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: _____ By: _____
Larry Krohn, Clerk Dennis R. Mosher, County Board Chair

Approval of Final Plats

Motion by Nelson, second by Block, and unanimously carried to approve the Final Plat (3-lot subdivision) known as McDonald View in Section 9, Edna Township, Little McDonald Lake (56-328).

Motion by Lee, second by Froemming, and unanimously carried approve the Final Plat of Harry Huddleston known as Huddleston Addition to Loon Lake in Section 35, Candor Township, Loon Lake (56-523).

Adjournment

At 11:44 a.m., Chair Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, November 26, 2002.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: _____ By: _____
Larry Krohn, Clerk Dennis R. Mosher, County Board Chair