

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Otter Tail County Courthouse
Commissioners' Room, Floor 1-B
Tuesday, November 27, 2001
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, November 27, 2001, at 9:30 a.m. at the Otter Tail County Courthouse with Commissioners Dennis Mosher, Chair; Bob Block, Vice-Chair; Syd Nelson and Roger Froemming present. Commissioner Malcolm Lee was absent.

Approval of Agenda

Motion by Froemming, second by Nelson, and unanimously carried to approve the Human Services Board agenda of November 27, 2001, as mailed.

Approval of Minutes

Motion by Froemming, second by Nelson, and unanimously carried to approve the Human Services Board minutes of November 13, 2001, as mailed.

Court Services Caseload Statistics

Court Services Director, Chuck Kitzman, provided monthly adult and juvenile offender caseload statistics. Mr. Kitzman expressed concern with higher caseloads during October, 2001.

Lake Region Halfway Homes Contract

Motion by Nelson, second by Froemming, and unanimously carried to authorize the Chair's signature to execute a Consolidated Chemical Dependency Treatment Purchase of Service and Host County Contract between the Otter Tail County Department of Social Services and Lake Region Halfway Homes, Inc., for the period of January 1, 2002 through December 31, 2002, with a 3% per diem increase to \$59.43 (\$46.43 for program per diem and \$13.00 Room & Board per diem).

Affirmative Action Plan

Motion by Mosher, second by Block, and unanimously carried to adopt the Minnesota Merit System plan guidelines as the Human Service Agency's Equal Opportunity/Affirmative Action Plan which establishes minimum standards to recruit under the Merit System. Further, the motion requires approval, by the County Board, of a recommendation for Guideline Requirement No. D of the Otter Tail County Human Services Equal Opportunity Affirmative Action Guidelines dated November 27, 2001.

Approval of Bills & Claims

Motion by Froemming, second by Nelson, and unanimously carried to approve the Human Services bills and claims as presented.

Adjournment

At 10:34 a.m., upon a motion by Froemming and second by Block, the meeting of the Otter Tail County Human Services Board was adjourned until 9:30 a.m. on Tuesday, December 11, 2001. Motion carried.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Dennis Mosher, Human Services Chair

Attest: _____
Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, November 27, 2001, at 10:59 a.m. at the Otter Tail County Courthouse with Roger Froemming, Chair; Dennis Mosher, Vice-Chair; Syd Nelson, Malcolm Lee, and Bob Block present.

Approval of Agenda

Motion by Lee, second by Mosher, and unanimously carried to approve the County Board agenda of November 27, 2001 with the following additions:

Request for Approval of Final Plats
11:45 a.m. - Ditch Inspector - County Ditch System No. 4

Approval of Minutes

Motion by Lee, second by Nelson, and unanimously carried to approve the County Board minutes of November 20, 2001 as mailed.

Approval to Pay Bills

Motion by Mosher, second by Nelson, and unanimously carried to approve payment of County Board bills per Attachment A of these minutes which include lodging payments as follows:

Comfort Inn	Communications Officer, Matthew Jensen
Best Western Maplewood Inn	Deputy, Scott Koennicke
Four Points Sheraton	Sheriff, Gary Nelson

Planning Commission Recommendations

Preliminary Plat - Huddleston Addition to Loon Lake/Harry Huddleston:

Motion by Lee, second by Mosher, and unanimously carried to approve the Preliminary Plat known as "Huddleston Addition to Loon Lake" consisting of 3 single family residential lots with conditions as recommended by the Planning Commission. The property is described as Part of Sublot A of Gov. Lots 3 & 4, Section 35, Candor Township; Loon Lake (56-523).

Preliminary Plat - Wegscheid Addition to Paul Lake/Stephen Wegscheid & Rev. Wegscheid:

Motion by Nelson, second by Lee, and unanimously carried to approve the Preliminary Plat known as "Wegscheid Addition to Paul Lake" consisting of 2 single family residential lots as presented. The property is described as Lots 4, 5, 6, & 7 of Gulliver's Travels, Section 10 of Edna Township; Paul Lake (56-335).

Conditional Use Permit - Hidden Haven/Earl & Linda Foss:

Motion by Nelson, second by Froemming, and unanimously carried to approve a Conditional Use Permit for No. 1 & 2 on the Conditional Use Application subject to the conditions as recommended by the Planning Commission and the required variance and to deny request No. 3 on the Conditional Use Application. The property is described as Sublot 5 & 6, GL's 3 & 4 in Section 23 of Rush Lake Township; Rush Lake (56-141).

Conditional Use Permit - Bruce & Elsie Braaten:

Land & Resource Director, Bill Kalar, explained that this request failed on a 4-4 vote and the Planning Commission offered no alternative motion. Bruce Braaten stated that the SWCD Tech Board, DNR, and Army Corps of Engineers have approved filling the area. He stated that this is the only access to the lake and there will be no impact to the environment. Mr. Kalar noted that this is an after the fact permit request. This is a wetland and a ditch plug has been put in and is being monitored by the SWCD so the slough is not draining. Motion by Lee, second by Nelson, to approve a Conditional Use Permit to fill a maximum of 100 yards (80 new) provided none of the fill goes into the existing wetland and that, at the discretion of the Land & Resource Management Office, a culvert is installed. Motion carried 4 - 1. The property is described as Pt. of Gov. Lot 1 (tracts X & Y) in section 23 of Dora Township; Hoffman Lake (56-1627).

Jay Maki expressed opposition to the Braaten CUP request and referred to a letter sent to the County Board. County Attorney, David Hauser, read the letter from Lorna Jacobson, a neighbor to the Braatens. The letter also expressed opposition to the Braaten CUP request.

Conditional Use Permit - Eagle Lake Township:

Motion by Mosher, second by Block, and unanimously carried to approve a Conditional Use Permit for an after the fact permit to raise the grade of a township road (140th St.) with conditions as recommended by the Planning Commission. The project is located on 140th St. along the south side of Hancock Lake in Section 13 of Eagle Lake Township; Hancock Lake (56-255).

Conditional Use Permit - Graystone on Otter Tail, Inc.:

Motion by Froemming, second by Mosher, and unanimously carried to approve a Conditional Use Permit to expand/remodel with conditions as recommended by the Planning Commission. The property is described as Lots 14 & 15, Blk 4 of Bonita Beach, Bonita Beach Rearr Res 1-2-3, Lot A Blk 3 and Lot 1 Blk 1, Round Lake Beach First Addition (unrecorded plat), Section 5, Everts Township; Otter Tail Lake (56-242).

Conditional Use Permit - David Stock:

Motion by Mosher, second by Lee, and unanimously carried to approve an after the fact Conditional Use Permit to install tile as presented. The property is described as SE $\frac{1}{4}$ & E $\frac{1}{2}$ SW $\frac{1}{4}$ in Section 12 of Western Township; Faunce Lake (56-954), NE & Unnamed Tributary (56-TR).

Final Plats

Haugen's Point First Addition:

Motion by Lee, second by Nelson, and unanimously carried to approve the final plat of Christine H. Malmstrom, trustee of Douglas C. Haugen Family Trust, known as "Haugen's Point First Addition" located on Gov. Lots 2 & 3 of Section 17, Township 137N, Range 42W, Dunn Township, Bass Lake.

Pleasant Grove First Addition:

Motion by Froemming, second by Mosher, and unanimously carried to approve the Final Plat of Beverly Enterprises known as "Pleasant Grove First Addition" located on Gov. Lot 1, Section 32, Township 134N, Range 40W, Amor Township.

County Ditch System No. 4
County Ditch System No. 18

Ditch Inspector, Randy Wasvick, briefed the Board on the County Ditch System No. 4 project.

Motion by Mosher, second by Lee, and unanimously carried to authorize Landowners, Kevin Froemming, Angela Berge, and John Leitch to install 8 inch tile along side the existing tile and remove the old tile in Ditch System No. 18. The cost of the project is to be paid by the landowners with no expense to the County.

Tax Appeal Settlements

Motion by Nelson, second by Lee, and unanimously carried to authorize the Chair's signature to execute the Stipulation for Tax Appeal Agreement between the County of Otter Tail and Curtis L. & Dora Nyman.

Motion by Block, second by Mosher, and unanimously carried to authorize the Chair's signature to execute the Stipulation for Tax Appeal Agreement between the County of Otter Tail and Broadway Apartments in Fergus Falls.

Agreement for Transfer of Regional Treatment Center Building

Motion by Lee, second by Mosher, and unanimously carried to authorize the Chair's signature to execute a Joint Powers Agreement for the Transfer of Land and Buildings from the State of Minnesota to the County of Otter Tail.

Flexible Spending Account Provider for CY2002

Motion by Froemming, second by Lee, and unanimously carried to approve MII Life Incorporated as the provider of the County's Section 125 Flexible Spending Account through MII's SelectAccount at an administrative fee of \$2,500 and an on-going administration fee of \$2.45 per participant per month.

Recess & Reconvene

At noon, Chair Froemming declared the meeting of the Otter Tail County Board of Commissioners recessed for lunch break. The meeting was reconvened at 1:04 p.m. with Commissioners Froemming, Lee, Mosher, and Block present. Commissioner Syd Nelson was absent.

Extension Update

Extension Educator, Steve Handegaard, updated the Board on the 4-H Leadership Program, 4-H Awards and Recognition Program, and upcoming plans to staff Extension activities differently on a state level.

Ash Disposal Agreements

Motion by Froemming, second by Mosher, and unanimously carried to authorize the Chair's signature to execute two Ash Disposal Agreements between the County of Otter Tail, County of Wadena and City of Perham and the County of Otter Tail, County of Todd, and City of Perham whereby the County of Otter Tail will provide ash residue disposal. The users will reimburse all costs including financial assurance costs required by the Minnesota Pollution Control Agency.

Parking Lease Agreement

Motion by Froemming, second by Lee, and unanimously carried to authorize renting additional parking spaces from the First Lutheran Church for a total of 54 parking spaces at \$19.50 per space per month effective January 1, 2002.

Adjournment

At 1:51 p.m., Chair Froemming declared the meeting of the Otter Tail County Board of Commissioners adjourned until Tuesday, December 11, 2001.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, County Board Chair

Attest: _____
Larry Krohn, Clerk