



Otter Tail County Fee Schedule 2018

County Wide Fee Policy and Fee Schedules

Objective	Local governments have broad authority to implement various user fees that reasonably cover the costs of operations. This document is intended to publish the list of fees established by Otter Tail County. A fee is a voluntarily incurred governmental charge in exchange for a benefit conferred on the payer and is intended to reasonably approximate the payer's fair share of the costs incurred by the government in providing the benefit.
Policy Statement	On an annual basis, Otter Tail County will review, update, approve and publish a list of fees established by each Division and Department that comprises Otter Tail County.
Scope	In the State of Minnesota, there exists six major source of state and local government revenue used to fund delivery of publicly funded services: · property taxes, individual income taxes, general sales taxes, federal aid, charges and fees, and other non-tax revenue. ¹ For calendar year 2015, it is projected that Minnesota's local units of government (not including school districts) will assess up to \$1.8 billion in special assessments, licenses, permits and service charges representing 10-15% of overall revenues to fund annual budgets.
Statutory References	Minnesota Statutes that refer to local government fees include, but are not limited to, the following: MS115A.929 (Waste Management); MS245A (Human Services Licensing); MS245C.10 (Human Services Background Studies); MS326B.153 (Building Permit Fees); MS357 (Fees); MS390.15 (Coroner, Medical Examiner); MS393.12 (Fees for Social Services); MS462 (Planning, Zoning); MS629.65 (Sheriff Fees)

¹ For information on the "Price of Government", see: <http://www.mn.gov/mmb/images/may13pog.pdf>
Adopted by the County Board on August 18, 2015



Otter Tail County Fee Schedule 2018

Division/Department/Category	Item	County Fee	State Asmt	Total	Comment
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ATTORNEY

Attorney

General

Copies	0.25				
Routine misdemeanor and gross misdemeanor files	0.25				Per page after first 20 pages
Special request for additional compact discs	10.00				Per disk
Special requests for additional paper photocopies	0.25				Per Page for black and white
Special requests for additional paper photocopies	0.50				Per Page for color copies

AUDITOR/TREASURER

Auditor

General

Auctioneer License	20.00				
Board	55.00				Per Day - Other county & ODC inmates
County Highway Map	1.00				
Fee for Confession of Judgment	50.00				
Repurchase Application	10.00				
State Deed Fee	25.00				
State Identification Card	20.25				Duplicate is \$15.75

License/Permit

Driver's License - Class D	26.25				Duplicate is \$15.75
Fireworks Permit.	25.00				
Off Sale 3.2 Malt Liquor	20.00				
On Sale 3.2 Malt Liquor	60.00				
On Sale Liquor	2000.00				Plus \$200.00 for Sunday
On Sale Liquor - Nine Month Seasonal	1750.00				Plus \$175.00 for Sunday
On Sale Liquor - Six Month Seasonal	1600.00				Plus \$160.00 for Sunday
On/Off Sale 3.2 Malt Liquor	80.00				
On-Sale Wine	150.00				
Tobacco License	200.00				



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COMMUNITY SERVICES

Human Services

Access to Public Data - Copy Policy

Copy policy related to public data and private data requests					Counties are authorized to charge a "reasonable fee", including: cost of materials, cost of labor, mailing cost, and any special production costs - MN13.03 and MN Rule1205.03
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Chemical Health Services

Detox Sliding Fee Schedule					Charge is based on annual gross income and family size. 2015 cost ranges from 0 for household of 1 with less than \$11,770 income to 100% for household of 1 with annual gross income greater than \$49,211
Rule 25 Assessment					

Child Care Services

Background Study Fee - Family licensed Child Care	50.00				\$50 for all background studies due at initial licensing and each re-licensing period
Background Study Fee - Unlicensed Child Care					\$50 for all background studies due at initial registration and re-registration.

Out-of-Home Services to Children

Parental Fee/Child Income Recovery Policy					Various statutes authorize fee collection for out-of-home placement costs, i.e., children's mental health services, child protection services & probation services (252.27, 256M.60, 260C.331, 373.41, 393.12) - Based on Adjusted Gross Income (AGI)
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Probation

Supervision Fees

Adult Fees - Community Service Work Only	50.00				
Adult Fees - Driver's License Reinstatement Program	100.00				
Adult Fees - Gross Misdemeanor - Formal Probation	200.00				
Adult Fees - Informal/Unsupervised Probation (exception: monitoring fine payment)	50.00				



Otter Tail County Fee Schedule 2018

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	Adult Fees - Misdemeanor - Formal Probation	150.00			
	Adult Fees - Misdemeanor Diversion	50.00			
	Adult Fees - Pre or Post Trail Conditional Release (electronic monitoring, random testing)	150.00			
	Adult Fees - Transfer In - Gross Misdemeanor	200.00			
	Adult Fees - Transfer In - Misdemeanor	150.00			
	Adult Fees - Transfer Out - Misdemeanor and Gross Misdemeanor	100.00			
	Juvenile Fees - Adjudicated Delinquent - Felony	100.00			
	Juvenile Fees - Adjudicated Delinquent - Gross Misdemeanor	75.00			
	Juvenile Fees - Adjudicated Delinquent - Misdemeanor	50.00			
	Juvenile Fees - Delinquency Offenders (findings withheld)	25.00			
	Juvenile Fees - Informal, Unsupervised Probation	25.00			
	Juvenile Fees - Petty Offenders - Formal or Informal Probation	25.00			
	Juvenile Fees - Transfer Out	50.00			

Public Health

Immunization

Immunization Administration Oral	18.00			
Immunization Administration Fee 1st Dose (non-MnVFC)	25.00			
Immunizations Administration (MIECHV)	21.22			
Immunization Administration Fee Addnl Vaccines	10.00			Up to \$20.00 maximum
Influenza Administration (Vaccine & Mist) (non-MNVFC)	25.00			
Influenza Vaccine	20.00			Plus administration charge
High Dose Flu Zone	32.00			Plus administration charge
OSHA Hep B Adult	66.00			Plus administration charge



Otter Tail County Fee Schedule 2018

Division/Department/Category	Item	County Fee	State Asmt	Total	Comment
MSHO					
	Case Management Para-Professional				Contract Negotiation - \$9.39 current)
	Case Management Per Month Payment				Contract Negotiation
	Case Management Professional				Contract Negotiation - \$25.46 current)
Community Health Worker (CCHW)					
	CHW home visit	32.00			Per 30 minute/max 2 hours/day
	CHW Teaching Individuals (1-4 persons)	15.00			Per person
	CHW Teaching group (5-8 persons)	10.00			Per person
PCA					
	Assessment	276.65			
	Service Update	138.32	COMM		
Visits					
	Nurse Clinic Visit/PHN Med Mgmt/Case Mgmt	35.00			Per 15 minutes
	Nurse Home Visit	140.00			
	Lactation Consult	35.00			Per 15 minutes
	Car Seat Training	80.00			Split between children if more than 1
	Interpretive Services	60/30			\$60.00 first hour - \$30.00 additional ½ hour
	Mantoux	35.00			
	Tuberculosis Directly Observed Therapy	60.00			
Ages and Stages					
	ASQ – Developmental	15.00			Per visit
	ASQSE - Social-Emotional	15.00			Per visit
	PH09 - Depression Follow Up	15.00			Per visit
Food and Beverage Program					
	FB-1 Base Fee	175.00			
	FB-2 Limited Food Menu	60.00			
	FB-3 Small Establishment	120.00			
	FB-4 Medium Establishment	310.00			
	FB-5 Large Establishment	540.00			
	FB-6 Special Event – No Base	50.00			
	FB-7 Small Menu B & B	120.00			
	FB-8 Small Menu Boarding	120.00			
	FB-9 Food Cart	60.00			
	FB-10 Mobile Food Unit	60.00			



Otter Tail County Fee Schedule 2018

Division/Department/Category	Item	County Fee	State Asmt	Total	Comment
	FB-11 Seasonal Permanent	60.00			
	FB-12 Seasonal Temporary	60.00			
	FB-13 Beer or Wine Table Service	60.00			
	FB-14 Alcohol Service from Bar	165.00			
	FB-15 Late Fee up to 30 Days	120.00			
	FB-16 Late Fee > 30 Days	360.00			
	FB-17 Mobile Food Unit Late Fee	60.00			
	FB-18 Individual Water or Sewer	60.00			Only one individual water or individual sewer fee is applied per licensed establishment
	FB-19 Late Fee for Food Cart, Seasonal Temp Stand, Seasonal Perm Stand or Special Event	60.00			
	FB-20 Re-Inspection Fee	100.00			
	FB-21 Additional Food Service	150.00			
	FB-22 HACCP Verification	175.00			

Schools

SC-1 Base Fee	175.00			
SC-2 Limited Food Menu	60.00			
SC-3 Small Establishment	120.00			
SC-4 Medium Establishment	310.00			
SC-5 Large Establishment	540.00			
SC-6 Additional Inspection Fee	250.00			
SC-7 Late Fee up to 30 Days	120.00			
SC-8 Late Fee > 30 Days	360.00			
SC-9 Re-Inspection Fee	100.00			
SC-10 School Concession Stands	60.00			
SC-11 Additional Food Service	150.00			

Mobile Home Parks

MH-1 Base Fee	175.00			
MH-2 Year-Round	4.00			Per Site
MH-3 Late Fee up to 30 Days	120.00			
MH-4 Late Fee > 30 Days	360.00			
MH-5 Individual Water of Sewer	60.00			Only one individual water or individual sewer fee is applied per licensed establishment
MH-6 Re-Inspection Fee	100.00			



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Division/Department/Category	Item	County Fee	State Asmt	Total	Comment
Recreational Campground					
	RC-1 Base Fee 24 or Less Sites	50.00			
	RC-2 Base Fee 25-99 Sites	212.00			
	RC-3 Base Fee > 99 Sites	300.00			
	RC-4 Seasonal (6 Months or Less)	4.00			Per Site
	RC-5 Late Fee up to 30 Days	120.00			
	RC-6 Late Fee > 30 Days	360.00			
	RC-7 Special Event Camp Base Fee	150.00			
	RC-8 Special Event Camp Site Fee	1.00			Per Site
	RC-9 Individual Water or Sewer	60.00			Only one individual water or individual sewer fee is applied per licensed establishment
	RC-10 Late Fee Special Event Camping	360.00			
	RC-11 Re-Inspection Fee	100.00			
Youth Camp					
	YC-1 Up to 99 Campers	325.00			
	YC-2 100-199 Campers	550.00			
	YC-3 200 or More Campers	750.00			
	YC-4 Individual Water or Sewer	60.00			Only one individual water or individual sewer fee is applied per licensed establishment
	YC-5 Late Fee up to 30 Days	120.00			
	YC-6 Late Fee > 30 Days	360.00			
	YC-7 Re-Inspection Fee	100.00			
Lodging (Max \$1000)					
	LG-1 Lodging Base Fee	175.00			
	LG-2 Number of Units x Rate	10.00			Per Unit
	LG-3 Individual Water or Sewer	60.00			Only one individual water or individual sewer fee is applied per licensed establishment
	LG-4 Late Fee up to 30 Days	120.00			
	LG-5 Late Fee > 30 Days	360.00			
	LG-6 Re-Inspection Fee	100.00			
Swimming Pools and Spas					
	SP-1 Base Fee for Standalone Pools	175.00			
	SP-2 Public Swimming Pools	355.00			



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Division/Department/Category	Item	County Fee	State Asmt	Total	Comment
	SP-3 Each Additional Pool	200.00			
	SP-4 Spa Pool	200.00			
	SP-5 Each Additional Spa	110.00			
	SP-6 Late Fee up to 30 Days	120.00			
	SP-7 Late Fee > 30 Days	360.00			
	SP-8 Individual Water or Sewer	60.00			Only one individual water or individual sewer fee is applied per licensed establishment
	SP-9 Re-Inspection Fee	100.00			

Plan Review Program – New Construction

PR-1 Limited Food Menu	275.00				
PR-2 Small Establishment	400.00				
PR-3 Medium Establishment	450.00				
PR-4 Large Establishment	500.00				
PR-5 Additional Food Service	155.00				Per Service
PR-7 Alcohol Service from Bar	250.00				
PR-8 Food Cart	250.00				
PR-9 Seasonal Permanent Food Stand	250.00				
PR-10 Mobile Food Unit	350.00				
PR-11 HACCP Plan Review	500.00				Per Plan
PR-12 Lodging < 25 Rooms	375.00				
PR-13 Lodging 25 to 99 Rooms	400.00				
PR-14 Lodging 100 Rooms or More	500.00				
PR-14 Lodging 1 to 4 Cabins	350.00				
PR-15 Lodging 5 to 9 Cabins	400.00				
PR-16 Lodging 10 Cabins or More	450.00				
MHP/RCA/SECA Plan Review					
PR-17 Less than 25 Sites	375.00				
PR-18 25 to 99 Sites	400.00				
PR-19 100 Sites or More	500.00				

Plan Review Program – Remodel

RR-1 Limited Food Menu	250.00				
RR-2 Small Establishment	300.00				
RR-3 Medium Establishment	350.00				
RR-4 Large Establishment	400.00				



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	RR-5 Additional Food Service	155.00			Per Service
	RR-7 Alcohol Service from Bar	250.00			
	RR-8 Lodging < 25 Rooms	250.00			
	RR-9 Lodging 25 to 99 Rooms	300.00			
	RR-10 Lodging 100 Rooms or More	450.00			
	RR-11 Lodging 1 to 4 Cabins	250.00			
	RR-12 Lodging 5 to 9 Cabins	350.00			
	RR-13 Lodging 10 Cabins or More	400.00			
MHP/RCA/SECA Plan Review					
	RR-14 Less than 25 Sites	250.00			
	RR-15 25 to 99 Sites	300.00			
	RR-16 100 Sites or More	450.00			

Variance Application Fee

VF-1 Program Areas as Allowed	150.00			
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Veterans Services Office

Van Transportation

To provide OTC veterans with affordable transportation to and from the VA Medical Center in Fargo	30.00			
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INTERNAL SERVICES

Geographic Information Systems

Attribute File

Extracted from County Tax System	0.03			per record - \$35.00 minimum
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Plotting Existing Map or Graphic

Any Size above Ledger	40.00			
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GIS Residential Markers

New/Replacement	50.00			
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LAND

Assessor

General

Copies (per side if mailed)	1.00			2.00 minimum charge
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Division/Department/Category	Item	County Fee	State Asmt	Total	Comment
Split Fees	Copies (per side if requested and picked up in office)	0.25			If owner requests copies of their property records there is no charge.
	One-time minimum fee applies to disclosure regardless of format (paper, compact disc, text, audio, video, photos, etc.)	15.00			With the exception of routine misdemeanor files
	Complex (metes & bounds description)	50.00			Per Parcel - If less than 3 working days advance notice these fees double
	Simple (Lot & Block type splits)	25.00			Per Parcel - If less than 3 working days advance notice these fees double
Tax Estimates					
	Estimates and splits - faxed	5.00			In addition to estimate
	Written tax estimate (any land program or payback of a land program)	50.00			
	Written tax estimate (for a known value or new construction value)	25.00			
	Written tax estimate for known value (Escrow, etc)	20.00			
Auditor/Treasurer General					
	Execution of Passport	25.00			Payable to County Treasurer
	Passport	80.00			Age 16 and under - Payable to US Dept. of State
	Passport	110.00			Age 17 and over - Payable to US Dept. of State
Recorder General					
	Printed Copy	.50			Per Printed Page
	Email or Faxed Copy	10.00			Flat Fee
	Passport Photo	15.00			
Laredo					
	Plan Selection	Per Minute	Monthly	Min. Overage Fee	Copy Fee
	Level I	0-250	\$85.00	.35 per minute	No Fee
	Level II	251-1000	\$125.00	.35 per minute	No Fee
	Level III	1001-3000	\$150.00	.35 per minute	No Fee
	Level IV	3001-6000	\$200.00	.35 per minute	No Fee
	Level V	Unlimited	\$500.00	N/A	No Fee



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Tapestry

Per Search		6.95			
Per Page Printed		1.00			(First Page and each additional page)

Real Estate

Fees		10.00			Certified Copy
Fees		46.00			Recording Fee

Vital Statistics

Birth Certificate (Certified)		26.00			With Tangible Interest
Birth Certificate (Certified)		19.00			Each additional copy of the certificate
Birth Certificate (Non-Certified)		13.00			
Death Certificate		13.00			With Tangible Interest
Death Certificate		6.00			Each additional copy of the certificate
Marriage License		9.00			Certified copy of marriage license
Marriage License		40.00			Reduced fee if marriage requirements are met
Marriage License		115.00			
Ministerial Credentials		20.00			
Notary Filing		20.00			

Well Disclosure

		50.00			
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PUBLIC WORKS

Land & Resource

General

After-the-Fact Request		1,000.00			Plus the normal fee.
Appeal		300.00			
Conditional Use Permit Application					Includes State Legislature Set Recording Fee of \$46.00
• Topographical Alteration/Extractive		500.00			
• Commercial/PUD/Miscellaneous		500.00			
Interim Use Permit Application		500.00			Includes State Legislature Recording Fee \$46.00



Otter Tail County Fee Schedule 2018

Division/Department/Category	Item	County Fee	State Asmt	Total	Comment
	Lot Alteration Permit Application				
	Impervious Surface				
	• 0 – 100 ft ²	50.00			
	• 101 – 500 ft ²	75.00			
	• 501 or more ft ²	100.00			
	Lot Alteration Permit				
	• 0 – 20 yds ³	75.00			
	• 21 – 100 yds ³	100.00			
	• 101 - 500 yds ³	175.00			
	• 501 – 1,000 yds ³	250.00			
	Pre-Application Inspection	75.00			
	Restrictive Layer Verification	75.00			
	Sewage System Permit Application				
	Basic				
	• Licensed Installer & Privies	175.00			
	• Self-Install	350.00			
	Advanced				
	• 0 – 2,500 GPD	300.00			
	• 2,501 – 5,000 GPD	500.00			
	• 5,001 – 10,000 GPD	1,000.00			
	Operating Permit Renewal	100.00			
	Site & Lot Alteration (Combined) Permit Application				
	• 0 – 260 ft ² and 0 yds ³	150.00			
	• 0 – 260 ft ² and 1 - 20 yds ³	225.00			
	• 0 - 260 ft ² and 21 - 100 yds ³	250.00			
	• 0 - 260 ft ² and 101 - 500 yds ³	325.00			
	• 0 - 260 ft ² and 501 – 1,000 yds ³	400.00			
	• 261 - 1,000 ft ² and 0 yds ³	200.00			
	• 261 - 1,000 ft ² and 1 - 20 yds ³	275.00			
	• 261 - 1,000 ft ² and 21 - 100 yds ³	300.00			
	• 261 - 1,000 ft ² and 101 - 500 yds ³	375.00			
	• 261 - 1,000 ft ² and 501 – 1,000 yds ³	450.00			



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	<ul style="list-style-type: none"> • 1,001 ft² or Larger and 0 yds³ 250.00 • 1,001 ft² or Larger and 1 – 20 yds³ 325.00 • 1,001 ft² or Larger and 21 – 100 yds³ 350.00 • 1,001 ft² or Larger and 101 - 500 yds³ 425.00 • 1,001 ft² or Larger and 501 – 1,000 yds³ 500.00 				
	Subdivision Filing Fee	650.00			
	Plus	50.00			Per Lot
	Variance Application	500.00			Includes State Legislature Set Recording Fee of \$46.00
	Wind Energy Conversion System Permit				
	<ul style="list-style-type: none"> • Non-Commercial 150.00 • Commercial 275.00 				

Recording Fee

Final Plat	56.00	0.00	0.00	0.00	Set by State Legislature
Common Interest Community	56.00	0.00	0.00	0.00	Set by State Legislature
Covenants	46.00	0.00	0.00	0.00	Set by State Legislature

Solid Waste

Batteries

Car/Boat/Motorcycle	1.00	0.00	0.00	1.00	
Commercial	10.00	0.00	0.00	10.00	
Truck/Tractor	4.00	0.00	0.00	4.00	

Brush

Dump Truck (10 yards)	20.00	0.00	0.00	20.00	We only accept 3"-4" in diameter or less
Per Yard	2.00	0.00	0.00	2.00	We only accept 3"-4" in diameter or less
Pickup/Trailer (level box)	5.00	0.00	0.00	5.00	We only accept 3"-4" in diameter or less

Division/Department/Category	Item	County Fee	State Asmt	Total	Comment
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Demolition Debris

Clean Concrete (per yard minimum – Henning & NEOT only)	5.00		5.00	
Clean Shingles (per yard minimum – Henning & NEOT only)	5.00		5.00	
Dump Truck (10 yards)	94.00	6.00	100.00	
Minimum (1/2 Yard)	4.70	0.30	5.00	
Per Yard	9.40	0.60	10.00	(Pelican Rapids & Battle Lake 3 yds or less)
Per Yard (mixed demo with shingles or concrete – Henn/NEOT ONLY)				

Electronics

Computer Monitors (< 26", tube type)	10.00	0.00	10.00	
Computers (CPU's, laptops, includes keyboard & mouse)	5.00	0.00	5.00	
Small electronics (Desktop printers/copiers, FAX, DVD, VCR)	3.00		3.00	
Large (Floor type copy machines, etc)	50.00	0.00	50.00	
Microwaves	5.00	0.00	5.00	
Televisions (> 27", tube type)	15.00	0.00	15.00	
Television/computer monitors (flat screen–all sizes)	10.00	0.00	10.00	

Haulers License Fees

Bond	5000.00	0.00	5000.00	
License Fee (base)	100.00	0.00	100.00	
License Fee (per truck)	10.00	0.00	10.00	

Miscellaneous

Carpeting (per square yard)	0.85	0.15	1.00	
Mattresses	5.13	0.87	6.00	
Propane Tanks (5-20-40 pounds)	4.00	0.00	4.00	
Sofa	5.13	0.87	6.00	
Stuffed Chair	5.13	0.87	6.00	

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Mixed Municipal Waste/Household Waste



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Cubic yard (compacted)	29.91	5.09	35.00	
Cubic Yard (uncompacted)	14.53	2.47	17.00	
13-gallon white garbage bag (minimum charge)	1.71	.29	2.00	
30-33-gallon black garbage bag	2.99	.51	4.00	
Full garbage can (35-gallon garbage bag or larger)	4.27	.73	5.00	
Per Ton	90.60	15.40	106.00	

Non-Otter Tail County

Non-Otter Tail County Waste				3 times the county rate
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Waste Scrap Iron & Metal

Commercial (10 Yards)	25.00	0	25.00	Refer to Local Scrap Dealer
Cubic Yard	2.50	0	2.50	Refer to Local Scrap Dealer
Minimum	1.00	0	1.00	Refer to Local Scrap Dealer

Service

Per Service Fee Point	11.00	0.00	11.00	
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Fee Tires

Flotation Tire (as quoted)	Quote	0.00	Quote	
Small passenger tire (up to 15")	2.00	0.00	2.00	
Small passenger tire with rim (up to 15")	5.00	0.00	5.00	
Large passenger tire (16" +)	3.00	0.00	3.00	
Large passenger tire with rim (16" +)	6.00	0.00	6.00	
Semi-truck/trailer tire	10.00	0.00	10.00	
Semi-truck/trailer tire with rim	20.00	0.00	20.00	
Tractor (all)	25.00	0.00	25.00	

Unprotected Loads

				2.0 Times the Posted Rate
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Unsorted Waste Hauler Loads

Per Ton	181.20	30.80	212.00	
Sorting Cost Per Ton	100.00	17.00	117.00	
Sorting Cost per Cubic Yard	25.00	4.25	29.25	
Per Cubic Yard (uncompacted)	29.06	4.94	34.00	
Per Cubic Yard (compacted)	59.83	10.17	70.00	

Division/Department/Category	Item	County Fee	State Asmt	Total	Comment
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Otter Tail County Fee Schedule 2018

Whitegoods

Commercial Appliances (freezers, coolers, etc.)	50.00	0.00	50.00
Major Appliances (stove, freezer, etc.)	5.00	0.00	5.00

Yard Waste

	Must be clean of contaminates (Free)
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SHERIFF

Detention

General

Booking Fee	25.00		All OTC inmates booked
Fingerprints	15.00		All individuals requesting fingerprinting except law enforcement
Mantoux Test	10.00		All inmates here 14 days or more
Med Co-Pay	0.25		Per Dose - All OTC sentenced inmates
Nurse Visit	5.00		All inmates requesting to see the nurse
Pay for Stay	20.00		Per Day - All OTC sentenced inmates
Physician Visit	10.00		All inmates requesting to see the doctor
STS Skid Steer	20.00		Per Hour - Use of Skid Steer
STS Trailer	20.00		Per Day - Use of Trailer
STS Work	2.00		Per Hour Per Person - agencies requesting assistance from STS
UA (urinalysis)	15.00		STS and Work Release Inmates
Work Release	20.00		Per Day

Sheriff

Assisting Petitioner/Respondent			With separation of property per final divorce decrees, hourly deputy time + mileage
Commission on unusual real estate sales			4% of bid
Domestic Abuse Protection Orders			No charge
Evictions			Hourly deputy time + mileage
Filing of Redemption Documents	20.00		
Harassment Restraining Orders			Will be charged \$30 + mileage if legislature amends statute to allow Sheriff service fees.



Otter Tail County Fee Schedule 2018

Division/Department/Category	Item	County Fee	State Asmt	Total	Comment
	Mileage (round trip from Fergus Falls)	0.45			Automatic increase to \$.50 per mile if retail gas prices rise above \$1.50 per gallon or \$.55 per mile if prices rise above \$2.00 per gallon (and to keep adding an additional \$.05 per mile with each additional \$.50 per gallon)
	Mortgage Foreclosure Sales	75.00			
	Notice of Intent to Redeem	100.00			
	Posting 3 Sale notices				\$35.00 + mileage
	Redemption of Property (all others)				1% to Max. \$250.00
	Redemption of Property (Recorded Fee Holder)				1% to Max. \$250.00
	Replevin				\$75.00 + mileage + hourly deputy time if more than 1 hour
	Report of Sale & Certificate	20.00			
	Request for Process Returned				\$30.00 + mileage
	Service Attempted/Not Found				\$30.00 + mileage; If priority service is requested, meaning within 4 hours of receipt at the Sheriff's Office, requester MAY BE required to pay 1 hour deputy time, plus regular fees
	Service of Process Fee				\$35.00 + mileage; If priority service is requested, meaning within 4 hours of receipt at the Sheriff's Office, requester MAY BE required to pay 1 hour deputy time, plus regular fees
	Sheriff Sales				\$50.00 + mileage
	Writ of Attachments - Securing property of seizures				\$30.00 + mileage + hourly deputy time if more than 1 hour
	Writ of Execution Commission Fee				6% of gross amount collected, or 6% of settlement occurring after the Sheriff's Office has taken any action on the Writ of Execution
	Writ of Execution Returned Wholly Unsatisfied				\$30.00 + mileage
	Securing Property on Seizures <ul style="list-style-type: none"> • Writ of Executions • Writ of Restitution 				Hourly Deputy Time Hourly Deputy Time



Otter Tail County Fee Schedule 2018

Division/Department/Category	Item	County Fee	State Asmt	Total	Comment
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General

	Copies (100 or less)				.25 per page will be charged for up to 100 or less white, letter, or legal-size photocopies. Mailing costs will be based on the current cost for stamps and envelopes.
	Copies (over 100)				For copies of more than 100 pages, actual costs of searching for and retrieving the government data, including employee time, and for making, certifying, compiling, and electronically transmitting the copies of the data will be used.
	Criminal History Checks Mandated by Statute	8.00			State of MN Criminal Conviction Information
	Gun Permit Fee	50.00			
	Impound Fee	20.00			Plus \$5.00 a day exclusive of the 1st and last (release) day
	Transcripts of Tapes				\$1.00 per page for transcribing reports with a \$15.00 minimum charge
	Video Tape/Compact Disc Reproductions	20.00			Tape/Compact Disc provided by S.O.
	Video Tape/Compact Disc Reproductions	15.00			Tape/Compact Disc provided by subject