

**MINUTES OF THE  
OTTER TAIL COUNTY BOARD OF COMMISSIONERS  
Otter Tail County Courthouse  
Commissioners' Room, Floor 1-B  
Tuesday, March 26, 2002  
9:30 a.m.**

**Call to Order**

The Otter Tail County Human Services Board convened Tuesday, March 26, 2002, at 9:30 a.m. at the Otter Tail County Courthouse with Commissioners Dennis Mosher, Chair; Bob Block, Vice-Chair; Syd Nelson, Malcolm Lee, and Roger Froemming present.

**Approval of Agenda**

Motion by Froemming, second by Block, and unanimously carried to approve the Human Services Board agenda of March 26, 2002, as mailed.

**Approval of Minutes**

Motion by Nelson, second by Lee, and unanimously carried to approve the Human Services Board minutes of March 12, 2002, as mailed.

**Public Transit Discussion**

Public Health Director, Diane Thorson, and Aging Coordinator, Lyle Hoxtell, presented preliminary information regarding the need for countywide public transportation. They presented information regarding public transportation in the different cities throughout the County as well as a sample transportation survey to review. A task force has been formed to further research the issue and gather pertinent data.

**Annual Reports & Local Advisory Group Reports**

Ms. Thorson presented the Otter Tail County Public Health Annual Report for CY2001. She briefed the Board on agency programs and funding.

Lakeland Mental Health Psychologist, Eldon Linscheid, and Human Services Supervisor, Jodi Wentland, provided the Otter Tail County Children's Mental Health Local Advisory Council Annual Report for CY2001 as required by Minnesota Statute. The CMH-LAC draws attention to the mental health needs of children, reviews services currently available, and recommends modified or added services. The group is supported by the Family Services Collaborative in many ways and has worked to include parents in the monthly advisory meetings. The LAC identified a lack of continuum of care for children with dual diagnoses, often including substance abuse and a mental health disorder.

Human Services Director, John Dinsmore, provided the 2001 Annual Report for the Otter Tail County Human Services Child Support and Income Maintenance Programs. The report included a brief description of different program areas, number of clients served in each program, current contracts and staff, and expenses per program for CY 2001 and 2002.

Adult Mental Health Local Advisory Council Co-Chair, Fonda Knudson, and LAC member, Barb Miller, presented activities of the AMH-LAC during CY2001.

**Approval to Pay Bills & Claims**

Motion by Lee, second by Froemming, and unanimously carried to approve the Human Services bills and claims as presented.

**Adjournment**

At 10:53 a.m., Chair Mosher declared the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, April 9, 2002.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: \_\_\_\_\_  
Dennis Mosher, Human Services Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

**Call to Order**

The Otter Tail County Board of Commissioners convened Tuesday, March 26, 2002, at 11:05 a.m. at the Otter Tail County Courthouse with Dennis Mosher, Chair; Malcolm Lee, Vice-Chair; Syd Nelson, Roger Froemming, and Bob Block present.

**Approval of Agenda**

Motion by Lee, second by Froemming, and unanimously carried to approve the County Board agenda of March 26, 2002, with the following addition:

1:25 p.m. - Ditch Inspector, Randy Wasvick - Ditch No. 17

**Approval of Minutes**

Motion by Nelson, second by Block, and unanimously carried to approve the County Board minutes of March 19, 2002, as presented.

**Approval to Pay Bills**

Motion by Lee, second by Froemming, and unanimously carried to approve payment of County Board bills per Attachment A of these minutes.

**Planning Commission Recommendations**

*Preliminary Plat & Conditional Use Permit - "Long Lake Shores Third Addition"/Art Riestenberg:*

Motion by Nelson, second by Froemming, and unanimously carried to approve the Preliminary Plat known as "Long Lake Shores Third Addition" as presented in the revised plan dated March 20, 2002, and with conditions as recommended by the Planning Commission. Additionally, a Conditional Use Permit is approved to construct approximately 780' of road to service the proposed plat which must conform to the County Subdivision Controls Ordinance. The property is described as Part of NW $\frac{1}{4}$  & Part of Government Lot 2, Section 28 of Hobart Township; Long Lake (56-388).

*Conditional Use Permit - David P. Zender Tst:*

Motion by Mosher, second by Lee, and unanimously carried to deny a Conditional Use Permit for an After-the-Fact application for David P. Zender Tst. as recommended by the Planning Commission. There was no representation for this application at the Planning Commission meeting. The property is described as Pt SW $\frac{1}{4}$ NW $\frac{1}{4}$  & Pt SE $\frac{1}{4}$ NW $\frac{1}{4}$  Com W $\frac{1}{4}$  Cor Sec 2 (33.42 ac), Sec. 2 in Aurdal Township; Fish Lake (56-684).

Conditional Use Permit - Eagle Lake Township:

Motion by Mosher, second by Lee, and unanimously carried to approve a Conditional Use Permit to regrade a road as presented. The property is described as 385<sup>th</sup> Avenue from CR 81 south to Eagle Lake Road, Sec. 2 & 3, Eagle Lake Township; Eagle Lake (56-253).

Preliminary Plat - "Black Lab Beach" - Bruce & Marsha Qvammen:

Motion by Lee, second by Block and carried with Nelson opposed, to approve the Preliminary Plat known as "Black Lab Beach" with conditions as recommended by the Planning Commission. The property is described as Lot 3 Ex Tr & Pt GL 2 (38.86 ac), Sec. 34, Dunn Township; Franklin Lake (56-759).

Conditional Use Permit - Brian & Dawn Meech:

Motion by Lee, second by Nelson, and unanimously carried to approve a Conditional Use Permit to cut down the building area to build up an 18' wide driveway about 2' and use the remaining dirt from the building pad to level Lot 6 as presented. The property is described as Lot 5 and Lot 6 Top of the Red, Sec. 27 in Friberg Township; Otter Tail River (56-ORD).

Conditional Use Permit - Mike & Gloria Ryan:

Motion by Mosher, second by Lee, and unanimously carried to approve a Conditional Use Permit for a commercial taxidermy business with conditions as recommended by the Planning Commission. The property is described as Lot 3 Trochman Development, Sec. 26 in Sverdrup Township; North Turtle Lake (56-379).

Conditional Use Permit - Dora Township (Shallow Lake):

Motion by Lee, second by Froemming, and unanimously carried to approve a Conditional Use Permit to upgrade a road as presented provided appropriate erosion control is used. The location of the project is from the West end of 31336 Primrose Drive to DNR Culvert, Sec. 27 in Dora Township; Shallow Lake (56-515).

Conditional Use Permit - Dora Township (Star Lake):

Motion by Lee, second by Froemming, and unanimously carried to approve a Conditional Use Permit to facilitate visibility and snow removal on a road as presented provided appropriate erosion control is used. The property is described as 330<sup>th</sup> Avenue between State Highway 108 and 401<sup>st</sup> Street, 911 Nos. 40989 (North end) to 32998 (South end), Sec. 35 & 36 in Dora Township; Star Lake (56-385).

Conditional Use Permit - Rod & Denise Amos:

Motion by Mosher, second by Froemming, and unanimously carried to deny a Conditional Use Permit for a stain glass/woodworking business as recommended by the Planning Commission. The property is described as Lot 22 County Estates, Sec. 15 in Clitherall Township; Clitherall Lake (56-238).

Conditional Use Permit - James Markle:

Land & Resource Director, Bill Kalar, stated that Mr. Markle has submitted a CUP application to build a house on Lake Lizzie. The Planning Commission recommended denial of the application. James Markle and Mike Hough of Hough Incorporated were present to represent the application. Mr. Markle stated that the house is designed to fit the existing lot and he felt that the Planning Commission did not understand how the slope of the hill comes down. He stated that the part he is cutting out is only underground. He is not planning to cut towards the lake. Mr. Markle has a

soils report and had some soil testing done. The south side has sandy soil and needs to be dug out 13 feet to hit solid ground for footings and on the north side, the soil is solid at 2-3 feet. Discussion about the Planning Commission's concern regarding what would be done with the soil on site took place. It was stated that there would only be about 500 yards of material. Motion by Lee, second by Froemming, to refer this Conditional Use Permit request back to the Planning Commission for the aforementioned reasons. Mr. James Markle agreed to waive the 60-day delay rule. Chair Mosher called for a vote. Motion carried unanimously. The property is described as Lot 1 Blk 1 Poss Beach Addn #2 and Pt. GL 6 (.06 ac - not to be split), Sec. 31 in Dunn Township; Lake Lizzie (56-760).

Conditional Use Permit - Lutheran Island Camp:

Motion by Froemming, second by Nelson, and unanimously carried to approve a Conditional Use Permit to build a single family home with attached garage as presented. The property is described as Lots 3 and 4, Sec. 25 and Lot 5, Sec. 26 in Girard Township, Lutheran Island Camp; East Battle Lake (56-138).

**Correspondence Acknowledged**

Chair Mosher acknowledged receipt of a sample resolution in support of an amendment to the constitution to allow the right to pray on public property.

**Recess & Reconvene**

At 11:44 a.m., Chair Mosher declared the meeting of the Otter Tail County Board of Commissioners recessed for a Highway Committee meeting and lunch break. The meeting was reconvened at 1:03 p.m.

**Approval of Lease/Purchase for Radar Units**

Chief Deputy, Mark Morris, reported that the Sheriff's Department needs additional equipment. He requested approval to enter into a government lease program to acquire four radar units at an approximate cost of \$3,000 to \$4,000 per unit. Payments will be made over a three-year period on a lease to own basis with a \$1.00 buyout after three years. Commissioners asked about warranty and life of equipment. Mr. Morris stated that there is a three-year warranty and the equipment should be in use for eight to ten years. Motion by Lee, second by Block, and unanimously carried to authorize the Chair's signature to execute a lease/purchase agreement to allow the Sheriff's Department to lease four radar units, at a total cost of \$11,500.00 over a three year period, with a \$1.00 buyout upon completion of the three year lease. The payments will be paid out of the Sheriff's Department budget.

**Credit Card Application**

Motion by Nelson, second by Block, and unanimously carried to approve the following credit card application: Jacob Grabow, Sheriff's Office - \$1,000.00 limit

**Fund Transfers**

Motion by Nelson, second by Froemming, and unanimously carried to authorize the transfer of \$6,875.64 from the County Extension telephone budget and \$732.00 from the Human Service budget to the General Fund telephone budget. This would facilitate payment of the New York Mills building telephone lease/purchase agreement to be made from the General Fund rather than by individual departments.

### License Applications

Motion by Froemming, second by Lee, and unanimously carried to approve the following applications for license:

|   |   |
|---|---|
| Timothy Nanson<br>Elmer's Authentic Texas Barbq<br>Battle Lake, MN 56515<br>(New Owners) - Subject to the approval of the County Attorney's office, the submission of the required fees, and to the submission of the required insurance certificate. | On-Sale Intoxicating Liquor License<br>On-Sale Sunday Liquor              |
| Michael and Laurel Gooler<br>Pair-A-Dice Resort<br>Perham, MN 56573   | On/Off-Sale 3.2 Malt Liquor License                                       |
| Pat Schultz<br>Ten Mile Lake Resort, Inc.<br>Dalton, MN 56324   | Renewal of Consumption and Display Permit                                 |
| Cory Heit<br>Wee Villa Resort Limited Partnership<br>Wee Villa Lodge<br>Fergus Falls, MN 56537  | Renewal of Consumption and Display Permit                                 |
| Douglas and Mary Trana<br>Doug & Mary's<br>Henning, MN 56551  | Renewal of Consumption and Display Permit                                 |
| Zorbaz of Pelican Lake Inc<br>Pelican Rapids, MN 56572-7000   | Seasonal On-Sale Sunday Liquor License<br>Seasonal On-Sale Liquor License |

### Grant Agreement for Voting Tabulation Equipment

Motion by Block, second by Lee, and unanimously carried to authorize the appropriate County officials' signatures to execute a grant contract between the State of Minnesota, acting through its Department of Administration, and Otter Tail County. The state obligation under this grant is \$66,742.00 to be used for the purchase of precinct based optical scan tabulation equipment.

### Application for Exempt Permit

Motion by Lee, second by Nelson, and unanimously carried to approve with no waiting period, the Pelican Rapids DU Chapter #137's Application for Exempt Permit for an event scheduled for Friday, April 12, 2002, at the Blue Water Restaurant and Sports Bar.

### Ditch No. 17

Ditch Inspector, Randy Wasvick, discussed Ditch No. 17 with the Board. He stated that the ditch runs along the continental divide with the flowage on the west side flowing along the creek, then south, then west. The flowage on the east side flows to the east. Property owners west of the continental divide do not think the flooding situation in Section 9 and 10 (Blowers Township) affects them because the water flows the opposite direction. If two ditch systems were to be created, the County would need to do a redetermination of benefits and that may cost more than finishing the clean out that has been partially completed by several property owners. Discussion continued. Mr. Wasvick will meet with the property owners in Section 9 & 10 of Blowers Township to ask if they would be willing to clean out Section 10 for drainage, answer their questions, and report back to the County Board.

**RTC Remodeling Finance Options**

County Coordinator, Larry Krohn, provided a handout from Ehlers & Associates, Inc. and briefed Commissioners regarding building financing options.

**Adjournment**

At 2:18 p.m., Chair Mosher declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, April 2, 2002.

Dated: \_\_\_\_\_ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Dennis Mosher, County Board Chair

Attest: \_\_\_\_\_  
Larry Krohn, Clerk

