



**MINUTES OF THE
OTTER TAIL COUNTY BOARD OF COMMISSIONERS**
Law Enforcement Operations Center
469 Main St W, Ottertail, MN
August 22, 2017
8:30 a.m.

Call to Order

The Otter Tail County Board of Commissioners convened at 8:30 a.m. Tuesday, August 22, 2017, at the Law Enforcement Operations Center in Ottertail, MN, with Commissioners Doug Huebsch, Chair; Wayne Johnson, Vice-Chair; Roger Froemming, John Lindquist and Lee Rogness present.

Approval of Agenda

Chairman Huebsch called for approval of the Board Agenda. Motion by Johnson, second by Rogness and unanimously carried to approve the Board of Commissioners Agenda of August 22, 2017, with the following additions:

Report on Proposed Project in Perham
Report on Poverty Institute Meeting in Battle Lake

Consent Agenda

Motion by Rogness, second by Froemming and unanimously carried to approve Consent Agenda items as follows:

1. August 1, 2017 Board of Commissioners' Meeting Minutes
2. Warrants/Bills for August 22, 2017 (Exhibit A)
3. Human Services Bills & Claims
4. Approval of Lake Region Healthcare Safe Roads Program Grant
5. Authorize Mercy Hospital Medical Examination Payment Under M.S. 609.35
6. Approve Issuance of County Credit Cards for Detention Center Staff

Amendment to Otter Tail County Resolution No. 2017 - 34

Motion by Rogness, second by Froemming and unanimously carried to amend Resolution No. 2017 – 34 adopted May 2, 2017, to change the date to receive the repurchase funds from Wednesday, May 31, 2017, to Friday, August 25, 2017, for Parcel No. 74-000-99-0121-000, Ottertail-Way's Addn.

REQUEST TO REPURCHASE TAX FORFEITED PROPERTY

Otter Tail County Resolution No. 2017 - 54

Commissioner Froemming introduced the following resolution and moved its adoption:

RESOLVED by the Otter Tail County Board of Commissioners of Otter Tail County, Minnesota, that

WHEREAS, Carol A. Haataja, owner, has made application to repurchase the following legally described parcel:

Parcel No. 05-000-02-0012-001
Section 2 Township 135 Range 36 – Bluffton Township

East 14 Rods of the South 13 Rods of the North 49 Rods of the NE1/4 NE1/4

Said property having forfeited to the State of Minnesota on the 2nd day of August 2017, for nonpayment of the 2013, 2014, 2015, and 2016 property taxes, and;

WHEREAS, an application to repurchase the above described property was timely submitted on Monday, May 14, 2017, and;

WHEREAS, the sum of \$2,657.63 represents the aggregate of all delinquent and current taxes, penalties, costs, assessments, and fees as of August 31, 2017, that would have been due and payable had the above described parcel not forfeited to the State of Minnesota, and;

WHEREAS, the applicant has requested that the Otter Tail County Board of Commissioners consider the application to repurchase the above-described parcel and has requested that the Otter Tail County Board of Commissioners approve the applicant's request to repurchase the above-described property.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby approves the repurchase of the above described tax forfeited property subject to the condition that the total amount referenced above is received by Otter Tail County on or before Friday, September 8, 2017.

BE IT FURTHER RESOLVED, that the Otter Tail County Board of Commissioners hereby finds that the repurchase will promote and best serve the public interest, and that it will relieve any undue hardship which may have resulted from the forfeiture.

Commissioner Lindquist seconded the motion, and upon being put to vote, the motion was unanimously carried.

Adopted this 22nd day of August 2017

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Doug Huebsch, Chair

Attest: _____
John Dinsmore, Clerk

REQUEST TO REPURCHASE TAX FORFEITED PROPERTY

Otter Tail County Resolution No. 2017 - 55

Commissioner Rogness introduced the following resolution and moved its adoption:

RESOLVED by the Otter Tail County Board of Commissioners of Otter Tail County, Minnesota, that

WHEREAS, William B. Walker, owner, has made application to repurchase the following legally described parcel:

Parcel No. 46-000-99-0596-000
Otter Tail Township
Echo Ranch Riviera Second Addition
Lot 16 Block 2

Said property having forfeited to the State of Minnesota on the 2nd day of August 2017, for nonpayment of the 2013, 2014, 2015, and 2016 property taxes, and;

WHEREAS, an application to repurchase the above described property was timely submitted on Monday, August 21, 2017, and;

WHEREAS, the sum of \$541.82 represents the aggregate of all delinquent and current taxes, penalties, costs, assessments, and fees as of August 31, 2017, that would have been due and payable had the above described parcel not forfeited to the State of Minnesota, and;

WHEREAS, the applicant has requested that the Otter Tail County Board of Commissioners consider the application to repurchase the above-described parcel and has requested that the Otter Tail County Board of Commissioners approve the applicant's request to repurchase the above-described property.

NOW, THEREFORE, BE IT RESOLVED, that the Otter Tail County Board of Commissioners hereby approves the repurchase of the above described tax forfeited property.

BE IT FURTHER RESOLVED, that the Otter Tail County Board of Commissioners hereby finds that the repurchase will promote and best serve the public interest, and that it will relieve any undue hardship which may have resulted from the forfeiture.

Commissioner Johnson seconded the motion, and upon being put to vote, the motion was unanimously carried.

Adopted this 22nd day of August 2017

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Doug Huebsch, Chair

Attest: _____
John Dinsmore, Clerk

RESOLUTION ADOPTING ASSESSMENT ORDER FOR COUNTY DRAINAGE SYSTEM NO. 70

Otter Tail County Resolution No. 2017 - 56

Upon a motion by Rogness, seconded by Johnson and unanimously carried, the following resolution was adopted:

WHEREAS, the County Board of Otter Tail County, acting as the County Drainage Authority, has authorized and approved expenditures directly related to the benefited properties of County Drainage System No. 70, and;

WHEREAS, there were insufficient funds available in the account for Otter Tail County Drainage System No. 70 to finance the authorized and approved expenditures, and;

WHEREAS, inter-fund loans have been made to finance the authorized and approved expenditures relating to County Drainage System No. 70 from the County's General Revenue Fund to the County Drainage System No. 70 account.

NOW THEREFORE, BE IT RESOLVED BY THE OTTER TAIL COUNTY BOARD OF COMMISSIONERS, that a special assessment in the amount of \$560,000 (See Exhibit B) **(plus \$10,000 for maintenance assessment as certified Tuesday, January 24, 2017)**, for the purpose of repaying the outstanding inter-fund loans, the costs associated with the improvement project and to build a maintenance fund, be levied against the benefited properties of County Drainage System No. 70, as listed in the most current auditor's tabular worksheet, a copy of which is on file in the County Auditor's office, is hereby accepted and shall constitute a lien against the lands named therein, and each tract of land therein included is hereby found to be benefited by the previously authorized and approved expenditures in the amount of the assessment levied against it.

BE IT FURTHER RESOLVED, that such assessments shall be payable in annual installments extending over a period of 15 years. To the first installment shall be added interest, at a rate of 4%, on the entire assessment the date of this resolution until December 31, 2018.

BE IT ADDITIONALLY RESOLVED, that the owners of any of the benefited properties so assessed may, on or before Wednesday, January 31, 2018, pay the entire assessment on such property to the County Auditor-Treasurer's office without additional interest.

Adopted this 22nd day of August 2017

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Dated: _____

By: _____ Attest: _____
Doug Huebsch, Chair John Dinsmore, Clerk

**OTTER TAIL COUNTY SHERIFF'S OFFICE
RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT**

Otter Tail County Resolution No. 2017 - 57

BE IT RESOLVED that the County of Otter Tail through its Otter Tail County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety enforcement projects during the period from October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED that the Otter Tail County Sheriff's Office is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Otter Tail County Sheriff's Office and to be the fiscal agent and administer the grant.

Motion for the foregoing Resolution was made by Commissioner Johnson and seconded by Commissioner Lindquist and upon a vote being duly taken thereon, the following voted in favor:

Commissioners Huebsch, Johnson, Lindquist, Froemming and Rogness,

and the following were against: None

WHEREUPON, the Resolution was declared duly passed and adopted the 22nd day of August 2017.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS Dated: _____

By: _____ Attest: _____
Doug Huebsch, Chair John Dinsmore, Clerk

Highway Project Bid Awards

S.A.P. 056-652-014:

Motion by Johnson, second by Lindquist and unanimously carried to award S.A.P. 056-652-014 (removal of Bridge No. L0909, install culvert and approach grading on CSAH 52) to the low bidder, Riley Bros. Construction, Inc. of Morris, MN, at the bid price of \$136,669.00.

S.A.P. 056-599-061:

Motion by Rogness, second by Froemming and unanimously carried to award S.A.P. 056-599-061 (culvert replacement and approach grading – Bridge No. 56J25 in Eastern Township) to the low bidder, Landwehr Construction, Inc. of St. Cloud, MN, at the bid price of \$109,535.70.

Proposals from M & M Contractors, LLC, for the above highway projects were not opened as they did not purchase the project bid specifications and plans from Otter Tail County and did not provide a complete proposal pursuant to Otter Tail County bid document requirements.

Highway Construction Contracts

S.A.P. 056-599-062:

Motion by Lindquist, second by Froemming and unanimously carried to authorize the appropriate County Officials' signatures to execute a Highway Construction Contract between the County of Otter Tail and Riley Bros. Construction, Inc. for a box culvert project on 160th Avenue over the Pelican River in Carlisle Township.

S.A.P. 056-684-002 & Etc:

Motion by Johnson, second by Rogness and unanimously carried to authorize the appropriate County Officials' signatures to execute a Highway Construction Contract between the County of Otter Tail and Central Specialties, Inc. of Alexandria, MN, for work on CSAH 84 and underground utilities with the City of New York Mills.

Sale of Used Snow Plow Equipment

Motion by Rogness, second by Lindquist and unanimously carried to approve the sale of a 1998 Ford Tandem Axle Truck and Snow Plow Equipment (Unit #92) to Paddock Township at a purchase price of \$16,000.00, as presented by the Public Works Director.

Continued Redetermination Hearing for Ditch #29

At 9:00 a.m., Chairman Huebsch opened the continued Public Hearing from June 26, 2017, for the Redetermination of Benefits for Ditch #29. Ditch Inspector Kevin Fellbaum reported that the original benefit of all properties in Ditch #29 was \$481,459.03. After additional review of properties as requested prior to or at the June 26, 2017 Public Hearing, the total benefit for Ditch #29 is adjusted to \$476,164.92.

Mr. Fellbaum reported that he has received correspondence from a property owner on Rush Lake since the original Public Hearing who expressed concern with sand and debris that tends to plug the outlet of Ditch #29 into the lake. The property owner requested that this issue be fixed if a project is developed for the ditch. Discussion continued regarding the following points:

1. Quiet Waters is in the Ditch #29 system and the properties are receiving assessment(s).
2. Concern was expressed about the existing channel and why and/or how that was changed.
3. The County can investigate the original design of the ditch including Quiet Waters channel before a project is developed.
4. This meeting is to consider the Redetermination of Benefits and percentage of property assessments.
5. Discussion took place about the reason for assessments to keep ditches in good repair. Mr. Menze requested a reduction of the proposed total Ditch Fund from \$50,000 to \$15,000.
6. The total amount to build the Ditch Fund will be determined in December of 2017 or January of 2018.

Motion by Johnson, second by Lindquist and unanimously carried to accept the Amended Redetermination of Benefits for Ditch #29 with a total benefit of \$476,164.92 as presented by the Ditch Inspector. The County Attorney will draft a written Order for Drainage System #29.

Continued Redetermination Hearing for Ditch #48

Chairman Huebsch opened the continued Public Hearing from June 19, 2017, for the Redetermination of Benefits for Ditch #48. Ditch Inspector Kevin Fellbaum reported that the original benefit of all properties in Ditch #48 was \$619,798.42. After additional review of properties as requested prior to or at the June 19, 2017 Public Hearing, the total benefit for Ditch #48 is adjusted to \$494,429.39. Discussion took place regarding the following points:

1. Mark Kawlewski showed the Commissioners a map and explained the drainage for his property and family member's neighboring properties and questioned the assessments compared to properties he believes benefit more.
2. Considerable discussion took place regarding the change in the original design of the ditch.

3. Several property owners reported that Otto Township dug a channel to alleviate flooding on a township road, possibly with approval from the MN Department of Natural Resources (DNR), and the water now flows into Ditch #48.
4. The Ditch Viewers increased the catchment area for the Redetermination of Benefits and assessed the properties to the North; however, an outlet fee was not paid to enter the ditch and it was not determined if the ditch had capacity for the additional water flow.
5. The Ditch Inspector indicated that the County will clean out Ditch #48 on the outlet to the South to determine if that improves flow through the ditch.
6. The Public Works Department will research the issue of the channel that was dug and extra flow into the ditch without the appropriate petition.

Motion by Johnson, second by Lindquist and unanimously carried to continue the Redetermination of Benefits Hearing for Ditch #48 until 10:00 a.m. on Tuesday, October 24, 2017, at the Government Services Center in Fergus Falls.

Intelligent Transportation System (ITS)

Max Donath, Professor of Mechanical Engineering-U of M and Director of the Roadway Safety Institute provided a PowerPoint and briefed the Board on driver assisted and autonomous vehicle technology. Sensors can monitor other vehicles around them and provide information back to the driver to enhance awareness and safety. He showed how vehicles learn patterns and driver behaviors. Vehicles may sense when a driver is under the influence or too tired to drive safely and park the car or simply not start. He indicated that complete hands off, feet off driving (robot vehicles) are a ways off but is being talked about in the media and by vehicle companies. He discussed how ITS will change the future of transportation.

Continued Redetermination Hearing for Ditch #8

At 10:40 a.m., Chairman Huebsch opened the continued Public Hearing from July 11, 2017, for the Redetermination of Benefits for Ditch #8. Steve Kohler, Property Owner in Ditch #8, spoke with the Board about impounding water on his property. He indicated that the DNR would be assisting with the retention project; however, the project is not in place at this time. Motion by Johnson, second by Lindquist and unanimously carried to approve County Drainage System #8 Redetermination of Benefits as presented by the Ditch Inspector. Total Ditch #8 benefit is \$733,821.20 with 5,528.71 total acres. Mr. Kohler will have the right to petition out of the Ditch #8 drainage system after the retention project is completed.

Legislative Update

Officials from the Minnesota Inter-County Association (MICA) submitted 2017 End of Legislative Session Reports and briefed the Board on recent legislative changes. They identified areas of increased funding including County Program Aid, Riparian Aid and County Probation Officer funding. There was little gain in Transportation funding and additional County cost share for the MNChoices Program. Medical Assistance (MA) and MNCare are at risk under the federal budget. The report identified policy areas of concern for counties. More detailed information is available from MICA upon request.

Planning Commission Recommendations

Conditional Use Permit – Eastern Township:

Motion by Johnson, second by Froemming and unanimously carried to approve a Conditional Use Permit for S.A.P. 056-599-061 to replace existing culverts on 100th Street over Spruce Creek as presented. The proposal is located in SE1/4SE1/4, Section 33 of Eastern Township; Spruce Creek (56-TR).

Conditional Use Permit – Rose Ridge Resort / Mike & Gina Kitchenmaster:

Motion by Froemming, second by Lindquist and unanimously carried to approve a Conditional Use Permit to convert an existing house to a rental cabin as presented. The proposal is located in Pt of GL 1 & 2, (9.30 Acres), Section 17 of Hobart Township; Rose Lake (56-360), RD.

Preliminary Plat – “Sherry Sheri Beach” / Kevin Klosterman and Andrew & Sheri Jordan:

Motion by Johnson, second by Rogness and unanimously carried to approve the Preliminary Plat titled “Sherry Sheri Beach” consisting of two (2) single family residential riparian lots and one (1) non-riparian non-residential lot as presented. The proposal is located in Lot 5 Blk 2 of The Sanitorium Addition and Pt of GL 1 Bg SE Cor Lot 8 Idledale Pk, (2.70 Acres), Section 32 of Amor Township; Otter Tail Lake (56-242), GD.

Conditional Use Permit – “Holly’s Resort” Thunder Shores, Inc. & Steven Jensen:

Motion by Froemming, second by Lindquist and unanimously carried to approve a Conditional Use Permit to expand the resort with conditions as recommended by the Planning Commission. The proposal is located in Part of GL’s 3 & 4, Lots 27 & 28 of First Addition to Augustana Beach and Lots 32 & 33 of Recreation Beach, Section 28 of Amor Township; Otter Tail Lake (56-242), GD.

Aquatic Invasive Species (AIS) Update

Land & Resource Director Bill Kalar referred to the AIS Task Force minutes dated August 14, 2017, and briefed the Board on portable “Welcome Boaters” signs.

AQUATIC INVASIVE SPECIES (AIS) PREVENTION AID

Otter Tail County Resolution No. 2017 - 58

WHEREAS, on December 13, 2011, the Otter Tail County Board of Commissioners formed a Task Force; and

WHEREAS, on February 21, 2012, the Task Force adopted a Mission Statement which reads as follows:

It is the mission of the Otter Tail County AIS Task Force to develop programs and strategies to support and enhance the protection of Otter Tail County waters. In order to accomplish this, the Task Force will promote public awareness, education, containment, research and provide recommendations to the Otter Tail County Board of Commissioners.

WHEREAS, on March 7, 2012, the Task Force adopted a set of bylaws and is still in operation in 2017; and

WHEREAS, The Otter Tail County AIS Task Force has remained active in preventing the spread of aquatic invasive species; and

WHEREAS, the State of Minnesota has made available funds to local units of government to aid in aquatic invasive species prevention as authorized under Minn. Stat. §477A.19.

NOW, THEREFORE, BE IT RESOLVED:

1. That Otter Tail County agrees to accept the Aquatic Invasive Species Prevention Aid from the State of Minnesota.
2. That it will use the proceeds as recommended by the Otter Tail County Aquatic Invasive Species Task Force and in conformity with the requirements of Minn. Stat. §477A.19.

Upon the motion of Commissioner Johnson, seconded by Commissioner Rogness and passed on a 5 – 0 vote, the above resolution is hereby adopted by the Otter Tail County Board of Commissioners.

Adopted this 22nd day of August 2017

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Doug Huebsch, Chair

Attest: _____
John Dinsmore, Clerk

**ACCEPTING DEDICATED DONATION TO SUPPORT I-LIDS
FOR AQUATIC INVASIVE SPECIES PREVENTION**

Otter Tail County Resolution No. 2017 - 59

WHEREAS, Otter Tail Lake Property Owners Association Foundation has offered to donate two Internet Landing Installed Device Sensor (I-LIDS) to the County of Otter Tail on behalf of the Land & Resource Office; and;

WHEREAS, Minnesota Statute §465.03 requires the County to accept the gift by resolution expressed in terms prescribed by the donor in full; and;

WHEREAS, the acceptance of the donation, in accordance with the donor's terms, is in the best interest of the County of Otter Tail.

NOW, THEREFORE, BE IT RESOLVED that the Otter Tail County Board of Commissioners does accept the above-described donation of property from the Otter Tail Lake Property Owners Association Foundation, and extends its grateful appreciation.

Upon the motion of Commissioner Johnson, seconded by Commissioner Lindquist, and passed on a 5 – 0 vote, the above resolution is hereby adopted by the Otter Tail County Board of Commissioners.

Adopted this 22nd day of August 2017

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Doug Huebsch, Chair

Attest: _____
John Dinsmore, Clerk

Final Plat – “Lerfald Acres”

Motion by Johnson, second by Rogness and unanimously carried to approve the appropriate County Officials' signatures for the Final Plat of Neil and Kathryn Lerfald titled “Lerfald Acres” consisting of four (4) residential lots located in Section 15 and Section 10 of Lida Township, Lida Lake (56-747).

Recess

At 11:55 a.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a lunch break and to travel to the Government Services Center in Fergus Falls.

Environmental Impact Statement (EIS) Need Determination
Proposed Shooting Star Casino

At 1:01 p.m., Chairman Huebsch reconvened the Otter Tail County Board of Commissioners' meeting at the Government Services Center in Fergus Falls, MN, with all five seated Commissioners present. Chairman Huebsch introduced Otter Tail County's Consultant for the EIS Need Determination for the proposed Shooting Start Casino/Resort Development. Houston Engineer, Inc. (HEI) Senior Environmental Project Manager, Larry Kramka, provided a PowerPoint titled "Star Lake EAW – EIS Need Decision" dated August 22, 2017. Prior to the meeting, Mr. Kramka submitted a Draft – Technical Memorandum dated August 22, 2017, which included responses to the comments made on the Environmental Assessment Worksheet (EAW) and responses received by the Proposer, the White Earth Nation.

Larry Kramka briefed the Board on the EAW purpose, EAW process to-date, considerations for potential significant environmental effect, and recommendations moving forward. He reviewed the following categories for the potential to have significant environmental effect due to the proposed development:

- Boating
- Land Use
- Wetland losses – mitigation offsite
- Habitat effects to wild rice lake and lake of biological significance
- Waste Water Treatment
- Groundwater
- Traffic
- Social Considerations

Mr. Kramka noted that part of this project occurs on Fee Title Land and parts on Trust Land which is outside of the regulatory authority that would otherwise apply. However, environmental review requires consideration of the complete project. Another complicating factor is that portions of the project are required to be on the Trust Land and cannot be placed on other parcels. This environmental review was initiated as discretionary and subsequently identified as meeting two EIS mandatory categories, in Minnesota Rules 4410.4400, regarding the size of the facility (total square feet) and the number of dwelling units.

In addition to information provided by Mr. Kramka regarding eight (8) concerns for potentially significant environmental effect, discussion took place regarding waste water irrigation, proposed water usage and concern for adequate aquifer, and increased traffic due to potential events.

A motion was offered by Johnson, second by Rogness and unanimously carried to order a Positive Declaration for an EIS for the proposed Shooting Star Casino & Resort Development. Motion by Lindquist, second by Froemming and unanimously carried to direct County Staff to prepare a cost estimate for the scoping document and present written findings to the County Board at their next regularly scheduled Board meeting on September 5, 2017. The scoping process is intended to identify the potentially significant environmental issues that need additional study. County Attorney David Hauser indicated that the proposer is responsible for the cost of developing the scoping document. Once the proposer has posted payment, Otter Tail County has fifteen (15) days to notify the MN Environmental Quality Board (EQB) Monitor and local newspapers that there will be a Public Hearing within 10 to 20 days.

Joe Plummer, Attorney for the proposer, stated in his opinion MN Rules do not pertain to a mandatory EIS in this case because Federal law preempts State statute. However, the federal Army Corp of Engineers may require similar information. Therefore, to streamline the process, the White Earth Nation is agreeable to doing the EIS subject to the eight (8) environmental concerns identified by HEI. Mr. Hauser indicated that the formal scoping process would include a Public Hearing and potentially, additional environmental concerns.

Recess & Reconvene

At 2:36 p.m., Chair Huebsch declared the meeting of the Otter Tail County Board of Commissioners recessed for a short break. The Board meeting was reconvened at 2:45 p.m.

Strip-till Expo

Motion by Lindquist, second by Johnson and unanimously carried to approve commissioners' attendance at the Strip-till Expo from 8:30 a.m. to 2:30 p.m. on September 6, 2017, at the Charlie Piekarski farm on County Highway 11, Fergus Falls, MN.

Model County Buffer Ordinance

County Attorney David Hauser discussed Buffer Law implementation with the Board and submitted a proposed model Ordinance.

Perham Family Services Center Project

Chairman Huebsch submitted a document titled "The Hub: Family Services Center" and briefed the Board on a proposed repurpose project to centrally locate family services in the community.

Poverty Institute Meeting

Mr. Hauser reported on a meeting he attended in Battle Lake, MN, to learn about poverty and how to get people out of poverty. Dr. Donna Beegle is the trainer and there will be additional meetings to learn effective strategies.

Adjournment

At 3:25 p.m., Chairman Huebsch declared the meeting of the Otter Tail County Board of Commissioners adjourned until 9:30 a.m. on Tuesday, September 5, 2017.

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

Dated: _____

By: _____
Doug Huebsch, Chair

Attest: _____
John Dinsmore, Clerk

CB/kd

WARRANTS APPROVED ON 08/22/2017

<u>Vendor Name</u>	<u>Amount</u>
ADVANCED STRIPING AND SEALCOATIN	10,605.00
AGGREGATE INDUSTRIES MWR INC	27,647.59
ALBANY RECYCLING CENTER	4,567.82
ALEX RUBBISH & RECYCLING	599.73
ALLEN'S AUTO BODY & TOWING	195.95
ALLSTREAM	368.75
ALPHA TRAINING & TACTICS LLC	250.00
AMERICAN GENERAL CONTRACTORS INC	500.00
AMERICAN WELDING & GAS INC	34.22
AMERIPRIDE SERVICES INC	899.07
AMUNDSON PETERSON INC	5,200.00
ANDERSON LAND SURVEYING INC	1,800.00
AQUARIUS HOME SERVICES	2,595.00
ASCENDUM MACHINERY INC	732.57
ASSOCIATION OF MN COUNTIES	210.00
AUTO VALUE FERGUS FALLS	496.53
AXON ENTERPRISE, INC	240.85
BALLARD SANITATION INC	42.34
BATTLE LAKE STANDARD	80.44
BEN HOLZER UNLIMITED	20.00
BESEMAN/WILLIAM	101.14
BEYER BODY SHOP INC	5,546.62
BHH PARTNERS	1,119.05
BOB BARKER COMPANY INC	203.33
BRASEL/RYAN	82.06
BRAUN INTERTEC CORPORATION	18,514.25
BRAUN VENDING INC	129.00
BRIAN'S REPAIR & TIRE SERVICE	100.00
BUELOW/DAVID	150.88
BUILDERS FIRST SOURCE	368.82
BURNS/JILLIAN	199.04
BUSKO/AMY	10.52
BUY- MOR PARTS & SERVICE LLC	1,987.07
CARR'S TREE SERVICE	21,511.88
CERTIFIED AUTO REPAIR	126.28
CITIZENS ADVOCATE	32.00
CLOUTIER/MICHAEL H	500.00
CO OP SERVICES INC	72.40
CODE 4 SERVICES LLC	741.02
COMMISSIONER OF TRANSPORTATION	3,255.04
COMPANION ANIMAL HOSPITAL	124.62
COMPUTER INFORMATION SYSTEMS	10,000.00

<u>Vendor Name</u>	<u>Amount</u>
COMSTOCK CONSTRUCTION OF MN	8,749.00
CONDUENT BUSINESS SERVICES LLC	5,530.02
COOP SERVICES INC	284.07
COOPERS TECHNOLOGY GROUP	4,869.86
CULLIGAN	32.13
CULLIGAN OF WADENA	49.50
CULLIGAN WATER CONDITIONING	39.00
CUTTING EDGE TRAINING	3,375.00
D & T VENTURES LLC	1,089.00
DAN'S TOWING & REPAIR	492.25
DANIELS/ISAAC	600.00
DANZEISEN/LLOYD	167.48
DENZEL'S REGION WASTE INC	609.36
DEX MEDIA	22.85
DINSMORE/JOHN	100.00
DM ENTERPRISES	40,522.00
EAGLE EYE AERIAL PHOTOGRAPHY	4,698.00
ELDRIDGE/TRACY	168.54
ELMO TOWNSHIP	180.00
ENVIROTECH SERVICES INC	6,350.84
ERGOMETRICS	878.60
EVERGREEN LAWN CARE	90.00
FAIR HILLS RESORT	3,224.00
FARGO GLASS AND PAINT CO	4,500.00
FARMERS CO OP OIL ASSN	1,049.93
FELLBAUM/KEVIN	931.55
FERGUS FALLS DAILY JOURNAL	1,377.40
FERGUS FALLS ECONOMIC IMPROVE COM	2,147.50
FERGUS POWER PUMP INC	2,970.00
FERGUS TIRE CENTER	804.72
FIELD/TERRY	32.10
FINANCE AND COMMERCE INC	108.00
FLINT HILLS RESOURCES LP	244,465.35
FORUM COMMUNICATIONS COMPANY	926.00
FOTH INFRASTRUCTURES & ENVIROMEN	10,258.60
FRAZEE FORUM INC	112.50
GALLS LLC	2,103.79
GILBERTSON/LORI	722.64
GOPHER STATE ONE CALL	40.50
GRAINGER INC	367.20
GRANT'S MECHANICAL	131.67
GREATAMERICA FINANCIAL SVCS	995.67

<u>Vendor Name</u>	<u>Amount</u>
GUNDERSON/GARY	169.62
HANNEMAN/MACORRA	150.89
HAUGEN/JEFF	150.00
HAWES SEPTIC TANK PUMPING LLC	85.00
HEARTLAND AUDIO INC	1,101.80
HENNING HARDWARE	85.20
HERMAN/CRYSTAL	126.63
HITESMAN & WOLD P.A.	490.00
HOIUM/RICK	110.75
HOWELL MUNITIONS & TECHNOLOGY IN	4,187.58
HUBBARD CO SHERIFF'S OFFICE	60.00
HUTCHINS TREE SERVICE/ROGER	1,500.00
INDEPENDENT/THE	42.63
INFORMATION SYSTEMS CORP	815.00
INLAND TRUCK PARTS AND SERVICE	138.48
INNOVATIVE OFFICE SOLUTIONS	379.27
J J KELLER & ASSOCIATES INC	2,139.50
JAKE'S JOHNS LLC	894.06
JONES AND MAGNUS	3,483.75
KEEPRS INC	832.62
KIMBALL MIDWEST	124.21
KOHL/FRED	100.00
KUGLER/JOSEPHINE	141.81
KVIDT/ALEX	9.66
L & O ACRES TRANSPORT INC	6,223.09
LAKE REGION HEALTHCARE	14,914.09
LAKES AREA COOPERATIVE	253.14
LANGE/DOUGLAS	600.00
LARRY OTT INC TRUCK SERVICE	3,120.00
LARSON/PAUL	270.91
LAWSON PRODUCTS INC	178.24
LEE/THOMAS	320.77
LEIGHTON BROADCASTING/DL	1,041.75
LIBERTY BUSINESS SYSTEMS FARGO	205.51
LIBERTY TIRE RECYCLING LLC	653.73
LITTLE BEAR TOWING	242.50
LM ROAD SERVICES LLC	4,690.50
LOCATORS & SUPPLIES INC	1,522.33
M- R SIGN COMPANY INC.	10,315.30
MAHNOMEN CO SHERIFF	78.56
MAPES/ERIN	227.71
MARCO INC ST LOUIS	606.63

<u>Vendor Name</u>	<u>Amount</u>
MARCO TECHNOLOGIES LLC	23,873.70
MARKS FLEET SUPPLY INC	5.43
MATHISON CO	48.69
McCONN/CHRISTOPHER	215.81
MDRA	50.00
MEIS/DALE	115.56
MEND CORRECTIONAL CARE	10,080.75
MERICKEL LUMBER	92.03
MIDWEST MACHINERY CO	19,300.00
MINNESOTA MOTOR COMPANY	434.31
MINNKOTA ENVIRO SERVICES INC	45.00
MN CO INTERGOVERNMENTAL TRUST	499.00
MN COUNTIES COMPUTER CO- OP	2,000.00
MN DEPT OF LABOR AND INDUSTRY	390.00
MN FRAUD INVESTIGATORS ASSOC	200.00
MNCVSO ASST AND SECRETARIES ASSN	106.00
MOENCH BODY SHOP	89.80
MOORE ENGINEERING INC	5,700.00
MURDOCK'S ACE HARDWARE	13.98
NAPA CENTRAL MN	5.99
NAPA FERGUS FALLS	30.88
NAPA OF PERHAM	38.97
NATURES GARDEN WORLD	1,044.75
NELSON AUTO CENTER	295,247.65
NEWBORG/KEVIN	44.41
NEWMAN PAINTING INC	980.00
NEWVILLE/DARREN	330.40
NORTHERN STATES SUPPLY INC	663.15
NORTHLAND FIRE PROTECTION	750.00
NORTHSTAR	1,041.36
NUSS TRUCK & EQUIPMENT	242,796.77
OK TIRE OF PERHAM INC	35.00
OLSON/BRYAN	141.26
ONE CALL LOCATORS LTD	508.14
OTTER TAIL CO PUBLIC HEALTH	320.00
OTTERTAIL BAKERY	36.50
OTTERTAIL TRUCKING INC	22,704.00
OTTO/RHONDA	55.43
OVERHEAD DOOR CO OF FERGUS FALLS	601.00
OVERLAND MECHANICAL SERVICES	43.28
PAKOR INC	1,598.21
PALMER/GEORGE	2,598.67

<u>Vendor Name</u>	<u>Amount</u>
PATRON/ADAM	134.99
PAW PUBLICATIONS LLC BATTLE LAKE R	140.70
PELICAN RAPIDS PRESS	140.05
PEOPLEFACTS LLC	25.30
PERHAM AREA EMS	635.00
PERHAM/CITY OF	862.35
PETE'S BODY SHOP & TOWING	164.00
PHILLIPE LAW OFFICE	798.00
PHOENIX SUPPLY	23.87
PITNEY BOWES	909.63
POPE CO SHERIFF	41.00
POWERPLAN OIB	9,923.52
PRAIRIE SCALE SYSTEMS INC	6,826.11
PRAXAIR DISTRIBUTION INC	458.91
PRECISE MRM LLC	897.85
PRECISION ROADWAY SERVICES LLC	56,787.05
PREMIUM WATERS INC	25.50
PRICE FAMILY CONSTRUCTION	348.00
PRO AG FARMERS CO OP	72.24
PRO AG FARMERS COOPERATIVE	1,978.06
PRO SWEEP INC	1,680.00
PRO- WEST & ASSOCIATES INC	217.86
PRODUCTIVE ALTERNATIVES INC	149.63
PROFESSIONAL LAW ENFORCEMENT TRA	3,950.00
QUILL CORPORATION	161.59
R & R READY MIX INC	3,799.36
RDO EXCH #80- 6130	176,022.03
RDO TRUCK CENTER CO	82.50
REGENTS OF THE UNIVERSITY OF MN	1,859.40
RINGDAHL AMBULANCE INC	150.00
ROLLIE/WILLIAM	150.89
SAFELITE FULFILLMENT INC	290.20
SAKRY/RONALD L & BETH A	517.20
SALATHE/HUNTER	163.21
SANITATION PRODUCTS INC	114.98
SCHIERER/STEVE	212.06
SCHOOL DISTRICT 544	200.00
SCHOOL DISTRICT 545	200.00
SCHWAB VOLLHABER LUBRATT SERVICE	79.39
SCOTT HOFLAND CONSTRUCTION INC	9,090.00
SERVICE FOOD SUPER VALU	189.77
SERVICEMASTER CLEANING PROFESSION	572.00

<u>Vendor Name</u>	<u>Amount</u>
SHERWIN WILLIAMS	682.34
SHI CORP	26,930.85
SIGELMAN STEEL & RECYCLING INC	32.00
SIGNWORKS SIGNS & BANNERS LLC	3,245.00
SIMPLEXGRINNELL	116.92
SMITH/GENE	24.22
STADUM/DAVID	45.65
STATE OF MINNESOTA	152.00
STEEVES/BERNARD A	925.38
STEINS INC	2,279.50
STEVE'S SANITATION INC	9,688.90
STOEL RIVES LLP	2,808.00
STREICHERS	422.90
SUMMERTVILLE ELECTRIC, INC.	15,029.13
SUMMIT COMPANIES	150.00
SUMMIT FOOD SERVICE, LLC	22,628.35
SUN CONTROL WINDOW FILM	1,029.40
SUPERIOR LAKESIDE INC	630.00
SWANSTON EQUIPMENT CORP	54,309.49
T.F. POWERS CONSTRUCTION CO	367,851.60
TECHAM/STEPHEN L & KATHERINE M	1,002.40
TERRACON CONSULTANTS INC	421.70
THIS WEEKS SHOPPING NEWS	189.15
THOMASON/JAKE	306.06
THOMSON REUTERS - WEST	1,379.29
THRIFTY WHITE PHARMACY	1,710.38
TIRES PLUS TOTAL CAR CARE	1,366.50
TITAN MACHINERY INC	2,618.53
TOSHIBA FINANCIAL SERVICES	403.80
TOWMASTER	413.04
TRANE U.S. INC	372.94
TRUAX PATIENT SERVICES	150.00
U S POSTAL SERVICE	20,000.00
UGSTAD PLUMBING INC	90.00
ULSCHMID/SUSAN	218.66
UNITED PARCEL SERVICE	40.32
US AUTOFORCE	1,827.69
VICTOR LUNDEEN COMPANY	1,638.25
VIKING COCA- COLA	450.00
VINCO, INC	149.10
VOSS LIGHTING	80.40
WADENA ASPHALT INC	41,250.00

<u>Vendor Name</u>	<u>Amount</u>
WADENA CO SHERIFF	75.00
WALLWORK TRUCK CENTER	21.91
WDSI	941.51
WELLER OIL CO	123.75
WILSON/WARREN R	248.44
XEROX CORPORATION	285.34
YAHOO!	40.00
ZIEGLER INC	84.75
Final Total:	2,043,711.34

approve

2017

Table – For 2017 – 56 – CD System 70

Cash Balance 12/31/2009	353.13
Expenditures -	
M&M Contractors	357,260.38
Houston Engineering	119,353.47
Ditch Inspector Expenses etc.	67,802.36
Easements	31,658.20
General Fund Loan Repayments	28,786.30
Ditch Viewer Expenses	15,174.41
DM Enterprises	15,040.00
Legal Notices	4,900.93
Leitch Excavating	4,398.00
MN State University of Moorhead	1,500.00
Johnson Jet Line	1,317.40
Eagle Eye Aerial	367.74
Mark & Brenda Construction	350.00
MN DNR OMB	300.00
Total Expenditures	648,209.19
Revenues and Other Sources	
Ditch Assessments	67,936.05
General Fund Loans	408,159.24
Total Revenues & Other Sources	476,095.29
Deficit Cash Balance - August 16, 2017	(171,760.77)
Additional Cash Requirements -	
Outstanding Loan to Otter Tail County (Principal as of 12/31/2016)	380,749.36
August 16, 2017 Payables -	
Anderson Land Surveying Inc.	900.00
Eagle Eye Aerial Photography	1,045.00
Ditch Inspector Expenses etc. (Billed through May 15, 2017 as of August 16, 2017)	4,371.11
Total Assessment - (Required Funds to Balance Account)	(558,826.24)