

**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS
Otter Tail County Courthouse
Commissioners' Room, Floor 1-B
Tuesday, March 13, 2001
9:30 a.m.**

Call to Order

The Otter Tail County Human Services Board convened Tuesday, March 13, 2001 at 9:31 a.m. at the Otter Tail County Courthouse with Commissioners Roger Froemming, Chair; Syd Nelson, Malcolm Lee, and Bob Block present. Vice-Chair Dennis Mosher was absent.

Approval of Agenda

Motion by Block, second by Nelson, to approve the Human Services Board agenda of March 13, 2001 with the following addition:

10:50 a.m. - Assessor, Bob Moe - Tax Court Settlement Information

Motion carried.

Approval of Minutes

Motion by Lee, second by Block, to approve the Human Services Board minutes of February 27, 2001 as mailed. Motion carried.

West Central Regional Juvenile Center

Motion by Nelson, second by Block, to appoint Commissioner Syd Nelson and Court Services Director, Chuck Kitzman, to the WCR Juvenile Center Advisory Board for a two year term effective January 1, 2001. Motion carried.

Juvenile Placement Funds

Otter Tail County Resolution No. 2001 - 12

Commissioner Nelson offered the following and moved its adoption:

WHEREAS, Jesse Ventura, Governor of the State of Minnesota has submitted a proposed operating budget to the Minnesota Legislature for the Fiscal Year 2002-2003, and

WHEREAS, the Governor's budget proposes to reduce the Juvenile Residential Grants (Juvenile Placement Funds) paid to Minnesota counties in FY 2002 by 3.717 million dollars. These funds would be used to offset estimated losses to the state general fund because of the operating costs incurred by Minnesota Corrections Facility - Red Wing, and

WHEREAS, Otter Tail County utilizes its share of the Juvenile Residential Grant to offset the costs of out of home placements for juvenile delinquent offenders placed in any Minnesota based residential treatment facility, and

WHEREAS, the reduction in Juvenile Residential Grant Funds will cause Otter Tail County to utilize County tax dollars to make up for the loss in funding, creating further budget problems for Otter Tail County.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Otter Tail County Human Service Board opposes Governor Ventura's proposal to reduce Juvenile Residential Grant Funds paid to Minnesota Counties for Fiscal Year 2002.

Commissioner Block seconded the motion, and upon being put to vote, was unanimously carried.

Adopted this 13th day of March, 2001.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
Roger Froemming, Human Services Board Chair

Attest: _____
Larry Krohn, Clerk

**Human Services 2001 Annual Board Work Plan
Human Services Year 2000 Annual Draft Report**

Human Services Director, John Dinsmore, presented the Human Services 2001 Annual Work Plan. The Plan included legislative proposals relative to human services issues, a master list of CY 2001 Human Services contracts, Family Managed Respite Care Report, Delivery of Regional Treatment Center Services in Northwestern Minnesota (a concept paper outlining a change from campus based services to shared community based services), and a report regarding a Public Transportation meeting. He also presented the Year 2000 Annual Report in draft form which focuses on programs and services.

Family Services Collaborative

Public Health Director, Diane Thorson, presented the universal home visiting plan that will be funded through the Family Services Collaborative. The project was approved by the Family Services CEO group and Executive Committee last week and recommended for implementation. It is targeted for birth to 6-year-old children and focuses on prevention activities as opposed to intervening with families already having trouble. The Public Health department will receive approximately \$138,458 for the home visiting project.

Mr. Dinsmore introduced discussion regarding development of a reserve fund for the Family Services Collaborative. Interest earned annually on \$657,000 will go into a reserve fund and 5% of the money earned for administrative services will be put into the fund. Additionally, the twenty-seven participating members will be asked to pay a membership fee of \$250 this year (2001) and \$350 next year. Otter Tail County has five entities participating. Lengthy discussion followed regarding participants' ability to pay this reserve fund fee and the basis or formula for the dollar amount requested.

Bills & Claims

Motion by Block, second by Nelson, to approve the Human Services bills and claims as presented. Motion carried.

Tax Court Settlement

Assessor, Bob Moe, briefed the Board regarding a tax settlement between the County of Otter Tail and Jennie O Foods Inc.

Adjournment

At 11:06 a.m., a motion was offered by Lee, seconded by Nelson, and carried to declare the meeting of the Otter Tail County Human Services Board adjourned until 9:30 a.m. on Tuesday, March 27, 2001.

Dated: _____ OTTER TAIL COUNTY HUMAN SERVICES BOARD

By: _____
 Roger Froemming, Human Services Board Chair

Attest: _____
 Larry Krohn, Clerk

Call to Order

The Otter Tail County Board of Commissioners convened Tuesday, March 13, 2001 at 11:13 a.m. at the Otter Tail County Courthouse with Roger Froemming, Chair; Syd Nelson, Malcolm Lee, and Bob Block present. Vice-Chair Dennis Mosher was absent.

Approval of Agenda

Motion by Froemming, second by Nelson, to approve the County Board agenda of March 13, 2001, as presented. Motion carried.

Approval of Minutes

Motion by Nelson, second by Block, to approve the County Board minutes of March 6, 2001, as mailed. Motion carried.

Prometheus MC Zoo Run

Bill Marts reported that the annual Prometheus Zoo Motorcycle Run is scheduled for June 22 - 24th. The activities planned are the same as previous years and the motorcycle run will be around the lakes area this year. Otter Tail County Lieutenant, Mike Boen, reported that the organizers have done a good job with security in the past and county officers would stop through on their regular duty to check on the event. Motion by Lee, second by Block, to waive the license requirement of the Exhibitions and Shows Ordinance for this event on the condition that all other requirements of the ordinance are met. Motion carried.

Facilities Long Range Planning Discussion

Physical Plant Manager, Rick Sytsma, requested general County Board direction regarding long term and short term questions/concerns relative to County facilities. Some issues center around the County's relationship to outside agencies and how the relationship is defined in terms of what the County provides and what the agencies are required to provide or pay for relative to rent, use of equipment and staff expertise, and/or furnishings. Some sharing relationships have existed for a long time. Mr. Dinsmore noted that there are several RTC community based staff that need a location and if they were able to locate in the basement of the 505 Court Street building, this could provide some co-location of services. Mr. Sytsma expressed a need to locate an existing outside agency in that location and felt that possibly the issue could be resolved on a long term basis at the Regional Treatment Center; however, the County Board may need to develop a policy or guidelines to determine how these agencies will compensate the County for space, etc. Lengthy discussion continued regarding parking, security, and similar issues at the New York Mills building. By general consensus, the County Board agreed that the Physical Plant Manager would proceed with installing regular doors at the 121 Washington Avenue building and a moratorium will be

placed on any additional County facility space being utilized by outside agencies. A committee of County Coordinator, Larry Krohn; Physical Plant Manager, Rick Sytsma; Commissioners Block and Nelson; and Human Services Director, John Dinsmore, will research facility issues and return to the County Board with a facilities policy recommendation.

Reclassifications

Motion by Lee, second by Block, to approve the reclassifications of GIS Address and Data Base Coordinator positions to a salary grade 21. Motion carried.

Motion by Nelson, second by Lee, to approve the Receptionist/Clerk position in the Veterans Service office at a salary grade 7 as recommended by DMG/Maximus and to authorize the appropriate county officials to proceed with the hiring process. Motion carried.

Performance Evaluation Summaries

Motion by Lee, second by Nelson, to approve the positive performance evaluation summaries of Solid Waste Director, Mike Hanan, and Land & Resource Director, Bill Kalar, as presented. Additionally, the motion included placing the performance summaries in the respective personnel file. Motion carried.

Investment Committee

Chair Roger Froemming appointed Commissioner Dennis Mosher, Commissioner Malcolm Lee, Treasurer Steve Andrews, and Auditor Wayne Stein, to an Otter Tail County Investment Committee.

Adjournment

At 12:37 p.m., a motion was offered by Block and seconded by Lee, to declare the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, March 20, 2001. Motion carried.

Dated: _____ OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: _____
Roger Froemming, County Board Chair

Attest: _____
Larry Krohn, Clerk

