

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS**

Otter Tail County Courthouse
Commissioners' Room, Floor 1-B
Tuesday, July 10, 2001
9:30 a.m.

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, July 10, 2001, at 9:33 a.m. at the Otter Tail County Courthouse with Roger Froemming, Chair; Syd Nelson, Malcolm Lee, and Bob Block present. Vice-Chair, Dennis Mosher was absent.

Approval of Agenda

Motion by Nelson, second by Lee, and unanimously carried to approve the County Board agenda of July 10, 2001, with the following additions:

Joe Honrud - canceled

Add - Land & Resource Director for Discussion of Ag/Ditch Position

Add - Roger Pence for Road Name Change Appeal

Approval of Minutes

Motion by Froemming, second by Block, and unanimously carried to approve the County Board minutes of June 26, 2001, as mailed.

Approval to Pay Bills

Motion by Lee, second by Block, to approve payment of bills per Attachment A of these minutes, which include the following lodging payments:

Cragun's

Radisson Arrowwood

Asst. County Attorney, Michelle Eldien

Victim Witness Coordinator, Lori Wood

MIS Director, Tim Brand

System Network Administrator, Pat Larum

Motion carried unanimously.

Youth Tobacco Prevention Project Contract

Public Health Director, Diane Thorson, briefed the Board on the Youth Tobacco Prevention Program starting July 1, 2001, and requested approval of a contract to provide coordination of the project. Motion by Block, second by Nelson, and unanimously carried to authorize the Public Health Director to sign a contract between Otter Tail County Public Health (serving as fiscal agent for the Otter Tail Services Collaborative Youth Tobacco Prevention Project) and Barbara Jo Nelson. Ms. Nelson will provide administrative services for the program in an amount not to exceed \$35,742.

Bill of Sale and Release - Phelps Mill Bridge

Motion by Lee, second by Froemming, and unanimously carried to authorize the Chair's signature to execute a Bill of Sale and Release to transfer responsibility for the Phelps Mill Bridge for pedestrian traffic only, from Maine Township to the County of Otter Tail.

Detoxification Program Discussion

Human Services Director, John Dinsmore, presented a summary of issues/concerns regarding the Fergus Falls Regional Treatment Center detoxification program and possible solutions to consider. Otter Tail, Douglas, Becker, and Grant counties have been the primary users of the detox program

at the FFRTC. The FFRTC has informed the County of a per day rate increase to \$561 from the current rate of \$275; therefore, Mr. Dinsmore presented seven options to consider. Lengthy discussion took place regarding these options including transport to other facilities, contracting with another provider in the area, or developing a County operated detox program.

Energy Programs Grant Agreement

Motion by Nelson, second by Lee, and unanimously carried to authorize the Chair's signature to execute an agreement between the State of Minnesota Department of Economic Security and the Otter Tail County Department of Human Services that grants the County funds from the State for the Energy Assistance Program for the period of July 1, 2001 through September 30, 2002.

Bills & Claims

Motion by Nelson, second by Lee, and unanimously carried to approve the Human Services bills and claims as presented.

Ag/Ditch Inspector Position

Land & Resource Director, Bill Kalar, briefed the Board on the hiring process for the vacant Ag/Ditch Inspector Position. Chair Froemming appointed Commissioner Bob Block to the interview panel for this position.

Purchase of Household Hazardous Waste Equipment

Solid Waste Director, Mike Hanan, requested approval to purchase a paint can crusher for the Household Hazardous Waste facility. Motion by Froemming, second by Nelson, and unanimously carried to authorize the Solid Waste Director to purchase a paint can crusher, in the amount of \$17,530.97. Funds for the equipment will be obtained from the Solid Waste Enterprise Fund.

Request for Road Name Change

Property Owner, Rodney Wyland and several neighbors requested that the road servicing their lots be changed from Lyden's Beach Road to Boe's Drive. The road was named Lyden's Beach Road recently during the E-911 addressing process. When the plat was recorded in 1983, this dedicated road was named Boe's Drive and recorded as such. Mr. Wyland presented documentation of the recorded plat and a letter from a Dunn Township Clerk supporting the change. The appeal had been heard by the Road Naming Committee and denied as the petition to change the name did not contain 90% of the residents that currently live on the road. Motion by Lee, second by Froemming, to change Lyden's Beach Road (named during the E-911 addressing system) back to Boe's Drive. Chair Froemming called for a roll call vote:

Commission District 5	Block	Nay
Commission District 2	Lee	Yea
Commission District 4	Froemming	Yea
Commission District 1	Nelson	Nay

Chair Froemming noted that the motion failed; however, he stated that the issue would be discussed again on July 24, 2001, when all County Board members are present.

Recess

Closed to the Public

At 11:05 a.m., Chair Froemming recessed the meeting of the Otter Tail County Board of Commissioners for a short break. At 11:08 a.m., Chair Froemming declared the meeting of the

Otter Tail County Board of Commissioners closed to the public for the purpose of evaluating the performance of Veterans Service Officer, Jourdan Sullivan, and Physical Plant Manager, Rick Sytsma, pursuant to M.S. §471.705 Subd. 1d(d). Commissioners Nelson, Lee, Froemming, and Block were present. A summary of performance conclusions will be provided at the next regular County Board meeting. At 11:45 a.m., upon conclusion of the performance evaluations, Chair Froemming declared the meeting recessed for a committee meeting and lunch break.

Reconvene

At 1:02 p.m., Chair Froemming reconvened the meeting of the Otter Tail County Board of Commissioners.

Highway Project Update

Highway Engineer, Rick West, reviewed construction and design projects recently completed or currently in progress.

Wetland Mitigation for US Fish & Wildlife Service

Mr. West reported that work is progressing with the USFWS concerning mitigating impacts to their properties during reconstruction projects. Property has been located in Section 8 of Fergus Falls Township, one mile north of TH 59 and CSAH No. 88 to use for mitigation purposes when working on nearby properties. Discussion followed. Mr. West will proceed with negotiations to purchase 10 acres (wetland area) of the 20 acre tract.

Bid Award - S.A.P. 56-682-07

After previously advertising, Highway Engineer Rick West, opened the following quotations for CSAH No. 82 Reconstruction from TH 59 to Dieseth Road:

Anderson Land Surveying, Inc. Fergus Falls, MN	\$13,500.00
Interstate Engineering Fergus Falls, MN	\$21,200.00
Lake Region Surveying Pelican Rapids, MN	\$25,500.00
Widseth Smith and Nolting Alexandria, MN	\$26,044.00

Motion by Mosher, second by Lee, and unanimously carried to award the low bid to Anderson Land Surveying, Inc. in the amount of \$13,500.00 for S.A.P. 56-682-07, CSAH No. 82 Reconstruction as recommended by the Highway Engineer.

Payment Approval

Motion by Nelson, second by Lee, and unanimously carried to approve payment to Widseth, Smith and Nolting, in the amount of \$656.00, for the preparation of the Petrofund Applications for the New York Mills and Rothsay tax forfeited sites.

Credit Card Approvals

Motion by Nelson, second by Froemming, to approve the following applications for an Otter Tail County credit card:

Doug E. Cannell, Maintenance Department \$1,000
 Sandra Holo, Human Services Department \$1,000

Motion carried unanimously.

Payment Approval

Motion by Lee, second by Block, and unanimously carried to approve payment to the Fergus Falls Housing and Redevelopment Authority, in the amount of \$2,862.72, for the reimbursement of Section 8 Administrative Funds for the period of January 1, 2001 through June 30, 2001.

License Applications

Motion by Froemming, second by Nelson, to approve the following applications for license:

Joseph Koep Tobacco
 Koep's Clitherall Corner
 Clitherall, MN

Debra Braud Tobacco
 Haug Hammer Post #508
 Dalton, MN

Motion carried unanimously.

Road Name Change Appeal

Property Owner, Roger Pence, representing other property owners on the road named by the E-911 addressing system as Cormorant Drive, appealed to the County Board for a name change. He requested the road be named Starlight Drive. Discussion followed. Motion by Block, second by Nelson, and unanimously carried to authorize a road name change from Cormorant Drive to Starlight Drive.

International Coalition - Payment Approved

Motion by Lee, second by Block, and unanimously carried to authorize payment to The International Coalition for shared expenses based at 2.5 cents per capita of Otter Tail County population within the Red River Basin, in the amount of \$1,000.

West Central Initiative - Payment Approval

Motion by Nelson, second by Lee, and unanimously carried to authorize payment of \$76,061 to be paid over five years (2002 - 2006) to the West Central Initiative as requested.

Red River Valley Development Corporation

Chair Froemming reported that the Red River Valley Development Corporation is requesting a fee of \$500 from Otter Tail County to assist with their program(s). Motion by Nelson, second by Froemming, to authorize payment of \$500 to the Red River Valley Corporation. Chair Froemming called for a roll call vote:

Commission District 5	Block	Yea
Commission District 2	Lee	Nay
Commission District 4	Froemming	Yea
Commission District 1	Nelson	Yea

Reclassifications

Motion by Lee, second by Froemming, and unanimously carried to reclassify GIS Coordinators, Sherry Leabo and Brian Armstrong as Department Heads effective the date of the reclassification,

April 1, 2001 rather than the retroactive date the reclassifications were sent to DMG, which is normal practice. This is due to the unique circumstances of employees moving from a non-department head status to a department head status.

Adjournment

At 2:01 p.m., Chair Froemming declared the Otter Tail County Board of Commissioners meeting adjourned until Tuesday, July 17, 2001.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, County Board Chair

Attest: _____
Larry Krohn, Clerk

CB/kd

Enc.

