

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Otter Tail County Courthouse  
Commissioners' Room, Floor 1-B  
Tuesday, October 1, 2002  
9:30 a.m.**

**Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, October 1, 2002, at 9:32 a.m. at the Otter Tail County Courthouse with Dennis Mosher, Chair; Malcolm Lee, Vice-Chair; Syd Nelson, Roger Froemming, and Bob Block present.

**Approval of Agenda**

Motion by Froemming, second by Lee, and unanimously carried to approve the County Board agenda of October 1, 2002, with the following additions:

Discussion – Tax Forfeited Property in Underwood

Discussion – Larson Property on Pelican Lake

Church Parking in New York Mills

10:20 a.m. – Energy Assistance Contract

**Approval of Minutes**

Motion by Nelson, second by Block, and unanimously carried to approve the County Board minutes of September 24, 2002, as presented.

**Approval to Pay Bills**

Motion by Block, second by Froemming, and unanimously carried to approve payment of County Board bills per Attachment A of these minutes.

**Recycling Presentation**

Solid Waste Director, Mike Hanan, introduced the recycling presentation. He informed the Board that last month the final payment was made on the new Recycling Facility; therefore, this is an appropriate time to give the County Board a tour of the facility to show how recycling in Otter Tail County has progressed since 1995. Recycling Center Manager, Rick Denzel, and Solid Waste Education Officer, Marie Tysdal, provided information on the Solid Waste collection system, equipment, markets, SCORE funding, and education. Otter Tail County has the second highest recycling rate of all counties in Minnesota. Mr. Hanan discussed recycling in the County system and stressed that recycling within the County should continue to be an important issue/goal.

**Bid Award – GMC Truck**

Mr. Hanan reported that one bidder, Lucken, Inc., had bid on the used 1991 GMC truck with box and tailgate lift (Package No. 4) at a price of \$2,500. The truck was not awarded previously because the bid was misinterpreted. Mr. Hanan has verified that Lucken, Inc. is still interested in the truck at a price of \$2,500 and there were no other bids received for Package No. 4. Discussion followed. Motion by Lee, second by Nelson, and unanimously carried to award the 1991 GMC Recycling Truck with box and tailgate lift (Package No. 4) to Lucken, Inc. in the amount of \$2,500.

**Payment Approval**

Motion by Mosher, second by Lee, and unanimously carried to approve a payment to LeAnn Huseth, in the amount of \$250.00, for services provided under the provision of Minnesota Statute 609.35.

**Transfer of Funds**

Motion by Nelson, second by Lee, and unanimously carried to approve the closure of the County Ditch 60 account and the transfer of the balance remaining in that account (\$39.87) into the General Revenue Fund.

**Resolution Waiving the Thirty-Day Notification Period  
Pursuant to Minnesota Statutes, Section 469.175, Subd. 2  
Otter Tail County Resolution No. 2002 - 54**

Commissioner Nelson offered the following and moved its adoption:

WHEREAS, the City Council of the City of Perham (the "City") is considering the modification of Tax Increment Financing District No. 2-19 (the "TIF District"); and

WHEREAS, Minnesota Statutes, Section 469.175, Subd. 2 requires that the County Board be provided notice of the modification to the TIF District, a copy of the proposed modified tax increment financing plan ("TIF Plan") and the estimate of fiscal and economic implications of the proposed modification of District No. 2-19 at least thirty days before the public hearing required by Minnesota Statutes, Section 469.175, Subd. 3; and

WHEREAS, the County Board of Commissioners for Otter Tail County has received a copy of the proposed modification to the TIF Plan, including estimates of the fiscal and economic implications of the TIF District to be modified by the City; and

WHEREAS, the City has requested a waiver of the County Board's thirty-day comment period provided by Minnesota Statutes, Section 469.175, Subd. 2; and

WHEREAS, the County Board has reviewed the modification to the TIF Plan and the fiscal impacts of the modified TIF District;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF OTTER TAIL COUNTY AS FOLLOWS:

1. The County Board agrees to waive the 30-day comment period on the modification to the TIF Plan by providing a comment on the modified TIF Plan, as provided in Minnesota Statute, Section 459.175, Subd. 2.
2. The County Board's comment on the TIF Plan is: None

Commissioner Lee seconded the motion and upon being put to vote, the resolution was adopted.

Adopted at Fergus Falls, Minnesota, this 1<sup>st</sup> day of October, 2002.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: \_\_\_\_\_ By: \_\_\_\_\_  
Larry Krohn, Clerk Dennis R. Mosher, County Board Chair

**Elevator Property in the City of Underwood**

Discussion took place regarding the tax forfeited elevator property in the City of Underwood. Motion by Nelson, second by Lee, and unanimously carried to authorize the Auditor to proceed with the tax forfeited sale of the old elevator property in the City of Underwood, and to request that the building is viewed by the appropriate County officials to determine if the STS crew is able to secure the building until the sale process is complete.

**Tax Abatement Request**

Commissioner Lee introduced discussion regarding the Larson property on the north side of Pelican Lake. He requested that the second half payable 2002 taxes be forgiven on the Larson property, Parcel No. 17-000-99-0970-000. Discussion followed. No action was taken because the County Board could find no reason under the County Abatement Policy to justify forgiveness of the taxes.

**Energy Assistance Contract**

Motion by Nelson, second by Froemming, and unanimously carried to authorize the Chair's signature to execute the State of Minnesota Low Income Energy Home Assistance Program Grant Contract between the County of Otter Tail and the State of Minnesota.

**Parking Discussion – NYM Building**

Commissioner Nelson stated that the First Congregational United Church of Christ is planning to add on to their church and needs a statement from the County regarding parking spaces. Members of the church have been using the County parking lot during their services. Motion by Lee, second by Froemming, and unanimously carried that Otter Tail County has no objection to the use of the NYM County parking lot by the First Congregational United Church of Christ for services at their church.

**Recess**

**Recycling Center Tour**

At 11:02 a.m., Chair Mosher declared the meeting of the Otter Tail County Board of Commissioners recessed until noon, at which time the County Board met at the Otter Tail County Recycling Facility on North Tower Road in Fergus Falls. The staff of the Solid Waste Department provided a tour of the Recycling and Household Hazardous Waste Facility.

**Adjournment**

At 1:20 p.m., Chair Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, October 8, 2002.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

By: \_\_\_\_\_  
Dennis R. Mosher, County Board Chair